

FALMOUTH TOWN COUNCIL

Minutes of the Meeting of the Council held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 9th December 2019 at 6.00pm.

Present: Councillors S D Eva (Town Mayor), P A Minson (Deputy Mayor), R J Bonney, G G Chappel, L D Coley, G F Evans CC MBE, A J Jewell CC, R J O'Shea, A Parker, B M A Ross (from point mentioned), D W Saunby CC and J M Spargo.

In Attendance: A M Williams (Town Clerk)
E K Webster (Events and Marketing Assistant)
Councillor J Kirkham (Cornwall Council – Smithick ED)
K Edwards (Plastic Free Falmouth)
Reverend S Tudgey (King Charles the Martyr Parish Church)

PRAYERS

In the absence of the Mayor's Chaplain the Reverend Tudgey said prayers.

C5276 APOLOGIES

Apologies were received and approved from Councillors Gillett (family commitment), Morgan (holiday), and Robinson (family illness).

In response to questions the Town Clerk advised that no apology had been received from Councillor McCarthy and that he remained eligible to serve the Council.

It was proposed by Councillor Saunby, seconded by Councillor Bonney and

RESOLVED that the Town Clerk writes to Councillor McCarthy regarding his recent non-attendance and requesting he rectifies that or stands down to allow someone else to stand to represent Penwerris Ward.

C5277 INTERESTS

None received.

C5278 MINUTES

It was proposed by Councillor Minson, seconded by Councillor Chappel and

RESOLVED that the Part I minutes of the meeting held on 21st October 2019 be confirmed as a correct record and signed by the Chairman.

C5279 TOWN MAYOR'S REPORT

The Town Mayor reported upon a busy civic diary including Remembrance events. He was pleased to report that the Remembrance Garden was being resited from The Moor to Kimberley Park. He had met with Mrs Sophie Metcalf the newly appointed Naval Liaison Officer for the South West. Christmas activities were ongoing and the local lights switch on have been very well attended.

He made a presentation to Reverend Stephen Tudgey to recognise and thank him for 16 years service as Parish Priest at King Charles the Martyr Church, as he was retiring. Reverend Tudgey thanked the Council.

C5280 DEPUTY MAYOR'S REPORT

The Deputy Mayor reported upon her civic attendances and advised she had been asked to serve on the Board of Paper Nations, a creative writing incubator.

C5281 PUBLIC QUESTIONS

Stacie Guthrie asked 'As it will clearly reduce carbon footprint, encourage and sustain biodiversity and fulfil the need for the site to be added to the 'Green Corridor' how does the Council feel about the proposal to transfer the land from the Rotary Club to themselves, as an opportunity to show that they are serious about meeting their commitment to addressing the climate emergency?' (Note : this relates to the land the subject of planning application PA19/09576)

Councillor Jewell advised that the Planning Committee were recommending to the Council that the land be transferred and he would add the environmental considerations raised in the question to that recommendation.

Kathryn Philpott asked a number of questions:

'Firstly, with reference to the bat and owl survey (PA19/09576) after consultation with the expert for Cornwall, it appears that there should be at least three assessments over a twelve month period to ascertain activity. Was that done?'

Councillor Jewell as the Electoral Division Member advised he would check that with the Planning Case Officer.

'Secondly, the Rotary Club of Falmouth, implied they had not formalised the land transfer to Abbeyfield, therefore could the planning application be rejected? And had the Council contacted the Rotary Club regarding the transfer of the land for community use instead to retain it as green space?'

The Town Clerk responded that the ownership of the site was not affected by planning applications nor vice versa. Councillor Jewell referred to his response to Stacie Guthrie.

'Thirdly, as the DPD allocation target had been met, could the application be rejected? Also as the Neighbourhood Plan now carried more weight?'

The Town Clerk reported that the assessment of the application in terms of the allocation need was a matter for Cornwall Council although they had agreed the principle of development. He confirmed that the Town Council had requested the principle be reconsidered in light of the emerging Neighbourhood Plan and its policies.

Wendy McDonald asked a number of questions :

'Firstly regarding the possible transfer of the site to other developers.'

The Town Clerk reported that any planning permission would sit with the land and therefore transfer to future owners (if not time expired). A formal application would be needed to change the nature of the planning permission.

'Secondly concerned drainage and site water run-off.'

'Thirdly access arrangements had been recognised in the outline permission, however traffic congestion and parking problems would ensue.'

Councillor Jewell advised that questions 2 and 3 were matters for Cornwall Council consideration, in conjunction with the relevant statutory consultees.

'Fourthly how could the community support the Council in lobbying the Rotary Club regarding land transfer?'

The Town Clerk advised if the Council resolved as recommended by the Planning Committee to make the request of the landowner, he would liaise with residents accordingly.

Ian Morgan asked how surface water run-off to Swanpool could be prevented. Councillor Jewell referred him to his response to Wendy McDonald.

C5282 PLASTIC FREE FALMOUTH

Kirsty Edwards updated the Council regarding work on the Events Charter (which all Councillors had previously viewed). The environmental and sustainable efforts of the Council were progressive, and was at the forefront of the plastic free movement. It would be the first Town Council to enforce plastic free in its events policies. She responded to Councillor questions thereon.

It was proposed by Councillor Parker, seconded by Councillor Spargo and

RESOLVED that the Council adopts the attached
Plastic Free Policy in regard to Falmouth Events.

C5283 POLICE REPORT

No report.

C5284 COMMUNITY NETWORK REPORT

No report.

C5285 CORNWALL COUNCILLORS REPORTS

Smithick

Councillor Kirkham reported on the Tour of Britain 2020 Working Group. The route would include Falmouth. Also the proposal to set up a Cornwall Law Centre and reported on the Space Port. Cornwall Council would consider the Community Governance Review recommendations and some amendments had been suggested to the Falmouth ones.

Councillor Kirkham was also able to update the Council regarding sprinklers and fire safety requirements in purpose built student accommodation premises.

Councillor Ross now entered the meeting.

Trescobeas

Councillor Saunby reported some problems with Cornwall Council Housing properties in Hayman Way. He was disappointed at the Community Governance Recommendations that failed to include land that was properly part of Falmouth to the north and west.

Boslowick

Councillor Jewell supported the CGR stance of the Council, except parts to the south. He was disappointed with the amendment from Councillor Bastin which was contrary to the compromise achieved by the Panel. The urban expansion of Falmouth did need to be recognised. Public consultation would commence in early 2020. Further he reported flooding issues from the housing development at Swanpool.

Arwenack

Councillor Evans reported on the Tour of Britain. He had attended planning training. He was concerned that Penwerris was unrepresented and other Cornwall Councillors were picking up residents issues there. He had made contributions to the Falmouth Dementia Café and Tregear Flats defibrillator. He advised he was helping residents regarding the new rules of occupation introduced there.

Penwerris

No report.

C5286 PRECEPT 2020/21

Pursuant to Minute F6355 and C5275 the Chairman of the Finance and General Purposes Committee referred to the Council's 2020/21 budget and recommended that the Council determine its precept call accordingly.

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that the 2020/21 budget be ratified as attached to these minutes and the 2020/21 precept call be made to Cornwall Council at £2,208,220.85.

C5287 COMMITTEE REPORTS

The Finance and General Purposes Committee Part I Report dated 25th November 2019 was presented by Councillor O'Shea, Chair of the Committee.

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that the Part I Report of the Committee dated 25th November 2019 be approved.

The Planning Committee Report dated 21st October 2019 was presented by Councillor Jewell, Chairman of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Spargo and

RESOLVED that the Report of the Committee dated 21st October 2019 be approved.

The Planning Committee Report dated 11th November 2019 was presented by Councillor Jewell, Chairman of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Spargo and

RESOLVED that the Report of the Committee dated 11th November 2019 be approved.

The Planning Committee Report dated 2nd December 2019 was presented by Councillor Jewell, Chairman of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Spargo and

RESOLVED that the Report of the Committee dated 2nd December 2019 be approved.

Further to the Report of the 2nd December 2019, Councillor Jewell referred the Council to the recommendation at Minute P5613. The Mayor had allowed this matter to be taken early in the meeting to facilitate attending members of the public.

It was proposed by Councillor Jewell, seconded by Councillor Minson and

RESOLVED unanimously that the Council seeks to acquire the land at Bosvale (subject to planning application PA19/09576) to enable sympathetic community uses and to redevelop Bosvale Community Centre as a preference to current development proposals. This would also ensure sustainable biodiversity and include the site in the Council's 'Green Corridor' aspiration.

C5288 KIMBERLEY PARK WORKING PARTY

It was proposed by Councillor Eva, seconded by Councillor Jewell and

RESOLVED that the Report and recommendations of the Working Party held on 25th November 2019 be approved.

It was noted that the recommendation at KP196 had already been approved (Minute F6347 Finance and General Purposes Committee).

C5289 SAFER FALMOUTH

The minutes of the meeting of Safer Falmouth held on 21st October 2019 was duly noted.

C5290 TOWN MANAGEMENT REPORT

The Events and Marketing Assistant presented the Town Management Report that was duly noted and forms part of these minutes.

