

## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Council Chamber, The Municipal Buildings, The Moor, Falmouth on Monday 13<sup>th</sup> June 2022 at 6.00 pm.

Present: Councillors J C Robinson (Chair), B Ross (to point mentioned), D E Clegg, L D Coley, S D Eva, D V Evans BEM, A J Jewell CC, and J S Kirkham CC.

Also attending: Councillors G W Chin-Quee BEM (from point mentioned), K J Edwards (from point mentioned), A L Rowe, D W Saunby CC, E E Seiler (from point mentioned), J M Spargo and Z Young

In Attendance      A M Williams                      (Town Clerk)  
                                 R N Thomas                      (Responsible Financial Officer)  
                                 Councillor L Magowan        (Cornwall Council – Arwenack ED).  
                                 M Thomson & C Lee            (Pendennis Leisure CIC)

### **F6655 APOLOGIES**

None Received.

### **F6656 INTERESTS AND DISPENSATIONS**

None received.

### **F6657 MINUTES**

It was proposed by Councillor Ross, seconded by Councillor Eva and

**RESOLVED** that the Minutes of the meeting held on 25<sup>th</sup> April 2022 be confirmed as a correct record of the proceedings and signed by the Chair.

### **F6658 GRANT APPLICATIONS**

There were no grant applications to consider. The grant schedules for 2022/23 and the Community Grant Fund were noted.

### **F6659 PROJECT AND GRANT UPDATES**

1. Kimberley Park Lodge – the project update brief was noted, as was the revised costings, planning permission was awaited.
2. Town Vitality Fund – the procurement opportunity was now advertised on contract finder.
3. Website and branding– further information is to be sought from some tenderers before the contract is awarded. The branding and guidelines were noted and approved.
4. Changing Places – The Grove Place location was being progressed.
5. Skatepark – Project just awaiting external funding to proceed.
6. Princess Pavilion – New staff appointed regarding the Garden Room and kitchen. The Venue and Events Manager was liaising with the Committee Chair to develop a business plan.

### **F6660 CCLA PUBLIC SECTOR DEPOSIT FUND**

The Council noted the Local Authorities Property Fund Market Report and Yield, and it was noted the Fund had recovered to its pre-Covid value.

### **F6661 PROCUREMENT POLICY**

The Committee confirmed that the procurement practice and policy of the Council be amended to encourage benefits of social value, local purchasing, and sustainable and ethical sourcing. Preferred contractor lists should not be used in normal circumstances.

**F6662 RISK ASSESSMENTS**

The risk assessments for Cultural Services and Princess Pavilion were not yet available.

**F6663 2021/22 ACCOUNTS**

The Chair reported the year end forecast detail and thanked the Responsible Financial Officer and Council Officers for their stewardship in difficult working times for the Council with Covid measures, restructuring and Princess Pavilion devolution.

The Council would meet in special session shortly to agree the year end accounts.

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that the movements to Earmarked Reserves as attached as part of these minutes be agreed and recommended the year end accounts to the Council as prepared by the Responsible Financial Officer.

**F6664 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Robinson, seconded by Councillor Ross and

**RESOLVED** that that the expenditure and Petty Cash schedules for April and May 2022 be approved. (attached)

**F6665 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Eva, seconded by Councillor Ross and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

(Councillor Edwards now entered the meeting)