

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held on Monday 21st February 2011 in the Council Chamber, Municipal Buildings, Falmouth at 7:00pm.

Present: Councillors Dr D A Sterratt (Chairman), A K Ayres (Vice Chairman), I J Body, G W Chin-Quee, C H Choak, O K Cramp, Mrs M Davies, Mrs S Hrydziuszka and D W Saunby.

In Attendance: A M Williams (Town Clerk)
Mrs R N Thomas (Finance Officer)

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F3958 **APOLOGIES**

Apologies for absence were received and approved from Councillors Mrs Biggins (Council business), Mrs Booth (ill), Evans (Mayoral duty), Jewell (work), O'Brien (work) and Mrs Ryan (holiday).

F3959 **INTERESTS**

None received.

F3960 **MINUTES**

It was proposed by Councillor Sterratt, seconded by Councillor Ayres and

RESOLVED that the minutes of the meeting held on 24th January 2011 be confirmed as a correct record of the proceedings and signed by the Chairman.

F3961 **GRANT APPLICATIONS**

It was proposed by Councillor Body, seconded by Councillor Mrs Davies and

RESOLVED that pursuant to Section 145 of the Local Government Act, 1972, Cornwall International Male Voice Choir be granted £1,000 towards the costs of the 2011 festival.

It was proposed by Councillor Sterratt, seconded by Councillor Ayres and

RESOLVED that consideration of the referred grant from the Council meeting towards the Fal River Festival be deferred pending the application submission.

It was proposed by Councillor Sterratt, seconded by Councillor Ayres and

RESOLVED that the request from the Falmouth History Group (Poly) to carry over the 2010/11 grant award into 2011/12 financial year if necessary be agreed.

The current grant expenditure and budget balance and the letters of thanks for grant awards from Falmouth Street Pastors and the Falmouth History Group (Poly) were duly noted.

F3962 **CCTV**

The Town Clerk reported that the CCTV Stakeholders Group had recommended that the allocated funding for 2011/12 be utilised for CCTV monitoring at optimum times identified by the Police.

It was proposed by Councillor Chin-Quee, seconded by Councillor Ayres and

RESOLVED that the Council endorses the actions of the Stakeholders Group to provide peak time monitoring of CCTV in 2011/12 and to consider further recommendations in due course regarding future monitoring arrangements beyond 2012.

F3963 **RESIDENTS INFORMATION**

The Chairman reported upon the format and content for residents financial information which was duly noted.

F3964 **NEW PUBLICITY CODE FOR LOCAL COUNCILS**

The Town Clerk reported upon the proposed new requirements for publicity that duly noted.

F3965 **CONSULTATIONS**

Community Rights to Challenge and Buy;
Public Forests;
Publication of Data;
Revised Audit and Audit Regulations

The Town Clerk reported upon the consultations that were duly noted.

F3966 **CORNWALL ASSOCIATION OF LOCAL COUNCILS – ANNUAL CONFERENCE**

The Town Clerk and Councillor Cramp reported upon attendance at the Conference which had focused on Localism, new legislation and dog control orders. Councillor Cramp also reported upon his attendance at the Annual General Meeting. The reports were duly noted.

F3967 **PUBLIC CONVENIENCES**

Pursuant to Minute C3933 the Town Clerk reported upon the Cornwall Council review of Public Conveniences. The Council recognised the importance of the service that could benefit from local management to make it more reactive.

It was proposed by Councillor Sterratt, seconded by Councillor Body and

RESOLVED that
(i) the Council informs Cornwall Council that it would not consider local management arrangements public conveniences without funding following the function.

- (ii) the Cornwall Association of Local Councils be requested to gauge members reaction and make representations to the Secretary of State for Communities and Local Government regarding Cornwall Councils proposals which could see the loss or severe depletion of crucial public convenience service across the County which should be safeguarded.

F3968 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Ayres, seconded by Councillor Mrs Davies and

RESOLVED that the Accounts and Petty Cash Schedules (attached) for January 2011 be approved.

F3969 **FRANKING MACHINE – URGENT ITEM**

The Chairman agreed to consider this matter as an urgent item as the Committee would not meet again for the financial year.

The Finance Officer reported that a new mail franking machine would soon be required as the current machine was nearing the end of its life and it was unable to differentiate between changes to VAT rates that would soon be applicable to postal items. A new machine would cost £3,385 and a leased item for six years would cost £4,735.

It was proposed by Councillor Sterratt, seconded by Councillor Ayres and

RESOLVED that the Finance Officer be delegated to acquire by purchase a new machine when deemed necessary to do so.

F3970 **350TH CHARTER COMMEMORATIVE ITEMS – URGENT ITEM**

The Chairman agreed to consider this matter as an urgent item as it was pursuant to Minute F3942(2) but had been omitted from the agenda in error.

The Finance Officer reported upon Councillor proposals and Councillor Saunby added to that report.

It was proposed by Councillor Sterratt, seconded by Councillor Saunby and

RESOLVED that

- (i) the local schools be canvassed to gauge reaction to whether students would like a commemorative book.
- (ii) subject to (i) the Council looks to underwrite the production of a book, in partnership with Cornwall College, if the funding bid to the Heritage Lottery Fund is unsuccessful. This to be on the basis of production of 4,000 copies, with 3,000 made free to Falmouth School students and the remainder sold to offset costs.

There being no further business to transact the Chairman declared the meeting closed at 8.00pm.

Signed.....

Dated.....