

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 13th January 2020 at 7.00pm.

Present: Councillors R J O'Shea (Chairman), B M A Ross (Vice-Chairman), R J Bonney, L D Coley, S D Eva, G F Evans CC MBE, A J Gillett, A J Jewell CC, A Parker, D W Saunby CC and J M Spargo

In Attendance: A M Williams (Town Clerk)
R N Thomas (Finance Officer)
Councillor J Kirkham (Cornwall Council)
S Shears (Grant applicant)

F6364 **APOLOGIES**

Apologies for absence were received and approved from Councillors Chappel (holiday), Minson (family commitment) and Morgan (ill).

F6365 **INTERESTS**

None received.

F6366 **MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Ross and

RESOLVED that the Part I minutes of the meeting held on 25th November 2019 be confirmed as a correct record of the proceedings and signed by the Chair.

F6367 **GRANT APPLICATIONS**

It was proposed by Councillor O'Shea, seconded by Councillor Jewell and

RESOLVED that the pursuant to SS 1-8 of the Local Government Act 2011 Marlborough School Gardening/Mud Club be granted £350 to repair raised flower beds and acquire equipment.

It was noted that Councillors Coley, O'Shea, Spargo and Robinson would match fund the grant request (to £700 in total) from their respective community chest funds.

The grant schedule for 2019/20 was duly noted.

F6368 **RISK ASSESSMENT**

It was proposed by Councillor O'Shea, seconded by Councillor Evans and

RESOLVED that the Operational and Financial Risk Assessment for the Council and the specific risk assessment for Town Management, Grounds and Facilities and Cultural Services (all attached) be approved.

F6369 **PEER REVIEW**

The Town Clerk updated on arrangements for the National Peer Review of the Council scheduled for 10th – 12th February 2020 that was duly noted.

F6370 **KIMBERLEY PARK LODGE**

The Town Clerk and the Chairman of the Kimberley Park Working Party updated in regard to designs for the premises.

It was proposed by Councillor Robinson, seconded by Councillor O'Shea and

RESOLVED that the Council proceeds with the development of Kimberley Park Lodge to provide community studios, with office and meeting room in store building, at a peppercorn lease for Source FM and provide a community café in the remainder of the premises with a third party, existing site provider to be engaged with as procurement procedures will allow and subject to Source FM sourcing external funding for their studio creation.

F6371 **COMMUNITY GOVERNANCE REVIEW**

The Town Clerk and Councillors Jewell, Kirkham and Saunby reported the Cornwall Council recommendations to the Council's submission. The Chairman instructed that the matter be further considered in Part II of the meeting.

F6372 **2020/21 BUDGET AND PRECEPT**

The Cornwall Council acknowledgement of the precept request of £2,208,220.85 and payment in equal instalments in April and September 2020 was duly noted.

F6373 **KEY NATIONAL POLICY AREAS**

The key areas from the Government's manifesto likely to impact on local government was duly noted.

F6374 **FIELDS IN TRUST**

It was proposed by Councillor Eva, seconded by Councillor Ross and

RESOLVED that the Council renews its membership of Fields in Trust.

F6375 **CODE OF CONDUCT AND ETHICAL STANDARDS UPDATE**

The update from the Corporate and Information Governance Manager at Cornwall Council in regard to Standards Committee Recruitment Training on the Code and the future of ethical standards was duly noted.

F6376 **CORNWALL COUNCIL POP UP SITE : DIVERS CAR PARK, FALMOUTH**

The Cornwall Council trading opportunity was noted and the Council could not support its application until Cornwall Council dealt with the anti-social behaviour from those illegally residing in that area.

F6377 **CCLA**

The December 2019 Market Report and Property Fund prices and dividend yields were duly noted.

F6378 **SECTION 137 LIMIT**

The Section 137(4)(a) of the Local Government Act 1972 limit of £8.32 per elector in 2020/21 for town and parish councils was duly noted.

F6379 **BUDGET MONITORING**

The attached budget monitoring report was duly noted.

F6380 **CORNWALL COUNCIL OFF-STREET PARKING PLACES ORDER 2020/21**

The Consultation arrangements by Cornwall Council were duly noted as was the intention by Cornwall Council to liaise with the Falmouth Town Team regarding proposed tariffs for Falmouth.

F6381 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor O'Shea, seconded by Councillor Evans and

RESOLVED that the Accounts and Petty Cash Schedules for November and December 2019 (attached) be approved.

F6382 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Bonney and

RESOLVED that the press and public be excluded from the meeting in the public interest for the following business as it involves the consideration of property, funding and contractual matters.

FINANCE AND GENERAL PURPOSES COMMITTEE

PART II

13TH JANUARY 2020

F6383 **MINUTES**

It was proposed by Councillor Ross, seconded by Councillor Coley and

RESOLVED that the Part II minutes of the meeting held on 25th November 2019 be confirmed as a correct record of the proceedings and signed by the Chairman.

F6384 **TOWN CLERK'S REPORT**

(1) **FORMER STABLE BLOCK, MELVILL ROAD**

The Town Clerk reported that pursuant to Minute F6388 Cornwall Council wished to know the Town Council's plans. There was also an opportunity to consider a joint venture as Cornwall Council were looking for office provision.

It was proposed by Councillor Ross, seconded by Councillor O'Shea and

RESOLVED that the Council requests Cornwall Council to assist business planning for a possible joint venture and arrange for the Town Council to view the site.

(2) **OFFICE 3, THE OLD POST OFFICE**

The Council noted the request by the tenant to terminate the lease, and that other prospective tenants were keen to let the space.

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that the Council allows the tenant Mr Love to terminate the lease with two months notice (commencing 13th December 2019).

(3) **OPERATION LONDON BRIDGE**

The proposals relating to procedures on the death of the Monarch or a Member of the Royal Family were duly noted.

It was proposed by Councillor Eva, seconded by Councillor Robinson and

RESOLVED that the Town Mayor and Deputy Mayor meet with Officers to review the draft policy for operation by the Council. All members who wished to attend could do so.

(4) **COMMUNITY CHEST (EXTRA ITEM)**

The Town Clerk reported that the Council had been unable to contact Councillor McCarthy to allocate his community chest funds, which would shortly be time expired.

It was proposed by Councillor O'Shea, seconded by Councillor Jewell and

RESOLVED unanimously that Councillor McCarthy's unallocated community chest fund be utilised to assist the cost of boiler repairs at the Dracaena Centre.

Individual Councillors from their community chest grants agreed to support the provision of a memorial bench for Mr Nigel Rutter at Castle Drive subject to consents and compliant with the memorial policy.

The Chairman agreed to take these as urgent matters so that timely allocations can be made.

(5) COMMUNITY GOVERNANCE REVIEW

The recommendation of Councillor Bastin was considered. The Town Clerk reported the recommendations of Cornwall Council which would now be publicly consulted upon.

It was proposed by Councillor Eva, seconded by Councillor Ross and

RESOLVED unanimously that the Council reiterates its originally submitted request to Cornwall Council, as this was logical, recognised built and allocated urban expansion in regard to future proofing and created defined boundaries between the communities of Falmouth, Penryn and Budock. The Council would however continue to discuss refinements and improvements during the consultation.

There being no further business to transact the Chair declared the meeting closed at 8.05pm.

Signed: Date: