



## **Agenda Council Meeting**

<b>Date</b>	30/09/2024
<b>Time</b>	19:00 -
<b>Location</b>	Council Chamber
<b>Chair</b>	A Rowe
<b>Explanation</b>	You are hereby summoned to attend a meeting of Falmouth Town Council to be held in the Council Chamber on Monday 30th September 2024 at 1900 hours (or the cessation of the Planning & Licensing Committee if later) for the purpose of transacting the following business.

The meeting will observe the requirements of the Council's commitment to the Civility and Respect Pledge. That is to treat councillors, employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. Behaviour breaching that commitment will not be tolerated.

Yours sincerely

Town Clerk

Before the start of the meeting Prayers will be said by the Mayors Chaplain.

- 1 Apologies**  
To receive and approve apologies for absence.
- 2 Interests & Dispensations**  
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
- 3 Community Safety & Fire Report**  
To receive the Falmouth Community Safety and Fire Report. (1-11)
- 4 Minutes**  
To take as read and confirm as accurate the minutes of the meetings held on 3rd June 2024. (12-78)
- 5 Town Mayors Report**  
To receive such communications as the Town Mayor may wish to lay before the Council.

- 6 Deputy Mayors report**  
To receive such communications as the Deputy Mayor may wish to lay before the Council.
- 7 Public Questions**  
None received.
- 8 Police Report**  
To receive the Falmouth Community Police Report from PC Cummins.
- 9 Community Network Manager Report**  
To receive the draft Action Notes, VSF Presentation and Workshop Responses from the Falmouth and Penryn Community Area Partnership Meeting held on 25th June 2024. (79-138)
- 10 Cornwall Councillor Reports**  
To receive the reports of the Falmouth Cornwall Councillors.
- 11 Committee Reports**  
To receive and consider the Reports from the following Committees:  
11.1 Finance And General Purposes Committee Part I Reports dated 3rd June 2024, 8th July 2024 and 9th September 2024.  
11.2 Grounds Facilities & Environmental Action Committee Part I Reports dated 12th June 2024 and 11th September 2024.  
11.3 Cultural Services & Leisure Committee Part I Reports dated 12th June 2024 and 11th September 2024.  
11.4 Planning & Licensing Committee Reports dated 10th June 2024, 1st July 2024, 22nd July 2024, 19th August 2024 and 9th September 2024. (139-287)
- 12 Penwerris Byelections**  
Councillors Konik and Pearce were successful at the recent byelection and join the Council.  
  
Councillor Rowe CC was elected to the Cornwall Council as the Penwerris Electoral Division member.  
  
Councillor Edwards is also currently unable to attend for Council business.  
  
Current vacancies on the Town Council are:  
· Finance & General Purposes Committee (1 seat)  
· Grounds, Facilities & Environmental Action Committee (2 seats)  
· Cultural Services & Leisure Committee (2 seats)  
· Staffing Committee (1 seat) – with a training requirement.

Vacant Champions roles are:

- Food Justice
- H&S (Corporate)
- School/University Liaison

Outside bodies:

- Citizens Advice

The Vice-Chair roles for both the Grounds, Facilities & Environmental Action Committee and the Staffing Committee need to be appointed from the current Committees composition.

**13**

### **Pride Pledge & National Educational Guidance**

Cornwall Pride has requested the Council to sign up to their Pride Pledge, and look to understand the benefit of marginalised peoples lived experience training that be undertaken for councillors and staff. The Council is requested to:

- We pledge our organisation, group or business will be a safe, welcoming, and friendly place for LGBTQ+ / marginalised members, staff, volunteers & customers.
- We will visibly support and promote justice for LGBTQ+/marginalised people; have clear reporting mechanisms for harassment and discrimination; and challenge homophobic, transphobic, bi-phobic, misogynistic, racist and all phobic behaviour.
- We will ensure our elected members, volunteers, and staff are trained to understand the experiences of LGBTQ+ / marginalised people and how to be a proactive ally.

Further, Cornwall Pride has requested that the Council supports its representations to the Secretary of State for Education regarding the proposed transgender education guidance for schools in England. In accordance with Cornwall Pride's correspondence to all councillors.

**14**

### **NALC Study Tour**

To receive an update from Councillor Edwards regarding the NALC Study Tour of Yate Town Council with a theme of Your engagement.

Presentations:

[Armadillo Youth Cafe](#)

[Youth Commissioning](#)

[Youth Engagement in Yate](#)

[Youth Services](#)

[Youth Services Finance](#)

[Youth Services in Yate](#)

Blog : [Youth engagement in Yate - News \(nalc.gov.uk\)](#)

To commit £30,000 of our CIL fund towards capital investment in youth provision in Falmouth, led by young people and developed in collaboration with the Dracaena Centre.

**15 Co-option Policy**

The Council should formalise its existing co-option process and adoption of the attached policy is recommended. (288-293)

**16 Maritime Line Forum**

To note the minutes from the Maritime Line Forum meetings on 10th May 2023 and 3rd July 2024, together with updates and Terms of Reference. (294-304)

**17 Safer Cornwall**

To note Safer Cornwall 'Have Your Say Survey' Engagement Plan for 2024. (305-318)

**18 Fairtrade**

To receive the Falmouth Fairtrade report. (319)

**19 Motion by Councillor Saunby**

Councillor Saunby, seconded by Councillor Jewell, has requested that Minute C5864 be amended to change the 2024/25 Schedule of Meetings so that stand alone meetings of the Council have a 7pm commencement time.

**20 Town Management Report**

To receive the Town Management Report. (320-321)

**21 Town Clerks Report Part I**

To receive the Town Clerk's Part I Report. (322-323)

**22 Exclusion of the Press & Public**

In the public interest to consider the exclusion of the press and public for the following items of business as they may involve the consideration of confidential information in respect of staffing and contractual matters.

## Falmouth Town council briefing Sept 2024



### Introduction

A brief overview of Falmouth Community Fire stations work within the community over the summer season and hope this will raise both awareness and assist with subjects for any questions.

Apologies for not being available to attend as I am attending National Marine conference in Southampton as CFRS representative. Incidents pending hopefully WM Stapleton will be with you on the evening for any questions on the report.

Once again Falmouth Community Fire station has provided the town with the best use of its resources available not just responding to incidents with the 24hr whole time shift and On-call team, but also demonstrating its commitment to education and prevention, limiting serious incidents wherever risks by the crews or partners are recognised.

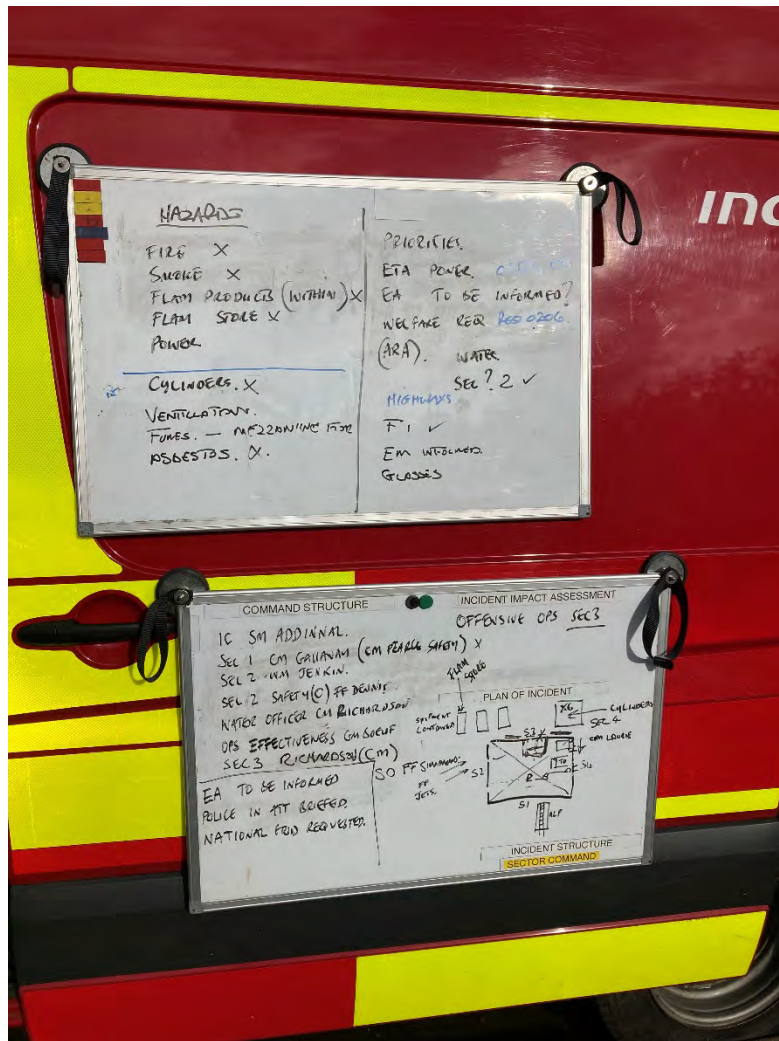
My focus continues to take the time to work with Stakeholders, businesses and other public services in the area. Watches to continue to develop a strong collaborative connection ensuring support to the Town Council Strategic plan.

On call and Whole time have been raising money through various activities such as car washes and Open days over this summer for the Firefighters Charity, Georgia's Voice and Man Down the open day raised over £4000 alone

The On call are also undertaking the Three Peaks Challenge on the weekend of the 28<sup>th</sup> September so we wish them the best of weather in a tough challenge for charity.



Response



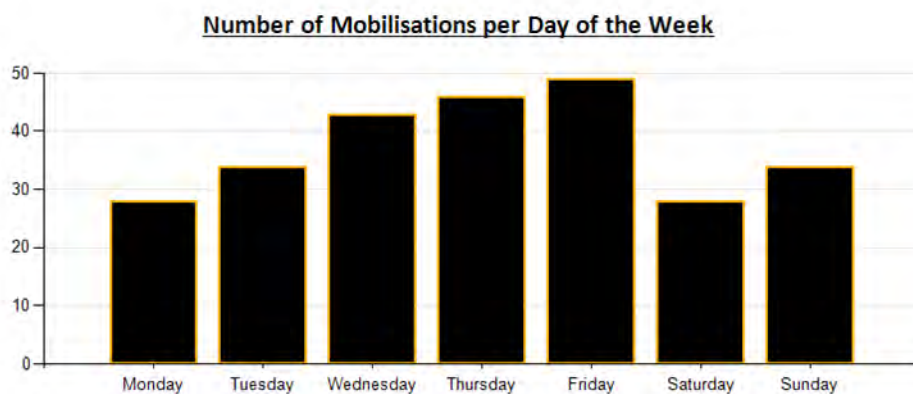
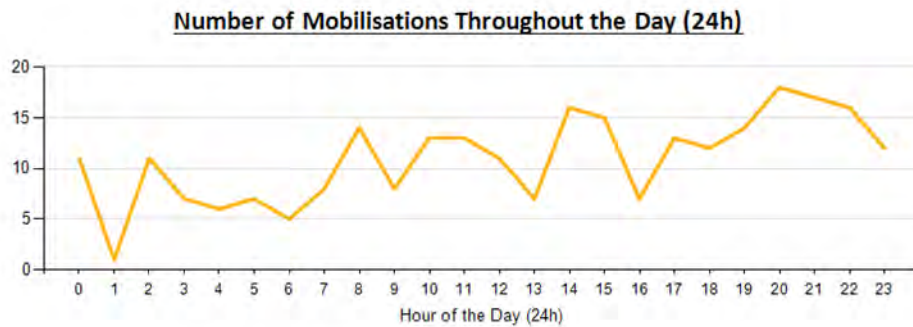
Over this last quarter Falmouth station has attended 262 calls with support from the On-Call as a second pump or as cover at Falmouth station to maintain resilliance in our town. It is worth noting the peaks associated with calls at times and days in the information below.

Average Number of Mobilisations

Per Day: 1.51  
Per Week: 10.48

Most Frequent Incident Types

False Alarm  
F19 - Fire - In Open - Small  
F02 - Fire - Industrial / Commercial



Some incidents of note

#### Fire

- Emslie road - one occupant rescued from property following fire in kitchen 1st and 2nd away in use.
- Fire in a bungalow. 4 BA, 2 HrJ, crews had to assist residents to escape the property 1st and 2nd away in use.
- Shipping container fire at Herniss. Technical incident with consideration to contents and possible escalation 1st and 2nd away in use.
- Peat fire at King Harry Reach. Assisted Truro with the fire boat to supply a jet to the bank side to enable them to fully extinguish the deep seated fire.
- Li ion battery fire Custom House Quay. Extinguished using a HrJ and crews then were delayed whilst making contaminated waste safe.
- Industrial Fire Devoran Large industrial unit that was well alight upon arrival. Multiple pumps were required to bring this fire under control, whilst protecting other business attached to the joinery.
- Helston Barn Fire Well-developed barn fire near Helston. Crews were second in attendance assisting with water, general Fire Fighting, and later decontamination. In total six pump appliances attended this incident along with officers and specialist appliances



## RTC's

- Mobility vehicle rescue with unstable vehicle Penryn By-Pass road closed for considerable time to ascertain cause

## Inter service collaboration.

- Rescue of a crow that had become stuck underneath some netting. Used the 135 ladder to gain access to the roof to create a hole so the crow could escape. Rescue in conjunction with RSPCA as with all animal rescues without intervention by ourselves public will get involved putting others at greater risk.
- Sailing Vessel Tow. Whilst carrying out training aboard the Fire Service rib, we were alerted to a sailing vessel unable to make way to their mooring at the entrance to Falmouth Harbour. To prevent a shipping hazard and assist the stranded yacht, the crew were able to render aid and passed a tow line. The crew towed the vessel to a safe mooring

## Prevention



To Prevent is to reduce and educate. All watches in Falmouth are actively looking to develop initiatives within the area to support this.

- Home fire safety visits around Falmouth using the new SafeLink's portal linking a number of services together to ensure no member of our community falls through the net
- Site Specific Risk Information forms developed (crews gather information on businesses for operational information and educate owners of risk)
- Sandsafe initiative working alongside or Environmental Education & Enforcement Officers. One watch allocated role to support reduction in bin fires at beaches. This year significant reduction in BBQ related secondary fires at all of the 4 Falmouth beaches. Although hard to measure the crews persistence with public awareness and support with beach businesses simply changes their bin construction location has been a factor in this reduction.
- Café safe/RNLI Throwline initiative development following incident at Penryn Quay one watch focusing on waterside Cafes and Bars to provide fire safety but also working collaboratively with RNLI to provide specific training to staff on the safe use of throwlines in the event of anyone in difficulty in the water.
- Student support watch participation in educating students surrounding Fire safety as Freshers and established 2<sup>nd</sup> and 3<sup>rd</sup> year students continues again this year we aim to focus on fireworks night and beach fires.
- Living aboard Safety initiative working with partners to support those living aboard vessels to reduce potential incidents collaborating with Harbour master, Police and Boarder force. Also linking with Esther Richmond (Falmouth & Penryn Community Area Partnership Localism) to provide living well support through the council for those living on board in isolated locations around the estuaries of Falmouth. Also revisiting previous wharfs in the Falmouth and Penryn area's. This successful initiative has generated interest across the county and is now established as a station duty for all watches.
- Fire boat  
Support for Port Health crews continue to provide support and training now planned for more staff to provide resilience for our partners in the council to enable water sampling to take place throughout the year.  
RNLI Towing training exercise with RNLI to provide support during emergency calls.  
Night time exercise simulating a marine incident at night on the water crews will be undertaking challenging limited visibility training
- Training Water Rescue Vital water rescue training at Hayle harbour using the swift flowing water from the tidal gate by Hayle harbour office. Able to carry this out, out of area training due to the On Call covering the station whilst on drill night.

- Specific risk visits to potential long stay refit ships within Falmouth docks such as HMS Tyne image
- Grow Baby charity support. crews have recognised synergies between the support network from this charity and the provision of home fire safety visits. Falmouth fire station is now storing stairgates and are receiving training in the fitting of the gates which might be required when fitting smoke detectors in young families homes. This has now become an initiative which should receive further support from the wider service. *(equipment and tools need to be sourced to deliver the initiative and crews are looking for funding from outside services to achieve this should the town council be interested in getting involved)*
- JESIP workshop (Joint Emergency Services Interoperability Programme) following major evacuation exercise provided by HMCG Falmouth station is hosted a tabletop exercise with A+P demonstrating the challenges of a large fire within the docks and the factors outside of the operational incident to include smoke plume evacuation etc also table top planned with Fal Oil services to recognise risks associated with the site.
- 50/50 Car this is a car that has been built and designed to educate drivers of the risks of dangerous modifications and poor maintenance the car made its first appearance at the Royal Cornwall show. The prevention team and police road safety unit stated that the draw by the vehicle generated interest never experienced and hailed it as a great success. Since then, a bespoke trailer has been funded by Vision Zero and the car has made numerous appearances such as Stithians show, Heston station open day and Falmouth's open day.
- Bike show – The Motorcycle meet-up was held in July. It raised a total of £500 for the Martin Jennings Memorial Charity good opportunity to share some key road safety messages from biker down and emergency contact card storage.
- Collaboration Both myself and watches continue to be integral in the Clear Hold Build initiative at premises throughout the town. Recent meeting with full CFRS Fire safety team hosted by me to link services together and maintain consistency across county with Licencing/Policing support. more recently the introduction of TITAN meetings has improved our working strategy.



## Protection

Although a dedicated Fire safety department is routinely auditing premises watches at Falmouth undertake a vital role in ensuring businesses comply with regulations and keep their customers and staff safe.

Operational Fire Safety Visits (OFSV) April-August at commercial premises. (Target 8)

- Blue 13
- Black 11
- Red 11
- White 12

HFSC (home fire safety checks) April-August

- Blue 105
- Black 75
- Red 70
- White 54

### Day to day station

The comprehensive external appraisal has now ensured forecourt replacement, garage roof replacement is complete plus external and internal painting work has been undertaken. The internal layout of the station has now been appraised and I am happy to announce that work will soon be underway to align our shower and toilet facilities to a more appropriate balance recognising all who work and visit the station.

We opened our doors in August for a 'Have a go day' which was fully booked for those interested in following a career in the fire service. Our Whole Time and On call team were on hand to support the event which allowed plenty of questions to be asked by the public prior to applications opening late September.

We have one new Temporary Crew Manager CM Linford who has joined us from Tolvaddon bringing a high level of rope rescue qualifications with him and has already proven his ability by meeting and arranging a working strategy alongside Falmouth docks and their own rope rescue teams.

Two development Firefighters within the on-call team continue to train to achieve the highest of standards and will all hopefully pass out early next year. The upcoming 'Approved to Ride' this year will have 3 more new Firefighters involved ready to provide resilience to our On call.

### Safeguarding

Over the past three months Falmouth crews have identified 3 Safeguarding issues which have resulted in support.

### Dates for your diary

- November 5<sup>th</sup> Firework night Falmouth Cricket club
- December 15<sup>th</sup> / 16<sup>th</sup> Santa's drive through Grotto
- January 30<sup>th</sup> Full exercise Princess Pavilions

### Summary

I hope this provides an overview of our work this spring summer and again encourage any visits to meet with the watches and join us at work around the town.

In the meantime, if there are any questions about the role and duties of Falmouth Community Fire station please do not hesitate to contact me.

Email: [Martyn.addinall@fire.cornwall.gov.uk](mailto:Martyn.addinall@fire.cornwall.gov.uk)

Phone: 07891728999



## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Council held on Monday 3<sup>rd</sup> June 2024 at 7.00pm held in the Council Chamber, Municipal Buildings, The Moor, Falmouth. TR11 3QA

Present: Councillors A L Rowe (Town Mayor), L D Coley (Deputy Mayor), D E Clegg, S D Eva, D V Evans BEM, G F Evans MBE, A J Jewell CC, J S Kirkham CC, J C Robinson, B M A Ross, D W Saunby CC, J M P Spargo and Z Young.

In Attendance: A M Williams	(Town Clerk)
R N Thomas	(Responsible Financial Officer)
D C Shankland	(Communications Officer)
PC M Cummins	(Devon & Cornwall Police)
Rev G Bennetts	(Mayor's Chaplain)

Prior to the formal commencement of the meeting the Mayor's Chaplain said prayers.

### **C5972 APOLOGIES**

Apologies for absence were received and approved from Councillors Chin-Quee BEM (ill), Edwards (child care) and Seiler (work).

Cornwall Councillor Magowan was unable to attend due to child care.

### **C5973 INTERESTS AND DISPENSATIONS**

None received.

The Town Mayor reminded Councillors of the General Election pre-election period restrictions advice issued by the Town Clerk and advised that some council business had been deferred from the agenda.

### **C5974 MINUTES**

It was proposed by Councillor Rowe seconded by Councillor Coley and

**RESOLVED** that the Part I minutes of the meeting held on 11<sup>th</sup> March 2024 and the minutes of the Annual meeting held on 13<sup>th</sup> May 2024 be confirmed as a correct record and signed by the Chair.

A motion by Councillor Young to amend the accuracy of Minute C5847 was not seconded.

### **C5975 TOWN MAYOR'S REPORT**

The Town Mayor reported on the start of the municipal year and his civic attendances including Penryn Mayor-making, Falmouth University Student Showcase and Trebah Military Day where he had laid a commemorative wreath on behalf of the Council. He apprised the Council of the forthcoming D-Day 80<sup>th</sup> anniversary commemorations in Falmouth and requested that councillors supported those.

**C5976 DEPUTY MAYOR’S REPORT**

The Deputy Mayor thanked the Council for its support in her appointment to role and updated on her civic attendances including Sand Safe Launch, meeting the Royal Navy Officer at Falmouth Docks and the Falmouth University Student Showcase.

**C5977 PUBLIC QUESTIONS**

None received.

**C5978 COMMUNITY POLICE REPORT**

PC Cummins presented the Community Police Report. Inspector Milburn would take up the vacant Sector Inspector role shortly and PC Beckett had joined the Community Team as a Neighbourhood Beat Manager. He provided an update on the outcomes of vehicle speed checks at North Parade and Pendennis Point. The Police were working with the Fire Brigade about increasing their on the water presence. E-bikes were again available to the Community Team. He apprised the Council of the ‘Pasty Initiative’ distributing left over and surplus food to the needy and vulnerable. Also, summer season demand would have an effect on the resourcing of the Community Team.

The Town Mayor thanked PC Cummins and the Community Team for their community safety work and their continuing engagement with The Council. The Council noted the Police Falmouth Local Newsletter – Spring 2024 edition.

**C5979 COMMUNITY SAFETY AND FIRE REPORT**

The report of the Falmouth Community Fire Station Manager was received and noted.

**C5980 COMMUNITY AREA PANEL**

The notes of the Panel meeting on 26<sup>th</sup> March 2024 were received and noted.

**C5981 CORNWALL COUNCILLORS REPORTS**

Penwerris

Councillor Kirkham reported on Cornwall Housing property issues regarding damp treatments. Issues with fly-tipping and pest control. She supported the efforts of the local CIC to take on the Vernon Place green space. She responded to councillors’ questions.

Trescobeas and Budock

Councillor Saunby reported that the one-way traffic system was working well in Trescobeas but did need some amendment. The bus stop at Mongleath would be reduced in size and safety rails installed at Bickland Water Road. He also updated on issues in Budock including housing development and enforcement action for an industrial scale poly tunnel. He responded to councillors’ questions.

Boslowick

Councillor Jewell reported on his motion to Cornwall Council regarding assessment of the quality of land in regard to solar farm applications. He had been re-elected as Central Planning Committee Chair. In respect of local matters, the signage of the alternative footway adjacent to Falmouth Golf Club needed to be more visible. There were roof issues with the Spinnaker development at Prislow Fields. Also issues with speeding vehicles around Falmouth Golf Club. He responded to Councillors questions



including providing an update with Councillor Kirkham on the park and ride and park and float operation at Ponsharden.

Arwenack

No report.

## **C5982 COMMITTEE REPORTS**

The Finance and General Purposes Committee Part I Report dated 8<sup>th</sup> April 2024 was presented by Councillor Robinson, Chair of the Committee.

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that the Part I Report of the Committee dated 8<sup>th</sup> April 2024 be approved.

The Planning and Licensing Committee Report dated 11<sup>th</sup> March 2024 was presented by Councillor Eva, Chair of the Committee.

It was proposed by Councillor Eva, seconded by Councillor Clegg and

**RESOLVED** that the Report of the Committee dated 11<sup>th</sup> March 2024 be approved.

The Planning and Licensing Committee Report dated 8<sup>th</sup> April 2024 was presented by Councillor Eva, Chair of the Committee.

It was proposed by Councillor Eva, seconded by Councillor Clegg and

**RESOLVED** that the Report of the Committee dated 8<sup>th</sup> April 2024 be approved.

The Planning and Licensing Committee Report dated 29<sup>th</sup> April 2024 was presented by Councillor Eva, Chair of the Committee.

It was proposed by Councillor Eva, seconded by Councillor Clegg and

**RESOLVED** that the Report of the Committee dated 29<sup>th</sup> April 2024 be approved.

The Planning and Licensing Committee Report dated 20<sup>th</sup> May 2024 was presented by Councillor Eva, Chair of the Committee.

It was proposed by Councillor Eva, seconded by Councillor Clegg and

**RESOLVED** that the Report of the Committee dated 20<sup>th</sup> May 2024 be approved.

The Cultural Services and Leisure Committee Report dated 18<sup>th</sup> March 2024 was presented Councillor Coley, Vice-Chair of the Committee.

It was proposed by Councillor Coley, seconded by Councillor Robinson and

**RESOLVED** that the Part I Report of the Committee dated 18<sup>th</sup> March 2024 be approved.

The Grounds, Facilities and Environmental Action Committee Report dated 15<sup>th</sup> April 2024 was presented by Councillor Clegg, Chair of the Committee.

It was proposed by Councillor Clegg, seconded by Councillor Kirkham and

**RESOLVED** that the Report of the Committee dated 15<sup>th</sup> April 2024 be approved.

**C5983 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023/24**

The Responsible Financial Officer reported the Annual Governance Statement. The Chair of the Finance and General Purposes Committee presented the recommendation of the Committee.

It was proposed by Councillor Rowe, seconded by Councillor Robinson and

**RESOLVED** that the Annual Governance Statement 2023/24 as attached be approved.

The Responsible Financial Officer and the Committee Chair reported the recommendations of the Finance and General Purposes Committee for the Council to approve the Accounts and Annual Return and the Financial Statements for 2023/24.

It was proposed by Councillor Rowe, seconded by Councillor Robinson and

**RESOLVED** that the Council's Accounts and Annual return and the Financial Statements for 2023/24 as attached be approved.

**C5984 REPORT OF ENVIRONMENTAL EDUCATION AND ENFORCEMENT TEAM**

It was noted that this report would be presented to the Grounds, Facilities and Environmental Action Committee.

**C5985 REFERENCE FROM GROUNDS, FACILITIES AND ENVIRONMENTAL ACTION COMMITTEE**

**Plant Based Treaty**

The Chair of the Grounds Facilities and Environmental Action Committee presented the recommendation of her Committee in regard to the proposed Sustainable Food Policy. She further reported and was cognisant of the Council's Officers advice that the blanket treatment as proposed would have impacts upon staff time, food wastage and procurement at all council run events and that a proportionality approach should be taken.

It was proposed by Councillor Eva, seconded by Councillor Robinson and

**RESOLVED** on an amendment that the Council adopts the attached Sustainable Food Policy.

A Motion proposed by Councillor D V Evans and seconded by Councillor Young to adopt the Sustainable Food Policy as recommended by the Grounds, Facilities and Environmental Action Committee was lost.

**C5986 NATIONAL ASSOCIATION OF LOCAL COUNCILS – SUPER COUNCILS NETWORK**

The notes of the SCN meeting held on 16<sup>th</sup> May 2024 were duly noted.

The report of Councillor Edwards of the NALC 2024 Study Tour would be considered at the next meeting of the Council.

**C5987 TOWN MANAGEMENT REPORT**

The Town Clerk presented the Town Management report which was duly noted and forms part of these minutes. He responded to Councillors questions thereon regarding events, car parking, beach management and public toilets provision.

**C5988 TOWN CLERK'S REPORT – PART I**

The Town Clerk presented his Part I Report that was duly noted and forms part of these minutes. And:

**Rural Market Towns Group – Rural Services Network**

It was proposed by Councillor Rowe, seconded by Councillor D V Evans and

**RESOLVED** that the Council subscribes to the Rural Services Network – Rural Market Towns Group.

**C5989 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Rowe, seconded by Councillor Coley and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information it is advisable in the public interest that the press and public, be excluded from the meeting.

**COUNCIL MINUTES – PART II**  
**3<sup>rd</sup> JUNE 2024**

**C5990 MINUTES- PART II**

It was proposed by Councillor Rowe seconded by Councillor Coley and

**RESOLVED** that the Part II minutes of the meeting held on 11<sup>th</sup> March 2024 be confirmed as a correct record and signed by the Chair.

**C5991 COMMITTEE REPORTS**

The Part II Report of the Finance and General Purposes Committee dated 8<sup>th</sup> April 2024 was presented by Councillor Robinson, Chair of the Committee.

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that the Part II Report of the Committee dated 8<sup>th</sup> April 2024 be approved.

The Part II Report of the Grounds, Facilities and Environmental Action Committee dated 15<sup>th</sup> April 2024 was presented by Councillor Clegg, Chair of the Committee.

It was proposed by Councillor Clegg, seconded by Councillor D V Evans and

**RESOLVED** that the Part II Report of the Committee dated 15<sup>th</sup> April 2024 be approved.

There being no further business to transact the Town Mayor declared the meeting closed at 8.00 pm.

Signed..... Date.....

# Annual Governance and Accountability Return 2023/24 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities\*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
  - are unable to certify themselves as exempt (fee payable); or
  - have requested a limited assurance review (fee payable)

## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2023/24

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
  - The **Annual Internal Audit Report must** be completed by the authority's internal auditor.
  - **Sections 1 and 2 must** be completed and approved by the authority.
  - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2024**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2024**. Reminder letters will incur a charge of £40 +VAT:
  - the Annual Governance and Accountability Return Sections 1 and 2, together with
  - a bank reconciliation as at 31 March 2024
  - an explanation of any significant year on year variances in the accounting statements
  - notification of the commencement date of the period for the exercise of public rights
  - Annual Internal Audit Report 2023/24

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

## Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2024 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2023/24**, approved and signed, page 4
- **Section 2 - Accounting Statements 2023/24**, approved and signed, page 5

Not later than 30 September 2024 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

\*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2023/24

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide\** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2024.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide\**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2023) equals the balance brought forward in the current year (Box 1 of 2024).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2024**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including <b>the dates set for the period for the exercise of public rights</b> , been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at <b>31 March 2024</b> been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? <b>NB:</b> do not send trust accounting statements unless requested.		

*\*Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from [www.nalc.gov.uk](http://www.nalc.gov.uk) or from [www.ada.org.uk](http://www.ada.org.uk)

# Annual Internal Audit Report 2023/24

## FALMOUTH TOWN COUNCIL

www.falmouthtowncouncil.co.uk/financial-information

During the financial year ended 31 March 2024, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2023/24 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).</i>	✓		
N. The authority has complied with the publication requirements for 2022/23 AGAR <i>(see AGAR Page 1 Guidance Notes).</i>	✓		
<b>O. (For local councils only)</b> Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes ✓	No 	Not applicable 

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

28/11/2023      26/03/2024      14/05/2024

S P HUDSON CPFA

Signature of person who carried out the internal audit

*S. P. Hudson*

Date

14/05/2024

**\*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

**\*\*Note:** If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

## Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

EN Falmouth Town Council TY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A

**\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

www.falmouthtowncouncil.co.uk

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS



## Section 2 – Accounting Statements 2023/24 for

### Falmouth Town Council

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	RESTATED 932,892	882,245	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	2,863,663	3,276,355	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	1,410,728	1,787,344	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,749,171	2,091,892	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	120,615	120,615	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	2,455,252	2,843,832	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	882,245	889,605	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	567,884	741,718	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	5,335,452	5,519,002	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	1,476,252	1,410,091	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	✓			The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)	✓			The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**



Date

28/5/2024

I confirm that these Accounting Statements were approved by this authority on this date:

as recorded in minute reference: .

Signed by Chair of the meeting where the Accounting Statements were approved

# Section 3 – External Auditor’s Report and Certificate 2023/24

In respect of

ENFalmouth Town CouncilTY

## 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02 as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

## 2 External auditor’s limited assurance opinion 2023/24

(Except for the matters reported below)\* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (\*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

## 3 External auditor certificate 2023/24

We certify/do not certify\* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

\*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YYYY



# Falmouth Town Council

Financial Statements in support of  
Annual Return  
2023/24

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Further information on the Accounts can be obtained from:

Falmouth Town Council  
The Old Post Office  
The Moor  
FALMOUTH  
Cornwall  
TR11 3QA

## **EXPLANATORY FOREWORD**

In accordance with Section 6 of the Local Audit and Accountability Act 2014, an authority is a 'smaller authority' if the higher of the authority's gross income for the year and its gross expenditure for the year does not exceed £6.5m. This Council is therefore a 'smaller authority'.

The Accounts and Audit Regulations 2015 require smaller authorities, each financial year, to conduct a review of the effectiveness of the systems of internal control and prepare an annual governance statement in accordance with proper practices in relation to accounts, and it should;

- Complete the Annual Return after 31<sup>st</sup> March 2024 as set out in 'Governance and Accountability for Smaller Authorities in England (the Practitioners' Guide)' published by the Joint Practitioners Advisory Group (JPAG) (2023) in the form requested by proper practices. This Comprises the:
  - Annual Governance Statement (Section 1 of the Annual Return);
  - Accounting Statement (Section 2 of the Annual Return);
  - External Auditors Report and Certificate (Section 3) and
  - Annual Internal Audit Report for the year ended 31<sup>st</sup> March 2024.
- Certify the Accounting Statements (certified by the Responsible Financial Officer);
- Consider at a meeting of the full authority the internal audit work during the year, the Annual Governance Statement, and the Accounting Statements;
- Approve the Annual Governance Statement at the meeting of the full authority in advance of approving the Accounting Statements (minuted, signed and dated by the Chair and Clerk on the day of approval);
- Approve the Accounting Statements at the meeting of the full authority (minuted, signed and dated by the Chair on the day of approval); the Annual Governance Statement and the Accounting Statements can be considered and approved at the same meeting so long as it is clear from the minute references that they were approved in the right order.
- Publish on a public website the approved, signed, and dated statements, to allow for the date of commencement for the exercise of public rights to cover the first 10 working days of July. It must publish the:
  - Annual Governance Statement
  - Accounting Statements
  - Declaration that the statement of accounts is un-audited.
  - Notice of commencement of the period for the exercise of public rights.
- Send the Annual Return and requested supplemental papers to the external auditor for Limited Assurance review as soon as approved.

Following completion of the Limited Assurance review the Council shall;

- publish the certified Annual Return (including any continuation pages of the External Auditor Certificate and Report) by 30<sup>th</sup> September 2024 alongside a Notice of Completion of the Limited Assurance review.

The Council is required to provide additional information to enable the external audit of the Annual Return and this document includes this information. They consist of:

- A copy of the Notice of the Date of Commencement of Public Rights
- Explanations for negative response to assertions in Section 1 of the Annual Return
- A completed Annual Internal Audit Report (AIAR)
- Explanation of significant variations between 2022/23 and 2023/24 – quantified explanations for all variances in excess 15% or £100,000 must include narrative and numerical.
- Details of earmarked reserves held on 31<sup>st</sup> March 2024
- Bank Reconciliation on 31<sup>st</sup> March 2024
- Income and Expenditure Account
- Balance Sheet
- Supporting notes to the above.

**The principal activities of the Council in the year were:**

- Supporting, advocating, communicating, and continuing to engage with the community
- Providing democratic representation and delivering services, both and face to face and virtual, with the continuation of digital means of communication.
- Providing and supporting heritage and culture in both a face to face and digital world including the delivery of town events.
- Acting as the local Burial Authority and maintaining and developing cemetery sites and burial records to support this function (including the historic Dissenters Burial Ground and Jewish Cemeteries), continuing works on the conservation of the historic site.
- Providing community performance venue theatre and café facilities at the Princess Pavilion and Gyllyngdune Gardens site.
- Managing public buildings. Providing office rentals and meeting room hire and developing community event space.
- Providing and supporting face to face information and support services with a centralised co-located service provision for the community with partner agencies and providers.
- Providing a successful Town Management service. Supporting local businesses and commercial activity. Including provision of the public wi-fi, local shuttle bus services, markets, and Shop-Mobility.
- Developing and leading local partnerships including the nationally recognised relationship with the Falmouth Business Improvement District service.
- The provision of free to use public conveniences at eight locations throughout the town with the addition of a ‘Changing Places’ unit adjacent to the facilities provided at Grove Place.
- Providing community environmental, education and enforcement and strategic development of environmental carbon reducing options. Engaging with the Climate Change Emergency agenda, Carbon reduction aspirations, and supporting the work of Plastic Free Falmouth and others.
- Providing and supporting good quality open space and public gardens provision at ‘The Bowly’ Trelawney Road; Dracaena Playing Fields; Kimberley Park; Gyllyngdune Gardens

and Trescobeas Park and Co-ordinating local Beach Management, including the 'Sand Safe' initiative.

- Supporting and coordinating local volunteering.
- Providing and supporting play provision, including, at 'The Bowly' Trelawney Road, Dracaena Playing Fields and Sports Pitches, Trescobeas Park BMX Pump Track and Dracaena Skate-park.
- Provide community youth services in conjunction with the Dracaena Centre. Engaging with local educational institutions, providing remote educational outreach.
- Assisting and funding local charitable organisations to provide support for young and vulnerable members of the community.
- Providing the Falmouth Art Gallery and Cultural Services for the community. Acting as custodians for the community collection of art works and actively engaging with local education providers to further the learning streams available by holding workshops and other free to access services and in so doing enhance community ownership of the collection.
- Provide community safety, such as public realm CCTV, Street Rangers, and Shop Watch Radios, and engaging with the Safer Falmouth Initiative.
- Custodian for the Pendennis Headland and the Pendennis Leisure Centre in partnership with the Pendennis Leisure CIO – supporting the efforts of the charity as it develops proposals for a redesign of the building to enable so that the community can once again have Leisure Services with swimming provision within the town.
- Continuing to actively engage with local partners for shared priorities with the public and private sector to pursue devolved and joint delivery of services for the direct benefit of the community.
- Continuing the development of the adopted Neighbourhood Plan
- Leading on 'Place-shaping, Town Centre Masterplan and Regeneration.
- As a Foundation Living Wage Council, being a responsible employer and ensuring continued development and training opportunities for employees and councillors. The Council has also adopted the Armed Forces Covenant and the Dying to Work Charter.
- Protect and improve the maritime and historical heritage and environment of Falmouth whilst promoting sustainable and necessary development e.g., supporting the Cornwall Council Place Shaping Initiative and acting as the responsible body for community grant applications.

The Members of the Council during the year were.

Name	Office held in 2023/24	Ward
G W Chin-Quee BEM D Clegg	<b>Chair Grounds and Facilities, Vice-Chair of Finance and General Purposes and of Planning and Licensing</b>	<b>Penwerris Boslowick</b>
L D Coley	<b>Chair Staffing and Vice-Chair of Cultural Services and Leisure</b>	<b>Trescobeas</b>
S D Eva	<b>Chair Planning and Licensing</b>	<b>Boslowick</b>
D Evans BEM		<b>Boslowick</b>
G F Evans CC MBE		<b>Arwenack</b>
K J Edwards	<b>Mayor</b>	<b>Penwerris</b>
A J Jewell CC		<b>Boslowick</b>
J S Kirkham CC	<b>Vice-Chair Grounds and Facilities and of Staffing</b>	<b>Penwerris</b>
J Robinson	<b>Chair Finance and General Purposes</b>	<b>Arwenack</b>
B M A Ross		<b>Trescobeas</b>
A Rowe		<b>Penwerris</b>
E Seiler	<b>Chair Cultural Services and Leisure</b>	<b>Arwenack</b>
D W Saunby CC		<b>Trescobeas</b>
J N Spargo		<b>Penwerris</b>
Z Young		<b>Arwenack</b>

#### Budget Comparison for 2023/24

	Budget	Actual	Variance
	£000's	£000's	£000's
<b>Income:</b>			
Precept	<b>3,276</b>	<b>3,276</b>	-
Cultural Services	<b>91</b>	<b>181</b>	<b>(90)</b>
Cemetery	<b>43</b>	<b>80</b>	<b>(37)</b>
Pavilion	<b>586</b>	<b>919</b>	<b>(333)</b>
Bank Interest	<b>6</b>	<b>7</b>	<b>(1)</b>
Other Income	<b>233</b>	<b>600</b>	<b>(367)</b>
<b>TOTAL</b>	<b>4235</b>	<b>5063</b>	<b>(828)</b>

Variations in the budgeted and actual income are in the main due to the following;

- the continued service growth of a public entertainment space and café at the Princess Pavilion, Falmouth – increased revenue over budget of £333k;
- successful appeal of rateable value in relation to the Falmouth Art Gallery/Museum – refund of £141k gross;
- ticketed income from hosting the 'Tall Ship's regatta - £121k;
- additional sales and grant income relating to 'The Legend of Arthur' gallery exhibition - £90k;
- additional funding towards the building of the 'Dracaena Skatepark' - £67k;
- additional grant towards the conservation of Ponsharden Cemetery - £43k;
- grant received to support the devolution of Pendennis Headland - £32k.



	<i>Budget</i>	<i>Actual</i>	<i>Variance</i>
	£000's	£000's	£000's
<b>Expenditure:</b>			
Corporate Services	787	937	(150)
Town Management	62	376	(314)
Mayoral and Civic	16	24	(8)
Grants and S 137 Payments	73	73	0
Cultural Services	524	687	(163)
Cemetery Services	57	135	(78)
Parks and Open Spaces	77	279	(202)
Buildings	374	213	161
Pavilion	1,000	1,192	(192)
Public Conveniences	112	188	(76)
Other Operating Costs	1,016	875	(141)
Capital	138	77	61
<b>TOTAL</b>	<b>4,236</b>	<b>5,056</b>	<b>(820)</b>

Variations in the comparison between budget and actual expenditure were due in the main part to the following:

- Increased use of the Princess Pavilion both café and events - £192k
- Initial professional survey and other costs relating to the Kimberley Park Resource Project - £34k;
- Ground, drainage and initial construction works to for the Dracaena 'Skatepark' project - £169k;
- Further works on the restoration of the jointly funded 'Ponsharden Cemeteries' site - £78k;
- Delivery of the 'Legend of Arthur' exhibition – £162k;
- Hosting of the 'Tall Ships' Regatta - £315k;
- Increased costs for professional fees in relation of asset devolution and agency work – £150k
- Resolution regarding historical utility charging matter for The Old Post Office – (£116)k
- Completion of the 'Changing Places' facility - £65k;
- Use of project earmarked reserves – (£265)k

## FALMOUTH TOWN COUNCIL

### NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024**

**Local Audit and Accountability Act 2014 Sections 26 and 27  
The Accounts and Audit Regulations 2015 (SI 2015/234)**

1. Date of Announcement – 4<sup>th</sup> June 2024
2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts, and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 24, these documents will be available on reasonable notice by application to:
  - (b) A.M. Williams, FCIS, Town Clerk  
Falmouth Town Council, The Old Post Office, The Moor, Falmouth, TR11 3QA.  
Telephone – 01326 315559 - Email – [mark@falmouthtowncouncil.com](mailto:mark@falmouthtowncouncil.com)

commencing on (c) **Wednesday 5th June 2024**

and ending on (d) **Tuesday 16<sup>th</sup> July 2024**
3. Local government electors and their representatives also have:
  - The opportunity to question the appointed auditor about the accounting records; and
  - The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.
4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:

BDO LLP, Arcadia House, Maritime Walk, Ocean Village, Southampton.  
SO143TL  
Email: [councilaudits@bdo.co.uk](mailto:councilaudits@bdo.co.uk)
5. This announcement is made by – Ruth Thomas, Responsible Financial Officer

**Accounting statements 2023-24**

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

	Year ending		Variance £	Variance %	Notes and guidance	Explanation required
	31-Mar-23	31-Mar-24				
					<b>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</b>	
1. Balances brought forward	932,892	882,245			Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year	
2. (+) Precept or Rates and Levies	2,863,663	3,276,355	412691.94	14%	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	Please explain within the relevant tab
3. (+) Total other receipts	1,410,728	1,787,344	376615.57	27%	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	Please explain within the relevant tab
4. (-) Staff costs	1,749,171	2,091,892	342720.88	20%	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	Please explain within the relevant tab
5. (-) Loan interest/capital repayments	120,615	120,615	0	0%	Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).	No explanation required
6. (-) All other payments	2,455,253	2,843,832	388579.71	16%	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	Please explain within the relevant tab
7. (=) Balances carried forward	882,245	889,605			Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	Please explain in the Reserves tab
	Bal c/f checker	Bal c/f checker				
8. Total value of cash and short term investments	567,884	741,718			The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - <b>to agree with bank reconciliation.</b>	
9. Total fixed assets plus long term investments and assets	5,335,452	5,519,002	183549.93	3%	The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.	Please explain within the relevant tab
10. Total borrowings	1,476,252	1,410,091	-66161.63	-4%	The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).	No explanation required

**Precept or rates and levies**

2022/23    2863662.63    2023/24    3276354.6

Difference    412691.94  
 % Change    14%    No explanation required

**Use the table below to breakdown your explanation**

2022/23	£	2023/24	£	Difference	Explanation (Ensure each explanation is quantified)
178361.61		451962.01		<b>273600.4</b>	Princess Pavilion - Additional budget required to support the continued growth of services provided to the community from the site - staff recruitment £324,373; cleaning and waste management £26,638; Utilities £88,297; Marketing £15,000; Catering Production £100,000; Theatre Events £130,000; other cumulative misc costs £74,768 - offset by increased projected revenue £485,476
18485		74958		<b>56473</b>	Dracaena (Park) - additional budget required as a contribution towards the new 'skatepark' build £75,000; other cumulative misc changes <b>-£18,527</b>
2666816		2749435		<b>82619</b>	Other cumulative misc changes
				0	
				0	
				0	
				0	
				0	
				0	
				0	
<b>Total</b>	<b>2863663</b>	<b>3276355</b>		<b>412692</b>	

Enter more lines as appropriate

**Other receipts**

2022/23 1410728.35 2023/24 1787343.9

Difference 376615.57  
 % Change 27% Yes explain

**Use the table below to breakdown your explanation**

*(consider any fixed assets that have been sold and ensure reflected in explanation in box 9 fixed assets)*

*Please ensure you complete the value for both years, please do not provide the movement only.*

2022/23	£	2023/24	£	Difference	Explanation (Ensure each explanation is quantified)
2891		138956		<b>136065</b>	The Council received 2 rebates of NDBR relating to a revaluation appeal - 98453 and 42666.96
0		121881		<b>121881</b>	The Council received event income as host port for the TallShips Event in 2023
24528		56936		<b>32408</b>	The Council held a high profile exhibition in its Art Gallery - 'The Legend of Arthur' so shop sales income was increased
0		52411		<b>52411</b>	Grant £32,00 and lease income from the devolution of assets from Cornwall Council to Falmouth Town Council
222242		42898		<b>-179344</b>	Reduction in grant funding towards cemetery conservation
48224		75770		<b>27546</b>	Increase in funding received towards the building of skatepark
616202		919281		<b>303079</b>	Increase in income received relating to increased of use of Princess Pavilion venue
45915		37146		<b>-8769</b>	Reduction in Cemetery fees received
123093		60906		<b>-62187</b>	Reduction in CIL funding £26268.16; Reduction in Mayoral donations £12717.85; Reduction in donations to Christmas Lights £4,666; Dowry received in 22/23 £20,000.
40000		0		<b>-40000</b>	Grant received in 22/23 towards provision of Changing Places facility
287633		281159		<b>-6474</b>	Other cumulative minor variations
				<b>0</b>	
				<b>0</b>	
				<b>0</b>	
<b>Total</b>	<b>1410728</b>	<b>1787344</b>		<b>376616</b>	

Enter more lines as appropriate

**Staff costs**

2022/23 1749170.84 2023/24 2091891.7

Difference	342720.88
% Change	20%

Yes explain

**Use the table below to breakdown your explanation**

*Identify and quantify, changes in head count, pay awards, change in hours, please provide a value*

2022/23	£	2023/24	£	Difference	Explanation (Ensure each explanation is quantified)
309044		477418		<b>168374</b>	Cultural - pay award £24,242; 1 x new post part year £14,851; 1 x new part time post part year £10,441; 1 x full time post £36,264; 1 x part time post £32,235; 1 x post only part year 22/23 -£26,880; 1 post only apprentice 22/23 £15,264
285869		470994		<b>185125</b>	Princess Pavilion - pay award £21,070; 3 x staff members only part year 22/23 £101,610; 1 x new post £30,996; 2 x staff moved from Facilities to Pavilion £52,806; <b>1 x leaver -£51,400</b> - other changes to casual hours and number of casual staff
508954		528309		<b>19355</b>	Corporate - Pay award and spinal increments £16,080; 1 x change of hours from PT to FT £6,962; <b>1 x leaver - £3,395</b>
303419		348783		<b>45364</b>	Grounds - pay award £18,235; 1 x post part year 22/23 £7,702; 1 x new post part year 23/24 £10,519; 1 x new apprentice part year 23/24 £1,816; 1 x post joined pension scheme £5,074
264681		266387		<b>1706</b>	Facilities - pay award £14,050; <b>2 staff moved to Pavilion - £52,806</b> ; 1 x new role part year £14,228; 1 x leaver 23/24 part year £20,582
77203		0		<b>-77203</b>	Other cumulative minor variations
				<b>0</b>	
				<b>0</b>	
				<b>0</b>	
				<b>0</b>	
				<b>0</b>	
				<b>0</b>	
				<b>0</b>	
<b>Total</b>	<b>1749170</b>	<b>2091891</b>		<b>342721</b>	

Enter more lines as appropriate

**All other payments**

2022/23 2455252.51 2023/24 2843832.2

Difference 388579.71  
 % Change 16% Yes explain

Use the table below to breakdown your explanation

*(consider any fixed assets that have been purchased and reflect in explanation in box 9 fixed assets)*

*Please ensure you complete the value for both years, please do not provide the movement only.*

2022/23	£	2023/24	£	Difference	Explanation (Ensure each explanation is quantified)	Is this purchase an asset and reflected
167948		245234		<b>77286</b>	Pavilion - catering cost of production increase as sales have increased	
86399		110218		<b>23819</b>	Pavilion - utility cost increased as use of site increased	
107685		188195		<b>80510</b>	Toilets - provision of public toilets cost increased due to addition of Changing Places toilet £61,921; increased consumable cost £8,656; increased cleansing cost £15,580; <b>Reduction in utility and misc costs -£5,755</b>	
7350		25086		<b>17736</b>	Grounds - Purchase of additional vehicles 1 x £8,800 and 1 x £15,200	Yes
0		12832		<b>12832</b>	Pavilion - marketing costs not previously used	
208288		232084		<b>23796</b>	Pavilion - cost of putting on events	
0		28608		<b>28608</b>	Pavilion - cost of replacing seating in the café areas	Yes
0		33059		<b>33059</b>	Kimberley Park - Project costs to date re planning for delivery of project funded by SBF	
2454		171227		<b>168773</b>	Dracaena - Costs incurred to date relating to the construction of a 'skatepark'	
1875129		1797289		<b>-77840</b>	Other cumulative minor variations	
				<b>0</b>		
				<b>0</b>		
				<b>0</b>		
				<b>0</b>		
				<b>0</b>		
<b>Total</b>	<b>2455253</b>	<b>2843832</b>		<b>388579</b>		

Enter more lines as appropriate

Reserves

Box 7      889605.32 Precept      3276354.57

Earmarked reserves:      £      £      £

Reserve 1	80000.00		
Reserve 2	25234.00		
Reserve 3	34447.18		
Reserve 4	11894.00		
Reserve 5	5866.58		
Reserve 6	45000.00		
Reserve 7	44600.00		
Reserve 8	19802.60		
Reserve 9	15000.00		
Reserve 10	3071.74		
Reserve 11	7231.92		
Reserve 12	19441.41		
Reserve 13	654.14		
Reserve 14	5000.00		
Reserve 15	89095.46		
Reserve 16	12800.00		
Reserve 17	27211.78		
Reserve 18	60273.50		
Reserve 19	10000.00		
Reserve 20	10000.00		
Reserve 21	210.00		
Reserve 22	11786.00		
Reserve 23	5000.00		
Reserve 24	13176.00		
Reserve 25	1334.35		
Reserve 26	25000.00		
			583130.66

General reserve      306474.66      306474.66

Total reserves (must agree to Box 7)      889605





## **FALMOUTH TOWN COUNCIL**

### **Bank Reconciliation as at 31/03/2024**

£

Balances per Bank Statements and Petty Cash as at 31/03/2024

Deposit Account	901,244	
Current Account	8,647	
Mayor's Account	1,165	
CCLA PSDF	5,000	
Pavilion Cash Float	500	
Pavilion Cash Float Tills	300	
Pavilion Cash Float Change	400	
Petty Cash - Town Council	216	
Petty Cash - Art Gallery	164	
Petty Cash - Pavilion	55	
		917,690
<b>Less:</b>		
Unpresented Cheques ( as attached)		202,218
<b>Plus:</b>		
Unpresented Receipts ( as attached)		26,246
<b>Adjusted Bank and Cash Balance as at 31st March 24</b>		<b>741,718</b>

### **Reconciliation between Boxes 7 & 8 on the Annual Return**

Figure in Box 8 of the Annual Return	741,718
Less Creditors as at 31st March 2024	-232,877
Plus Debtors as at 31st March 2024	380,764
Figure for Box 7 of the Annual Return	<b>889,605</b>

## Falmouth Town Council 2023/24

### Un-Reconciled

**Date From :** 01/01/1980

**Date To :** 31/03/2024

Unpresented Totals

<b>Account</b>	<b>Credit</b>	<b>Debit</b>	<b>Balance</b>
<b>1200</b>	202218.27	26091.95	176126.32
<b>1210</b>	0.00	154.40	-154.40
<b>1211</b>	0.00	0	0.00
	<b>202218.27</b>	<b>26246.35</b>	<b>175971.92</b>

**Bank Report - Unreconciled**

Date From : 01/04/2023

Date To : 31/03/2024

\*\* NOTE: All values shown on this report are in the Bank Account's operating Currency \*\*

Bank Code : 1200

Bank Name : Deposit Account

No	Type	Date	Ref	Details	Debit	Credit	Balance
144510	PP	25/01/2024		L R Pengelly Purchase Payment		2088.00	-2088.00
147215	PP	28/03/2024		Falmouth Co Purchase Payment		1500.00	-1500.00
147217	PP	28/03/2024		MIsfud - Chc Purchase Payment		10.00	-10.00
147318	SR	28/03/2024	CONTRA	Contra Receipt	894.21		894.21
147319	PP	28/03/2024	CONTRA	Contra Payment		894.21	-894.21
147407	BP	31/03/2024		Miss C GoughMiss C Gough - noise cancelling e		54.95	-54.95
147408	PP	31/03/2024		Coast Medic Purchase Payment		1000.00	-1000.00
147409	PP	31/03/2024		True ButterflPurchase Payment		785.00	-785.00
147410	PP	31/03/2024		Falmouth PaPurchase Payment		975.00	-975.00
147429	BP	31/03/2024		23/24PO551 Dracaena Kit - B Ross and G Evan		500.00	-500.00
147430	BP	31/03/2024		23/24PO551:Pendennis Leisure - A Rowe Comr		202.88	-202.88
147495	BP	31/03/2024		23/24PO550:Falmouth Rugby Club - Grant J Sp		200.00	-200.00
147679	BR	31/03/2024	2538	Ziffit - Sale of Library books	30.54		30.54
147680	BR	31/03/2024	2539	Mobility-Davis-24864-cash	20.00		20.00
147683	SA	31/03/2024	2539-	Rober Payment on Account	37.50		37.50
147685	BR	31/03/2024	2541	Openreach - refund re grove plac	154.75		154.75
147686	BR	31/03/2024	2540	FFC donations	10.10		10.10
147687	BR	31/03/2024	2540	PP - Catering and Bar Income	1596.99		1596.99
147688	SA	31/03/2024	2540	Payment on Account	50.00		50.00
147689	SA	31/03/2024	2540	Payment on Account	25.00		25.00
147690	SR	31/03/2024	2540	Sales Receipt	460.00		460.00
147697	BR	30/03/2024		FDMS - 5110Pavilion - F&B Income 30/3	1290.02		1290.02
147698	BR	31/03/2024		FDMS - 5110Pavilion - F&B Income 30/3	1764.65		1764.65
147699	BR	31/03/2024		FDMS - 5110Pavilion - F&B Income 30/3	4254.88		4254.88
147700	BR	31/03/2024		FDMS - 5110Pavilion - F&B Income 30/3	1264.36		1264.36
147701	BR	31/03/2024		FDMS - 5110Pavilion - F&B Income 30/3	1007.20		1007.20
147702	BR	31/03/2024		FDMS - 5110Pavilion - F&B Income 30/3	5193.31		5193.31
147703	BR	31/03/2024		FDMS - 5110Pavilion - F&B Income 30/3	743.22		743.22
147737	BP	31/03/2024		23/24PO559:Helston Town Council - Civic - Ma		32.00	-32.00
147749	PP	31/03/2024		R Tomas/BO Purchase Payment		7539.60	-7539.60
147750	BP	31/03/2024		23/24PO559:S Eva Expenses -St Nazaire		57.95	-57.95
147751	BP	31/03/2024		23/24PO559:S Eva Expenses Christmas		30.00	-30.00
147752	PP	31/03/2024		Travis PerkinPurchase Payment		356.45	-356.45
147753	PP	31/03/2024		Landscape S Purchase Payment		279.42	-279.42
147754	PP	31/03/2024		Ann's PAstie:Purchase Payment		105.00	-105.00
147755	PP	31/03/2024		Pizza Jockey Purchase Payment		186.50	-186.50
147756	PP	31/03/2024		Amplify SW (Purchase Payment		150.00	-150.00
147757	PP	31/03/2024		Abacus Purchase Payment		36.19	-36.19
147758	PP	31/03/2024		Cornwall CoPurchase Payment		31.00	-31.00
147759	PP	31/03/2024		Wildbrown (IPurchase Payment		975.00	-975.00
147760	PP	31/03/2024		Waterstones Purchase Payment		160.00	-160.00
147761	PP	31/03/2024		Travis PerkinPurchase Payment		6.28	-6.28
147762	PP	31/03/2024		SW 1 ProducPurchase Payment		1961.93	-1961.93
147763	PP	31/03/2024		SWW Purchase Payment		43.36	-43.36
147764	PP	31/03/2024		SWW Purchase Payment		21.99	-21.99
147765	PP	31/03/2024		SWW Purchase Payment		30.13	-30.13
147766	PP	31/03/2024		Hrmann ArctPurchase Payment		15468.00	-15468.00
147769	PP	31/03/2024		Greenham Purchase Payment		874.38	-874.38
147771	PP	31/03/2024		Biffa Waste Purchase Payment		1380.97	-1380.97
147772	PP	31/03/2024		Peppermill A Purchase Payment		10298.50	-10298.50
147773	PP	31/03/2024		Rosehill FurnPurchase Payment		17740.80	-17740.80
147774	PP	31/03/2024		Reach Acces:Purchase Payment		8250.00	-8250.00
147776	PP	31/03/2024		Falmouth GaPurchase Payment		40.00	-40.00
147777	PP	31/03/2024		Citron HygieiPurchase Payment		82.84	-82.84
147778	PP	31/03/2024		Citron HygieiPurchase Payment		142.81	-142.81
147779	BP	31/03/2024		23/24PO551:R Thomas expenses - Cemetery -		28.00	-28.00
147780	BP	31/03/2024		23/24PO551:M Williams Expenses - St Nazaire		131.14	-131.14
147781	PP	31/03/2024		BG Electrical Purchase Payment		120.00	-120.00
147782	PP	31/03/2024		Carey DaviesPurchase Payment		1674.00	-1674.00
147783	PP	31/03/2024		S J Brown Purchase Payment		1675.00	-1675.00
147784	PP	31/03/2024		PPL PRS Purchase Payment		1617.72	-1617.72
147785	PP	31/03/2024		Passmore Purchase Payment		13240.13	-13240.13
147786	PP	31/03/2024		Kernow TrairPurchase Payment		45.00	-45.00
147787	PP	31/03/2024		The RoastingPurchase Payment		546.00	-546.00

147788	PP	31/03/2024	Halfords	Purchase Payment		1000.00	-1000.00
147789	PP	31/03/2024	Tarplee	Purchase Payment		300.00	-300.00
147790	PP	31/03/2024	Stones Baker	Purchase Payment		20.40	-20.40
147791	PP	31/03/2024	The Printing	Purchase Payment		165.00	-165.00
147792	PP	31/03/2024	Office Smart	Purchase Payment		26.26	-26.26
147793	PP	31/03/2024	Thomas Mer	Purchase Payment		3705.00	-3705.00
147794	PP	31/03/2024	Jo Lumber	Purchase Payment		840.00	-840.00
147795	PP	31/03/2024	Linda Chamt	Purchase Payment		150.00	-150.00
147796	PP	31/03/2024	Speak You (/	Purchase Payment		175.00	-175.00
147797	PP	31/03/2024	Kennall Cons	Purchase Payment		1884.76	-1884.76
147798	PP	31/03/2024	Junk Mial ArI	Purchase Payment		75.00	-75.00
147799	PP	31/03/2024	G Jas (K Gat	Purchase Payment		120.00	-120.00
147800	PP	31/03/2024	Gould Electr	Purchase Payment		210.00	-210.00
147801	PP	31/03/2024	Francesca St	Purchase Payment		150.00	-150.00
147804	PP	31/03/2024	CPC	Purchase Payment		70.30	-70.30
147805	PP	31/03/2024	Cormwall St	Purchase Payment		168.76	-168.76
147806	PP	31/03/2024	Willow Collin	Purchase Payment		450.00	-450.00
147807	PP	31/03/2024	Kimberley Pe	Purchase Payment		277.75	-277.75
147808	PP	31/03/2024	Sam Bradbur	Purchase Payment		300.00	-300.00
147809	PP	31/03/2024	BG Electric	Purchase Payment		54.00	-54.00
147810	PP	31/03/2024	Laura Beard	Purchase Payment		450.00	-450.00
147811	PP	31/03/2024	Annl's Pastie	Purchase Payment		317.50	-317.50
147812	PP	31/03/2024	Absolute Mu:	Purchase Payment		1693.74	-1693.74
147813	PP	31/03/2024	The Roasting	Purchase Payment		301.00	-301.00
147814	PP	31/03/2024	SWW	Purchase Payment		804.15	-804.15
147815	PP	31/03/2024	Objective IT	Purchase Payment		10619.82	-10619.82
147816	PP	31/03/2024	Music For Gc	Purchase Payment		180.00	-180.00
147817	PP	31/03/2024	Kinglsey	Purchase Payment		118.80	-118.80
147818	PP	31/03/2024	Hachette UK	Purchase Payment		179.21	-179.21
147819	PP	31/03/2024	E Bourrat	Purchase Payment		510.00	-510.00
147820	PP	31/03/2024	Wall Behave	Purchase Payment		40.00	-40.00
147821	BP	31/03/2024	23/24PO553:HMRC - PAYE March 2024			13332.87	-13332.87
147822	BP	31/03/2024	23/24PO553:HMRC - NI March 2024			19098.41	-19098.41
147823	BP	31/03/2024	23/24PO554:HMRC - Student Loan March 2024			488.00	-488.00
147824	BP	31/03/2024	23/24PO554 CC - Pension March 2024			34043.16	-34043.16
147825	BP	31/03/2024	23/24PO554:CC - Pension additional payment 1:			600.00	-600.00
147826	BP	31/03/2024	23/24PO554:Standard Life - MJC-AVC March 20			65.00	-65.00
147827	BP	31/03/2024	23/24PO554:Kernow Learning MAR - King Cha			47.50	-47.50
147828	BP	31/03/2024	23/24PO554:Unison - Falmouth Subscriptions f			62.45	-62.45
147846	BP	31/03/2024	23/24PO561:American Express - Global charge			3.32	-3.32
147853	BP	31/03/2024	23/24PO550:Traditional Falmouth - Cllr Z Your			219.00	-219.00
147917	SR	31/03/2024	CONTRA	Contra Receipt	370.00		370.00
147918	PP	31/03/2024	CONTRA	Contra Payment		370.00	-370.00
147919	PP	31/03/2024	Kernow Trair	Purchase Payment		1080.00	-1080.00
147924	PP	31/03/2024	Withey	Purchase Payment		664.13	-664.13
147925	PP	31/03/2024	SWW 12.4.2:	Purchase Payment		24.02	-24.02
147926	PP	31/03/2024	SWW 12.4.2:	Purchase Payment		1065.09	-1065.09
147927	PP	31/03/2024	Fire Safety	Purchase Payment		1296.00	-1296.00
147928	PP	31/03/2024	Infinitus	Purchase Payment		4305.36	-4305.36
147929	BP	31/03/2024	23/24PO560:Mark Williams - St Nazaire Society			85.87	-85.87
147930	PP	31/03/2024	Pendennis B	Purchase Payment		200.00	-200.00
147931	PP	31/03/2024	Castle Water	Purchase Payment		3.25	-3.25
147932	PP	31/03/2024	Reef	Purchase Payment		151.80	-151.80
147933	BP	31/03/2024	23/24PO564:Artist Payments - Peter Fox Qtr4 ;			78.00	-78.00
147934	BP	31/03/2024	23/24PO564:Artist Payments - Shelagh Spears			27.30	-27.30
147935	BP	31/03/2024	23/24PO564:Artist Payments Dulcie Curtis-Atki			15.28	-15.28
147936	BP	31/03/2024	23/24PO564:Art Payments-Bonnie Steward Qtr			24.38	-24.38
147937	PP	31/03/2024	Withey	Purchase Payment		815.87	-815.87
147939	SR	31/03/2024	CONTRA	Contra Receipt	936.00		936.00
147940	PP	31/03/2024	CONTRA	Contra Payment		936.00	-936.00
147941	BR	31/03/2024	120975 - CC CC - CIL NP to FTC		2541.59		2541.59
147969	PP	31/03/2024	Asone Hub	Purchase Payment		744.00	-744.00
148069	SR	31/03/2024	CONTRA	Contra Receipt	2244.00		2244.00
148070	PP	31/03/2024	CONTRA	Contra Payment		2244.00	-2244.00
148218	SR	31/03/2024	CONTRA	Contra Receipt	1203.63		1203.63
148219	PP	31/03/2024	CONTRA	Contra Payment		1203.63	-1203.63
			<b>Bank Balance :</b>		26091.95	202218.27	-176126.32
					<u>26091.95</u>	<u>202218.27</u>	<u>-176126.32</u>

End of Report

Date: 02/05/2024  
Time: 13:05:36

**Falmouth Town Council**

Page: 1

**Bank Report - Unreconciled**

Date From : 01/04/2023  
Date To : 31/03/2024

**\*\* NOTE: All values shown on this report are in the Bank Account's operating Currency \*\***

Bank Code : 1210

Bank Name : Current Account

No	Type	Date	Ref	Details	Debit	Credit	Balance
147681	BR	31/03/2024	2539-24897	Mobility-Wiffen-CC	70.00		70.00
147682	BR	31/03/2024	2539-24893	Mobility-Guest-CC	30.00		30.00
147691	BR	31/03/2024	1689 - Librar	Library Income to 31/3	23.80		23.80
147692	BR	31/03/2024	1688 - Galler	Gallery Income to 31/3	30.60		30.60
<b>Bank Balance :</b>					154.40		154.40
					<u>154.40</u>		<u>154.40</u>

End of Report

**FALMOUTH TOWN COUNCIL****INCOME AND EXPENDITURE ACCOUNT****FOR YEAR ENDING 31ST MARCH 2024**

<b>2022/23</b>		<b>Note</b>	<b>2023/24</b>
£			£
	<b>INCOME</b>		
2,863,663	Precept		3,276,355
145,999	Art Heritage and Culture	1	180,804
268,157	Cemetery	2 and 3	80,044
612,202	Pavilion	10	919,281
6,303	Bank Interest		7,024
378,069	Other Income	4	600,192
<b>4,274,391</b>	<b>Total Income</b>		<b>5,063,698</b>
	<b>EXPENDITURE</b>		
831,238	Corporate	4 and 5	937,228
44,002	Town Management	4 and 6	376,252
11,789	Mayoral & Civic	7	24,425
73,170	Grants & S.137 Payments	8	72,504
578,048	Art Heritage and Culture	1	686,775
305,526	Cemetery	2 and 3	134,827
119,654	Parks & Open Spaces	9	279,408
899,506	Pavilion	10	1,192,113
355,223	Municipal Buildings (Inc PO)	11	212,522
107,685	Public Conveniences	12	188,195
904,589	Other Operating Costs	4	875,384
94,610	Capital Expenditure	13	76,706
<b>4,325,038</b>	<b>Total Expenditure</b>		<b>5,056,338</b>
<b>(50,647)</b>	<b>Excess of Income over Expenditure in the Year</b>		<b>7,360</b>
68,187	Transfers (to)/from Earmarked Reserves	14	267,361
<b>17,540</b>	<b>Movement on General Fund in the Year</b>		<b>274,721</b>
17,000	General Fund Balance Brought Forward		34,540
<b>34,540</b>	<b>General Fund Balance Carried Forward</b>		<b>309,261</b>

**FALMOUTH TOWN COUNCIL**

**BALANCE SHEET AS AT 31ST MARCH 2024**

Year Ended 31st March 23		Note	Year Ended 31st March 24
£			£
Restated			
-			
365,476	<b>Current Assets</b>		
37,528	Debtors	15	259,241
9,118	Recoverable VAT		54,251
43,835	Recoverable PAYE/NI	16	9,118
567,884	Payments in Advance		58,153
	Cash & Bank		741,718
<b>1,023,840</b>	<b>Total Current Assets</b>		<b>1,122,482</b>
	<b>Current Liabilities</b>		
(20,106)	Receipts in advance		(18,046.68)
(121,490)	Creditors and Accruals		(214,830.38)
<b>(141,596)</b>	<b>Total Current Liabilities</b>		<b>(232,877)</b>
<b>882,245</b>	<b>Total Assets less Liabilities</b>		<b>889,605</b>
	<b>Represented By:</b>		
847,705	Earmarked Reserves		583,130.66
34,539	Long Term Investment Fund	137,503	
	General Fund Balance	17	306,474.66
<b>882,245</b>			<b>889,605</b>



## NOTES TO THE INCOME & EXPENDITURE ACCOUNT

The Income & Expenditure Account for 2023/24 presents the total income and expenditure of services provided by the Council during the financial year.

### 1. ART, HERITAGE AND CULTURE

<b>CULTURAL SERVICES</b>	<b>2022/23</b>	<b>2023/24</b>
<b>Expenditure</b>		
Salaries	309,044	477,418
Postage/stationery/copying/telephones	4,551	3,977
Publications/Subscriptions	1,134	2,635
Storeroom Materials	-	1,609
Printing/Artwork	3,809	959
Publicity/Marketing	15,146	12,185
Insurance	11,278	11,577
Exhibition/Preview Costs	53,282	25,345
Travel/Accommodation/Transportation	1,247	775
Workshops/Misc.	21,981	16,479
Gallery Equipment/Misc	819	5,528
Photography/Repro Fees	1,040	250
Stock/Resale Items	9,150	27,072
Conservation - Works of Art	4,051	4,300
Education/Outreach inc youth provision	25,000	20,147
Externally Funded Projects	24,242	53,090
Arts Council	401	23,431
	486,175	686,775
<b>Cultural Services Capital Expenditure</b>		
CS Acquisitions and IT funded and unfunded	18,900	890
	18,900	890
<b>Income</b>		
Misc Sales/Income inc lib	24,528	56,936
Commission	-	779
Donations	1,013	2,274
Sponsorship and other income	-	33,952
Fees and Workshop Income	484	745
Grants - Capital/Projects	56,830	86,118
	82,855	180,804
<b>COST OF SERVICE</b>	<b>422,219</b>	<b>506,861</b>

The Council, recognising the importance of cultural provision to the community, continues its engagement with partner organisations, supporting local schools, providing free access to workshops and activities and acting as custodians for the town's art collection. Funding from Art Council replaced the CMP funding, with officer placements supporting online digital enhancement of public engagement, delivery of digital workshops and the management of social media. Additional funding was also received

towards the free to view 'Legend of Arthur' exhibition and the increased footfall helped shop sales. Additional funded recruitment assisted the delivery of both the SPLANNA and Arthur projects.

## 2. CEMETERY

The conservation work at the combined Dissenters and Jewish burial sites at Ponsharden is nearing completion. Project works have changed slightly since inception and a further scheme of works has identified that security onsite does need to be enhanced due to global events.

## 3. OPERATIONAL CEMETERY

<b>CEMETERY SERVICES</b>		<b>2022/23</b>	<b>2023/24</b>
<b>Expenditure</b>			
Printing/Insurance/Phones		1,436	1,829
Repairs/Replacements		2,983	2,381
Trees/Tree Surgery		2,757	1,050
Electricity		9,659	4,837
Rates/Water/Council Tax		13,836	14,572
Dog Notices/Bins		-	1,034
Building and Infrastructure Repairs		10,152	10,392
Grounds and General Site Maintenance		5,543	4,218
Miscellaneous		7,805	13,668
Cemetery and Burial Project Work		-	-
New Site		513	262
		<b>54,685</b>	<b>54,244</b>
<b>Cemeteries Capital</b>			
New Cemetery Site		-	-
Other Capital Site Improvements			-
		<b>-</b>	<b>-</b>
<b>Income</b>			
Cemetery Fees		45,915	37,146
		<b>45,915</b>	<b>37,146</b>
<b>COST OF SERVICE</b>		<b>8,770</b>	<b>17,098</b>

A reduction in chargeable services and an increase in miscellaneous costs account for the variation year on year.

## 4. OTHER INCOME AND OPERATING COSTS

Rebated NDBR following a successful appeal £136k; Ticket income from hosting Tall Ships Regatta £121k; Grant and partnership funding towards the Dracaena Skatepark £76k; Lease rent and devolution grant Pendennis Headland £52k; Rental income from increased facility use £18k.

	2022-23	2023-24
<b>Income</b>		
Combined (2022/23)	1,410,728	1,798,344
	<b>1,410,728</b>	<b>1,798,344</b>
<b>Expenditure</b>		
Combined	904,589	875,384
	<b>904,589</b>	<b>875,384</b>
<b>Cost of Service</b>	<b>506,139</b>	<b>922,960</b>

5. **CORPORATE EXPENDITURE**

	2022/23	2023/24
<b>CORPORATE SERVICES</b>		
<b>Expenditure</b>		
Officers Salaries	508,954	528,309
Postage/Petty Cash	936	1,560
Telephone	5,556	5,931
Printing/Stationery/Copier	5,128	3,300
Publications	1,577	1,030
Advertising and Marketing	10,228	80
IT - maintenance/monitoring and software	129,450	193,903
Subscriptions	19,722	19,782
Insurance	5,587	10,526
Professional / Legal Fees etc. (includes	61,552	80,009
Conference/Seminars and Training	13,760	12,392
Audit Fees	2,375	1,610
Bank Charges	5,820	10,443
Miscellaneous inc H&S	3,738	14,242
Bad Debts/W/Off/P&L Adjustments	-	341
Loan Interest	56,853	54,453
	<b>831,238</b>	<b>937,228</b>
IT Capital expenditure	9,242	7,958
	<b>9,242</b>	<b>7,958</b>
<b>Income</b>		
Misc Inc Suspense Ac	2,891	138,956
Bank Interest	6,303	7,024
	<b>9,193</b>	<b>145,980</b>
<b>COST OF SERVICE</b>	<b>831,286</b>	<b>799,206</b>

IT hardware and management costs have increased in-line with the growth of the workforce and alongside this, additional legal and professional costs were required to support service delivery and secure community and council assets. A rebate off NDBR was received.

6. **TOWN MANAGEMENT**

<b>TOWN MANAGEMENT SERVICES</b>				<b>2022/23</b>	<b>2023/24</b>
<b>Expenditure</b>					
Events Support				41,640	66,373
Operational Budget		MOB		2,362	4,922
					304,957
				44,002	376,252
IT Capital expenditure					-
				-	-
<b>Income</b>					
				-	121,881
				20,180	16,511
				20,180	138,392
<b>COST OF SERVICE</b>				<b>23,822</b>	<b>237,861</b>

Significant variances here relate to the delivery of the Tall Ship Regatta event.

7. **MAYORAL AND CIVIC**

Mayoral and Civic expenditure was increased to support the events of national significance.

## 8. GRANTS AND SECTION 137 PAYMENTS

The grants awarded under this or other powers during 2023/24 were as follows:

<b>Falmouth Town Council Schedule of Grants Awarded</b>		<b>2023/24</b>
<b>Name of Group/Organisation</b>		<b>Award</b>
Bosvale Community Centre - annual grant		£1,000.00
Falmouth Age Concern - annual grant		£1,000.00
Coast Medic		£1,000.00
Carnon Carers		£250.00
Falmouth Classics		£1,000.00
Source FM - annual grant		£2,000.00
Cornwall Cricket Board		£500.00
Pendennis Brass		£200.00
The Friends of Penmere Station		£120.00
4th Falmouth Scout Group		£750.00
Falmouth Quakers		£350.00
The Dracaena Centre		£734.08
Mundic Nation Limited		£500.00
Falmouth Packet Ship CIC		£975.00
Duchy Opera Trust Limited		£700.00
Breathe Falmouth Club		£500.00
Falmouth Day Centre - F6837		£1,000.00
True Butterflies Foundation		£2,000.00
Falmouth Community Youth Football Club		£2,425.00
Cornwall Internation Male Choral Festival		£1,500.00
Falmouth Theatre Company		£1,000.00

Under Section 137 of the Local Government Act 1972 the Council can spend up to £9.93 per head on the electoral role in the 2023/24 municipal year for the benefit of people in the area on activities or projects not specifically authorised by other powers. There were 16,662 registered electors (FED 23), giving a sum permitted of £165,453.66.

In addition, £12,500 was released to the Falmouth Festival Fund as match funding and the Council made the following organisational grants to further partnership working and meet the shortfall where other funding sources have been withdrawn; Visitor Information Centre £4,000; Dracaena Centre Youth Development £20,000; Falmouth Shuttle Bus Service £10,000; Falmouth Twinning £1,500. Councillors also hold a small Community Chest fund which can be awarded to projects of their choice £4,000 (£250 each)

9. **PARKS AND OPEN SPACES**

	<b>2022-23</b>	<b>2023-24</b>
<b>Income</b>		
Combined	54,222	80,752
	<b>54,222</b>	<b>80,752</b>
<b>Expenditure</b>		
Combined	119,995	257,319
Capital	13,083	1,831
	<b>133,078</b>	<b>259,150</b>
<b>Cost of Service</b>	<b>78,856</b>	<b>178,398</b>

Variation in yearly comparison costs are constituted by; works commencing on the Dracaena 'Skatepark' project - £168K for pre-project ground and drainage works and initial construction works.

10. **PRINCESS PAVILION - BUILDINGS**

<b>BUILDINGS - PRINCESS PAVILION</b>			<b>2022/23</b>	<b>2023/24</b>
<b>Expenditure</b>				
Repairs and Renewals			64,268	37,159
			<b>64,268</b>	<b>37,159</b>
<b>Buildings - Pavilion - Capital</b>				
			14,630	4,994
			<b>14,630</b>	<b>4,994</b>
<b>Income</b>				
Donations/Grants			65	-
			<b>65</b>	<b>-</b>
<b>COST OF SERVICE</b>			<b>78,833</b>	<b>42,153</b>

## PRINCESS PAVILION - OPERATIONAL

PRINCESS PAVILION		2022/23	2023/24
<b>Expenditure</b>			
Salaries		285,869	470,994
Repairs and Renewals		3,224	8,987
Cleaning		44,057	50,798
Utilities E/G/W and NDBR INS		86,399	110,218
Marketing		-	12,832
IT and Telephony		4,553	3,235
Catering - Equipment (under £300)		5,771	8,621
Catering - Cost of production		167,948	245,234
Service and other contract costs		11,296	20,519
Misc Site Costs	INC Theatre Equipment	13,944	19,617
Alarms and Security		3,887	8,974
Event Cost - non Theatre		3,111	16,995
Theatre Events Cost		205,177	215,089
		835,238	1,192,113
<b>Pavilion - Capital</b>			
		-	28,608
		-	28,608
<b>Income</b>			
Venue/Theatre Hire and Misc		266,418	288,276
Donations/Grants		65	906
PRS		-	4,171
Catering		345,719	625,927
		612,202	919,281
<b>COST OF SERVICE</b>		<b>223,036</b>	<b>301,441</b>

The Council saw continued growth in use of the services provided at the Princess Pavilion and Gyllyngdune Gardens site with catering income raising from £345k in 2022/23 to £626k in 2023/24 with cost of production increasing from £168k to £245k respectively.

The Council is also continuing to invest in replacing and refreshing the site overall.

11. **BUILDINGS – Municipal and Old Post Office**

	<b>2022-23</b>	<b>2023-24</b>
<b>Income</b>		
Rental Income	83,434	99,744
	<b>83,434</b>	<b>99,744</b>
<b>Expenditure</b>		
Combined	360,480	212,512
	<b>360,480</b>	<b>212,512</b>
<b>Capital</b>	2,349	2,339
	<b>362,829</b>	<b>214,851</b>
<b>Cost of Service</b>	<b>279,395</b>	<b>115,107</b>

Income is increased due to additional use of the new venue space and expenditure has reduced due to the settlement of an outstanding matter regarding the registration of utilities on the National Grid.

12. **PUBLIC CONVENIENCES**

<b>BUILDINGS - TOILETS</b>	<b>2022/23</b>	<b>2023/24</b>
<b>Expenditure</b>		
Rates and Water Rates and other utilities	36,566	36,676
Utilities (G&E)	16,922	13,160
Contractor Cleaning Costs	21,220	36,800
Repairs and Refurbishments	10,761	72,682
Misc. - facilities management and waste	2,859	865
Consumables	19,357	28,013
	<b>107,685</b>	<b>188,195</b>
<b>Buildings - Toilets Capital</b>		
	22,367	-
	<b>22,367</b>	<b>-</b>
<b>Income</b>		
Rent /Grants/Refunds	40,000	-
	<b>40,000</b>	<b>-</b>
<b>COST OF SERVICE</b>	<b>90,052</b>	<b>188,195</b>

The Council continues to provide FOC public conveniences. It has completed the installation of a 'Changing Places' facility at its Grove Place site, jointly funded by Government Grant and directly by this Council. Internal working arrangement required an increase in contractor costs as a member of Council staff resigned. Consumable use



increased as the Council hosted a vibrant season of events, including 'one-offs' being Tallships Regatta and the hosting the National Event for Armed Forces Day 2023.

13. **CAPITAL EXPENDITURE**

	<b>2022-23</b>	<b>2023-24</b>
<b>Expenditure</b>		
Combined	94,610	76,706
	<b>94,610</b>	<b>76,706</b>

14. EARMARKED RESERVES

FALMOUTH TOWN COUNCIL - EARMARKED RESERVES					Restated			
					Opening Balance 1st April 2023	Released	Proposed Additions @ Year End	Closing Balance as at 31st March 24
<b>EMR</b>								
Corporate - CPF's future actuarial evaluation								
<b>Cemetery</b>								
	Site Development				70,000.00		10,000.00	80,000.00
<b>Cultural Services Reserves</b>								
	General				9,784.00		15,450.00	25,234.00
<b>General Council and Corporate</b>								
	CIL				36,903.83	33,945.72	31,489.07	34,447.18
	Environmental Support				17,885.00	5,991.00		11,894.00
	Events	INC FFCIC funds			193,239.84	187,373.26		5,866.58
	Place Shaping	TVF			45,000.00			45,000.00
	Corporate Development				-			-
	IT				-		44,600.00	44,600.00
	New Corporate Website				50,000.00	30,197.40		19,802.60
	Election Costs				5,000.00		10,000.00	15,000.00
	Falmouth Spring Flower Show				2,552.00	300.00	819.74	3,071.74
	Grants				5,636.00	5,636.00	7,231.92	7,231.92
	Falmouth Education Charity				21,441.41	2,000.00		19,441.41
	Mayoral				749.73	412.10	316.51	654.14
	War Memorial	conservation					5,000.00	5,000.00
<b>Buildings</b>								
	CS/MB building development				79,095.46		10,000.00	89,095.46
	PO Building security/rent deposits		HOLD		12,800.00			12,800.00
	KP Lodge				75,000.00	47,788.22		27,211.78
	Changing Place	Balance of Grant + budget			52,633.20	52,633.20		-
<b>Parks and Gardens</b>								
	Dracaena	Skatepark Project			119,135.00	90,589.00	31,727.50	60,273.50
		Skatepark Project	HLF				10,000.00	10,000.00
		BasketBall			10,000.00			10,000.00
	Trescobeas				210.00			210.00
	Allotments				9,000.00		2,786.00	11,786.00
	Kimberley	Compost Bays					5,000.00	5,000.00
<b>Plant and Equipment</b>								
	Vehicles				30,000.00	16,824.00		13,176.00
	Other							-
<b>Committed Reserves</b>								
	Various				1,640.02	305.67		1,334.35
<b>Pavilion</b>								
	Garden Room	Refurbishment					25,000.00	25,000.00
Balance at Year End					847,705.49	- 473,995.57	209,420.74	583,130.66
Movement at Year end								- 264,574.83

15. **DEBTORS**

As of the 31<sup>st</sup> of March 2024 the following debtors were outstanding:

Cost Centre	2022/23 - £	2023/24 - £
Rent and service delivery costs	214,491	208,856
Other Debtors	150,985	50,385
Totals	365,476	259,241

16. **RECOVERABLE PAYE/NI/PENSION**

Recovery of mainly statutory maternity pay from a previous period, recoverable from HMRC and this will be recouped as time allows.

17. **GENERAL FUND**

The Council is continuing to work towards reinstating its general reserves to the level recommended within the practitioners' guide. The Council continues to operate with funded ear-marked reserves to support project delivery.

The Council also holds an investment in the LAPF which is now identified as an asset (non-cash).

Ruth Thomas  
Responsible Financial Officer  
16<sup>th</sup> May 2024

## Sustainable Food Motion

### **This council recognises that;**

1. Meat and dairy production is a significant contributor to greenhouse gas emissions and global deforestation and therefore reducing consumption of these foods will help to tackle the climate crisis.
2. It has a role to encourage people to consider their food consumption and be able to make informed choices
3. It is important to promote the importance of a balanced diet and cater for all dietary requirements
4. We should help to increase awareness that dietary choices have an impact on individual carbon footprints
5. Support should be given to local farmers, producers and suppliers who make a huge contribution to our economy and community cohesion

### Falmouth Town Council resolves to

- Ensure that food provided at all council-catered events and meetings provide a plant-based option on request, preferably using ingredients sourced from local food providers
- Wherever possible to use suppliers who are locally based to provide meals
- Ensure that all council-run sites including cafes and restaurants have plant-based options available as part of their regular catering offer and are advertised clearly on their menu
- Cooperate with plant-based local free food services by supporting community groups who are already doing work to assist in transforming to a more environmentally sustainable food system which also helps tackle food poverty
- Promote the benefits of a balanced diet including plant-based ingredients at relevant awareness-raising events



## **Town Management Report to Falmouth Town Council 03/06/24**

### Report

For this report I have changed it to very much incorporate the Safe & Secure project both in terms of overview that has been sent to the businesses and also CCTV information with stats and facts that I am sure Cllrs will find useful.

As per usual there are a whole array of tasks being worked on at the moment, but the main focus recently has been the Safe & Secure to ensure it is successfully launched. Feedback has been very very positive, and the project will evolve as time goes on. From the Street Rangers to the CCTV, DISC and the town link radios this is not going to solve everything and there will still be ongoing challenges. I want to manage expectations, but it is a great start. I would like to thank Kim Phillips and his team from Infinitus for working hard on this joint Falmouth Town Council/Falmouth Business Improvement District initiative. I would also thank Hayley Nicholson from the Town Team for pulling together so much of the documents/uniform/comms.

Please see the D-Day certificate at the end of this report. Events as Cllrs know are included in the Cultural Services.



# FALMOUTH SAFE AND SECURE

The Falmouth Safe and Secure initiative encompasses a range of proactive engagement and crime reporting schemes, as detailed in this document. This represents a significant new project area as highlighted by many businesses during the recent BID ballot consultation process.

Many UK high streets have experienced an increase in low-level crime and anti-social behaviour through and post Covid. Funded and supported by the Falmouth Town Team - the nationally recognised partnership between Falmouth Business Improvement District (BID) and the Falmouth Town Council, this initiative will strengthen existing town and county safety partnerships, while supporting businesses even more effectively.

## Street Rangers

A new Falmouth Street Rangers scheme will be both a strong visual presence and vital new business engagement service. The Street Rangers will be security trained and accredited and play a key role in the Town Team's commitment to providing a safer environment. Furthermore, they will be a crucial support link to the business community.

The Street Rangers will operate across the town each week visiting businesses, liaising with the Police and sharing best practice with other safety partners. They will also work with the business community on expanding the Disc crime reporting system, see below.



## DISC

A leading provider of crime reporting platforms, Disc provides an effective and secure monitoring system for local businesses to report offences to the Police. With the ability to submit incident reports, monitor regular offenders and stay up to date with the latest news and trends, this engagement platform aims to foster a more effective partnership between businesses and Falmouth's safety partnership.

The Disc service will be free for businesses to sign up to and will be funded by the BID.

## Safe and Secure Partnership

Effective communication channels and regular intelligence sharing is integral to any successful partnership. The Safe and Secure scheme will see enhanced cooperation and communication between local businesses, the Police, the new Falmouth Street Rangers service, Cornwall Council and Falmouth CCTV operators. This will be coordinated and overseen by the proactive Falmouth Town Team. As the project develops over time, its focus and service will be enhanced and reviewed, so as to provide the best levels of support possible to businesses and the wider community.



**FALMOUTH**  
Business Improvement District (BID)





# FALMOUTH SAFE AND SECURE

## Town Link Radios

The town link radio system provides an important foundation of support for businesses. Falmouth BID encourages take up by offering a 50% discount on the purchase cost of a radio. The cost of purchasing is circa £100 with the annual licence fee being £40. For further information contact Gould Electronics on office@gould.co.uk or call 01209 821804.

Twenty plus businesses are currently signed up and the plan is to develop and enhance the town link radio scheme as part of the Safe and Secure project. The radios connect businesses directly with the Town Team, CCTV control and the Falmouth Street Rangers.

Businesses will be supported with training provided by the Town Team and Street Rangers.



## CCTV

The Town Team has been hugely proactive over the last few years in securing and then enhancing the CCTV provision for Falmouth. The previous service faced challenges as a result of local authority cuts, so the team stepped in and identified a series of measures that would enable an ongoing vital provision for the town.

Falmouth now has an expanded network right across the town, in addition to a monitored control room. Other towns across Cornwall are now looking to Falmouth as an exemplar of best practice within this area.



1

market leading crime reporting system rolled out to support Falmouth's business community

83%

of Falmouth businesses highlighted anti-social behaviour (ASB) as an area for the BID to invest in over the next five years

1

expanded CCTV network throughout Falmouth town

1

highly visible new Street Rangers service

Over £100,000

dedicated to engaging with, supporting and lobbying on behalf of Falmouth businesses over the next five years

20+

businesses currently signed up to shopwatch



FALMOUTH TOWN COUNCIL



FALMOUTH

Business Improvement District (BID)



# FALMOUTH TOWN LINK RADIO SCHEME



FALMOUTH  
SAFE AND SECURE

The subsidised  
Falmouth Town Link  
Radio Scheme is  
brought to you courtesy  
of Falmouth BID and  
its partnership with  
Falmouth Town Council.

Delivered by:



FALMOUTH

Business Improvement District (BID)



FALMOUTH  
TOWN COUNCIL



# HELPFUL ADVICE

The Falmouth Town Link Radio Scheme, one element of the new Safe and Secure project, is an effective town operations tool and a proactive way in which businesses can connect with one another, the Falmouth Street Rangers and the Town Team. It can assist in relaying information on crime and anti-social behaviour, as well as providing occasional updates when events and festivals are taking place.

## TO ORDER YOUR RADIO

- Thanks to the Falmouth BID 50% subsidy, the cost of purchasing a handset is around £100.
- The annual licence fee is circa £40.
- For further information and to purchase a handset, contact Gould Electronics on [office@gould.co.uk](mailto:office@gould.co.uk) or call 01209 821804.

- Remember to charge your Town Link Radio after use.
- Use channel 1 when communicating.
- Remember to switch on your Falmouth Town Link Radio daily when your business is open and trading.
- To speak, press and hold in the button on the left side of the radio for the duration of your call. Pause briefly after pushing in the button before speaking.
- When the talk button is pressed, no one else can speak or be heard so it is important to think about your message beforehand.
- Do not worry about call signs and codes - we want to encourage usage and not formality!
- Remember, this is NOT an emergency phone nor direct line to the Police or other emergency services. Any crime or incident must still be reported through 999 for emergencies or 101 for non-emergencies.
- Headsets are available to purchase via Gould Electronics. These provide confidentiality which may be required in certain situations.
- The Falmouth Street Rangers and Town Team are also connected to the system so businesses are able to communicate directly with them.

For further information on the Safe and Secure project, visit [falmouth.co.uk/safe-and-secure/](http://falmouth.co.uk/safe-and-secure/) or scan the QR code.



# Falmouth & Helston CCTV Control Room Report

**01/06/2023 to 30/04/2024**



Email: [cctv@falmouthtowncouncil.com](mailto:cctv@falmouthtowncouncil.com)

Address: Falmouth Town Council | The Old Post Office |  
The Moor | Falmouth | TR11 3QA

## General Information

Falmouth Town Council effectively took on the monitoring of its town CCTV system from the 1<sup>st</sup> June 2023.

As of the 1<sup>st</sup> November 2023 Falmouth Town Council also took on the monitoring of the Helston Town Council CCTV system.

The cameras are monitored by Infinitus Security and Training. Shift timings are flexible and changeable to ensure maximum effectiveness and events in the towns will affect when those shifts are active.

Footage from all cameras is recorded 24 hours a day 7 days a week and this is stored for 30 days. If police request copies of footage within this period, we produce this for them after submission of the appropriately authorised Authority to View (ATV) form. Footage is then stored for 120 days after submission.

## Aims and Objectives

Our aim is to provide a CCTV monitoring service to actively trace and track anti-social and criminal behaviour in Falmouth, and secure court-ready evidence to ensure those responsible are brought to justice. We also provide a public safety resource that has good communication with the town's businesses, Street Rangers, and the Police, as well as other safety partners.

Operators have called Police via 999 on 13 occasions, and 101 on 17 occasions to report incidents in both towns.

Our objectives are to increase and continually improve the use of various tools to aid communication and enhance the CCTV control room's effectiveness, such as the Townlink radio system, Disc app and ultimately Airwave Police radio.

## Training, Regulation and Codes of Practise

All Infinitus operators are SIA trained and licensed to practise. Some operators have received Behavioural Detection and Analysis training from Police, and all will ultimately attend this training. We are also looking into a [Security Control Room \(SCR\) Operators course](#) provided by the National Protective Security Authority (NPSA), a week long programme designed to enhance their ability and readiness to deal with a terrorist incident.

All operations in the control room are subject to General Data Protection Regulations (GDPR) and Regulation of Investigatory Powers Act (RIPA) legislation, which we take very seriously.



- In Partnership With -



We follow guidance from the Home Office Surveillance Camera Code of Practise and BS7958-2015 Closed circuit television (CCTV) – Management and operation – Code of practice, which we will look to have audited in the future.

## Authorisation to View (ATV) Analysis

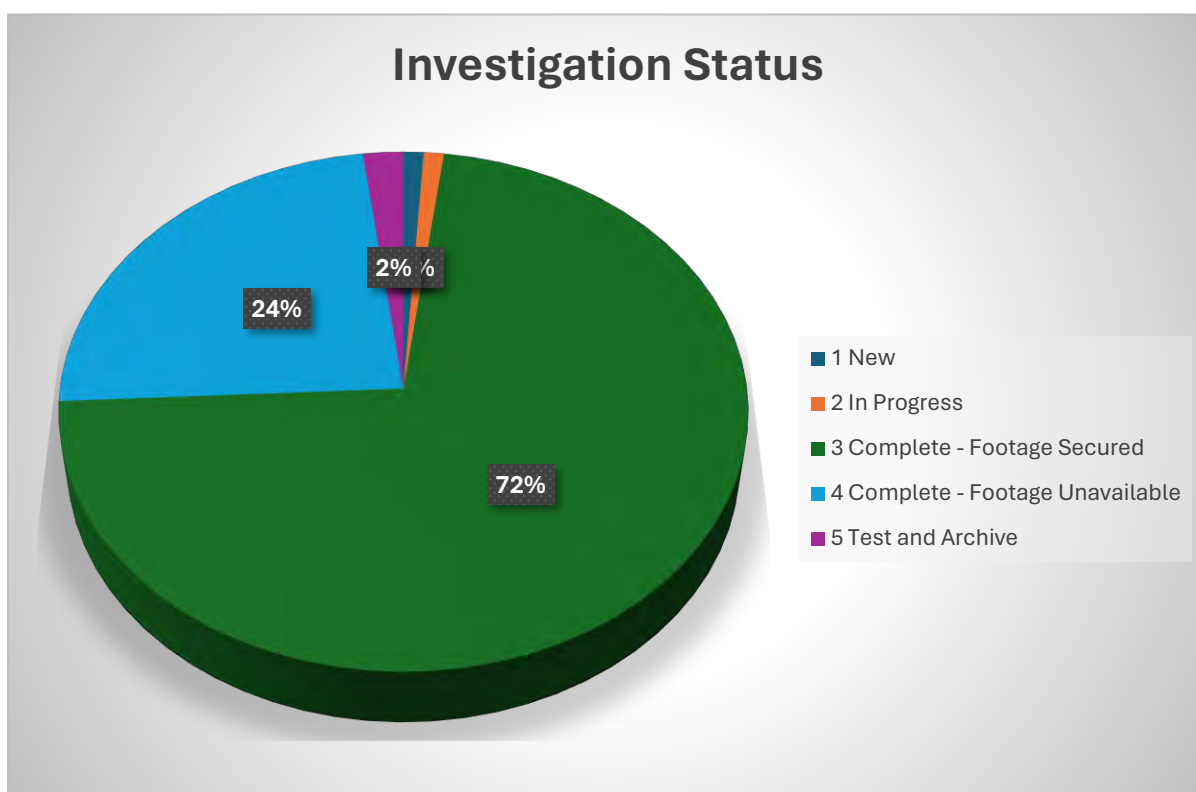
An authorisation to view is a request from Police to have footage of an incident sent to them for potential criminal proceedings. All ATV's have to be authorised by a senior Police Officer. A master copy is kept on file for a limited period and then deleted in accordance with GDPR.

*ATV footage is sent to the Police via secure digital means (GoodSam), negating the need for an officer to drive and collect. Plastic waste is zero.*

### Total ATV's Processed

As at 21/05/2024

Count of Investigation Status	
1 New	1
2 In Progress	1
3 Complete - Footage Secured	70
4 Complete - Footage Unavailable	23
5 Test and Archive	19
Grand Total	114

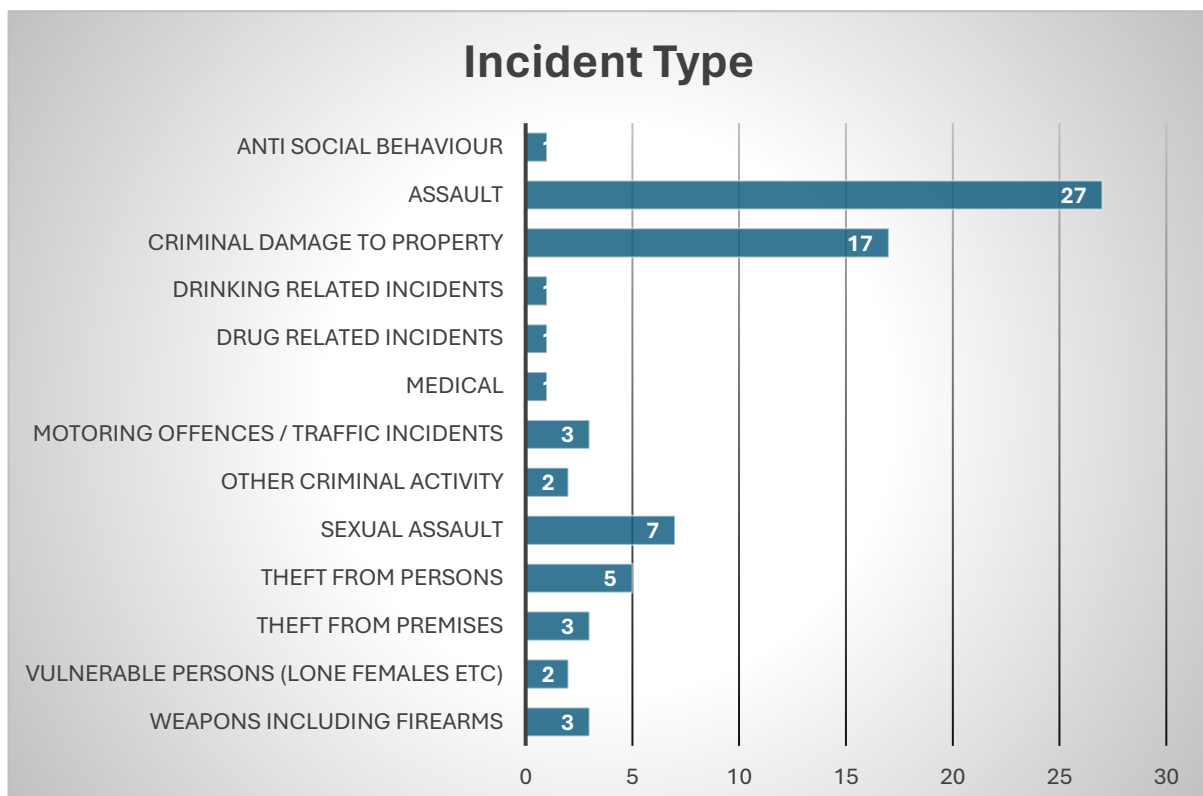


## Incident Types

Incident types are recorded by the Police Officer in Charge (OIC) when making an ATV request.

Data collected from 09/10/2023

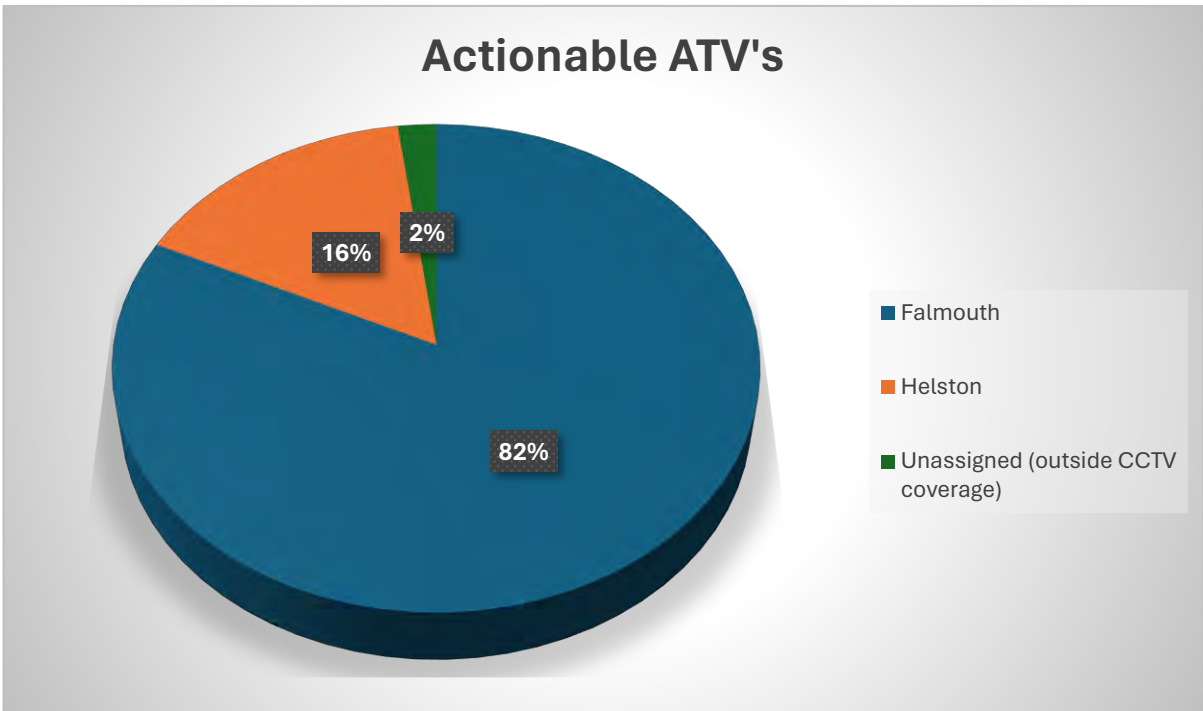
	Count of Incident Type
Anti-Social Behaviour	1
Assault	27
Criminal Damage to Property	17
Drinking Related Incidents	1
Drug Related Incidents	1
Medical	1
Motoring Offences / Traffic Incidents	3
Other Criminal Activity	2
Sexual Assault	7
Theft from Persons	5
Theft from Premises	3
Vulnerable Persons (Lone females etc)	2
Weapons Including Firearms	3
Grand Total	73



Falmouth / Helston Breakdown

Actionable ATV's for each town

	Count of Town CCTV System
Falmouth	78
Helston	15
Unassigned (outside CCTV coverage)	2
Total	95





- In Partnership With -



## Additional Monitoring

Councils and Police are able to purchase additional monitoring hours. This is for monitoring of cameras in the respective town outside of the normal hours as outlined above.

Falmouth Town Council have requested extra monitoring for events such as the Armed Forces Day, Tall Ships, Falmouth Week, Sea Shanty and the Festive Weekend.

Helston Town Council have requested extra monitoring for Flora Day.

D&C Police (PCC Account) have requested emergency monitoring and ATV processing on four separate occasions for serious incidents.





- In Partnership With -



Please direct any queries relating to the content of this report to:

Kim Phillips  
Infinitus Security & Training



# Certificate of Grateful Recognition 6th June 2024

With sincere thanks for your contribution to D-Day 80  
the international commemoration of the 80th anniversary of the D-Day landings  
on the five beaches in Normandy, France, on 6th June 1944.



Sailors



American GIs



British Soldiers



Canadian Soldiers



Airmen



Merchant Seamen



French Allies



Air Wardens



Fishermen



Women's Land Army



Doctors



Nurses

Despite the extraordinary courage displayed by so many on 6th June 1944, just one Victoria Cross was awarded. It went to Company Sergeant Major Stanley Hollis of the 6th Battalion, The Green Howards.



Chinese naval officer Huang Tingxin received the French Legion d'honneur, the highest order of military and civil honours that France bestows, 2006 in recognition of his bravery during D-Day.

THE LARGEST NAVAL, AIR AND LAND OPERATION IN HISTORY



**FALMOUTH TOWN COUNCIL**

**3<sup>RD</sup> JUNE 2024**

**TOWN CLERK'S REPORT – PART I**

**1. SUPPLY AND SALE OF WET WIPES CONTAINING PLASTIC AND FALMOUTH PILOT**

To note the response from Robbie Moore MP, Parliamentary Under Secretary of State for Environment, Food and Rural Affairs regarding the Council's representations to ban the sale of wet wipes. (attached)

Regarding the Wet Wipe Awareness Town pilot initiative for Falmouth this has been postponed by South West Water and we are awaiting them advising when this will now be scheduled to commence.

**2. CODE OF CONDUCT COMPLAINT REJECTION – CCN167/23/24**

Cornwall Council have rejected the above complaint by Councillor Young regarding Councillor Edwards as it does not demonstrate a breach of the Code. (attached)

**3. CORNWALL COUNCIL – INTEGRATED SERVICE HUB, TREGENVER ROAD**

To note the Cornwall Council update regarding the planning application for the progression of their Falmouth Integrated Service Hub development. (attached)

**4. RURAL MARKET TOWNS GROUP**

Further to the report of the Super Council Networks Group earlier in your meeting and the presentations from the Rural Market Towns Group (Rural Services Network) it is recommended that the Council subscribe to the Group. This is £137 per annum. This will assist the Council in its lobbying and access to fairer and direct funding.

**Mark Williams  
Town Clerk  
May 2024**



Department  
for Environment  
Food & Rural Affairs

**Robbie Moore MP**  
Parliamentary Under Secretary of State for  
Environment, Food & Rural Affairs

Seacole Building  
2 Marsham Street  
London  
SW1P 4DF

T: +44 (0) 3459 335577  
E: [correspondence.section@defra.gov.uk](mailto:correspondence.section@defra.gov.uk)  
W: [gov.uk/defra](http://gov.uk/defra)

Mark Williams  
Town Clerk, Falmouth Town Council  
The Old Post Office  
The Moor  
Falmouth, TR11 3QA  
[ValerieRogers@falmouthtowncouncil.com](mailto:ValerieRogers@falmouthtowncouncil.com)

Your ref: AMW/VR  
Our ref: PO2024/09200/JA

15 May 2024

Dear Mark,

Thank you for your letter of 23 April to the Secretary of State about the recently announced ban on the supply and sale of wet wipes containing plastic. I am replying as the Minister responsible for this policy area.

I am happy to hear that Falmouth Town Council welcomes the introduction of the ban on the supply and sale of wet wipes containing plastic.

We must balance the desire to implement a ban as soon as practically possible with the need to ensure businesses are given adequate time to prepare for the ban.

I appreciate your contribution of evidence of the impact of wet wipes on your local authority. This information is useful for the Government as we continue to work on tackling the wider issues caused by wet wipes.

The Government is supporting Water UK's new behaviour change campaign to 'Bin the Wipe' which encourages consumers to dispose of wipes in the bin, not the toilet.

As per the commitment in the Plan for Water, in May 2023, the Environment Secretary wrote to the relevant producers and retailers to express concerns regarding the labelling of wet wipes as 'flushable'.

The Government is now working up next steps to tackle sewer misuse.

I thank you for your insight into these issues and taking the time to bring them to my attention.

With kind regards,

Yours sincerely,

**ROBBIE MOORE MP**

Parliamentary Under Secretary of State for Environment, Food & Rural Affairs



## CODE OF CONDUCT COMPLAINT

### COMPLAINT REJECTED

<b>Reference Number</b>	CCN167/23/24
<b>Subject Member:</b>	Cllr K Edwards – Falmouth Town Council
<b>Complainant</b>	Cllr Z Young – Falmouth Town Council
<b>Person conducting the decision:</b>	Simon Mansell – Group Manager (Assurance)
<b>Date of Consideration:</b>	13 March 2024

#### **Summary of the allegations considered:**

The Complainant considers that the Subject Member may have breached the Code of Conduct by reporting her to the police.

#### **Decision**

Part 3 of Cornwall Council's procedures for the assessment and determination of breaches of the Code of Conduct provide for the application of a Public Interest Test against which complaints will be filtered, to determine whether the allegation should be rejected or proceed to formal assessment. The Public Interest Test criteria have been approved by the Standards Committee.

The complaint is rejected under paragraphs, 3.3(iii)

*'the complaint does not demonstrate a breach of the Code'*

### The Complaint

The Complainant has set out that a complaint was made to the police about her by the Subject Member.

The Complainant has said that because of this she feels distressed by this incident and no longer feels safe to carry out her obligations as a Councillor and is limited with regards to the duties she can undertake as a Councillor.

### Consideration of the Facts

The Code of Conduct is set in place to ensure that there is a set standard of conduct for all elected members.

However, the Code cannot, and should not, prevent any person from seeking a resolution to matters of concerns to them via other agencies if they wish to do so. Therefore there is nothing to prevent the Subject Member from referring her concerns to the police.

Once the referral is made the consideration of the complaint is then undertaken by the police and this process has no power to intervene in this process or to consider how the approach by the police was undertaken.

Should the outcome of the police enquires mean that it may not be possible for the Complainant to undertake some of her activities as a Councillor, this is a matter for the police to consider, not this process.

As a result, of considering the above this complaint is rejected under paragraphs 3.3(iii) of the procedures adopted by Cornwall Council as no breach of the Code is demonstrated.

### **How to challenge this decision**

As this is a rejection of a complaint, there is no right of review.

If you do not agree with the rejection of the complaint or the reasons for rejecting it, you should address these concerns to the Local Government and Social Care Ombudsman. They will not investigate if the Code has been breached but will consider if you have suffered maladministration or injustice by the rejection of this complaint.

The LGSCO can be contacted at the following address:

The Local Government and Social Care Ombudsman  
PO Box 4771

Coventry  
CV4 0EH

The LGSCO can also be contacted online – <https://www.lgo.org.uk/>

### **Additional help**

If you need additional support in relation to this or future contact with us, please let us know as soon as possible. If you have difficulty reading this notice we can make reasonable adjustments to assist you, in line with the requirements of the Disability Discrimination Act 2000.

We can also help if English is not your first language.

Note: This rejected complaint will be included in the ethical standards complaints report that is made to the Standards Committee and as such the outcome will be placed into the public domain.

## Briefing note

# Operational Estate Transformation Update on Falmouth

23 May 2024

In our last update to you in October 2023, we provided you with the proposed plans, Public Consultation details and the general progress of the Falmouth Service Hub on Tregenver Road.

We now write to advise you that following Public Consultation in October last year, we have submitted Planning Applications which are now live and can be viewed on the following links:

[PA24/01687 | Refurbishment and minor re-modelling of the existing Grade II Listed Adult Education building to provide an integrated services hub for Cornwall Council. | Tregenver Adult Learning Facility Tregenver Road Falmouth Cornwall TR11 2QL](#)

[PA24/01688 | Listed building consent for refurbishment and minor re-modelling of the existing Grade II Listed Adult Education building to provide an integrated services hub for Cornwall Council. | Tregenver Adult Learning Facility Tregenver Road Falmouth Cornwall TR11 2QL](#)

The closing date for these Planning Applications is 28 June 2024.

We will be sharing this on our [Falmouth Service Hub | Let's Talk Cornwall](#) page and our Cornwall Council Facebook page. We'll also be sending this to Cornwall Council Falmouth Members and asking if they could also share on their social media pages. Please feel free to share this on your own social media pages etc.

The start on site date for the commencement of these works is 28th October 2024, and completion is due 1st September 2026. Refurbishment works of the main Tregenver building will begin on 20th November 2024, work at Building 5 is due to commence on 4th July 2024 and Building 8 is due to commence on 1<sup>st</sup> August 2024.



In preparation for these works, we will be temporarily relocating some of the Adult Education classes from the main building at Tregenver Road, to the other buildings on the site. Adult Education will also be making use of the Atherton Suite at The Moor in Falmouth for their Counselling classes (from Sep 24).

Please do not hesitate to email [ourspace@cornwall.gov.uk](mailto:ourspace@cornwall.gov.uk) if you have any questions on this.

Prepared by:

**Kevin Reader | Head of Property & Landlord Services**

Assets, Capital and Commercial

Cornwall Council

23 May 2024

Falmouth and Penryn Community Area Partnership  
**Action Notes**

<b>Meeting</b>	Falmouth and Penryn Community Area Partnership (CAP)
<b>Date and time</b>	25 June 2024 (6.30-8.30pm)
<b>Location</b>	The Atherton Suite, Falmouth
<b>Attendance and apologies</b>	See attendance list attached

Item	Notes
1.	<b>Introduction and Welcome</b> Esther Richmond welcomed all present to the meeting including those who joined online via the hybrid meeting technology.
2.	<b>Declaration Of Interests</b> No interests were declared.
3.	<p><b>Annual General Meeting (AGM)</b></p> <p><b>(i) Election of Chair and Vice Chair</b> CAP Members AGREED that John Bastin CC be elected as Chair of the Community Area Partnership for 2024/25. CAP Members AGREED that Cllr Darren Willcocks be elected as Vice Chair of the Community Area Partnership for 2024/25.</p> <p><b>(ii) Appointment of Sub-Groups</b> The CAP AGREED to continue with the following working groups:</p> <ul style="list-style-type: none"> <li>• Transport, Highways and Connectivity</li> <li>• CAP Funding Panel</li> </ul> <p><b>(iii) Appointment/Invitation of Co-opted Members</b> Co-opted members listed in the AGM summary of recommendations were approved with the exception of Cllr Whibley who asked to step down from the Highways, Transport &amp; Connectivity Working Group.</p> <p><b>Calendar of Meetings</b> The following schedule of meetings was AGREED:</p> <ul style="list-style-type: none"> <li>• 17 September 2024</li> <li>• 28 January 2025</li> <li>• 18 March 2025</li> </ul> <p><b>(iv) Community Area Partnership: Terms of Reference</b> CAP Members AGREED the Terms of Reference for the Community Area Partnership.</p>
	<b>Other items of business</b>
1.	<b>Action Notes</b> The notes from the meeting held on 26 March 2024 were agreed and approved.
2.	<b>Public Participation</b> There was no formal public participation or questions received.
3.	<p><b>Falmouth &amp; Penryn CAP Strategy</b> Cllr Darren Willcocks provided a presentation to the CAP and asked that they consider the development of an overall strategy for the Falmouth and Penryn CAP. The presentation can be found on the CAP's webpage: <a href="#">Falmouth and Penryn - Cornwall Council</a></p> <p>The aim of developing a strategy is to underpin plans that are forward thinking rather than reactive looking at the longer term rather than 1-2 years ahead. This will support long term planning and help to influence others, such as all partners on the CAP. It will</p>

## Falmouth and Penryn Community Area Partnership

	<p>also link to the CAP Action Plan. Input into the strategy would be welcome from CC, Town &amp; Parish Councils, Universities and other Partners. DW would be taking the lead with developing this.</p> <p>The CAP was in agreement to support the development of a CAP Strategy.</p> <p><b>Action:</b> DW to develop the process. CAP Members to bring any key strategic issues to the next meeting for discussion.</p>
4.	<p><b>Environment &amp; Climate Change – Action Plan Priority</b></p> <p>Kirstie Edwards, Voluntary Sector Forum (VSF) provided a presentation and overview of the VSF Climate and Environment Alliance. The presentation can be found on the CAP’s webpage: <a href="#">Falmouth and Penryn - Cornwall Council</a></p> <p>Further information and resources can be found on the VSF website: <a href="#">Climate and Environment Alliance   Cornwall Voluntary Sector Forum (cornwallvsf.org)</a></p> <p>Issues raised:</p> <ul style="list-style-type: none"> <li>• Concern raised regarding Waste &amp; Recycling Centres not able to accept bulky items that they could sell on or re-distribute to people in need.</li> <li>• Bus routes are being scrapped, meaning people need to use cars to get from A to B.</li> </ul> <p>KE suggested lobbying colleagues at CC on these issues. There is a Housing and Homeless Network that would take bulky items of furniture and Gleaning Cornwall <a href="#">Gleaning Cornwall - Volunteer with us</a> who will re-distribute food to people who need it. Partners need to work together to find suitable space to store goods and find creative ways to overcome the current system.</p> <p>CAP Members felt it would be a good idea to re-ignite the previous working group on Climate and Environmental issues and to link with Town and Parishes.</p> <p>Esther Richmond, CC Community Link Officer shared a brief presentation on The Local Climate Adaptation Tool (LCAT). The presentation can be found on the CAP’s webpage: <a href="#">Falmouth and Penryn - Cornwall Council</a></p> <p>The LCAT is a national evidence-based resource to support local decision-makers, including public sector institutions to take climate adaptation action. The tool has been co-designed with over 50 local authority areas and provides data and evidence to help local areas understand the current and future climate, likely risks and impacts and adaptations needed. As well as highlighting impacts across sectors, it uses health as a lens to highlight the health impacts on communities. LCAT is a project between the University of Exeter and Cornwall Council, currently funded by Horizon Europe BlueAdapt project.</p> <p><u>Environment &amp; Climate Change Workshop</u></p> <p>The aim of the workshop session was to build on the details of the Environment &amp; Climate Change ‘Changes we want’ which were approved at the meeting on 26 March 2024 and to discuss ideas of next steps under the ‘What we need’ to do sections. The comments can be found on the CAP’s webpage: <a href="#">Falmouth and Penryn - Cornwall Council</a></p>

## Falmouth and Penryn Community Area Partnership

	<p>Alongside this CAP Members were asked to identify current activities that are taking place in their area and see how they can link to a Community Action Day – Working together to celebrate nature through community action days.</p> <p>The workshop responses can be found on the CAP’s webpage: <a href="#">Falmouth and Penryn - Cornwall Council</a></p> <p>Everyone was thanked for their contribution to the discussions. The relevant section of the Falmouth &amp; Penryn CAP Action Plan will form part of the agenda at the (to be formed) Environment &amp; Climate Working Group.</p>
5.	<p><b>Community Area Partnerships: One Year Review</b></p> <p>The Presentation was circulated previously with the agenda and can be found on the CAP’s webpage: <a href="#">Falmouth and Penryn - Cornwall Council</a></p> <p><b>Action:</b> CAP Members to provide feedback to Esther Richmond on the 3 questions on Slide 9:</p> <ol style="list-style-type: none"> <li>1. How well do you think the CAP is achieving this vision to date?</li> <li>2. What is working well and why? What can we do together to build on this? What can we do better and how? What can we do together to achieve this?</li> <li>3. Do you feel the CAP has improved local partnership working?</li> </ol>
6.	<p><b>Any Other Business</b></p> <p>There was no further business.</p>
7.	<p><b>Schedule of Partnership Meetings</b></p> <p>The dates of the Partnership’s remaining meetings in 2024/25 were confirmed:</p> <ul style="list-style-type: none"> <li>• 17 September 2024</li> <li>• 28 January 2025</li> <li>• 18 March 2025</li> </ul>

## Falmouth and Penryn Community Area Partnership

Falmouth & Penryn Community Area Partnership - Attendance List<sup>1</sup>

<b>Representatives</b>		
<b>Cornwall Councillor</b>	<b>Electoral Division</b>	<b>Record of Attendance</b>
Cllr John Bastin CC	Constantine, Mabe and Mawnan	Present
Cllr David Saunby CC	Falmouth Trescobeas & Budock	Present
Cllr Laurie Magowan CC	Falmouth Arwenack	Apologies
Cllr Alan Jewell CC	Falmouth Boslowick	Present
Cllr Jayne Kirkham CC	Falmouth Penwerris	Present
Cllr Peter Williams CC	Mylor, Perranarworthal and Ponsanooth	Present
Cllr Tamsyn Widdon CC	Penryn	Present
<b>Town &amp; Parish Councillor</b>	<b>Parish / Town Council (NR = Named representative)</b>	
Phil Burnett	Budock Parish Council (NR)	Present
Dean Evans	Falmouth Town Council (NR)	Present
Michael Willmore	Mylor Parish Council (NR)	Present
Keith West	Mabe Parish Council (NR)	Present
Jackie Whibley	Mawnan Parish Council (NR)	Present
Ashley Bridges	Perranarworthal Parish Council (NR)	Present
Darren Willcocks	Ponsanooth Parish Council (NR)	Present
Kirstie Edwards	Falmouth Town Council (NR)	Present
Adam Russell	Penryn Town Council (NR)	Apologies
Chris Painter	Constantine Parish Council (NR)	Present
Rachel Killick	Mylor Parish Council	Present
Celia Savage	Mylor Parish Council	Present
Robert Reid	Mawnan Parish Council	Present
Georgina Morris	Mawnan Parish Council	Present
Beate Galke	Mabe Parish Council	Present
Mark Williams	Falmouth Town Council (Clerk)	Present
<b>Representatives from other Organisations</b>		
Stuart Douglas	Perranwell Community Speedwatch	Present
Amie Fulton	University of Exeter	Present
Kirstie Edwards	Voluntary Sector Forum	Present
<b>Cornwall Council Officers</b>		
Esther Richmond	Community Link Officer	Present
Nikki Drewett	Community Support Assistant	Present
Ben Rom	Cornwall Council Leadership Team (CLT) Rep.	Present
Maxine Hardy	Community Link Officer	Present
Sarah Bull	Community Link Officer	Present
Olly Bayliss	Community Safety Officer	Present

<sup>1</sup> Attendance record based on register signed by representatives at the meeting or apologies sent.

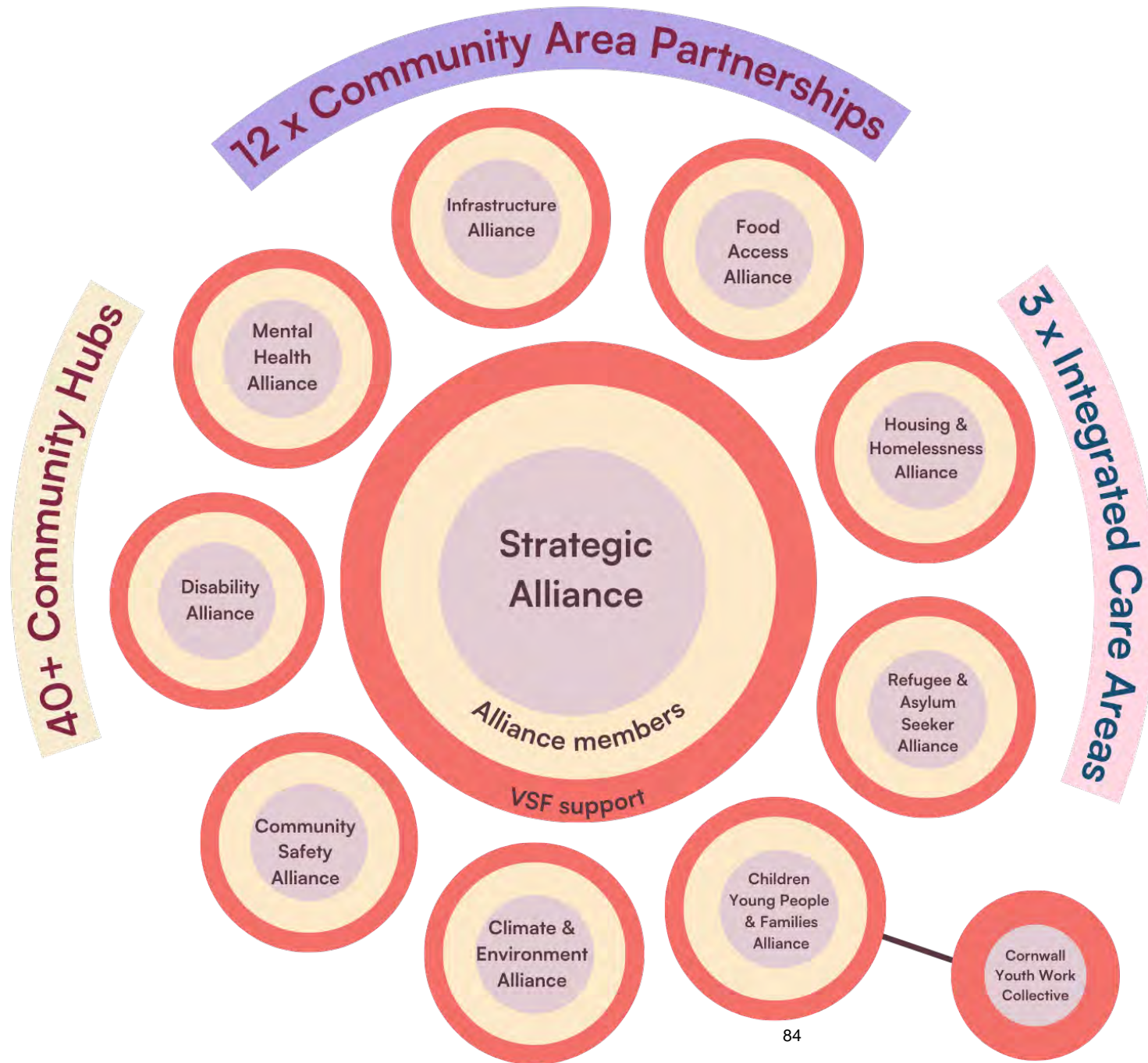
# Climate and Environment Alliance

www.cornwallvsf.org

[Kirstie.edwards@cornwallvsf.org](mailto:Kirstie.edwards@cornwallvsf.org)

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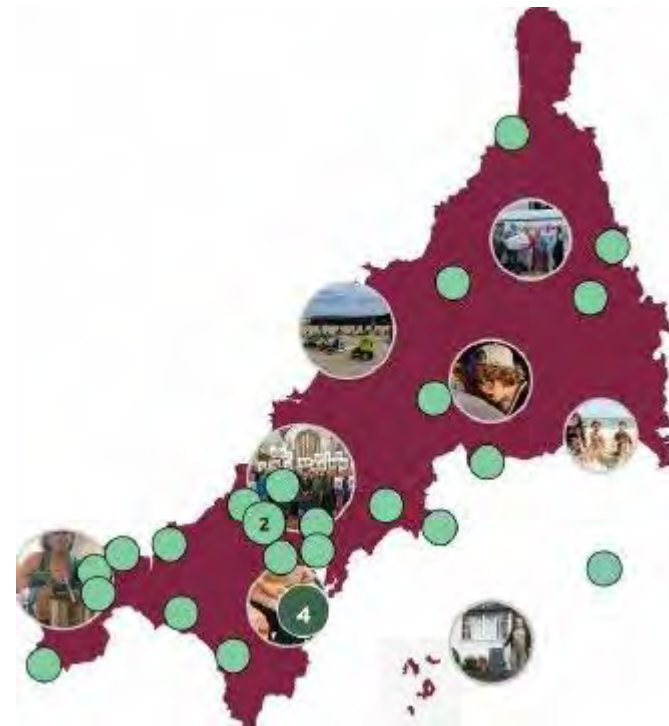
## VSF alliances

### Strategic Alliance

- Cross sector issues
- Strategy and direction for the sector.

### Thematic alliances

- Organisations with a shared expertise
- Set their own agenda
- Budget to support objectives
- 10-60 organisations in each alliance.







# September 2023





**CORNWALL & ISLES OF SCILLY CLIMATE COMMISSION**



**SUSTAINABLE PENZANCE**



**Cornwall Wildlife Trust**



Charity number: 1071060



CLIMATE & ECO HUB



**clean cornwall**



**SURFERS AGAINST SEWAGE**





# Action Plan:

- 1 Build the network
- 2 Work on the declaration
- 3 Work on the charter
- 4 Signpost to significant support
- 5 Promote the tools available
- 6 Create policy templates
- 7 Identify specific areas of work
- 8 Develop specific examples and case studies
- 9 Create a simple but powerful structure
- 10 Decide how we connect to and collaborate



# Working Groups: Task & Finish

- Declaration
- Baseline Data KPIs
- Support Package
- Plastic processing Hub

# Declaration of Climate, Nature and Environmental Emergency

We the Voluntary, Community and Social Enterprise sector (VCSE), in line with anchor institutions; including The NHS trusts, Cornwall Council, Falmouth University and the University of Exeter, declare a climate and nature emergency on the basis of Ecological and Climate damage, Social Justice and Inequalities, and to address Equity and Fairness.

We state the need to urgently mitigate, adapt and advocate.

We will develop a charter of action in collaboration with partners in our sector, which will include an intent to enable all in the sector to secure the support it needs to develop actions and plans accordingly.

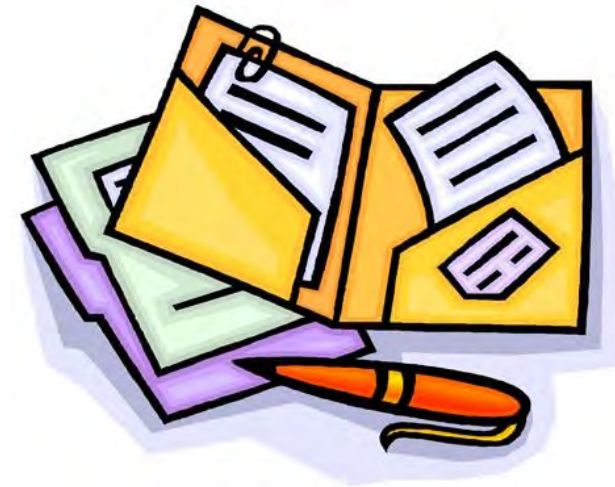


# Working Groups: VCSE Baseline Data





# Working Groups: Support Package





# Working Group: Plastics Processing HUB

## BUILDING A CIRCULAR ECONOMY: 8 YEARS IN BRIEF

### CHALLENGES AT THE START

beach clean waste:  
mixed quality,  
inconsistent supply,  
small volumes, hard to  
fund, remote locations,  
no established  
recycling routes in  
place

### ESTABLISHING MATERIAL FLOWS

readdressing  
misconceptions.  
the fishing and  
maritime industry  
contributed to the  
bulk of marine litter  
by weight/volume

### PILOT PROJECT

we started exploring  
solutions by utilising  
our networks and  
resources; creative  
problem-solving  
helped in  
overcoming hurdles

### EXPANSION

scale through  
collaboration.  
finding new uses for our  
plastic.  
product innovation.  
driving behavioral  
change.  
demonstrate best  
practice.





# Circular Economy

## LOGISTICS



Beach clean waste:  
Contaminated  
Needs sorting  
Multiple locations  
Hard to move  
Hard to reach  
Lack of ownership



Nets & Ropes; Majority material.  
Bulky, needs handling



Plastics:  
Big on space  
Low on weight  
Expensive to haul



Creators of Epic Marine Litter Solutions.