C5291 TOWN CLERK'S REPORT

The Town Clerk presented his report that was duly noted and

(1) Committee Seats

It was proposed by Councillor Eva, seconded by Councillor O'Shea and

RESOLVED that it be noted Councillor Robinson would Chair the Staffing Committee and that Councillor Chappel replaces Councillor Minson on the Staffing Committee. Further it was noted that Councillor Coley had replaced Councillor Minson on the Cultural Services Committee.

It was proposed by Councillor Eva, seconded by Councillor Jewell and

RESOLVED that Councillor Coley replaces Councillor Gillett on the Falmouth Climate Change Committee and assumes the Chair thereof.

(2) CCTV

Further to the CCTV Report by the Finance and General Purposes Committee the Town Clerk reported that additional equipment was required to support the new camera additions, which would cost approximately £4,000.

It was proposed by Councillor O'Shea, seconded by Councillor Eva and

RESOLVED that

- (i) not withstanding the grant request the CCTV works be commissioned and
- (ii) the additional DVR costs be included in the works.

C5292 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that in view of the confidential nature of contractual matters and personal information it is advisable in the public interest that the press and public be excluded from the meeting.

COUNCIL – PART II
9TH DECEMBER 2019

C5293 MINUTES

It was proposed by Councillor Minson. Seconded by Councillor Coley and

RESOLVED that the Part II minutes of the meeting held on 21st October 2019 be confirmed as a correct record and signed by the Chairman.

C5294 COMMITTEE REPORTS

The Finance and General Purposes Committee Part II Report dated 25th November 2019 was presented by Councillor O'Shea, Chair of the Committee.

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that the Part II Report of the Committee held on 25th November 2019 be approved.

There being no further business to transact the Chairman declared the meeting closed at 7.25pm.

Signed: Date:

Plastic Free Events Charter for Falmouth Town and the surrounding areas.

Main Objective: Reduce, Reuse and Recycle for all events held in Falmouth and the surrounding areas.

Key focus areas:

- 1) Plastic bags
- 2) Plastic food packaging
- 3) Cutlery
- 4) Straws
- 5) Plastic cups

Who is responsible for enforcement?

Licensing application for alcohol/ events could we attach this charter to it?

As part of our commitment to Falmouth being as environmentally conscious as possible, Falmouth Town Council, Falmouth BID (Business Improvement District) and Plastic Free Falmouth have created a set of guidelines to ensure all events that run within Falmouth have common green goals and outcomes. Our aim as a community is to Reduce, Reuse and Recycle as much as possible. These guidelines have been created to enable your team to plan as effectively as possible from the outset and must be adhered to:

- Only reusable and paper bags permitted
- Food packaging must be sustainable- avoid polystyrene/plastic bottles
- Only bamboo/wooden/environmentally friendly/reusable cutlery permitted
- Focus on providing refills and reusing where possible. Could your event or traders offer a discount for a “bring your own” cup scheme, or set up a reusable branded cupscheme?
- Total ban on plastic straws

We also would like to encourage where possible:

- Avoiding bio or compostable items (we don't have the waste streams in Cornwall to process them- they are incinerated)
- Embedded efficient and effective management of waste, with clear signage for recycling
- Other single-use plastic products removed where possible
- Refills of water to be available free of charge
- Sustainable transport offerings/signposting of options to attend the event on promotional materials

It should also be noted that Falmouth Town Council, in line with Cornwall Council has a full ban on the use of balloons and plastic confetti at events and its land. Plastic Free Falmouth as a community, are very happy to offer support to enable best practice. Please contact them on plasticfreefalmouth@hotmail.com. By embedding these practices in our approach to running events in Falmouth, we will enhance them significantly, through both reduction in waste and the impact on the wider environment. These are simple changes we can make as organisers, that will have a huge impact and set Falmouth apart as a sustainable events destination.

Thank you.



Mission statement/ overview

Plastic Free Falmouth was set up in late 2017 and began taking action to reduce the amount of single-use plastic (SUP) from all areas of their community. This involved working with businesses, schools, councils and individuals to drive change and as a by-product reduce the amount of waste we are creating as a town.

Two years later, with climate change also being at the forefront of our minds, we have a unique opportunity to embed best practice into all our activities as a town and council. We have already taken action as a council to ban balloon and plastic confetti releases on Town Council land and have also been supporting plastic-free initiatives across the town at events and festivals. Of most note were a plastic-free Christmas, Falmouth's Spring Festival and The Falmouth Sea Shanty Festival, all delivered with great success and overwhelming public support. We have now gathered enough evidence and data that not only does the cost of reusables/eradicating SUP (single use plastic) save businesses and events money in the long term (report by SAS/Uni of Exeter on the true impact of plastic-free communities campaign), alongside this, waste is significantly reduced. These are two tangible upsides on top of the obvious environmental benefits.