Objective	Priority (Low/Med/High)	Measure of success	Last update	Current update		Lead
Work on the Declaration	High	Visit all alliances. Sector Declares a climate and nature emergency		Visited Food, CYPF Booked for refugees, food,		Kirstie
Work on the Charter	High	A clear concise action plan for the VCSE	Funding app for extended 'how to' EO VSF fund drafted. Lead org found	Draft completed- ACTION march in person to develop		
Develop the network	Med					
Create a 'how to' file for the VCSE	High	A rounded, clear concise document that enables the sector to make informed choices with support	Also came up in Whole society resilience work with cc and Vc/ May event. Kate P from vsf suggested we could double the fund/ outputs by considering: <ul style="list-style-type: none"> <li>Emergency Planning for VCSE Organisation</li> <li>Sustainability &amp; Resilience in VCSE Organisations</li> <li>Mother tree finance session delivery plan offer</li> </ul>	Asked re applying for EO alliance fund- create a short application (KE) to ask for funding to enable our experts to create this.		Cornwall Climate coalition/ Mid cornwall climate hub/ WSR Group
Create Policy templates	Med	Co Designed Templates distributed to Sector Orgs	Some have them- look at best practice WILD Jo Davies/ MB VC	Part of Draft app for EO VSF funding and the sector wide support?		
Create a simple but powerful structure: Terms of reference	High	Consent/ Consensus- decision making				PL
		Terms of ref-				PL
Identify Specific areas of work: <ul style="list-style-type: none"> <li>Non recycled plastic hub</li> <li>Green health spaces</li> <li>Resilience as a sector</li> </ul>	Low	<b>Green Health Space:</b> <ul style="list-style-type: none"> <li>Site secured</li> <li>Lead Org</li> <li>Staffed</li> <li>Codesigned with VCSE/NHS</li> </ul>	Talk on this is West and East ICA. VC have advert out to recruit Estates Green Ranger for Treliske. Nature Connect leading a funding bid for all Cornwall with Support from VC/ VSF	Will update as needed		Manda b Volunteer cornwall
		<b>Non Recycled Plastic Hub:</b> <ul style="list-style-type: none"> <li>Site secure</li> <li>Business plan</li> <li>Operational</li> </ul>	Sub group meeting Jan 24: Ghost net busters/ Beach guardian /Fathoms free /Clean ocean sailing /Sas pf community's //Nat trust Clean Cornwall /Duchy/ Wildlife trust	Presenting at March Alliance event		Kirstie Edwards& Clean Ocean Sailing

Progress indicators:

On track
Slightly off-track
Significantly off track
Not completed/ failed



Objective	Priority (Low/Med/High)	Measure of success	Last update	Current update		Lead
			Yemaya /Castaway Ropeworks// Ecotribe /Odyssey innovations /Bish art /Dan Paul Lewis /One blue eye/ Plastic oceanic/ Precious plastics/ Robot mother/ Seal sanctuary/ Flotsam Flo/ 2minute beach clean/ Sea changers /One bag beach clean/ action nan/ vsf			
		<b>Sector Resilience</b>	Phil S Kate VC- scenarios workshops			
<b>Develop best practice case studies</b>	Low	Fenton Fenna Farm? Nancarrow				
		Eden?				
		Newquay Orchard? Dracaena Centre				
<b>Collect Baseline Data For the VCSE</b>	High	Data collected	Booked meet with Comms to develop the survey	VSF/CC want this to include emergency planning alongside banking/ energy/ recycling etc (WSR)		
<b>Signpost to support</b>	Low	Internal Alliance		Discusses and started sharing in alliance of VC Green Health assets and Climate Vision Flooding assets		
		External Alliances		Share this outside of Alliance-Comms follow up/ Alliance newsletter?		



# Climate And Environment Alliance

**VSF Engagement Lead:** Kirstie Edwards

(kirstie.edwards@cornwallvsf.org)

**Chair:** Peter Lefort-Green Futures Network, the  
University of Exeter

**Cornwall Council Lead:** Jo Banks, Climate  
Resilience Team and Pip Hoskin, Nature Recovery  
Team

**Members:** 68

**Active since:** November 2023

**Vision:** To support the VCSE sector to adapt,  
mitigate and build resilience.

## **Objectives:**

- Declare a Climate Nature and Environmental Emergency
- Develop the Charter of Action
- Set and Measure Objectives
- Collect Baseline data from the VCSE.

### Working Together to Celebrate Nature Through Community Action Days (Sept – Nov)

1. List what events are/could taking place?

2. How can the CAP support your event?

Proposed Event	Date (if known)	Support Needed* *Discuss how can support each other/help.	Links to possible help
Horticultural Show	13/7/24		
Green Picnic Mylor	August	Encourage volunteers	
Gathering information to meet the criteria for a designated bathing beach status on the Helford river This will encourage people to swim, kayak and reassure people that the water is clean & not a health hazard.	June – Sept 2024		
Skate Fete	7 <sup>th</sup> Sept	Celebrate the opening of the Skate park ad there will be opportunities to address a nature issues in connection with this family day	
Plastic Free Beach Cleans from Bosveal car park (National Trust) – Grebe and Durgan	15 <sup>th</sup> Sept and 19 <sup>th</sup> Oct		
Falmouth Book Festival	19 <sup>th</sup> /20 <sup>th</sup> Oct		
Walking & Cycling Campaign – Kidical Mass Bike Ride	21 <sup>st</sup> Sept	Family event and looking to attract participants from the outlining villages as well as from Falmouth & Penryn	
Walking & Cycling Campaign	tbc	Paul Simmons has offered to assist in organising a walking event locally	
Green Corridor Walk, Falmouth	tbc	Euan McPhee has offered to contribute a walk through Tregonigie woodland to tie in with a circular bus back. To be raised at the Green Corridor Forum meeting.	
Going Green Fair Mylor	12 <sup>th</sup> Oct	Surfers Against Sewage & other groups	Budding Nature CIC <a href="#">Nature Education   Budding Nature   United Kingdom</a>

There will be an apple press where you can bring your own apples and turn it into juice, stalls and tables etc.			Deliver nature workshops, wildlife walks, bioblitz.
Falmouth Beach Clean	Date tbc		
<b>GROUPS / IDEAS</b>			
Pumptrack Falmouth – possible event			
Falmouth Reclaim the Night			
Gylly Swimmers Full Moon Swim – link to an event			
Nordic Walking Group, Falmouth			
Community Orchard (Forest for Cornwall) Mylor – food security			
Seagrass Education on the Helford River <ul style="list-style-type: none"> <li>- Preventing damage from anchoring of boats</li> <li>- Importance of sea grass as a carbon sink</li> <li>- Mapping the area of sea grass in the river</li> </ul>		Bring in younger people & use the expertise from Penryn campus. Snorkel equipment & qualified person to run it.	<a href="#">Fal and Helford SAC - Save Our Seabed</a>
Constantine Transition Glebe Gardens Day – to continue restoration on work on open space		Possible funding required for equipment/planting/furniture.	Climate and Nature Fund <a href="#">Cornwall Council: Cornwall Climate Nature Fund (crowdfunder.co.uk)</a> will match fund up to £5,000 for nature recovery for carbon reduction and tree planting projects.
Perranarworthal Parish Council have no events scheduled at this time.		Very keen to establish links with people & organisations who would support. Will be looking to put on Autumn events and a network of useful contacts would be helpful! Parish Council would be keen to support other local events.	CAP calendar may help co-ordination/publicity.
Bloomin Mabe – Mabe Climate Action Group			
Mabe Forest – working with Cornwall Council to acquire land in Mabe for tree planting.			
Ponsanooth Community Garden			

Ponsanooth Tree Planting – Treluswell			
Ponsanooth footpath link to other villages and other parts of Ponsanooth		Link with Falmouth & Penryn CAP Highways, Transport & Connectivity working Group.	
Ponsanooth Fair Day & Neighbourhood Development Plan consultation			
Boscawen Fields Action Group, Falmouth <a href="#">Facebook</a>	Meet 1 <sup>st</sup> Saturday of the month	Possible link to a Community Action Day.	
Friends of Tregonigie Woodland, Falmouth <a href="#">Litter Picking - Rotary Club of Falmouth (rotary-ribi.org)</a>			
Falmouth Rotary Club Litter Picks <a href="#">Litter Picking - Rotary Club of Falmouth (rotary-ribi.org)</a>			
Falmouth Nature <a href="#">Falmouth Nature - Cornwall, UK   Facebook</a>			
How can we recycle our green wheelie bins that are no longer needed? Idea to turn them into water butts, cold water therapy tubs? Could have a ‘reduce, reuse, recycle, upcycle’ event.			
Potential EV modified car event – run by Cornwall Fire and Rescue.			
Can we involve GP practices <a href="#">home   Cornwall Climate And (healthandclimateresilience.net)</a>	Can we involve GP practices <a href="#">home   Cornwall Climate And (healthandclimateresilience.net)</a>	Can we involve GP practices <a href="#">home   Cornwall Climate And (healthandclimateresilience.net)</a>	Can we involve GP practices <a href="#">home   Cornwall Climate And (healthandclimateresilience.net)</a>
Pendennis Leisure – Tree planting event			
Town Team organise a spruce up in Falmouth			
Tea Festival at Princess Pavilions			

Next steps for an Environment and Climate Working Group to be established to discuss how to take this forward.

Each table to go through each of the ID rows (i.e., 2.1; 2.2 and 2.3) and discuss the 'What we need to do' under the each of 'the Changes we want' column.

Questions to ask:

1. Are these actions achievable or due to time/capacity do they need to be reduced in quantity?
2. Do any need to be amended?
3. Is there anything further to be added to the 'What do we need to do next'?

Please complete the below, based on each of the sections in the Action Plan:

ID	What we Need to Do	Agree/ Disagree	Needs Amending: Amendments/Additions/Removal/Suggestions (Please detail below)	What we need to do next
2.1	2.1.1	Agree but with amendments	Split 2.1.1 into separate sections: a) Communities given access to information about the risks of climate change. b) Communities are given advice on mitigations and potential solutions they can implement. c) Communities understand the flood risks and methodologies to mitigate for any event to create flood resilience.	
2.1	2.1.1	Suggestion	a) You could link with the Eco Citizenship Course that is being jointly delivered with community members, Falmouth University and University of Exeter students and staff as well. It will start again in September. b) Key question on 2.1 is 'how are we going to do it'? Suggestion of a CAP Magazine working with the University who have a three times a year publication. We want to ensure that the CAP magazine is broader than just climate - all CAP themes. c) Can we incorporate a page / box from the CAP which shares key messages? We need to ensure that the message goes to residents in the CAP area not just to the CAP. d) Reference back to the Eco Citizenship course where the CAP could work with students. Can we utilise CC Website - CAP pages to share info. e) Suggestion for shared resources across the CAP with those who have Environment as a priority.	
2.1	2.1.1	Agree but with amendments	Encourage all CAP members to access Climate Literacy Training in order to engage others.  Link to working documents <a href="http://www.conrwallvsf.org">www.conrwallvsf.org</a>	Support network of 'guest speakers' willing to attend events.
2.1	2.1.2	Agree but with amendments	Promote for Falmouth as little progress made.	
2.1	2.1.2	Agree but with amendments	Essential consideration on 'Resilience' with a resilience centre/hub for every town parish and an operational resilience plan for every community. Cornwall Council runs very good courses/training on resilience majoring on flood, touching on heat & fire.	
2.1	2.1.2	Agree but with amendments	Provide a template to make it easier for Councils to complete? Don't try to re-invent the wheel every time.	
2.1	2.1.3	Agree but with amendments	Make sure NDPs are taken into account at planning. Decisions by different Planning Officers to ignore and argue about it.  Consider facilitating more in-person opportunities to learn/exchange ideas.	
2.1	2.1.3	Suggestion	Can we have a signposting service for things such as NDP support, to help CAP's and Parishes?	
2.2	2.2.1	Agree but with amendments	Funding for PCs needs to be made easier. NDEC? Rules are from 1970s and bring them into the 21 <sup>st</sup> Century.	
2.2	2.2.2	Agree but with amendments	Action days are great, but not enough. Big thinking is needed.	
Other Comments			<ul style="list-style-type: none"> <li>• CAPs should be a lobbying and pressure group!!</li> <li>• Any adverts/notices for public consumption need to be 'print' friendly in terms of colour and ink usage. Would be easier to promote if it didn't use so much resource for the individual.</li> <li>• Getting information to residents is key.</li> <li>• Would a CAP calendar be possible? Central forum for all relevant events/courses/meetings, etc.</li> </ul>	



## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Council Chamber, The Municipal Building, The Moor, Falmouth on Monday 3<sup>rd</sup> June 2024 at 6.00 pm.

Present: J C Robinson (Chair), D E Clegg (Vice Chair), L D Coley, S D Eva, D V Evans BEM, A J Jewell CC and J Kirkham CC

Councillors J M Spargo and D W Saunby CC also attended.

In Attendance      A M Williams              (Town Clerk)  
                             R N Thomas                (Responsible Finance Officer)  
                             K Allen                      (Grant applicant)

### **F6917 APOLOGIES**

An apology for absence was received and approved for Councillor Rowe. (child care)

### **F6918 INTERESTS AND DISPENSATIONS**

None declared.

### **F6919 MINUTES**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that the Part I Minutes of the meeting held on 8<sup>th</sup> April 2024 be confirmed as a correct record of the proceedings and signed by the Chair.

### **F6920 GRANT APPLICATIONS**

It was proposed by Councillor Eva, seconded by Councillor Coley and

**RESOLVED** that pursuant to section 145 of the Local Government Act 1972, the Cornwall Harp and Gurdy Festival be awarded a grant of £250 towards the provision of free to access public participation taster events.

The current grant approval schedule and underspend for 2024/25 was noted.

The Community Chest Fund schedule was duly noted,

### **F6921 PROJECTS**

The Town Clerk provided updates on the following:

#### **Website**

The new website continued to be populated and a link would shortly be provided so that Councillors can see progress made to date.

#### **Skatepark**

Work on the Skatepark is well underway and on schedule.

### **F6922 YEAR END REPORTS 2023-2024**

The Responsible Financial Officer presented the year end Internal Audit Report, noting that there were no recommendations raised for the current year, and Financial Statements.

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that the report be approved and that the Council responds to the Internal Auditor thanking them for their work and answering the historic points outstanding.

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that the year-end Financial Statements containing earmarked reserve recommendations be approved.

**F6923 REVIEW OF EFFECTIVENESS OF INTERNAL CONTROL**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that the responses to the completed review were approved.

**F6924 CONFLICT OF INTEREST**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that the Council has no conflicts of interest with BDO LLP.

**F6925 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023-24**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that (the attached)

- (i) Assertions in Section 1 of the Annual Governance Statement be affirmed and, that
- (ii) Accounting Statements be approved and,
- (iii) that approval be recommended to Council.

**F6926 CITIZENS ADVICE CORNWALL**

The statistical report from Citizens Advice Cornwall was duly noted.

**F6927 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that that the expenditure and petty cash schedules for April 2024 be approved. (attached)

**F6928 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

# Annual Governance and Accountability Return 2023/24 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities\*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
  - are unable to certify themselves as exempt (fee payable); or
  - have requested a limited assurance review (fee payable)

## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2023/24

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
  - The **Annual Internal Audit Report must** be completed by the authority's internal auditor.
  - **Sections 1 and 2 must** be completed and approved by the authority.
  - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2024**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2024**. Reminder letters will incur a charge of £40 +VAT:
  - the Annual Governance and Accountability Return Sections 1 and 2, together with
  - a bank reconciliation as at 31 March 2024
  - an explanation of any significant year on year variances in the accounting statements
  - notification of the commencement date of the period for the exercise of public rights
  - Annual Internal Audit Report 2023/24

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

## Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2024 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2023/24**, approved and signed, page 4
- **Section 2 - Accounting Statements 2023/24**, approved and signed, page 5

Not later than 30 September 2024 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

\*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2023/24

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide\** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2024.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide\**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2023) equals the balance brought forward in the current year (Box 1 of 2024).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2024**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including <b>the dates set for the period for the exercise of public rights</b> , been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at <b>31 March 2024</b> been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? <b>NB:</b> do not send trust accounting statements unless requested.		

*\*Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from [www.nalc.gov.uk](http://www.nalc.gov.uk) or from [www.ada.org.uk](http://www.ada.org.uk)

# Annual Internal Audit Report 2023/24

## FALMOUTH TOWN COUNCIL

www.falmouthtowncouncil.co.uk/financial-information

During the financial year ended 31 March 2024, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2023/24 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).</i>	✓		
N. The authority has complied with the publication requirements for 2022/23 AGAR <i>(see AGAR Page 1 Guidance Notes).</i>	✓		
<b>O. (For local councils only)</b> Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes ✓	No 	Not applicable 

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

28/11/2023      26/03/2024      14/05/2024

S P HUDSON CPFA

Signature of person who carried out the internal audit

*S. P. Hudson*

Date

14/05/2024

**\*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

**\*\*Note:** If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

## Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

EN Falmouth Town Council TY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A

**\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

www.falmouthtowncouncil.co.uk

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

## Section 2 – Accounting Statements 2023/24 for

### Falmouth Town Council

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	RESTATED 932,892	882,245	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	2,863,663	3,276,355	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	1,410,728	1,787,344	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,749,171	2,091,892	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	120,615	120,615	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	2,455,252	2,843,832	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	882,245	889,605	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	567,884	741,718	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	5,335,452	5,519,002	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	1,476,252	1,410,091	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	✓			The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)	✓			The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**



Date

28/5/2024

I confirm that these Accounting Statements were approved by this authority on this date:

as recorded in minute reference: .

Signed by Chair of the meeting where the Accounting Statements were approved

## Section 3 – External Auditor’s Report and Certificate 2023/24

In respect of **ENFalmouth Town Council**

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02 as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor’s limited assurance opinion 2023/24

(Except for the matters reported below)\* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (\*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

### 3 External auditor certificate 2023/24

We certify/do not certify\* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

\*We do not certify completion because:

External Auditor Name  
**ENTER NAME OF EXTERNAL AUDITOR**

External Auditor Signature **SIGNATURE REQUIRED** Date **DD/MM/YYYY**



**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates April 2024- PO Building	24/25P0001	1,515.00	1,515.00	-	1,515.00
DD	Cornwall Council - Business rates April 2024 - PO Building 1st Floor	24/25P0002	876.00	876.00	-	876.00
DD	Cornwall Council - Business rates April 2024 - Municipal Building	24/25P0003	706.00	706.00	-	706.00
DD	Cornwall Council - Business rates April 2024 - PO Building 2nd Floor	24/25P0004	565.50	565.50	-	565.50
DD	Cornwall Council - Business rates-April 2024-Cemetery Pennance Rd	24/25P0005	587.75	587.75	-	587.75
DD	Cornwall Council - Business rates April 2024-Cemetery Swanpool Rd	24/25P0006	311.61	311.61	-	311.61
DD	Cornwall Council - Business Rates April 2024 - Mortuary	24/25P0007	322.15	322.15	-	322.15
DD	Cornwall Council - Business rates April 2024 - Quarry Car Park	24/25P0008	139.77	139.77	-	139.77
DD	Cornwall Council - Municipal Building April 2024 - Library	24/25P0009	1,205.00	1,205.00	-	1,205.00
DD	Cornwall Council-Business rates April 2024- Princess Pavilion	24/25P0010	857.50	857.50	-	857.50
19514	Cornwall Council - BID - 2nd Floor OPO - 01/04/24 - 31/03/25	24/25P0011	202.50	202.50	-	202.50
	Cornwall Council - BID - OPO - 01/04/24 - 31/03/25	24/25P0012	547.50	547.50	-	547.50
	Cornwall Council - BID - Library - 01/04/24 - 31/03/25	24/25P0013	435.00	435.00	-	435.00
	Cornwall Council - BID - Mortuary - 01/04/24 - 31/03/25	24/25P0014	129.00	129.00	-	129.00
	Cornwall Council - BID - PC Grove Place - 01/04/24 - 31/03/25	24/25P0015	148.50	148.50	-	148.50
	Cornwall Council - BID - Cemetry Pennance RD - 01/04/24 - 31/03/25	24/25P0016	213.75	213.75	-	213.75
	Cornwall Council - BID - Municipal - 01/04/24 - 31/03/25	24/25P0017	255.00	255.00	-	255.00
	Cornwall Council - BID - Art Gallery - 01/04/24 - 31/03/25	24/25P0018	236.25	236.25	-	236.25
	Cornwall Council - BID - 1st Floor PO - 01/04/24 - 31/03/25	24/25P0019	315.00	315.00	-	315.00
	Cornwall Council - BID - Pavillions - 01/04/24 - 31/03/25	24/25P0020	307.50	307.50	-	307.50
	<b>Total Cheque Cornwall Council</b>		<b>2,790.00</b>	<b>2,790.00</b>	<b>-</b>	<b>2,790.00</b>
BACS	Art UK - Gallery - Partnership Year - 01/04/24 - 31/03/25	24/25P0021	1,080.00	1,080.00	180.00	900.00
BACS	Ibabs - Corp - Q2 2024 - April - June	24/25P0022	1,137.60	1,137.60	-	1,137.60
BACS	Big Foot Events - Town - Snow Machine Hire & Giant Snow Globe 7th & 8th D	24/25P0023	3,150.00	3,150.00	525.00	2,625.00
BACS	Big Foot Events - Town -Ice Rink & Curling Lane 7&8/12/24	24/25P0024	6,500.00	6,500.00	1,083.33	5,416.67
	<b>Total BACS - Big Foot Events</b>		<b>9,650.00</b>	<b>9,650.00</b>	<b>1,608.33</b>	<b>8,041.67</b>
BACS	Clear Brew - PP - Full dispense system check & Regular Line Clean	24/25P0025	150.00	150.00	25.00	125.00
BACS	CALC Ltd - Corp - CALC & NALC Subs 24/24	24/25P0026	4,022.49	4,022.49	451.84	3,570.65
BACS	CSE PP - ICR Touch Software x 3terminals	24/25P0027	90.00	90.00	15.00	75.00
BACS	Eight Wire Ltd - Corp - Hosting of website to 01/11/24	24/25P0028	360.00	360.00	60.00	300.00
BACS	Falmouth Food Co-op - PP - Leeks - Landdress	24/25P0029	15.80	15.80	-	15.80
BACS	Gallagher -AG - Fine Art Insurance for Jamie Medlin Exhibition	24/25P0030	238.50	238.50	-	238.50
BACS	Stones Bakery - PP - 40 Rolls	24/25P0031	20.40	20.40	-	20.40
DD	Sage -Accounts & Payroll subscriptions- 01/04/24 - 30/04/24	24/25P0032	651.00	651.00	108.50	542.50
DD	W C Fruit - PP - Milk Oat Skimmed & Full	24/25P0033	18.17	18.17	-	18.17
DD	W C Fruit - PP - Sage - Beetroot - Cabbage - Chilli	24/25P0034	41.23	41.23	-	41.23
DD	W C Fruit - PP - Bakers & Duchy Fries	24/25P0035	43.32	43.32	-	43.32
DD	W C Fruit - PP - Eggs - Choc Callerbaut - Flora Spread	24/25P0036	97.41	97.41	-	97.41
BACS	Booths Print - AG - Jamie Medlyn Posters / Postcards	24/25P0037	218.80	218.80	25.80	193.00
DD	B&Q - Facilities - Dewalt Pro Tradesman Black	24/25P0038	31.50	31.50	5.25	26.25
DD	Screwfix - PP - 5 tier Shelving Unit	24/25P0039	119.98	119.98	20.00	99.98
DD	B&Q - PP - safety Boot & Dewalt Pro Tradesman	24/25P0040	70.00	70.00	5.83	64.17
CC	Safety Label.co.uk - Fac - Anti Climb Paint Hazard Sticker	24/25P0041	30.83	30.83	5.14	25.69
BACS	Zurich - Corp - Inspection Contract Insurance 01/04/24 - 31/03/25	24/25P0042	29,389.52	29,389.52	444.14	28,945.38
BACS	Baileys Country Store - Grounds - Horticultural Grit - Vermiculite	24/25P0043	24.74	24.74	4.12	20.62
BACS	S W Councils - Corp - Associate Mems Subs - 01/04/24 - 31/03/25	24/25P0044	598.80	598.80	99.80	499.00
BACS	Dulux Decorating Centre -MB - Dulux Matt 7.5L	24/25P0045	59.98	59.98	10.00	49.98
BACS	Ann's - PP - 50 Small pasties & 60 large sausage rolls	24/25P0046	225.00	225.00	-	225.00
BACS	K F Bartlett Ltd - PP - Dishwasher pipe leaking - replace waste pipe & Seko De	24/25P0047	148.18	148.18	24.70	123.48
BACS	BG Electrical - Cemetery Lodge -Assess and fault find tripping issue. Supply &	24/25P0048	58.80	58.80	9.80	49.00
BACS	Gould Electronics Ofcom Radio Licene Fees & admin fee	24/25P0049	133.80	133.80	22.30	111.50
BACS	Gould Electronics Ofcom Radio Licene Fees & admin fee	24/25P0050	208.80	208.80	34.80	174.00
	<b>Total BACS - Gould Electronics</b>		<b>342.60</b>	<b>342.60</b>	<b>57.10</b>	<b>285.50</b>
BACS	Office Smart - Cemetery & PP - Highlighters, A5 & A4 Note books, Pens and C	24/25P0051	56.33	56.33	9.39	46.94
BACS	RGB - Facilities - Multi purpose Screw boxes and Multit purpose Silicone	24/25P0052	25.02	25.02	4.17	20.85
BACS	Stephen Blundell Painting & Decorating - PP - 20% Deposit	24/25P0053	3,120.00	3,120.00	520.00	2,600.00
BACS	Art Angels -AG - Shopstock	24/25P0054	495.72	495.72	82.62	413.10
BACS	MC Plan & Site Services - ReSource - KP Lodge - Admin Fee	24/25P0055	513.60	513.60	85.60	428.00
BACS	Swift - PP - Wet wipe marker pen 6mm	24/25P0056	16.74	16.74	2.79	13.95
BACS	Swift - PP - Supreme wash up liquid	24/25P0057	16.78	16.78	2.80	13.98
	<b>Total BACS - Swift</b>		<b>33.52</b>	<b>33.52</b>	<b>5.59</b>	<b>27.93</b>
BACS	The Roasting Room - PP - Coffee	24/25P0058	348.00	348.00	-	348.00
BACS	FFC - PP - Teabags & Peppermint Teabags	24/25P0059	37.84	37.84	-	37.84
BACS	ICCM - M Brotherton Membership 2024/25	24/25P0060	95.00	95.00	-	95.00
BACS	Malcolm Joseph - PP - Box Office 5/4/24 x3hrs	24/25P0061	37.50	37.50	-	37.50
BACS	Stones Bakery - PP - 40 Rolls	24/25P0062	20.40	20.40	-	20.40
DD	B&Q - Cemetry - Rat Killer	24/25P0063	12.00	12.00	2.00	10.00
DD	W C Fruit - PP - Eggs - Digestives - Cherries	24/25P0064	75.56	75.56	-	75.56
DD	W C Fruit - PP - Flapjack Apple	24/25P0065	17.00	17.00	-	17.00
DD	W C Fruit - PP - Lemon - Limes - Kit Kat - Crisps Various	24/25P0066	86.10	86.10	9.42	76.68
DD	W C Fruit - PP - Beetroot - Bacon - Cheese	24/25P0067	38.61	38.61	-	38.61
DD	W C Fruit - PP - Milk - Oat Skimmed & Full	24/25P0068	18.17	18.17	-	18.17
DD	W C Fruit - PP - Cabbage - Bacon - Cheese	24/25P0069	25.64	25.64	-	25.64
DD	W C Fruit - PP - Salt Flakes Cornish	24/25P0070	9.54	9.54	-	9.54
			<b>63,876.48</b>	<b>63,876.48</b>	<b>3,879.13</b>	<b>59,997.35</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD W C Fruit - PP - Celeriac - Lettuce - Radiccio - Macaroni	24/25PO071	17.36	17.36	-	17.36
DD W C Fruit - PP - Centre Feed Roll	24/25PO072	25.06	25.06	4.18	20.88
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO073	18.17	18.17	-	18.17
DD W C Fruit - PP - Strawberry Jam	24/25PO074	34.61	34.61	-	34.61
DD W C Fruit - PP - Parsley - Rocolla - Salad	24/25PO075	72.02	72.02	-	72.02
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO076	18.17	18.17	-	18.17
DD W C Fruit - PP - Cheese Feta	24/25PO077	10.69	10.69	-	10.69
DD W C Fruit - PP - Les Pommies Frities	24/25PO078	21.42	21.42	-	21.42
DD W C Fruit - PP - Carrot - Bacon - Chick Peas - Cornish Cream	24/25PO079	90.95	90.95	-	90.95
DD W C Fruit - PP - Milk - Skimmed	24/25PO080	3.02	3.02	-	3.02
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO081	18.17	18.17	-	18.17
DD W C Fruit - PP - Bakers - Cornish Cream - Flour	24/25PO082	38.46	38.46	-	38.46
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO083	18.17	18.17	-	18.17
DD St A Brew - PP - Proper Job - Korev - Rattler	24/25PO084	887.25	887.25	-	887.25
DD B&Q - Grounds - Shackle - Hand Fork	24/25PO085	27.45	27.45	4.58	22.88
DD B&Q - PP - Trousers - Brush Set - Safety Boots	24/25PO086	62.10	62.10	5.10	57.00
DD St A Brew - PP - Proper Job - Korev - Rattler	24/25PO087	868.45	868.45	144.74	723.71
CC Wayfair - PP - 3 x Savannah Coffee tables (Retuened -shipping costs only)	24/25PO088	30.00	30.00	4.16	25.84
DDR Screwfix - OPO / Cemetery Lodge - Narrow night latch & Night latch	24/25PO089	66.17	66.17	11.03	55.14
BACS Zurich - Corp - Insurance Policy 01.04.24-31.03.25	24/25PO090	108.93	108.93	-	108.93
BACS SW Councils - Introuction to Neurodiversite training 21.05.24	24/25PO091	523.20	523.20	87.20	436.00
BACS Source FM - Grant - 24/25-GRA008	24/25PO092	2,000.00	2,000.00	-	2,000.00
BACS Perch & Ponder - Feather Flag-Fal Mayor acc to partial refund	24/25PO093	316.80	316.80	52.80	264.00
BACS Smith & Reed - w/c NM Webber Finance Temp	24/25PO094	158.52	158.52	26.42	132.10
BACS Stones Bakery - x25 Rolls PP	24/25PO095	12.75	12.75	-	12.75
BACS Office Smart - PP - Sharpie permanent marker pens	24/25PO096	11.09	11.09	1.85	9.24
CC Trainline - Cllr Edwards - Train Bristol to Yate & Return for conference	24/25PO097	13.85	13.85	-	13.85
CC Trainline - Cllr Edwards - Train Falmouth to Bristol & Return for Conference	24/25PO098	97.30	97.30	-	97.30
CC Premier Inn - Cllr Edwards Accommodation in Bristol for Conference	24/25PO099	99.00	99.00	16.50	82.50
BACS Macmillan Distribution - AG - Shop Stock - Books	24/25PO100	76.29	76.29	-	76.29
BACS M Brotherton - Expenses - PPE - Comfort ear defenders & HP trousers	24/25PO101	27.50	27.50	-	27.50
BACS RGB - Facilities - Floplast ABS WS32 Access plugm Floplast Unicom WC38 Red	24/25PO102	6.76	6.76	1.13	5.63
BACS Trevarthen - PP Beef Mince	24/25PO103	11.39	11.39	-	11.39
BACS Ann's Pasties - PP - 50 Small Pasties & 60 large sausage rolls	24/25PO104	225.00	225.00	-	225.00
BACS Roskilly's - PP - Assorted 120ml ice cream tubs	24/25PO105	159.02	159.02	26.50	132.52
BACS L Harkavy - Expenses - PP - 3 x pots for dispeinsing of knives forks	24/25PO106	36.00	36.00	-	36.00
BACS M Williams - Expenses - Train travel to Cormac event in Penzance	24/25PO107	6.20	6.20	-	6.20
BACS Eight Wire - Supply of website for SSL until 01.06.2025	24/25PO108	90.00	90.00	15.00	75.00
BACS Malcolm Joseph - Box Office 14/3/24 x3hrs	24/25PO109	37.50	37.50	-	37.50
BACS Swift - Stain remover,nitrile gloves PP	24/25PO110	46.75	46.75	7.79	38.96
BACS WaterPlus - 14/3/24-1/4/24 Mortuary	24/25PO111	7.67	7.67	1.28	6.39
BACS Withey-9/4 LM67 HBE replace battery Grounds	24/25PO112	228.44	228.44	38.07	190.37
BACS Withey - Asset 28 Cemetery Kubota ride-on new seat	24/25PO113	912.00	912.00	152.00	760.00
BACS Withey - Check over chapel mower & flail,pod van,transit,spare van	24/25PO114	309.00	309.00	51.50	257.50
<b>Total BACS - Withey</b>		<b>1,449.44</b>	<b>1,449.44</b>	<b>241.57</b>	<b>1,207.87</b>
19516 Petty Cash - PP - Top up petty vash	24/25PO115	301.14	301.14	-	301.14
BACS Coast 2 Coast - 10/4 Joe Wilkinson Work in Progress x1 for 4.5hrs	24/25PO116	94.50	94.50	15.75	78.75
BACS Greenhams - Disinfectant,toilet rolls,groves	24/25PO117	726.11	726.11	121.02	605.09
BACS C Gough - Expenses - Reclaim of Eyetest	24/25PO118	35.00	35.00	-	35.00
BACS Atonal Music Agency - PP - 1000 mods 14.04.2024	24/25PO119	2,000.00	2,000.00	-	2,000.00
BACS Smith & Reed - OPO - N M Webber temp cover w.c 08.04.24	24/25PO120	164.39	164.39	27.40	136.99
BACS The Countrymen - PP - Performance 05.04.2024	24/25PO121	2,436.28	2,436.28	-	2,436.28
BACS C Heykoop - AG- Shop stock - 30 x greetings cards	24/25PO122	39.00	39.00	-	39.00
BACS Martyn's Maintenance - MB & Toilets - prepping & painting	24/25PO123	880.00	880.00	-	880.00
DD Screwfix - Facilities - Circ Saw - Tape Measure	24/25PO124	121.98	121.98	20.33	101.65
CC Microsoft - Corp - 365 Business Basic	24/25PO125	9.80	9.80	-	9.80
DD Citrus HR - Corp - Membership - 15/04/24 - 14/05/24	24/25PO126	261.00	261.00	43.50	217.50
DD Allstar - Facilities & Grounds - Diesel	24/25PO127	181.62	181.62	30.27	151.35
DD UK POS - Black Snap Frame - Refurb	24/25PO128	164.16	164.16	27.36	136.80
CC Trainline - Corp - Cllr Edwards - Conference	24/25PO129	13.00	13.00	-	13.00
<b>CN Trainline - Corp - Cllr Edwards - Conference</b>	<b>24/25PO130</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>
CC Corkstore24 - PP - Cork Board - Refurb	24/25PO131	311.04	311.04	-	311.04
CC Meta - PP - Video Promo	24/25PO132	60.00	60.00	-	60.00
CC Wayfair - PP - Coffee Table	24/25PO133	727.47	727.47	121.26	606.21
CC Amazon - PP - Dried Flower Bouquet	24/25PO134	23.98	23.98	4.00	19.98
CC Amazon - PP - Table Cloths Wipe Clean	24/25PO135	59.70	59.70	9.96	49.74
CC Premier Inn -Corp Cllr Edwards Accommodation in Bristol for Conf	24/25PO136	99.00	99.00	16.50	82.50
CC Mailchimp - PP - Contact Blocks	24/25PO137	58.30	58.30	-	58.30
DD Screwfix - PP - Sanding Belts x3	24/25PO138	14.97	14.97	2.49	12.48
DD W C Fruit - PP - Hash Browns	24/25PO139	5.46	5.46	-	5.46
DD W C Fruit - PP - Courgette - Eggs - Parsley	24/25PO140	106.69	106.69	-	106.69
DD W C Fruit - PP - Milk - Skimmed & Full	24/25PO141	9.06	9.06	-	9.06
		<b>80,620.78</b>	<b>80,620.78</b>	<b>4,970.79</b>	<b>75,649.99</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO142	10.96	10.96	1.83	9.13
DD W C Fruit - PP - Carrot - Eggs - Choc Callebaut	24/25PO143	154.65	154.65	-	154.65
DD W C Fruit - PP - Cabbage - Lettuce - Onion	24/25PO144	98.24	98.24	-	98.24
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO145	18.17	18.17	-	18.17
DD W C Fruit - PP - Eggs - Choc Callebaut - Cream BV Soft Cheese	24/25PO146	115.34	115.34	-	115.34
DD W C Fruit - PP - Crisps	24/25PO147	10.80	10.80	1.80	9.00
DD W C Fruit - PP - Brown Sauce - Mayo - Heinz Ketchup	24/25PO148	83.32	83.32	-	83.32
DD W C Fruit - PP - Apples - Chives - Bannana	24/25PO149	81.16	81.16	1.71	79.45
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO150	18.17	18.17	-	18.17
DD W C Fruit - PP - Eggs - Baking Powder - Biscuits	24/25PO151	86.78	86.78	-	86.78
DD W C Fruit - PP - Lemons - Limes & Milk	24/25PO152	29.21	29.21	-	29.21
DD W C Fruit - PP - Apples - Butternut Squash - Cabbage	24/25PO153	227.33	227.33	-	227.33
DD W C Fruit - PP - Lettuce - Parsley - Potatoes	24/25PO154	51.45	51.45	-	51.45
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO155	75.17	75.17	-	75.17
DD W C Fruit - PP - Apples - Clemintines - Garlic	24/25PO156	94.52	94.52	-	94.52
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO157	18.17	18.17	-	18.17
DD W C Fruit - PP - Eggs - Choc Callebaut - Flour	24/25PO158	51.76	51.76	-	51.76
DD W C Fruit - PP - Les Pommes Frites	24/25PO159	21.42	21.42	-	21.42
DD W C Fruit - PP - Apples - Basil - Bakers	24/25PO160	82.23	82.23	-	82.23
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO161	18.17	18.17	-	18.17
DD W C Fruit - PP - Cheese Brie French - Cornish Blue Cornish Yarg	24/25PO162	105.13	105.13	-	105.13
DD W C Fruit - PP - Milk - Oat Skimmed & Full	24/25PO163	18.17	18.17	-	18.17
CN W C Fruit - PP - Milk Barista Oat	24/25PO164	57.00	57.00	-	57.00
BACS 3Lanes - AG - Collect 35 packages & deliver to TR13 & TR20	24/25PO165	294.00	294.00	49.00	245.00
BACS BG Electrical - PP - Disconnect & make safe redunant wiring behind bar in pr	24/25PO166	397.20	397.20	66.20	331.00
BACS BG Eelectical - AG - Joint & extend ring main wiring & reposition	24/25PO167	230.40	230.40	38.40	192.00
<b>Total BACS - BG Electrical</b>		<b>627.60</b>	<b>627.60</b>	<b>104.60</b>	<b>523.00</b>
BACS Coast 2 Coast - PP - Event security for the 1000 MODS 14.04.2024	24/25PO168	189.00	189.00	31.50	157.50
BACS Dormakaba - PP - Maintenance Contract 31.10.23-30.10.24	24/25PO169	780.00	780.00	130.00	650.00
BACS Key Machine - PP, Parks, Cemetery - Key cutting	24/25PO170	124.00	124.00	20.68	103.32
BACS Travis Perkins -OPO & Facilities - Everbuild One coat, 4Trade paint brushes &	24/25PO171	70.93	70.93	11.82	59.11
BACS Tavis Perkins - Facilities - Red plug 6mm card	24/25PO172	7.97	7.97	1.33	6.64
<b>Total BACS - Travis Perkins</b>		<b>78.90</b>	<b>78.90</b>	<b>13.15</b>	<b>65.75</b>
CC Museums Association - Gallery - Membership Fees	24/25PO173	205.00	205.00	5.47	199.53
CC Newton Flags - Civic - D Day 80 Flag of Peace	24/25PO174	34.80	34.80	-	34.80
DD Screwfix - PP - Belt Sander - Sanding Sheet	24/25PO175	98.97	98.97	16.48	82.49
DD BT - Corp - Fixed Monthly Charge	24/25PO176	726.00	726.00	121.00	605.00
BACS Booth Print - Jamie Medlyn Brochures AG	24/25PO177	416.00	416.00	-	416.00
BACS FFC - Everyday teabags,ginger cordial PP	24/25PO178	45.03	45.03	1.48	43.55
BACS Katharine Langley - Box office 19/4/24 x3 hrs PP	24/25PO179	37.50	37.50	-	37.50
BACS Majestic - The Guv'nor,Las Maletas,galicia,Grigio,Leon Perdigal AG	24/25PO180	376.40	376.40	62.73	313.67
BACS Malcolm Joseph - Box Office x3 hrs 19/4/24 PP	24/25PO181	37.50	37.50	-	37.50
BACS Office Smart - Edding Chalk walkers PP	24/25PO182	25.92	25.92	4.32	21.60
BACS Office Smart - Staples OPO	24/25PO183	4.75	4.75	0.79	3.96
<b>Total BACS - Office Smart</b>		<b>30.67</b>	<b>30.67</b>	<b>5.11</b>	<b>25.56</b>
BACS Queer Kernow Cic - 60% consultation fee AG Arts Council	24/25PO184	450.00	450.00	-	450.00
BACS Stephen Blundell Painting - PP Painting ceiling/walls/doors/skirting	24/25PO185	12,480.00	12,480.00	2,080.00	10,400.00
BACS Stones Bakery - x5 Large sourdough PP	24/25PO186	18.49	18.49	-	18.49
BACS Tusk - Support slot for 1000mods PP	24/25PO187	100.00	100.00	-	100.00
BACS Verdant - x8 Lightbulb extra pale ale PP	24/25PO188	508.80	508.80	84.80	424.00
BACS Withey - PP Gate repair	24/25PO189	138.00	138.00	23.00	115.00
BACS Withey - Asset 28 Repair to KP ride on mower	24/25PO190	126.00	126.00	21.00	105.00
BACS Withey - Un-seize hydraulic bollard on the Moor	24/25PO191	84.00	84.00	14.00	70.00
<b>Total BACS - Withey</b>		<b>348.00</b>	<b>348.00</b>	<b>58.00</b>	<b>290.00</b>
BACS Celtic Fish & Game - Whole Mackerel PP	24/25PO192	28.52	28.52	-	28.52
BACS Clear Brew - Dispense system check & line clean PP	24/25PO193	150.00	150.00	25.00	125.00
BACS CVS - Numatic stickvac, batteries, charger & 10 pack pods PP	24/25PO194	410.39	410.39	68.40	341.99
BACS David Carne - Unfurl Bandstand sail ready for Summer KP	24/25PO195	144.00	144.00	24.00	120.00
BACS Duchy Alarms - Annual monitoring & servicing Intruder/fire alarms	24/25PO196	870.00	870.00	145.00	725.00
BP Eamonn Murphy - Expenses - phone repair	24/25PO197	20.00	20.00	-	20.00
BACS Greenhams - sweatshirts, polo shirts, tshirts, FTC Logo	24/25PO198	123.72	123.72	20.62	103.10
BACS Greenhams - Mini jumbo toilet rolls -Toilets	24/25PO199	513.54	513.54	85.59	427.95
<b>Total BACS - Greenhams</b>		<b>637.26</b>	<b>637.26</b>	<b>106.21</b>	<b>531.05</b>
BACS Hachette - cards AG	24/25PO200	50.64	50.64	8.44	42.20
BACS Hawthorn - Shopstock AG felting kit,pop up loom,wool bundle	24/25PO201	315.16	315.16	52.54	262.62
BACS Halsgrove - Shop stock AG Henry Tuke paintings,The Fal River	24/25PO202	116.95	116.95	-	116.95
BACS Kentrewi Woodwork - Panelling to Bar Front PP	24/25PO203	700.00	700.00	-	700.00
BACS Harper - Levelling by the Sea Stock stock AG	24/25PO204	21.98	21.98	-	21.98
BACS Maverick - Skatepark stage 1 construction phase	24/25PO205	121,606.64	121,606.64	20,267.77	101,338.87
BACS Nick Ferris - Mixed/demolition waste removal MB/AG/FTC	24/25PO206	181.25	181.25	30.21	151.04
BACS Nisbets - x13 Rectangle dining tables, x25 square dining tables PP	24/25PO207	7,007.54	7,007.54	1,167.92	5,839.62
BACS Sam Pascoe - Deinstall previous exhibit-install Jamie Medlin AG	24/25PO208	1,200.00	1,200.00	-	1,200.00
BACS Travis Perkins - Face masks,dustsheets,level,safety glasses PP	24/25PO209	96.75	96.75	16.12	80.63
BACS Travis Perkins - Building sand,cement,render,screws,washer PP	24/25PO210	77.76	77.76	12.96	64.80
<b>Total BACS - Travis Perkins</b>		<b>174.51</b>	<b>174.51</b>	<b>29.08</b>	<b>145.43</b>
BACS Wildscape - tree removal/clean up behind AG	24/25PO211	4,390.00	4,390.00	-	4,390.00
BACS Control Print - Postcards shop stock AG	24/25PO212	146.40	146.40	24.40	122.00
<b>Total</b>		<b>238,212.00</b>	<b>238,212.00</b>	<b>29,709.10</b>	<b>208,502.90</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET	
Chq 19517	Petty Cash - Municipal Building	24/25PO213	256.35	256.35	42.73	213.63
CC	Buzz Catering - x2 Drip trays for bar PP	24/25PO214	88.78	88.78	14.80	73.98
CC	British Gas - Remove condemned Gas meter at PP	24/25PO215	173.28	173.28	28.88	144.40
CC	Amazon - USB-C replacement for Dell Latitude laptop	24/25PO216	31.99	31.99	5.33	26.66
CC	Amazon - USB c hub multiport adaptor AG	24/25PO217	16.99	16.99	2.83	14.16
CC	Amazon - set of 3 rainbow flags paint LGBTQ AG	24/25PO218	9.98	9.98	1.66	8.32
CC	Amazon - HDMI to DVI-D speed digital video cable	24/25PO219	4.29	4.29	0.72	3.58
CC	Amazon - Progress Pride rainbow trans bunting	24/25PO220	3.49	3.49	0.58	2.91
DDR	BT - Phone/cloud/b'band/mobile (£2,767.63 to be refunded)	24/25PO221	4,763.90	4,763.90	779.24	3,984.66
DDR	St Austell - Proper Job,korev,rattler,guinness,J20,cocacola,schwepes	24/25PO222	1,759.83	1,759.83	293.33	1,466.50
DDR	WCFruits - Aubergines,chives,eggs,mushrooms,parsley,tomato PP	24/25PO223	159.72	159.72	-	159.72
DDR	WCFruits - Barista Oat/semi/whole Milk PP	24/25PO224	10.96	10.96	-	10.96
DDR	WCFruits - Barista Oat/semi/whole Milk PP	24/25PO225	18.17	18.17	-	18.17
DDR	WCFruits - Salted Butter PP	24/25PO226	72.19	72.19	-	72.19
DDR	WCFruits - Celeriac, onion, potatoes, radicchio, ricotta, tortilla PP	24/25PO227	49.92	49.92	-	49.92
DDR	WCFruits - Lemon, Limes PP	24/25PO228	12.77	12.77	-	12.77
DDR	WCFruits - Beetroot, celeriac,lemon,lettuce,pots,salad,bacon PP	24/25PO229	267.70	267.70	-	267.70
DDR	WCFruits - Barista Oat/semi/whole Milk PP	24/25PO230	18.84	18.84	-	18.84
DDR	WCFruits - Les Pommes/Frites, Puff Pastry PP	24/25PO231	60.27	60.27	-	60.27
DDR	B&Q - Combi Padlock - The Moor	24/25PO232	25.00	25.00	4.17	20.83
BACS	Artstat - Shop stock AG Watercolour tin, A6 watercolour postcards	24/25PO233	47.81	47.81	7.97	39.84
BACS	Artstat - Shop stock AG Gecko pro sketch tiles	24/25PO234	30.00	30.00	5.00	25.00
	<b>Total BACS - Artstat</b>		<b>77.81</b>	<b>77.81</b>	<b>12.97</b>	<b>64.84</b>
BACS	Smith & Reed - w/c 15/4/24 NM webber Temp Finance	24/25PO235	146.77	146.77	24.46	122.31
CC	Zoom - 23/4/24-22/4/25 Zoom One Pro Annual	24/25PO236	155.88	155.88	25.98	129.90
DDR	BritGas-603910575 29/3-16/4/24 PP Gas Bill	24/25PO237	62.21	62.21	2.96	59.25
BACS	RTP Surveyors-Survey & Part fees for RIBA MB	24/25PO238	11,490.00	11,490.00	1,915.00	9,575.00
CC	Mothers Ruin - Sea Maiden spiced rum - Mayor making gifts	24/25PO239	86.53	86.53	13.66	72.87
BACS	Coast 2 Coast - 19/4 Good old Fashioned Lover Boys security x3	24/25PO240	283.50	283.50	47.25	236.25
BACS	Printing Chambers - A5 reserved table signs A2 coffee/empties/ice PP	24/25PO241	35.00	35.00	-	35.00
BACS	Roskillis - x24 each of clotted/choc/salted/mint/sorbet PP	24/25PO242	254.44	254.44	42.40	212.04
BACS	Stones Bakery - x40 rolls, x4 large sourdough PP	24/25PO243	35.19	35.19	-	35.19
BACS	T Marie - Expenses - Grounds/Mortuary - refreshments & air freshner	24/25PO244	26.05	26.05	-	26.05
BACS	M Williams - Expenses - Camborne to Saltash return train for CALC LLC Mee	24/25PO245	24.40	24.40	-	24.40
BACS	Poppy Appeal - Civic - 4 x Poppy Wreaths	24/25PO246	100.00	100.00	-	100.00
BACS	Ann's Pasties - PP - 50 Small pasties, 60 large sausage rolls & 60 cocktail pas	24/25PO247	297.00	297.00	-	297.00
BACS	Bartlett - PP - 1 x O Ring for dishwasher	24/25PO248	12.59	12.59	2.10	10.49
BACS	Blue Flame - MB - Annual service plan	24/25PO249	2,063.64	2,063.64	343.94	1,719.70
BACS	Crossley Hill - ReSource Project - Pre-tender estimate, Produce Quantified t	24/25PO250	2,257.20	2,257.20	376.20	1,881.00
BACS	DG Sound Solutions - PP - Technical Services for 1000MODS	24/25PO251	180.00	180.00	-	180.00
BACS	Malcolm Joseph - PP - Box Office duties 27.04.2024	24/25PO252	37.50	37.50	-	37.50
BACS	Office Smart - OPO - Gel pens, Highlighters & Ball point pens	24/25PO253	23.64	23.64	3.94	19.70
BACS	Penryn Plastics - PP - Power Pro sealant gun, sealant & adhesive & gutter ru	24/25PO254	24.10	24.10	4.02	20.08
BACS	RGB - Toilets - Dudley turbo syphon duoflush	24/25PO255	27.59	27.59	4.60	22.99
BACS	Space Engineering - PP - Remove radiators	24/25PO256	598.90	598.90	99.82	499.08
BACS	Trevarthen - PP - Cooked ham sliced	24/25PO257	19.97	19.97	-	19.97
BACS	Truro Bid - Training road closures - Lantra	24/25PO258	180.00	180.00	30.00	150.00
BACS	Salvatore Wills - PP - Performance 23.04.2024	24/25PO259	200.00	200.00	-	200.00
BACS	Withey - Grounds - AK07 SYW - Remove battery, charge & refit	24/25PO260	84.00	84.00	14.00	70.00
BACS	Withey - Grounds - FD69 LFX -wax oil vehicle, replace wiper blades, install L	24/25PO261	1,210.33	1,210.33	201.72	1,008.61
	<b>Total BACS -Withey</b>		<b>1,294.33</b>	<b>1,294.33</b>	<b>215.72</b>	<b>1,078.61</b>
BACS	R Thomas - Expenses - PP - Import VAT for cork wall covering	24/25PO262	74.66	74.66	-	74.66
BACS	Clr A Rowe - Expenses - Hi Vis workwear	24/25PO263	249.45	249.45	41.58	207.88
BACS	Steven Brown - PP - Lighting services April 24, meeting, research & mainten	24/25PO264	1,216.00	1,216.00	-	1,216.00
BACS	Datasharp - AG, PP & OPO priting charges to 01.04.2024	24/25PO265	256.18	256.18	42.70	213.48
BACS	Greenham - Toilets - Toilet tissue dispenser	24/25PO266	176.04	176.04	29.34	146.70
BACS	Swift - PP - 2 ply napkins	24/25PO267	88.78	88.78	14.80	73.98
BACS	Swift - PP - Floor & surface cleaner, microfibre cloths, cream cleanser	24/25PO268	92.20	92.20	15.37	76.83
	<b>Total BACS -Swift</b>		<b>180.98</b>	<b>180.98</b>	<b>30.16</b>	<b>150.82</b>
BACS	Travis - Cemetery lodge - Waterseal waterproof & protector	24/25PO269	29.26	29.26	4.88	24.38
BACS	Withey - Cemetery - Stiga mower - Diagnose electrical fault on deck height a	24/25PO270	84.00	84.00	14.00	70.00
BACS	Withey - Cemetery - Assert No 25 - Replace axel drive bearing & drive gear r	24/25PO271	90.00	90.00	15.00	75.00
	<b>Total BACS -Withey</b>		<b>174.00</b>	<b>174.00</b>	<b>29.00</b>	<b>145.00</b>
BACS	Reach Access - Hanging baskets/Bid Bunting/xmas lights	24/25PO272	7,980.00	7,980.00	1,330.00	6,650.00
BACS	HMRC - PAYE April 2024	24/25PO273	13,750.46	13,750.46	-	13,750.46
BACS	HMRC - NI April 2024	24/25PO274	17,736.06	17,736.06	-	17,736.06
BACS	Student Loans - April 2024	24/25PO275	306.00	306.00	-	306.00
	<b>Total BACS</b>		<b>31,792.52</b>	<b>31,792.52</b>	<b>-</b>	<b>31,792.52</b>
BACS	CC - Pensions - April 2024	24/25PO276	34,793.05	34,793.05	-	34,793.05
BACS	CC - Pensions additional pyt 01 of 12	24/25PO277	600.00	600.00	-	600.00
	<b>Total BACS</b>		<b>35,393.05</b>	<b>35,393.05</b>	<b>-</b>	<b>35,393.05</b>
BACS	Standard Life - MJC - AVC	24/25PO278	65.00	65.00	-	65.00
BACS	Kernow Learning MAT - King Charles	24/25PO279	28.50	28.50	-	28.50
BACS	Unison - Falmouth Subscriptions	24/25PO280	62.45	62.45	-	62.45
BACS	Net wages	24/25PO281	119,901.83	119,901.83	-	119,901.83
CLOSED			-	-	-	-
			<b>463,590.58</b>	<b>463,590.58</b>	<b>35,556.03</b>	<b>428,034.55</b>

## FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Apr-24

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Toilet	Cemetery R/R	Cemetery Misc	MB	Stat	PO Building	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	T	CR	CM	MB	S	PB	E	SI	Balance
02/04/2024	1.55		1.55	1062	me		1.55	-	-	-	-	-	-	-	-	-	-	-	214.90
04/04/2024	1.55		1.55	1063	me		1.55	-	-	-	-	-	-	-	-	-	-	-	213.35
08/04/2024	3.10		3.10	1064	me		3.10	-	-	-	-	-	-	-	-	-	-	-	210.25
12/04/2024	3.30		3.30	1065	me		3.30	-	-	-	-	-	-	-	-	-	-	-	206.95
15/04/2024	3.10		3.10	1066	me		3.10	-	-	-	-	-	-	-	-	-	-	-	203.85
18/04/2024	1.55		1.55	1067	me		1.55	-	-	-	-	-	-	-	-	-	-	-	202.30
18/04/2024	9.15		9.15	1068	p		-	-	9.15	-	-	-	-	-	-	-	-	-	193.15
18/04/2024	9.30	1.55	7.75	1069	cp		-	7.75	-	-	-	-	-	-	-	-	-	-	183.85
22/04/2024	3.10		3.10	1070	me		3.10	-	-	-	-	-	-	-	-	-	-	-	180.75
25/04/2024	0.70		0.70	1071	me		0.70	-	-	-	-	-	-	-	-	-	-	-	180.05
26/04/2024	1.30		1.30	1072	me		1.30	-	-	-	-	-	-	-	-	-	-	-	178.75
29/04/2024	12.85		12.85	1073	me		12.85	-	-	-	-	-	-	-	-	-	-	-	165.90
29/04/2024	12.20		12.20	1074	p		-	-	12.20	-	-	-	-	-	-	-	-	-	153.70
CLOSED																			153.70
	<b>62.75</b>	<b>1.55</b>	<b>61.20</b>				61.20	<b>32.10</b>	<b>7.75</b>	<b>21.35</b>	-	-	-	-	-	-	-	-	

Nominal Codes

5030      5017      5010      5408      5303      5610      5695      5220      5012      5352      5457      5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 1.55	
Various		£ 1.55

NB add additional NL's depending on monthly expenditure

**FALMOUTH ART GALLERY PETTY CASH SCHEDULE**

300 234.99 65.01

Period: April 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB - cleaning	MB - Misc Consumables	CS - Stationary photocopy	CS - Consumables	CS - Storeroom Equipment	CS - Printing/Artwork	CS - Publicity and Marketing	CS - Exhibition Costs	CS - parking	CS - Seminar Expenses	CS - Workshops	CS - Gallery and Misc	Running Balance
Code	Opening Bal						RR	CL	MBC	S	C	SE	PA	PM	EC	PAR	SEM	W	G	163.83
11/04/2024	2.00		2.00	2210	C		-	-	-	-	2.00	-	-	-	-	-	-	-	-	161.83
11/04/2024	8.80		8.80	2211	C		-	-	-	-	8.80	-	-	-	-	-	-	-	-	153.03
11/04/2024	9.25	1.54	7.71	2212	EC		-	-	-	-	-	-	-	-	7.71	-	-	-	-	143.78
11/04/2024	5.60		5.60	2213	C		-	-	-	-	5.60	-	-	-	-	-	-	-	-	138.18
16/04/2024	6.40		6.40	2214	PAR		-	-	-	-	-	-	-	-	-	6.40	-	-	-	131.78
16/04/2024	10.00	1.66	8.34	2215	RR		8.34	-	-	-	-	-	-	-	-	-	-	-	-	121.78
16/04/2024	5.10		5.10	2216	C		-	-	-	-	5.10	-	-	-	-	-	-	-	-	116.68
16/04/2024	22.78	3.80	18.98	2217	EC		-	-	-	-	-	-	-	-	18.98	-	-	-	-	93.90
16/04/2024	21.60	3.60	18.00	2218	EC		-	-	-	-	-	-	-	-	18.00	-	-	-	-	72.30
16/04/2024	1.50		1.50	2219	C		-	-	-	-	1.50	-	-	-	-	-	-	-	-	70.80
16/04/2024	6.65		6.65	2220	C		-	-	-	-	6.65	-	-	-	-	-	-	-	-	64.15
16/04/2024	4.50		4.50	2221	C		-	-	-	-	4.50	-	-	-	-	-	-	-	-	59.65
23/06/2024	5.90		5.90	2222	C		-	-	-	-	5.90	-	-	-	-	-	-	-	-	53.75
23/04/2024	3.80		3.80	2223	C		-	-	-	-	3.80	-	-	-	-	-	-	-	-	49.95
23/04/2024	4.00		4.00	2224	C		-	-	-	-	4.00	-	-	-	-	-	-	-	-	45.95
23/04/2024	2.30		2.30	2225	C		-	-	-	-	2.30	-	-	-	-	-	-	-	-	43.65
			-				256.35	-	-	-	-	-	-	-	-	-	-	-	-	300.00
30/04/2024	8.77		8.77	2226	C		-	-	-	-	8.77	-	-	-	-	-	-	-	-	291.23
30/04/2024	14.19		14.19	2227	C		-	-	-	-	14.19	-	-	-	-	-	-	-	-	277.04
30/04/2024	15.50		15.50	2228	C		-	-	-	-	15.50	-	-	-	-	-	-	-	-	261.54
30/04/2024	5.30		5.30	2229	C		-	-	-	-	5.30	-	-	-	-	-	-	-	-	256.24
30/04/2024	3.50		3.50	2230	G		-	-	-	-	-	-	-	-	-	-	-	-	3.50	252.74
30/04/2024	1.55		1.55	2231	C		-	-	-	-	1.55	-	-	-	-	-	-	-	-	251.19
30/04/2024	2.00		2.00	2232	C		-	-	-	-	2.00	-	-	-	-	-	-	-	-	249.19
30/04/2024	14.20		14.20	2233	C		-	-	-	-	14.20	-	-	-	-	-	-	-	-	234.99
	<b>185.19</b>	<b>10.60</b>	<b>174.59</b>				174.59	<b>8.34</b>	-	-	<b>111.66</b>	-	-	-	<b>44.69</b>	<b>6.40</b>	-	-	<b>3.50</b>	

Nominal Codes																				
							5220	5230	5290	5805	5808	5809	5811	5813	5815	5816	5817	5818	5819	
							Non Vat													0
							Vat													
								8.34							44.69					

Town Clerk

163.83

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 10.60	
5819		£ -
5805		-
	£ 10.60	-

NB add additional NL's depending on monthly expenditure

**PP - GG PETTY CASH SCHEDULE**

Period: April 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	54.66
01/04/2024	6.75		6.75	24/001	MC		-	-	-	-	-	-	6.75	47.91
02/04/2024	5.00		5.00	24/002	MC		-	-	-	-	-	-	5.00	42.91
03/04/2024	0.73		0.73	24/003	CS		-	-	-	-	0.73	-	-	42.18
04/04/2024	11.51	1.92	9.59	24/004	MC		-	-	-	-	-	-	9.59	30.67
05/04/2024	11.50		11.50	24/005	MC		-	-	-	-	-	-	11.50	19.17
08/04/2024	9.79		9.79	24/006	CS		-	-	-	-	9.79	-	-	9.38
09/04/2024	3.51		3.51	24/007	CS		-	-	-	-	3.51	-	-	5.87
13/04/2024	30.00		30.00	24/008	MC		-	-	-	-	-	-	30.00	-24.13
18/04/2024	20.95	3.49	17.46	24/009	MC		-	-	-	-	-	-	17.46	-45.08
18/04/2024						19516 301.14								256.06
20/04/2024	17.00		17.00	24/010	MC		-	-	-	-	-	-	17.00	239.06
24/04/2024	5.75		5.75	24/011	CS		-	-	-	-	5.75	-	-	233.31
24/04/2024	8.00		8.00	24/011	MC		-	-	-	-	-	-	8.00	225.31
24/04/2024	12.40		12.40	24/012	CS		-	-	-	-	12.40	-	-	212.91
29/04/2024	18.50		18.50	24/013	MC		-	-	-	-	-	-	18.50	194.41
CLOSED							-	-	-	-	-	-	-	194.41
	<b>161.39</b>	<b>5.41</b>	<b>155.98</b>			155.98	-	-	-	-	<b>32.18</b>	-	<b>123.80</b>	
			161.39											

**Nominal Codes**

6300	6302	6362	6364	6356	6351	6359
		-				123.80
		-				-

non VAT  
VAT

Town Clerk

Councillor

Councillor

Finance Use Only

**VAT Journals**

2201 - vat DR CR  
Various £ -  
NB add additional NL's depending on monthly expenditure

## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Council Chamber, The Municipal Building, The Moor, Falmouth on Monday 8<sup>th</sup> July 2024 at 6.00 pm.

Present: J C Robinson (Chair), D E Clegg (Vice Chair), L D Coley, S D Eva, and D V Evans BEM.

Councillors J M Spargo, D W Saunby CC and Z Young also attended.

In Attendance A M Williams (Town Clerk)  
R N Thomas (Responsible Finance Officer)

### **F6934 APOLOGIES**

Apologies for absence were received and approved for Councillors Jewell CC (holiday), Kirkham MP CC (parliamentary business), and Rowe (mayoral duty)

### **F6935 INTERESTS AND DISPENSATIONS**

None declared.

### **F6936 MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Eva and

**RESOLVED** that the Part I Minutes of the meeting held on 3<sup>rd</sup> June 2024 be confirmed as a correct record of the proceedings and signed by the Chair.

### **F6937 GRANT APPLICATIONS**

It was proposed by Councillor Robinson, seconded by Councillor Coley and

**RESOLVED** that

- (i) The current grant approval schedule for 2024/25 be noted.
- (ii) The Community Chest Fund schedule for 2024/25 be noted.
- (iii) The Responsible Financial Officer, in consultation with Councillor Dean Evans, re-draft the Council's Community Grants terms and conditions for consideration by the committee.

### **F6938 PROJECTS**

The Committee noted the following project updates:

#### **Resource**

Councillor Clegg reported that demolition works were in progress to see the rear aspect of the Lodge removed, the contractor would then attend site to commence the foundation piling works. The initial grant valuation reporting would be undertaken by end of July 2024. An inspection by the funder would also be undertaken shortly.

#### **Website**

The new website continued to be populated and a link from 15<sup>th</sup> July 2024 would shortly be provided so that Councillors could review with a go-live date of 22<sup>nd</sup> July 2024.

#### **Skatepark**

The site was now opened and was proving to be hugely popular. Landscaping and public toilets access were being progressed. A formal opening event was scheduled for 7<sup>th</sup> September 2024.

### **F6939 FORECAST 30<sup>TH</sup> JUNE 2024**

The Responsible Financial Officer presented the forecast at 30<sup>th</sup> June 2024 and responded to questions thereon.



The Chair called a brief adjournment whilst meeting order was restored.

The Chair reminded the Committee that the financial reporting was that as required by the Committee and that the Council had every confidence in its Responsible Financial Officer. The Council had consistently had unqualified external audits. She also reminded Councillors of the process for raising questions and queries. The forecast was duly noted.

**F6940 CORNWALL COUNCIL – LOCAL COUNCIL FINANCE BRIEFING – JUNE 2024**

The briefing was duly noted as was the recommendation of the Responsible Financial Officer that the Second Home Premium be treated as additional income for 2025/26 precept setting.

**F6941 COMMUNITY OWNERSHIP FUND**

It was noted that the progression of the Princess Pavilion Community Ownership Fund Grant Funding Agreement was paused whilst there was a change of national Government administration. Local Procurement aspects continued.

**F6942 ENERGY SUPPLY**

It was noted that a 12-month renewal of the Council's energy supplier contract with British Gas would commence on 1<sup>st</sup> September 2024. A reduction in costs saw a balance between environmental considerations regarding cost efficiency.

**F6943 HIGHWAY ROUNDABOUTS AGREEMENTS**

The Committee confirmed the renewal of the Highway Roundabout Agreements with Cornwall Council. It was noted that the Treluswell site agreement would need to be adapted to reflect the recharging arrangements for sponsorship and with the St Gluvias Parish Council.

**F6944 CCLA LOCAL AUTHORITIES PUBLIC SECTOR DEPOSIT FUND**

The Public Sector Deposit Fund fact sheet for May 2024 was duly noted.

**F6945 COUNCIL BANKING ARRANGEMENTS**

It was noted that new bank accounts with Lloyds had been set up and shortly would be used for the Council's banking arrangements.