As a town we have a unique opportunity, as we have with a lot of this campaign, to be forward-thinking in our united mission to make Falmouth one of the most progressive and proud communities in the country. This plastic-free events charter would also reduce the amount of work for organisers, as it provides clear guidelines and a structure to follow, unifying all events/traders within the Falmouth boundaries.

COUNCIL TAX ANALYSIS

Precept for 2019-2020
1,990,645.09
 Divided by the taxbase 2019-2020
7,137.49
Equals : Band D Council Tax 2019-20
278.90

For 2020-2021:

Proposed precept for 2020- 2021

Divided by the taxbase 2020-21 (not confirmed)
7,199.46
Equals : Band D Council Tax 2020-21
306.72

Proposed Increased - Falmouth Town Council

	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
Parish Council Precept 2019-20	185.93	216.92	247.91	278.90	340.88	402.86	464.83	557.80
As a proportion of Band D	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9
Proposed precept for 2020 - 2021	204.48	238.56	272.64	306.72	374.88	443.04	511.20	613.44
Annual increase (£) for 2020-2021 (75% Scheme)	18.55	21.64	24.73	27.82	34.00	40.18	46.37	55.64
Annual increase (%) for 2020-2021 (75% Scheme)	9.98%	9.98%	9.98%	9.97%	9.97%	9.97%	9.98%	9.97%
				0.54				
				2.32				



FALMOUTH

the spirit of the sea

Town Management Report to Falmouth Town Council 09/12/19

Emma Webster Events & Marketing Co-Ordinator

Emma will be attending to say hello to everyone (as I am unable due to the date change and another work commitment). I believe Emma has met most of the Councillors, but it made sense to briefly speak to everyone. The Mayor mentioned at the previous Full Council meeting how much good work Emma has undertaken for the Christmas activities especially.

Western Power Works

These have all been completed for the start of Church Street and we are now working on the next phase that will start on Monday 6th January until Friday 27th March. This phase will be from the exit of Church Street car park along to Church Corner. This will mean that through traffic will not be possible during this time and Western Power/Kier are looking at two-way traffic lights from Market Strand through to the car park. This is naturally going to create some challenges and will need to be tweaked/amended as the work progresses.

Graffiti

There has been a spike in graffiti recently and I have worked with various TC staff and other organisations to deal with this quickly. It appears that on one particular weekend we were hit across the town and then the individuals left the area.

Remembrance Sunday

This was all co-ordinated from our office from the road closure and safety point of view. There were five incidents (mainly that required a first aid response) within 20mins during the service for all ages. Everything was dealt with professionally and effectively to ensure a swift solution.

Tour of Britain Announcement

Further information has very recently been announced with detail on the route using Falmouth's seafront and Pendennis Point. It is likely that this will be one of the key helicopter shots on the stage as the cyclists ride up round the point (not the usual direction). The Town Team will be working on this in the New Year pulling together a large group of people from businesses/clubs/volunteers etc etc to create a weekend of activity on the 5th & 6th Sept. The race itself is on Sunday 6th September 2020.

Falmouth Christmas

PTO

The Switch-On and parade that recently took place on the 28th Nov went very well. There was a large turn out and various performances including all the primary schools to make the event a success. Just for this one event there is a huge amount of planning and fortunately the weather was kind to us this year.

The Christmas Tree Festival that Jacqui Owen oversees and organises was also well attended and will no doubt draw a lot of the public through the Pavilion and gardens over the next month.

At the time of compiling the report we are putting finishing touches to the Live Nativity parade (Sunday 8th Dec) in partnership with Falmouth Churches Together. Kirstie and other volunteers are working on Plastic Free Falmouth that will also be in the marquee on the Moor.

The other focus is the new 'Falmouth Festive Weekend' and all being well many of you will be in the town on this weekend to experience the various activities. A significant amount of work has gone into this to ensure there is variety for all ages and it is great to see so many people wanting to be involved.

Harmony Choir planning is well advanced as is NYE fireworks to welcome in 2020.

I would like to thank the various Town Council staff (and particularly Ruth Abraham, Emma Webster, Ruth Thomas as well as Richard Wilcox from a BID partnership perspective) and volunteers that help throughout the year to make the various activities a success. We are all mindful how challenging it continues to be from a business point of view so the more we can do to assist the better.

A very Merry Christmas and a Happy New Year.