**F6946 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that that the expenditure and petty cash schedules for May and June 2024 be approved. (attached)

**F6947 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

**FALMOUTH TOWN COUNCIL**

Month May-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates May 2024- PO Building	24/25PO282	1,518.00	1,518.00	-	1,518.00
DD	Cornwall Council - Business rates May 2024 - PO Building 1st Floor	24/25PO283	873.00	873.00	-	873.00
DD	Cornwall Council - Business rates May 2024 - Municipal Building	24/25PO284	707.00	707.00	-	707.00
DD	Cornwall Council - Business rates May 2024 - PO Building 2nd Floor	24/25PO285	561.00	561.00	-	561.00
DD	Cornwall Council - Business rates-May 2024-Cemetery Pennance Rd	24/25PO286	593.00	593.00	-	593.00
DD	Cornwall Council - Business rates May 2024-Cemetery Swanpool Rd	24/25PO287	307.00	307.00	-	307.00
DD	Cornwall Council - Business Rates May 2024 - Mortuary	24/25PO288	327.00	327.00	-	327.00
DD	Cornwall Council - Business rates May 2024 - Quarry Car Park	24/25PO289	134.00	134.00	-	134.00
DD	Cornwall Council - Municipal Building May 2024 - Library	24/25PO290	1,206.00	1,206.00	-	1,206.00
DD	Cornwall Council-Business rates May 2024- Princess Pavilion	24/25PO291	852.00	852.00	-	852.00
BACS	R Thomas - Expenses - Repayment of Microsoft charges	24/25PO292	934.55	934.55	-	934.55
BACS	TGOFLB - PP - Performance 19.04.2024	24/25PO293	7,183.50	7,183.50	-	7,183.50
Contra	TGOFLB - PP - Venue Hire, PRS, SIA & Confetti		- 1,845.22	- 1,845.22	-	- 1,845.22
	<b>Total BACS - TGOFLB</b>		<b>5,338.28</b>	<b>5,338.28</b>	<b>-</b>	<b>5,338.28</b>
BACS	Piran Sounds - PP - Gross Ticket Sales - Focus 27.04.2024	24/25PO294	4,675.00	4,675.00	-	4,675.00
Contra	Piran Sounds - PP - Theatre Hire, PRS, SIA		- 1,333.66	- 1,333.66	-	- 1,333.66
	<b>Total BACS - Piran Sounds</b>		<b>3,341.34</b>	<b>3,341.34</b>	<b>-</b>	<b>3,341.34</b>
BACS	R Thomas - Expenses - Repayment of Microsoft charges	24/25PO295	237.90	237.90	-	237.90
BACS	Harper Collins - AG - Shop stock	24/25PO296	9.50	9.50	-	9.50
DD	Allstar -Facilities, KP, Cemetery, Grounds - Fuel/cans	24/25PO297	981.42	981.42	163.56	817.86
DD	B Gas - Kimberley Park - 25/03/24 - 24/04/24	24/25PO298	33.29	33.29	1.58	31.71
DD	B Gas - Gylly Beach - 29/03/24 - 23/04/24	24/25PO299	59.74	59.74	2.84	56.90
DD	B Gas - Kimberley Park Stage - 25/03/24 - 24/04/24	24/25PO300	25.55	25.55	1.21	24.34
DD	Ram Tracking - Grounds / Facilities - Tracking Service & Maintenance	24/25PO301	45.00	45.00	7.50	37.50
DD	St A Brewery - PP - Malibu Spiced Rum - Berry Tequila	24/25PO302	2,574.24	2,574.24	429.07	2,145.17
DD	B&Q - Facilities - Stain Black Ash - Woodnet La Paz	24/25PO303	188.15	188.15	26.11	162.04
DD	B&Q - Grounds - Long Handled Edging Shear	24/25PO304	51.30	51.30	8.55	42.75
CC	Burncoose Nurseries - PP - Trees	24/25PO305	212.00	212.00	-	212.00
CC	Amazon - Gyllungdune Gardens - Decrotive Garden Fence x 25	24/25PO306	1,297.50	1,297.50	-	1,297.50
CC	Amazon - PP - Dried Flowers Bouquets	24/25PO307	27.98	27.98	4.66	23.32
DDR	Brit Gas - Castle Beach Electric - 25.03.24-24.04.24	24/25PO308	47.58	47.58	2.26	45.32
BP	Joan Mallard - Expenses Eye test	24/25PO309	25.00	25.00	-	25.00
BACS	Ann's Pasties - x100 Cocktail pasties PP	24/25PO310	120.00	120.00	-	120.00
BACS	Ann's Pasties - x50 sml Pasties, x60 lrg sausage rolls PP	24/25PO311	225.00	225.00	-	225.00
	<b>Total BACS - Ann's Pasties</b>		<b>345.00</b>	<b>345.00</b>	<b>-</b>	<b>345.00</b>
BACS	Autograffiti- Matt black Jamies Medlin, A2 digital print PP	24/25PO312	90.00	90.00	15.00	75.00
BACS	Baileys - Hypo-Chloride 25ltrs Simon	24/25PO313	29.50	29.50	4.92	24.58
BACS	Biffa - Wheelie bin emptying standard waste 1-30/4/24	24/25PO314	568.51	568.51	94.75	473.76
BACS	Biffa - wheelie bin empty standard recycling & mixed	24/25PO315	318.52	318.52	53.09	265.43
BACS	Biffa - Wheelie bin emptying - standard glass mixed	24/25PO316	129.78	129.78	21.63	108.15
BACS	Biffa - Confidential waste bags collection OPO	24/25PO317	21.60	21.60	3.60	18.00
BACS	Biffa - Wheelie bin empty general waste + std & recyling PP 1-30/4/24	24/25PO318	451.39	451.39	75.23	376.16
BACS	Biffa - wheelie bin standard glass 1-30/4/24 Pp	24/25PO319	73.00	73.00	12.17	60.83
BACS	Biffa - Wheelie bin standard confidential 19/4/24 OPO	24/25PO320	20.70	20.70	3.45	17.25
	<b>Total BACS - Biffa</b>		<b>1,583.50</b>	<b>1,583.50</b>	<b>263.92</b>	<b>1,319.58</b>
BACS	Sam Bradbury - 7/4/24 AG Automata workshop	24/25PO321	150.00	150.00	-	150.00
BACS	Eve Bourrat - 2/4, 6/4,11/4 Family Art AG	24/25PO322	150.00	150.00	-	150.00
BACS	BHT - x50 Machine rounded stakes PP/Gyllndune	24/25PO323	187.80	187.80	31.30	156.50
BACS	Castle Water - 1-31/1/24 adj inv External use meter PP	24/25PO324	5.07	5.07	0.85	4.23
BACS	Celtic Turf - Grade A soil loose KP	24/25PO325	3,193.92	3,193.92	532.32	2,661.60
BACS	Linda Chambers - 26/4 Baby Painting AG	24/25PO326	75.00	75.00	-	75.00
BACS	Citron - Spray unit, medical waste, sanitary disposal unit May-JulyPP	24/25PO327	676.26	676.26	112.71	563.55
BACS	Citron - Duty od Care costs May 24-April 25 MB	24/25PO328	36.00	36.00	6.00	30.00
	<b>Total BACS - Citron</b>		<b>712.26</b>	<b>712.26</b>	<b>118.71</b>	<b>593.55</b>
BACS	Classic Fire - Ctech 4 zone fire alarm panel -site BooKoo's	24/25PO329	720.00	720.00	120.00	600.00
BACS	Coast2Coast -26/4 'The Rhodes' event security PP	24/25PO330	189.00	189.00	31.50	157.50
BACS	Coast2Coast - 27/4 'Focus' event security PP	24/25PO331	94.50	94.50	15.75	78.75
	<b>Total BACS - Coast 2 Coast</b>		<b>283.50</b>	<b>283.50</b>	<b>47.25</b>	<b>236.25</b>
BACS	CSA - w/c 15/4 Chef de Partie Oliver Boden PP	24/25PO332	357.76	357.76	59.63	298.13
BACS	CSA - w/c 22/4 Chef de Partie Olive Boden PP	24/25PO333	364.91	364.91	60.82	304.09
	<b>Total BACS -Cornwall Staff Agency</b>		<b>722.67</b>	<b>722.67</b>	<b>120.45</b>	<b>602.23</b>
BACS	CSE - Touch software x3 terminals PP	24/25PO334	90.00	90.00	15.00	75.00
BACS	Carey Davies - Tech support 1-30/4/24 PP	24/25PO335	1,422.00	1,422.00	-	1,422.00
BACS	DG Sound - 6/5 Tech services Orchestra Baobab PP	24/25PO336	180.00	180.00	-	180.00
BACS	Dracaena Centre - FTC Grant for Youth work April 24-Sept 24	24/25PO337	12,500.00	12,500.00	-	12,500.00
BACS	Greenham - Hand soap, jumbo 2ply toilet rolls Toilets	24/25PO338	754.20	754.20	125.70	628.50
BACS	FFC - Elderflower cordial, ginger cordial PP	24/25PO339	63.41	63.41	10.57	52.84
BACS	Daniel Gaze - Tech work on changing exhibit 14/4 17/4-19/4/24 AG	24/25PO340	800.00	800.00	-	800.00
BACS	Gould Electronics-x10 handheld radio's + chargers	24/25PO341	1,068.00	1,068.00	178.00	890.00
BACS	J George O Support in drafting Town Delivery fund app	24/25PO342	366.67	366.67	-	366.67
BACS	Jgas - Refill CO2 & mixed gas cylinders PP	24/25PO343	198.00	198.00	33.00	165.00
BACS	Infinitus-CCTC Fal & Helston April 2024	24/25PO344	4,249.73	4,249.73	708.29	3,541.44
BACS	Infinitus - Key Holding OPO & MB, Alarm response 5/4,15/4	24/25PO345	139.20	139.20	23.20	116.00
BACS	Infinitus - Key holding PP	24/25PO346	33.00	33.00	5.50	27.50
	<b>Total BACS -Infinitus</b>		<b>4,421.93</b>	<b>4,421.93</b>	<b>736.99</b>	<b>3,684.94</b>
BACS	Kernow Training - Combined Mowers course 19/4 Tyler Hurrell	24/25PO347	175.00	175.00	-	175.00
BACS	Objectivelt Services FTC support April 24	24/25PO348	7,260.00	7,260.00	1,210.00	6,050.00
BACS	Objectivelt Services- PP Support for April 2024	24/25PO349	1,848.00	1,848.00	308.00	1,540.00
BACS	Objectivelt Services- FTCM Town WiFi	24/25PO350	1,512.00	1,512.00	252.00	1,260.00
	<b>Total BACS -ObjectiveIT</b>		<b>10,620.00</b>	<b>10,620.00</b>	<b>1,770.00</b>	<b>8,850.00</b>
BACS	P&P - Call out for AG passenger lift 30/4	24/25PO351	222.74	222.74	37.12	185.62
			<b>63,638.49</b>	<b>63,638.49</b>	<b>4,808.43</b>	<b>58,830.06</b>

**FALMOUTH TOWN COUNCIL**

Month May-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Pizza Jockeys-x9 pizza's Splanna AG	24/25PO352	102.50	102.50	17.08	85.42
BACS Passmore - Servicing Beach Toilets + garbage bags	24/25PO353	3,845.41	3,845.41	640.90	3,204.51
BACS Passmore - Cleaning April PP windows/heights/theatre	24/25PO354	4,146.00	4,146.00	691.00	3,455.00
BACS Passmore - Cleaning OPO/MB/Atherton/Grove toilets/toiletries	24/25PO355	5,125.16	5,125.16	854.19	4,270.97
<b>Total BACS -Passmore</b>		<b>13,116.57</b>	<b>13,116.57</b>	<b>2,186.10</b>	<b>10,930.48</b>
BACS Percomm - Extend existing cables office 4 FTC to CC	24/25PO356	1,004.46	1,004.46	167.41	837.05
BACS Pips Pasties - x50 cheese & veg, x50 vegan, x10 g/f PP	24/25PO357	405.00	405.00	67.50	337.50
BACS Raja - AG recy bbl blanket, buff vinyl, mini stretch Exhibition costs	24/25PO358	275.47	275.47	45.91	229.56
BACS RGB - Copper tube, compression elbow,lever ball valve Facilities	24/25PO359	58.50	58.50	9.75	48.75
BACS The Roasting Room - House & Decaf coffee PP	24/25PO360	600.00	600.00	-	600.00
BACS SWW - Library/Gallery water 3/4-1/5/24	24/25PO361	108.29	108.29	-	108.29
BACS Stones - x3 lrg sourdough, x40 rolls PP	24/25PO362	31.49	31.49	-	31.49
BACS Thomas Merritt - April hours x145 PP	24/25PO363	2,900.00	2,900.00	-	2,900.00
BACS Thomas Merritt - Skindred rider & 1000mods rider PP	24/25PO364	402.00	402.00	-	402.00
<b>Total BACS -Thomas Merritt</b>		<b>3,302.00</b>	<b>3,302.00</b>	<b>-</b>	<b>3,302.00</b>
BACS Trevarthen - Beef Mince PP	24/25PO365	13.81	13.81	-	13.81
BACS Wildbrow - Marketing support x36.5hrs PP	24/25PO366	1,095.00	1,095.00	-	1,095.00
DD American Express - Corp - Account Balance	24/25PO367	6.04	6.04	-	6.04
DD British Gas - Cemetry - 26/03/24 - 25/04/24	24/25PO368	20.41	20.41	0.97	19.44
DD British Gas - Library - 02/04/24 - 01/05/24	24/25PO369	939.92	939.92	156.65	783.27
DD British Gas - Library - 01/04/24 - 30/04/24	24/25PO370	256.74	256.74	12.22	244.52
DD British Gas - CSCP - 01/04/24 - 30/04/24	24/25PO371	332.88	332.88	15.85	317.03
DD British Gas - Toilets - 29/03/24 - 01/05/24	24/25PO372	29.85	29.85	1.42	28.43
DD British Gas - The Moor - 28/03/24 - 30/04/24	24/25PO373	2,856.42	2,856.42	476.07	2,380.35
DD St A Brew - PP - Proper Job Korev Rattler Guinness	24/25PO374	2,879.52	2,879.52	479.94	2,399.58
DD W C Fruit - PP - Mushrooms Button & Cup	24/25PO375	8.31	8.31	-	8.31
DD W C Fruit - PP - Celeriac & Onion	24/25PO376	37.08	37.08	-	37.08
DD W C Fruit - PP - Centre Feed Roll - Marshmallows - Milk Skimmed	24/25PO377	24.10	24.10	2.18	21.92
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO378	11.54	11.54	-	11.54
DD W C Fruit - PP - Eggs & Sultanas	24/25PO379	20.85	20.85	-	20.85
DD W C Fruit - PP - Eggs Callebaut Dark & White - Flora	24/25PO380	138.44	138.44	-	138.44
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO381	18.84	18.84	-	18.84
DD W C Fruit - PP - Squirty Cream Crisps - Caramel	24/25PO382	69.82	69.82	5.40	64.42
DD W C Fruit - PP - Eggs - Flora - Sultanas	24/25PO383	40.84	40.84	-	40.84
DD W C Fruit - PP - Lettuce - Gourmet Baby Leaves	24/25PO384	13.01	13.01	-	13.01
DD W C Fruit - PP - Tomato Bacon - Goats Cheese	24/25PO385	65.40	65.40	-	65.40
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO386	18.84	18.84	-	18.84
<b>CN W C Fruit - PP - Mini Portion Clotted Cream</b>	<b>24/25PO387</b>	<b>13.40</b>	<b>13.40</b>	<b>-</b>	<b>13.40</b>
DD W C Fruit - PP - Lemon Lime Cornish Clotted Cream Jam	24/25PO388	50.15	50.15	-	50.15
DD W C Fruit - PP - Potatoes ( Duchy Fries )	24/25PO389	23.94	23.94	-	23.94
DD W C Fruit - PP - Coriander Mint Parsley	24/25PO390	70.83	70.83	-	70.83
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO391	18.84	18.84	-	18.84
DD W C Fruit - PP - Light Tonic	24/25PO392	19.96	19.96	-	19.96
DD W C Fruit - PP - Celeriac Lettuce Radiccio	24/25PO393	137.58	137.58	-	137.58
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO394	18.84	18.84	-	18.84
DD W C Fruit - PP - Tray Bake Brownie Vegan & Lemon	24/25PO395	56.00	56.00	-	56.00
DD W C Fruit - PP - Basil - Coriander - Mint	24/25PO396	154.26	154.26	-	154.26
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO397	18.84	18.84	-	18.84
DD W C Fruit - PP - Jam Chocolate Semi Skimmed Milk	24/25PO398	62.23	62.23	4.88	57.35
DD W C Fruit - PP - Basil - Coriander Mint	24/25PO399	51.81	51.81	-	51.81
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO400	18.84	18.84	-	18.84
DD W C Fruit - PP - Parsley Cabbage Carrot	24/25PO401	150.42	150.42	-	150.42
DD W C Fruit - PP - Bakertom Scones	24/25PO402	27.50	27.50	-	27.50
DD W C Fruit - PP - Les Pommes Frites	24/25PO403	21.42	21.42	-	21.42
DD W C Fruit - PP - Potatoes Chives Mayo Cider Vinegar	24/25PO404	46.09	46.09	-	46.09
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO405	56.65	56.65	-	56.65
DD W C Fruit - PP Eggs Sultanas Flora Lemon Juice	24/25PO406	136.05	136.05	-	136.05
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO407	18.84	18.84	-	18.84
<b>CN W C Fruit - PP - Eggs</b>	<b>24/25PO408</b>	<b>106.40</b>	<b>106.40</b>	<b>-</b>	<b>106.40</b>
DD W C Fruit - PP - Frozen Raspberries	24/25PO409	16.63	16.63	-	16.63
DD W C Fruit - PP - Rocket Recolla - Flour Baking Powder	24/25PO410	56.68	56.68	-	56.68
DD W C Fruit - PP - Eggs - Biscuits - Condensed Milk	24/25PO411	139.18	139.18	-	139.18
DD W C Fruit - PP - Sugar Sachets Chocolate - Cornish Skimmed Milk	24/25PO412	86.09	86.09	11.50	74.59
DD W C Fruit - PP - Cucumber Thyme Milk	24/25PO413	39.41	39.41	-	39.41
DD W C Fruit - PP - Cabbage White & Red Celeriac Lettuce	24/25PO414	82.61	82.61	-	82.61
DD W C Fruit - PP - Tomato - Cheese Block - Olives	24/25PO415	117.15	117.15	-	117.15
DD W C Fruit - PP - Puff Pastry	24/25PO416	38.86	38.86	-	38.86
DD W C Fruit - PP - Les Pommes Frites	24/25PO417	21.42	21.42	-	21.42
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO418	18.84	18.84	-	18.84
DD W C Fruit - PP - Rocket Rocolla Basil Coriander Mint	24/25PO419	69.90	69.90	-	69.90
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO420	13.54	13.54	-	13.54
DD W C Fruit - PP - Tomato Radiccio Lettuce	24/25PO421	88.21	88.21	-	88.21
DD W C Fruit - PP - Milk - Oat Semi Skimmed & Full	24/25PO422	19.00	19.00	-	19.00
		<b>93,387.24</b>	<b>93,387.24</b>	<b>8,469.26</b>	<b>84,917.98</b>

**FALMOUTH TOWN COUNCIL**

Month May-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD W C Fruit - PP - Carrot Parsley Cheese Block	24/25PO423	80.78	80.78	-	80.78
DD W C Fruit - PP - Les Pommes Frites	24/25PO424	21.42	21.42	-	21.42
DD W C Fruit - PP - Back Bacon Smoked	24/25PO425	12.87	12.87	-	12.87
DD W C Fruit - Gallery - Coffee Beans Tea Bags	24/25PO426	192.79	192.79	-	192.79
DD W C Fruit - Gallery - Coffee	24/25PO427	24.90	24.90	-	24.90
CC Hello Print - Civic - D Day 80th - Boat Flags	24/25PO428	308.37	308.37	-	308.37
CC Newton Newton Flags - Civic - D Day 80 Flag of Peace	24/25PO429	Duplicate	Duplicate	-	Duplicate
DD G4S - Gen - Cash Collection Charges	24/25PO430	154.03	154.03	25.67	128.36
DD Deputy - PP - Monthly Charge per Employee - 01/04/24 - 30/04/24	24/25PO431	217.20	217.20	36.20	181.00
CC Contract Sign System - Corp - Grove Place - Changing Unit Sign	24/25PO432	30.00	30.00	5.00	25.00
CC Toolstation - PP - Bitumen Paint	24/25PO433	Unable to supply	Unable to supply	-	Unable to supply
CC Lights . Co .uk - PP - Denver Wall Lights Black	24/25PO434	89.79	89.79	14.97	74.83
CC Microsoft - Corp - Planner Plan 1 - 08/04/24 - 07/05/24	24/25PO435	8.20	8.20	-	8.20
CC Microsoft - Corp - Office 365 E3 - 09/04/24 - 08/05/24	24/25PO436	66.00	66.00	-	66.00
CC Microsoft - Corp - 365 Business Standard - 27/04/24 - 26/03/25	24/25PO437	739.58	739.58	-	739.58
CC Booking.Com - Town Management - Maldron Hotel - R Wilcox -	24/25PO438	665.82	665.82	110.97	554.85
CC Evenbright - Town Management - Town & City Climate Action	24/25PO439	444.00	444.00	74.00	370.00
CC Easy Jet - Town Management - R Wilcox - Town & City Climate Action	24/25PO440	311.88	311.88	-	311.88
CC Groundswell - Training - Global Change	24/25PO441	233.64	233.64	-	233.64
CC Microsoft - Corp - 01/04/24 - 30/04/24 - Azure Standard	24/25PO442	590.51	590.51	98.41	492.10
BACS Cornwall Staff Agency - PP - Temp chef D Baker w.c 29.04.2024	24/25PO443	300.52	300.52	50.09	250.43
BACS D Curtis-Adkins - AG - Clay family workshop	24/25PO444	150.00	150.00	-	150.00
BACS Coast 2 Coast - PP - Security for University Awards 02.05.2024	24/25PO445	99.75	99.75	16.63	83.13
BACS Coast 2 Coast - PP - Security for Orchestra Baobab 06.05.2024	24/25PO446	283.50	283.50	47.25	236.25
BACS Coast 2 Coast - PP - Security for Politica Revoullution 08.05.2024	24/25PO447	94.50	94.50	15.75	78.75
<b>Total BACS -Coast 2 Coast</b>		<b>477.75</b>	<b>477.75</b>	<b>79.63</b>	<b>398.13</b>
BACS Halford - Admin Fee for C2WS - M Lewis	24/25PO448	50.00	50.00	-	50.00
BACS Kemp Engineering & Surveying- KP - ReSource Project - CCTV Survey	24/25PO449	1,140.00	1,140.00	190.00	950.00
BACS Smith & Reed - OPO - Temp cover N M Webber w.c 29.04.2024	24/25PO450	176.14	176.14	29.36	146.78
BACS Swift - PP - Rubber gloves, parchment, Renovate powder, Sponge backed sc	24/25PO451	218.15	218.15	36.36	181.79
BACS K Hall - Expenses - Environmental - Wildlife friendly seeds	24/25PO452	13.65	13.65	2.04	11.61
BACS Clear Brew - PP - Full dispense system check & regular line clean	24/25PO453	150.00	150.00	25.00	125.00
BACS CC - CEO provision for Falmouth SLA patrols April 2024	24/25PO454	215.53	215.53	-	215.53
BACS CC - 41 x Learning Hub Licences - 24/25	24/25PO455	1,722.00	1,722.00	287.00	1,435.00
BACS Greenham - Toilets - Toilet Cleaner & toilet rolls	24/25PO456	557.32	557.32	92.89	464.43
BACS Hudson Accounting - 2023/24 Year End Audit	24/25PO457	1,250.00	1,250.00	-	1,250.00
BACS Gould Electronics - Additional licence costs for Falmouth town shop watch s	24/25PO458	108.00	108.00	18.00	90.00
BACS Gould Electronics - EH-01 C-Style earpeices	24/25PO459	39.00	39.00	6.50	32.50
<b>Total BACS -Gould Electronics</b>		<b>147.00</b>	<b>147.00</b>	<b>24.50</b>	<b>122.50</b>
BACS LION Picture framing - AG - LOIN soft white 1.4mm conservation sheet & del	24/25PO460	224.20	224.20	37.37	186.83
BACS Parish Online - Mapping software 13.05.24-13.05.25	24/25PO461	780.00	780.00	130.00	650.00
BACS M Joseph - PP - Box office duties 10.04.2024	24/25PO462	31.25	31.25	-	31.25
BACS M Joseph - PP - Box office duties 06.05.2024	24/25PO463	43.75	43.75	-	43.75
<b>Total BACS -M Joseph</b>		<b>75.00</b>	<b>75.00</b>	<b>-</b>	<b>75.00</b>
BACS Kentrewi Woodwork - PP - Storage cupboard	24/25PO464	3,150.00	3,150.00	-	3,150.00
BACS Rabart - POW Toilets & AG - Paint, paint brushes, mini scuttle, scaper blades	24/25PO465	128.81	128.81	21.47	107.34
BACS Saw & Stage - PP - Orchestre Baobab ticket sales 06.05.2024	24/25PO466	2,200.00	2,200.00	-	2,200.00
BACS The Roasting Room - PP - Coffee & Hot Chocolate	24/25PO467	255.00	255.00	-	255.00
BACS Timberkits - AG - Shopstock	24/25PO468	258.36	258.36	43.06	215.30
BACS Trevarthen - PP - Cooked ham sliced	24/25PO469	13.33	13.33	-	13.33
BACS Angegyn - x180 cocktail pasties x40 Irge s'rolls PP	24/25PO470	296.00	296.00	-	296.00
BACS Georgia Gendall - 1st Instalment 'Ammeth Project' commission AG	24/25PO471	3,500.00	3,500.00	-	3,500.00
BACS Malcolm Joseph -Box Office duties 14/5/24 PP	24/25PO472	37.50	37.50	-	37.50
BACS Nisbets - Beaumont Black Bar Mat PP	24/25PO473	51.24	51.24	8.54	42.70
BACS Nisbets - Rosario Wine Glasses, olympia rubber barmat PP	24/25PO474	103.57	103.57	17.26	86.31
<b>Total BACS -Nisbets</b>		<b>154.81</b>	<b>154.81</b>	<b>25.80</b>	<b>129.01</b>
BACS Objective Tree - Arboricultural services-dangerous tree ass PP	24/25PO475	98.00	98.00	-	98.00
BACS Rhinestone Rats - Band perf Sundown Sessions Mar 24	24/25PO476	40.00	40.00	-	40.00
BACS RGB - Bottle trap, spring lug basin, mait-traffic wardens toilet	24/25PO477	28.12	28.12	4.69	23.43
BACS SNA Sales - Supply Artists for May Sundown Sessions PP	24/25PO478	426.00	426.00	71.00	355.00
BACS Stones Bakery - x6 Large Stones Sourdough PP	24/25PO479	22.18	22.18	-	22.18
BACS Withey - 8/5 Moor Bollard repair	24/25PO480	126.00	126.00	21.00	105.00
BACS Withey - 9/5-Crabs Quay refit bunker gate & frame	24/25PO481	180.00	180.00	30.00	150.00
<b>Total BACS -Withey</b>		<b>306.00</b>	<b>306.00</b>	<b>51.00</b>	<b>255.00</b>
BACS Verdant - x4 cases of Lighbulb extra Pale Ale PP	24/25PO482	254.40	254.40	42.40	212.00
DDR BritGas -29/3-30/4 Maenporth Bill £52.68 - credit £17.98	24/25PO483	34.71	34.71	2.50	32.21
DDR BritGas - 2/4-1/5/24 swanpool Toilets Bill	24/25PO484	55.32	55.32	2.63	52.69
DDR BritGas-2/4-1/5/24 KP Bill £266.81 - £277.32 adj credit	24/25PO485	10.51	10.51	12.70	2.81
DDR BritGas-29/3-30/4 POW Toilets Bill £116.90-£68.46 adj credit	24/25PO486	48.44	48.44	5.56	42.88
DDR BritGas-29/3-1/5/24 Grove Place Bill £348.09 - £324.65 adj credit	24/25PO487	23.44	23.44	16.57	6.87
DDR BritGas- 1-31/3/24 Library Elec	24/25PO488	278.20	278.20	13.24	264.96
BACS Jane Birbeck - Ponsharden - Design, layout & print coordination of 84pp A5 b	24/25PO489	1,500.00	1,500.00	-	1,500.00
BACS Travis Perkins - Seafrost shelter - Paint brushes	24/25PO490	12.72	12.72	2.12	10.60
<b>CN Sww -22/11-30/4 Maenporth adjusted bill</b>	<b>24/25PO491</b>	<b>31.76</b>	<b>31.76</b>	<b>-</b>	<b>31.76</b>
DDR BritGas - 26/3-7/5/24 PP Stable Block	24/25PO492	29.12	29.12	1.38	27.74
BACS Coast 2 Coast - 14/5 'Steeleye Span Concert' security	24/25PO493	94.50	94.50	15.75	78.75
		<b>92,226.68</b>	<b>92,226.68</b>	<b>8,288.33</b>	<b>83,938.35</b>

**FALMOUTH TOWN COUNCIL**

Month May-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS CSA - w/c 6/5 Danny Baker Chef de Partie PP	24/25PO494	450.77	450.77	75.13	375.64
BACS Smith & Reed - w/c 6/5/24 NM Webber temp finance	24/25PO495	158.52	158.52	26.42	132.10
BACS Swift - 2 ply blue paper,steel scourers,hot cups,napkins PP	24/25PO496	119.45	119.45	19.91	99.54
BACS Swift - 2ply fold recycled napkins PP	24/25PO497	88.78	88.78	14.80	73.98
<b>Total BACS -Swift</b>		<b>208.23</b>	<b>208.23</b>	<b>34.71</b>	<b>173.53</b>
BACS West Country Group - A4 copier paper, A3 paper, A4 design smooth colour	24/25PO498	588.78	588.78	98.13	490.65
BACS Waterplus - 14/4-14/5/24 Mortuary Water	24/25PO499	10.20	10.20	1.70	8.50
BACS Angegyn - x100 smi pasties, x60 lrgs s'rolls PP	24/25PO500	330.00	330.00	-	330.00
BACS Artworks - Transportation 8/4-12/4/24 Exhibitions AG	24/25PO501	4,178.40	4,178.40	696.40	3,482.00
BACS Jan Ayres - 10/5 Brian Bilston ticket sales	24/25PO502	1,443.00	1,443.00	240.50	1,202.50
BACS Infinitus - Guard for Street Rangers x33.5hrs	24/25PO503	715.56	715.56	119.26	596.30
BACS Macmillan -Knot a Day, Why sailors can't swim shop stock AG	24/25PO504	91.72	91.72	-	91.72
BACS Roskillys - x24 pots of vanilla/choc/clotted/salted/mint PP	24/25PO505	222.63	222.63	37.10	185.53
BACS Roskillys x24 strawberries/cream PP	24/25PO506	31.80	31.80	5.30	26.50
BACS Roskillys -x24pots clotted/choc/sraw/cream/salted/mint/mango PP	24/25PO507	249.02	249.02	41.50	207.52
<b>Total BACS -Roskillys</b>		<b>503.45</b>	<b>503.45</b>	<b>83.90</b>	<b>419.55</b>
BACS Stones - x40 Rolls PP	24/25PO508	20.40	20.40	-	20.40
BACS Stones - x40 Rolls PP	24/25PO509	20.40	20.40	-	20.40
BACS Stones - x7 Lrge white sourdough PP	24/25PO510	17.85	17.85	-	17.85
BACS Stones - x3 Lrge sourdoughs PP	24/25PO511	11.09	11.09	-	11.09
<b>Total BACS -Stones</b>		<b>69.74</b>	<b>69.74</b>	<b>-</b>	<b>69.74</b>
BACS Verdant - x4 Lightbulb extra Pale Ale PP	24/25PO512	254.40	254.40	42.40	212.00
BACS YPO - Tissue paper,fineliner,sketching pencils,craft knife AG	24/25PO513	149.69	149.69	24.95	124.74
BACS The Roasting Room - Coffee/ hot choc PP	24/25PO514	291.00	291.00	-	291.00
BACS M Williams - Expenses - OPO Batteries	24/25PO515	24.20	24.20	-	24.20
BACS Penryn Plastics - AG - Cut to size xlear 3mm acrylic sheet 1800mm x 800mm	24/25PO516	41.09	41.09	6.85	34.24
BACS Penryn Plastics - AG - Cut to size xlear 6mm acrylic sheet 1132mm x 127mm	24/25PO517	9.02	9.02	1.50	7.52
<b>Total BACS -Penryn Plastics</b>		<b>50.11</b>	<b>50.11</b>	<b>8.35</b>	<b>41.76</b>
DDR Cornwall Council - Council Tax April 2024 - Kimberley Park Lodge	24/25PO518	769.08	769.08	-	769.08
DDR Cornwall Council - Council Tax May 2024 - Kimberley Park Lodge	24/25PO519	770.00	770.00	-	770.00
CC Microsoft - Corp - 365 Business Basic - 16/04/24 - 15/05/24	24/25PO520	9.80	9.80	-	9.80
DD B Gas - Buildings - Gylly Cottages - 29/03/24 - 01/05/24	24/25PO521	354.53	354.53	16.88	337.65
DD B Gas - Cemetery - Spernym Wyn - 02/04/24 - 01/04/24	24/25PO522	190.34	190.34	9.06	181.28
DD B Gas - PP Theatre - 01/04/24 - 30/04/24	24/25PO523	1,112.85	1,112.85	185.47	927.38
DD B Gas - PP - 01/04/24 - 30/04/24	24/25PO524	3,103.00	3,103.00	517.16	2,585.84
<b>CN B Gas - Municipal Buildings - Cancels 812934656</b>	<b>24/25PO525</b>	<b>-</b>	<b>-</b>	<b>16.13</b>	<b>355.02</b>
DD B Gas - Municipal Buildings - 08/03/24 - 19/04/24	24/25PO526	397.20	397.20	66.20	331.00
DD B Gas - Feeder Pillar os PO - 06/04/24 - 05/04/24	24/25PO527	18.90	18.90	0.90	18.00
DD B Gas - Feeder Pillar Adj Bench - 07/04/24 - 06/05/24	24/25PO528	41.18	41.18	1.96	39.22
DD Safe HR - Corp - HR Membership - 15/05/24 - 14/06/24	24/25PO529	258.00	258.00	43.00	215.00
DD Screwfix - Fac - Toilet Seat - High Security Padlock Masoary Drill Bit	24/25PO530	70.43	70.43	11.74	58.69
DD St A Brew - PP - Proper Job - Korev - Rattler	24/25PO531	1,850.51	1,850.51	308.44	1,542.07
DD W C Fruit - PP - Potatoes Celeriac Red Cabbage	24/25PO532	189.86	189.86	-	189.86
DD W C Fruit - PP - Lemons - Milk Skimmed -	24/25PO533	50.33	50.33	7.20	43.13
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO534	13.30	13.30	-	13.30
DD W C Fruit - PP - Rocket Punnet Goats Cheese	24/25PO535	141.36	141.36	-	141.36
DD W C Fruit - PP - Lime & Lemons	24/25PO536	6.73	6.73	-	6.73
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO537	20.67	20.67	-	20.67
DD W C Fruit - PP - Eggs Carrots Sultans	24/25PO538	118.22	118.22	-	118.22
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO539	19.00	19.00	-	19.00
DD W C Fruit - PP - Celeriac Radiccio Parsley	24/25PO540	76.30	76.30	-	76.30
DD W C Fruit - PP - Les Pommes Frities	24/25PO541	21.42	21.42	-	21.42
DD W C Fruit - PP - Flora Vegan - Sugar Icing	24/25PO542	19.19	19.19	-	19.19
DD W C Fruit - PP - Potatoes Salad Seasonal - Radiccio	24/25PO543	175.88	175.88	-	175.88
DD W C Fruit - PP - Milk Semi Chocolate Peanuts	24/25PO544	89.15	89.15	14.30	74.85
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO545	19.00	19.00	-	19.00
DD W C Fruit - PP - Potatoes Tomato Parsley	24/25PO546	72.61	72.61	-	72.61
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO547	19.00	19.00	-	19.00
DD W C Fruit - PP - Lime & Lemons	24/25PO548	19.38	19.38	-	19.38
DD W C Fruit - PP - Traybake Brownie & Sour Cherry	24/25PO549	54.40	54.40	-	54.40
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO550	19.00	19.00	-	19.00
DD W C Fruit - PP - Milk Full	24/25PO551	8.31	8.31	-	8.31
DD W C Fruit - PP - Onion Bakers Celeriac	24/25PO552	310.94	310.94	-	310.94
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO553	19.00	19.00	-	19.00
DD W C Fruit - PP - Rocket Carrot Cheese	24/25PO554	23.77	23.77	-	23.77
DD W C Fruit - PP - Pastry Puff	24/25PO555	38.86	38.86	-	38.86
<b>CN W C Fruit - PP - Celeriac - Credit</b>	<b>24/25PO556</b>	<b>-</b>	<b>1.33</b>	<b>-</b>	<b>1.33</b>
CC CIPFE - Corp - Membership - 01/01/24 - 31/12/24	24/25PO557	184.25	184.25	-	184.25
DD St A Brew - PP - Arctic Sky Korev Guinness	24/25PO558	1,842.22	1,842.22	307.05	1,535.17
DD St A Brew - PP - Tamari Gravel & Loam Rosaura	24/25PO559	493.50	493.50	82.24	411.26
DD BT - Corp - 19/02/24 - 30/06/24	24/25PO560	694.83	694.83	115.80	579.03
DD Screwfix - Fac - Belt sander Sanding Sheet	24/25PO561	98.97	98.97	16.48	82.49
19518 Petty cash to up - PP	24/25PO562	391.15	391.15	-	391.15
19519 Petty cash to up - AG/MB	24/25PO563	277.17	277.17	-	277.17
19520 Petty cash to up - OPO	24/25PO564	200.62	200.62	-	200.62
		<b>116,078.44</b>	<b>116,078.44</b>	<b>11,460.19</b>	<b>104,618.25</b>

**FALMOUTH TOWN COUNCIL**

Month May-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
<b>Line missed out</b>					
BACS Ann's pasties - PP - 50 small pasties, 100 large sausage rolls & 450 cocktail pasties	24/25PO565	845.00	845.00	-	845.00
BACS Eve Bourrat - AG - Graphic design work for Jamie Medlin exhibiton	24/25PO567	180.00	180.00	-	180.00
BACS Cartridge Save - OPO - 4 colour toner, Black, cyan, yellow & magenta toners	24/25PO568	539.28	539.28	89.88	449.40
BACS Grantham Book Service - AG - Shop stock - Blossomise	24/25PO569	32.50	32.50	-	32.50
BACS M Joseph - PP - Box office duties 16.05.2024	24/25PO570	50.00	50.00	-	50.00
BACS Moor News - MB - Falmouth Packet papers 09.03.24-11.05.24	24/25PO571	37.40	37.40	-	37.40
BACS Lewis Williams - PP - Lighting operator Steeleye span	24/25PO572	180.00	180.00	-	180.00
BACS Life Community Media - Falmouth Life Advertorial Sumer edition	24/25PO573	840.00	840.00	140.00	700.00
BACS Office Smart - OPO/Cemetery - AAA & AA batteries, student graph pad & ss	24/25PO574	25.48	25.48	4.25	21.23
BACS Office Smart - AG & PP - 2024 Diary, A4 casebound notebooks & Post-it Notes	24/25PO575	51.90	51.90	8.65	43.25
<b>Total BACS - Office Smart</b>		<b>77.38</b>	<b>77.38</b>	<b>12.90</b>	<b>64.48</b>
BACS Rabart - POW Toilets - Hamilton prestihe heavy duty scaper blade	24/25PO576	29.46	29.46	4.91	24.55
BACS Sailflags - Sandsafe Sailflags x 3, ground screws & delivery	24/25PO577	678.54	678.54	113.09	565.45
BACS Smith & Reed - OPO - N M Webber temp w.c 13.05.2024	24/25PO578	152.64	152.64	25.44	127.20
BACS Stones - PP - 36 Fruit scones	24/25PO579	41.40	41.40	-	41.40
BACS Stones - AG - Orange & hazlenut pastry, Pain aux Raisins, Croissant, Cinnomd	24/25PO580	11.50	11.50	-	11.50
<b>Total BACS - Stones</b>		<b>52.90</b>	<b>52.90</b>	-	<b>52.90</b>
BACS Chris Tate - AG - Shop stock - Cornwall Calendars	24/25PO581	40.00	40.00	-	40.00
BACS Trevarthen - PP - Cooked ham sliced & Parma ham	24/25PO582	69.82	69.82	-	69.82
BACS Trinity College - AG - Arts Award Discover	24/25PO583	28.20	28.20	-	28.20
BACS Ewan Wilson - AG - Technical assistance April 2024	24/25PO584	580.00	580.00	-	580.00
BACS Stones - PP - 36 Fruit scones	24/25PO579	41.40	41.40	-	41.40
BACS Stones - AG - Orange & hazlenut pastry, Pain aux Raisins, Croissant, Cinnomd	24/25PO580	11.50	11.50	-	11.50
<b>Total BACS - Stones</b>		<b>52.90</b>	<b>52.90</b>	-	<b>52.90</b>
BACS Withey - Grounds - WK64 BWC - Remove battery & charge, test battery drain	24/25PO585	336.00	336.00	56.00	280.00
BACS Withey - Cemetery - Asset No. 25 - Sharpen mower blades, clean carburettor	24/25PO586	84.00	84.00	14.00	70.00
BACS Withey - Moor - Collect bollard boxes, modify, install on Moor	24/25PO587	198.00	198.00	33.00	165.00
<b>Total BACS - Withey</b>		<b>618.00</b>	<b>618.00</b>	<b>103.00</b>	<b>515.00</b>
BACS Artpress - AG - Shopstock - On the Isis	24/25PO588	402.48	402.48	67.08	335.40
BACS Kirsten Shanks - PP - Baking April 2024	24/25PO589	115.75	115.75	-	115.75
BACS Cornwall Staff Agency - PP - S Cudmore & A Brotherton temp chef de Partie w	24/25PO590	400.68	400.68	66.78	333.90
BACS K Hall - Sunflower Seeds & pots for Green Week giveaway	24/25PO591	7.18	7.18	0.97	6.21
DDR BritGas -22/2-21/3 Melvill Road Gas	24/25PO592	114.10	114.10	19.01	95.09
CN BritGas -1/10/23-21/10/23 Melvill Rd Gas	24/25PO593	38.31	38.31	1.82	36.49
CN BritGas-22/10/23-21/11/23 Melvill Rd Gas	24/25PO594	99.55	99.55	16.59	82.96
CN BritGas - 22/11/23-21/12/23 Melvill Road Gas	24/25PO595	126.69	126.69	21.11	105.58
CN BritGas-22/12/23-20/01/24 Melvill Road Gas	24/25PO596	131.16	131.16	21.86	109.30
CN BritGas-21/01-21/02/24 Melvill Road Gas	24/25PO597	124.56	124.56	20.76	103.80
CN BritGas-22/02-21/03/24 Melvill Road Gas	24/25PO598	114.10	114.10	19.01	95.09
DDR BritGas-01/10/23-21/02/24 Melvill Road Gas	24/25PO599	453.76	453.76	21.60	432.16
DDR BritGas-22/02 -21/03/24 Melvill Road Gas	24/25PO600	112.44	112.44	18.74	93.70
DDR BritGas - 22/3-16/4/24 Melvill Road Gas	24/25PO601	21.68	21.68	1.03	20.65
DDR Castle Water - 1-30/4/24 PP Water	24/25PO602	39.34	39.34	2.80	36.54
BACS Castle Water - 1-30/4/24 External use meter PP	24/25PO603	2.99	2.99	0.50	2.49
BACS Fernbank-Printing of 6 Posters (Fal Food Fest) recharge Bid	24/25PO604	237.60	237.60	39.60	198.00
BACS M Peachey - Civic - St Nazaire Service, Mayor Making & Annual Retainer	24/25PO605	160.00	160.00	-	160.00
BP Kirstie Edwards - 20/5 Travel Lodge for Study Tour 2024+Train	24/25PO606	147.54	147.54	-	147.54
BACS Maverick- Skatepark stage 2	24/25PO607	140,331.14	140,331.14	23,388.52	116,942.62
BACS Ann's Pasties-x75sml pasty,x100 lрге s'rolls,x210 cocktail pasties	24/25PO608	609.50	609.50	-	609.50
BACS BG Electrical - MB fit x4 40watt lamps Library.x5 ballast units	24/25PO609	847.20	847.20	141.20	706.00
BACS Biffa-KP & Cemetery 24/25 emptying service	24/25PO610	5,217.58	5,217.58	869.60	4,347.98
BACS E Bourrat - 14/5 Discover Art Workshop	24/25PO611	150.00	150.00	-	150.00
BACS E Bourrat - 21/5 Home Ed Children Workshop	24/25PO612	120.00	120.00	-	120.00
<b>Total BACS - E Bourrat</b>		<b>270.00</b>	<b>270.00</b>	-	<b>270.00</b>
BACS CC - DBS Enhanced checks Hannah Macdonald-library assistant	24/25PO613	56.00	56.00	3.00	53.00
BACS CC - CCTV in Falmouth for May 2024	24/25PO614	1,108.22	1,108.22	184.70	923.52
BACS CC - CCTV in Falmouth for April 2024	24/25PO615	1,108.22	1,108.22	184.70	923.52
BACS FFC- Tea Bags, Ginger Cordial, orange,earl grey Pp	24/25PO616	153.20	153.20	-	153.20
BACS FFC- Mixed Salad, Strawberries PP	24/25PO617	29.00	29.00	-	29.00
<b>Total BACS - FFC</b>		<b>182.20</b>	<b>182.20</b>	-	<b>182.20</b>
BACS Form - Sponsorship of Form Falmouth 2024	24/25PO618	500.00	500.00	-	500.00
BACS Plymouth City Bus t-Bus 67 April '24 x22, Bus 67 May '24 x21	24/25PO619	3,564.27	3,564.27	-	3,564.27
BACS Plymouth CityBus Bus 67 March '24 x80.32	24/25PO620	1,686.72	1,686.72	-	1,686.72
<b>Total BACS - Plymouth City</b>		<b>5,250.99</b>	<b>5,250.99</b>	-	<b>5,250.99</b>
BACS Greenhams - Thin Bleach, 2ply toilet rolls Toilets	24/25PO621	715.03	715.03	119.17	595.86
BACS Greenhams-Disinfectant Toilets	24/25PO622	44.06	44.06	7.34	36.72
BACS Greenhams - Thin Bleach, 2ply toilet rolls Toilets	24/25PO623	715.03	715.03	119.17	595.86
<b>Total BACS - Greenhams</b>		<b>1,474.12</b>	<b>1,474.12</b>	<b>245.69</b>	<b>1,228.43</b>
BACS Kernow Training - Chainsaw refresher training T Carthey, M Brotherton	24/25PO624	590.00	590.00	-	590.00
BACS Office Smart - Chalk Markers	24/25PO625	77.46	77.46	12.91	64.55
BACS Orwell Press - Greeting Cards & Post cards AG	24/25PO626	199.58	199.58	33.26	166.32
BACS Penryn Plastics - White PVC OPO	24/25PO627	10.94	10.94	1.82	9.12
BACS Pips - x215 Med Steak, x25 cheese & veg x10 Vegan Pasties PP	24/25PO628	765.00	765.00	-	765.00
BACS Rabart- Owatrol Mould stop, Contractor 4inch brush POW	24/25PO629	19.19	19.19	3.20	15.99
BACS RGB- Straight coupler, access plugs PP	24/25PO630	5.33	5.33	0.89	4.44
BACS Shaw & Sons-Attendance Register	24/25PO631	117.60	117.60	19.60	98.00
BACS SWW - 24/1/24-30/4/24 POW Toilets	24/25PO632	2,379.01	2,379.01	-	2,379.01
BACS SW Councils-Intro to Neurodiversity 9/5 J Mallard & M Williams	24/25PO633	158.40	158.40	26.40	132.00
BACS Space- Replace Boiler PP	24/25PO634	14,625.60	14,625.60	2,437.60	12,188.00
BACS Stones - x40 Rolls PP	24/25PO635	24.00	24.00	-	24.00
		<b>298,670.91</b>	<b>298,670.91</b>	<b>39,639.46</b>	<b>259,031.45</b>

**FALMOUTH TOWN COUNCIL**

Month May-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Swift - Bio Straws, wooden stirrers,blue paper towels PP	24/25PO636	72.34	72.34	12.06	60.28
BACS Swift - White mop heads PP	24/25PO637	44.29	44.29	7.38	36.91
<b>Total BACS - Swift</b>		<b>116.63</b>	<b>116.63</b>	<b>19.44</b>	<b>97.19</b>
BACS Travis Perkins-2" Paint Brush Seafont	24/25PO638	8.59	8.59	1.43	7.16
BACS Travis Perkins - Hired wet/dry vacuum cleaner POW	24/25PO639	40.21	40.21	6.70	33.51
<b>Total BACS - Travis</b>		<b>48.80</b>	<b>48.80</b>	<b>8.13</b>	<b>40.67</b>
BACS Autograffiti - Road Stickers for Sea Shanty	24/25PO640	81.12	81.12	13.52	67.60
BACS Baker Tom's- x36 Raspberry Croissants PP	24/25PO641	60.84	60.84	-	60.84
BACS Linda Chambers - Baby Painting sessions 8/5 AG	24/25PO642	75.00	75.00	-	75.00
BACS Coast 2 Coast - CryW**k event security 16/5 PP	24/25PO643	94.50	94.50	15.75	78.75
BACS Coast 2 Coast - Sports Awards Event security 21/5	24/25PO644	189.00	189.00	31.50	157.50
<b>Total BACS - Coast 2 Coast</b>		<b>283.50</b>	<b>283.50</b>	<b>47.25</b>	<b>236.25</b>
BACS Cornwall Staff Agency - w/c 20/5 B Harmer Chef de Partie PP	24/25PO645	729.82	729.82	121.64	608.18
BACS Freq Audio- Touch desk hire 27/4,2/5,6/5,11/5,14/5	24/25PO646	460.80	460.80	76.80	384.00
BACS Hail Productions-SU awards 2/5, Orchestra Baobab, Cloud Busting PP	24/25PO647	540.00	540.00	-	540.00
BACS Alice Howard- Pride workshop 27/5 AG	24/25PO648	150.00	150.00	-	150.00
BACS Rabarts - Cornish cream paint, paint brush Castle Toilets	24/25PO649	39.97	39.97	6.66	33.31
BACS RGB-Turbo edge syphon, gas tape Facilities	24/25PO650	22.63	22.63	3.77	18.86
BACS Roskillys - Mangoraspperry, clotted cream/choc/strawberries PP	24/25PO651	251.73	251.73	41.95	209.78
BACS Travis Perkins-4" brush, 1.5" brush, paint kettle-Seafont shelters	24/25PO652	21.74	21.74	3.62	18.12
BACS Withey-1/5 Repair brass weather vane	24/25PO653	161.32	161.32	26.89	134.43
BACS Withey - 30/4 Replace axel bearing+blade holders Asset 5 & Asset 6	24/25PO654	349.42	349.42	58.24	291.18
<b>Total BACS - Withey</b>		<b>510.74</b>	<b>510.74</b>	<b>85.12</b>	<b>425.62</b>
BACS Roskillys - Salted caramel/choc/mint/citrus burst/strawberry PP	24/25PO655	185.41	185.41	30.90	154.51
BACS St Stythians Band - Christmas tree festival 3.12.23	24/25PO656	150.00	150.00	-	150.00
BACS The Roasting Rm-house/decaf coffee, hot choc PP	24/25PO657	365.00	365.00	-	365.00
BACS HMRC-PAYE May 2024	24/25PO658	13,324.27	13,324.27	-	13,324.27
BACS HMRC - NI May 2024	24/25PO659	16,949.70	16,949.70	-	16,949.70
BACS Student Loans - May 2024	24/25PO660	304.00	304.00	-	304.00
<b>Total BACS - HMRC</b>		<b>30,577.97</b>	<b>30,577.97</b>	<b>-</b>	<b>30,577.97</b>
BACS CC-Pensions-May 2024	24/25PO661	33,691.84	33,691.84	-	33,691.84
BACS CC- Pensions additional pyt 01 of 12	24/25PO662	600.00	600.00	-	600.00
<b>Total BACS - CC</b>		<b>34,291.84</b>	<b>34,291.84</b>	<b>-</b>	<b>34,291.84</b>
BACS Standard Life - MJC - AVC	24/25PO663	65.00	65.00	-	65.00
BACS Unison Membership Fees	24/25PO664	62.45	62.45	-	62.45
BACS Net Wages	24/25PO665	117,412.75	117,412.75	-	117,412.75
CC Amazon - Gallery - Black Silicon Paint Brush Set	24/25PO666	20.69	20.69	3.45	17.24
CC Amazon - PP - Universal Ink Jet Film	24/25PO667	15.99	15.99	-	15.99
CC Amazon - PP - Tangzon Decorative Fence	24/25PO668	636.90	636.90	-	636.90
CC Amazon - PP - LED G9 Bulbs	24/25PO669	14.99	14.99	2.50	12.49
CC Amazon - PP - LED E27 Fitting Light Bulb	24/25PO670	7.99	7.99	1.33	6.66
CC Amazon - PP - USB Desk Fan	24/25PO671	12.99	12.99	2.17	10.83
CC Amazon - Gallery - Portable Blue Tooth Speaker	24/25PO672	99.00	99.00	16.50	82.50
CC Amazon - PP - Quoits Garden Games	24/25PO673	26.99	26.99	4.50	22.49
CC Amazon - PP - Viking Game	24/25PO674	41.99	41.99	7.00	34.99
CC Amazon - Gallery - Computer Desk	24/25PO675	67.95	67.95	-	67.95
CC Apple - Corp - iCloud - 200GB of Storage	24/25PO676	2.99	2.99	0.50	2.49
CC Amazon - Corp - AWS Service Charges - 01/04/24 - 30/04/24	24/25PO677	31.65	31.65	5.12	26.53
CC Hampshire Flag Co - Civic - Union Jack Flag	24/25PO678	217.26	217.26	-	217.26
CC House of Malt - Mayors - Blue Label Admiralty Rum	24/25PO679	105.80	105.80	17.63	88.17
CC Mailchimp - Corp - Standard Plan - 500 Contacts	24/25PO680	57.24	57.24	-	57.24
CC Mailchimp - Corp - Additional Contact Blocks	24/25PO681	58.30	58.30	-	58.30
CC Meta - PP - Campaigns	24/25PO682	90.00	90.00	-	90.00
CC Meta - PP - Campaigns	24/25PO683	125.00	125.00	-	125.00
CC Meta - PP - New Awareness Campaign	24/25PO684	22.63	22.63	-	22.63
CC Microsoft - Corp - Office 365 E3	24/25PO685	66.00	66.00	-	66.00
CC Microsoft - Corp - 365 Business Premium	24/25PO686	144.80	144.80	-	144.80
CC Microsoft - Corp - Planner Plan 1	24/25PO687	8.20	8.20	-	8.20
CC Microsoft - Corp - 365 Business Basic	24/25PO688	93.10	93.10	-	93.10
CC Microsoft - Corp - Enterprise Mobility + Security E5	24/25PO689	864.00	864.00	-	864.00
CC Mothers Ruin 1751 Distilling - Mayors - Sea Maiden Spiced Rum	24/25PO690	44.54	44.54	6.67	37.87
CC Paragon Internet Group - Corp - Word Press Basic	24/25PO691	5.99	5.99	1.00	4.99
CC Teamgantt - PP - Lite Manager - 30/04/24 - 30/05/24	24/25PO692	23.71	23.71	3.82	19.89
CC Trago - Municipal - Toilet Seat	24/25PO693	19.19	19.19	-	19.19
CC Greenbank Hotel - General - Afternoon Tea for two	24/25PO694	50.00	50.00	-	50.00
DD Allstar - Grounds / Facilities - Diesel	24/25PO695	221.16	221.16	36.86	184.30
DD Bank of Ireland - Corp - Fees - 08/04/24 - 03/05/24	24/25PO696	19.46	19.46	-	19.46
DD B&Q - Facilities - Dewalt Pro Tradesman	24/25PO697	31.50	31.50	5.25	26.25
DD B&Q - Kimb Park - Ant & Nest Killer - Claw Bares Sage PVC Brush	24/25PO698	87.63	87.63	14.61	73.02
DD B&Q - Car Park - Long Link Chain - Allweather Combi Paddock	24/25PO699	51.36	51.36	8.56	42.80
DD B&Q - Facilities / Library - Gaffer Tape - Pan Setl	24/25PO700	29.89	29.89	4.98	24.91
DD B Gas - Buildings - 07/04/24 - 07/05/24	24/25PO701	508.34	508.34	84.72	423.62
DD B Gas - Buildings - 07/04/24 - 07/05/24	24/25PO702	1,235.26	1,235.26	205.87	1,029.39
DD B Gas - General - 23/04.24 - 22/05/24	24/25PO703	20.35	20.35	0.96	19.39
DD B Gas - PP - 17/04/24 - 21/05/24	24/25PO704	98.45	98.45	4.68	93.77
		<b>490,453.93</b>	<b>490,453.93</b>	<b>40,536.94</b>	<b>449,916.99</b>

**FALMOUTH TOWN COUNCIL**

Month May-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD B Gas - Toilets - 24/04/24 - 23/05/24	24/25PO705	67.07	67.07	3.19	63.88
DD B Gas - Toilets - 25/04/24 - 24/05/24	24/25PO706	49.07	49.07	2.33	46.74
DD BT - Corp - 01/05/24 - 31/05/24	24/25PO707	1,649.82	1,649.82	216.59	1,433.23
DD BT - Corp - 01/05/24 - 31/05/24	24/25PO708	726.00	726.00	121.00	605.00
DD BT - Corp - 01/05/24 - 31/05/24	24/25PO709	726.00	726.00	121.00	605.00
DD BT - PP - 01/05/24 - 31/05/24	24/25PO710	726.00	726.00	121.00	605.00
DD RAM Tracking - Corp - Tracking Service & Lease of Tracking Unit	24/25PO711	45.00	45.00	7.50	37.50
DD Sage - Corp - 01/04/24 - 30/04/24	24/25PO712	651.00	651.00	108.50	542.50
DD St A Brew - PP - Arctic Sky / Korev / San Miguel	24/25PO713	1,006.88	1,006.88	167.83	839.05
DD St A Brew - PP - Spiced Rum Smirnoff Jack Daniels	24/25PO714	3,215.65	3,215.65	535.97	2,679.68
DD Screwfix - PP - 5 Tier Shelving Unit	24/25PO715	119.98	119.98	20.00	99.98
<b>CN W C Fruit - PP - Eggs</b>	<b>24/25PO716</b>	<b>8.31</b>	<b>8.31</b>	<b>-</b>	<b>8.31</b>
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO717	11.87	11.87	-	11.87
DD W C Fruit - PP - Potatoes Celeriac & Salad Leaves	24/25PO718	192.94	192.94	-	192.94
DD W C Fruit - PP - Les Pommes Frites	24/25PO719	21.42	21.42	-	21.42
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO720	19.00	19.00	-	19.00
DD W C Fruit - PP - Lettuce Eggs Cucumber	24/25PO721	203.81	203.81	-	203.81
DD W C Fruit - PP - Les Pommes Frites Bread Gluten Free	24/25PO722	68.12	68.12	-	68.12
DD W C Fruit - PP - Cheese Feta	24/25PO723	10.69	10.69	-	10.69
<b>CN W C Fruit - PP - Chick Peas Tinned</b>	<b>24/25PO724</b>	<b>21.99</b>	<b>21.99</b>	<b>-</b>	<b>21.99</b>
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO725	20.67	20.67	-	20.67
DD W C Fruit - PP - Eggs Flora Spread Choc Callebaut	24/25PO726	165.41	165.41	-	165.41
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO727	20.67	20.67	-	20.67
DD W C Fruit - PP - Parsley Salad Baby Leaves Radiccio	24/25PO728	169.65	169.65	2.48	167.17
DD W C Fruit - PP - Edamame ( Soy ) Beans	24/25PO729	3.90	3.90	-	3.90
DD W C Fruit - PP - Milk Skimmed	24/25PO730	3.33	3.33	-	3.33
DD W C Fruit - PP - Virgin Olive Oil & Salt Flakes	24/25PO731	71.29	71.29	-	71.29
DD W C Fruit - PP - Lemon Lime Tomato Ketchup	24/25PO732	153.52	153.52	14.46	139.06
DD W C Fruit - PP - Tomato Beetroot Rocket Rocolla	24/25PO733	89.31	89.31	-	89.31
DD W C Fruit - PP - Cheese Goats Log	24/25PO734	14.06	14.06	-	14.06
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO735	20.67	20.67	-	20.67
DD W C Fruit - PP - Butternut Squash Potatoes Vej Oil	24/25PO736	38.96	38.96	-	38.96
DD W C Fruit - PP - Pastry Puff	24/25PO737	38.86	38.86	-	38.86
DD W C Fruit - PP - Rocket Onion Cucumber	24/25PO738	75.78	75.78	-	75.78
DD W C Fruit - PP - Potatoes Salad Milk	24/25PO739	52.49	52.49	-	52.49
DD W C Fruit - PP - Les Pommes Frites	24/25PO740	21.42	21.42	-	21.42
DD W C Fruit - PP - Cream Cornish Mini Portion	24/25PO741	6.46	6.46	-	6.46
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO742	13.54	13.54	-	13.54
DD W C Fruit - PP - Vine Tomato Beetroot Parsley	24/25PO743	63.01	63.01	1.80	61.21
DD W C Fruit - PP - Les Pommes Frites	24/25PO744	21.42	21.42	-	21.42
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO745	20.67	20.67	-	20.67
DD W C Fruit - PP - Radiccio Rocket Potatoes	24/25PO746	27.69	27.69	-	27.69
DD W C Fruit - PP - Eggs Dark & White Choc	24/25PO747	133.47	133.47	-	133.47
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO748	20.67	20.67	-	20.67
DD W C Fruit - PP - Garlic Potatoes Tomato	24/25PO749	100.23	100.23	-	100.23
DD W C Fruit - PP - Eggs Carrot Icing Sugar	24/25PO750	83.34	83.34	-	83.34
DD W C Fruit - PP - Lime	24/25PO751	4.56	4.56	-	4.56
<b>CN W C Fruit - PP - Eggs</b>	<b>24/25PO752</b>	<b>8.31</b>	<b>8.31</b>	<b>-</b>	<b>8.31</b>
DD W C Fruit - PP - Milk Skimmed & Full	24/25PO753	13.07	13.07	-	13.07
DD W C Fruit - PP - Chocolate Twix Kit Kat Sugar Sachets	24/25PO754	114.28	114.28	15.17	99.11
DD W C Fruit - PP - Strawberry Jam	24/25PO755	34.61	34.61	-	34.61
DD W C Fruit - PP - Eggs Peppers Rocket	24/25PO756	243.42	243.42	-	243.42
DD W C Fruit - PP - Milk Skimmed & Full	24/25PO757	11.40	11.40	-	11.40
DD W C Fruit - PP - Lettuce Radiccio Fennel	24/25PO758	80.32	80.32	-	80.32
DD W C Fruit - PP - Les Pommes Frites	24/25PO759	21.42	21.42	-	21.42
DD W C Fruit - PP - Celeriac Onion Beetroot	24/25PO760	133.97	133.97	-	133.97
DD W C Fruit - PP - Milk Skimmed & Full	24/25PO761	13.07	13.07	-	13.07
DD W C Fruit - PP - Oranges Mint Lemons	24/25PO762	52.54	52.54	-	52.54
DD W C Fruit - PP - Rocket Radiccio Lettuce	24/25PO763	137.05	137.05	-	137.05
DD W C Fruit - PP Les Pommes Frites	24/25PO764	42.85	42.85	-	42.85
DD W C Fruit - PP - Malt Vinegar	24/25PO765	3.33	3.33	-	3.33
CLOSED					
		<b>502,282.02</b>	<b>502,282.02</b>	<b>41,995.76</b>	<b>460,286.26</b>



**FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE**

Period: May-24

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Facilities	Cemetery R/R	Cemetery Misc	MB	Stat	PO Building	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	F	CR	CM	MB	S	PB	E	SI	153.70
02/05/2024	6.95	1.16	5.79	1075	cp		-	5.79	-	-	-	-	-	-	-	-	-	-	146.75
02/05/2024	1.55		1.55	1076	me		1.55	-	-	-	-	-	-	-	-	-	-	-	145.20
07/05/2024	1.55		1.55	1077	me		1.55	-	-	-	-	-	-	-	-	-	-	-	143.65
08/05/2024	2.99		2.99	1078	f		-	-	-	-	2.99	-	-	-	-	-	-	-	140.66
09/05/2024	2.40		2.40	1079	me		2.40	-	-	-	-	-	-	-	-	-	-	-	138.26
13/05/2024	3.10		3.10	1080	me		3.10	-	-	-	-	-	-	-	-	-	-	-	135.16
16/05/2024	7.58	1.27	6.31	1081	PB		-	-	-	-	-	-	-	-	-	6.31	-	-	127.58
17/05/2024	1.30		1.30	1082	me		1.30	-	-	-	-	-	-	-	-	-	-	-	126.28
17/05/2024	2.30	0.39	1.91	1083	cp		-	1.91	-	-	-	-	-	-	-	-	-	-	123.98
20/05/2024	3.10		3.10	1084	me		3.10	-	-	-	-	-	-	-	-	-	-	-	120.88
20/05/2024	6.95	1.16	5.79	1085	cp		-	5.79	-	-	-	-	-	-	-	-	-	-	113.93
22/05/2024	14.55		14.55	1086	ME		14.55	-	-	-	-	-	-	-	-	-	-	-	99.38
22/05/2024			-		19520	200.62	-	-	-	-	-	-	-	-	-	-	-	-	300.00
28/05/2024	1.55		1.55	1087	me		1.55	-	-	-	-	-	-	-	-	-	-	-	298.45
30/05/2024	1.55		1.55	1088	me		1.55	-	-	-	-	-	-	-	-	-	-	-	296.90
30/05/2024	19.92	3.32	16.60	1089	C		-	-	-	16.60	-	-	-	-	-	-	-	-	276.98
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	276.98
	<b>77.34</b>	<b>7.30</b>	<b>70.04</b>			70.04	<b>30.65</b>	<b>13.49</b>	-	<b>16.60</b>	<b>2.99</b>	-	-	-	-	<b>6.31</b>	-	-	

Nominal Codes

5030	5017	5010	5408	5303	5610	5695	5220	5012	5352	5457	5030
	VAT		13.49	16.60					6.31		

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 7.30	
Various		£ 7.30

NB add additional NL's depending on monthly expenditure

**PP - GG PETTY CASH SCHEDULE**

Period: May 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	194.41
05/05/2024	8.05		8.05	24/014	CS		-	-	-	-	8.05	-	-	186.36
08/05/2024	17.75		17.75	24/015	MC		-	-	-	-	-	-	17.75	168.61
10/05/2024	113.50		113.50	24/016	CS		-	-	-	-	113.50	-	-	55.11
12/05/2024	3.29	0.55	2.74	24/017	MC		-	-	-	-	-	-	2.74	51.82
13/05/2024	8.90		8.90	24/018	CS		-	-	-	-	8.90	-	-	42.92
13/04/2024	15.00		15.00	24/019	CS		-	-	-	-	15.00	-	-	27.92
13/04/2024	40.80		40.80	24/020	CS		-	-	-	-	40.80	-	-	-12.88
14/05/2024	11.75		11.75	24/021	MC		-	-	-	-	-	-	11.75	-24.63
17/05/2024	2.87	0.48	2.39	24/022	MC		-	-	-	-	-	-	2.39	-27.50
20/05/2024	14.60		14.60	24/023	MC		-	-	-	-	-	-	14.60	-42.10
						19518	391.15							349.05
21/05/2024	2.60		2.60	24/024	CS		-	-	-	-	2.60	-	-	346.45
31/05/2024	6.90		6.90	24/025	CS		-	-	-	-	6.90	-	-	339.55
CLOSED														339.55
	<b>246.01</b>	<b>1.03</b>	<b>244.98</b>			244.98	-	-	-	-	<b>195.75</b>	-	<b>49.23</b>	
			246.01											

Nominal Codes

6300	6302	6362	6364	6356	6351	6359
		-				44.10
		-				5.13

non VAT  
VAT

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat	DR	CR
Various		£ -

NB add additional NL's depending on monthly expenditure

**FALMOUTH ART GALLERY PETTY CASH SCHEDULE**

300

Period: MAY 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB-cleaning	MB - Misc Consumables	CS - postage	CS - Stationary photocopy	CS - Consumables	CS - Exhibition Costs	CS - parking	CS - Workshops	CS - Gallery and Misc	CS - Arts Council	Running Balance
<b>Code</b>	<b>Opening Bal</b>						<b>RR</b>	<b>CL</b>	<b>MBC</b>	<b>PO</b>	<b>S</b>	<b>C</b>	<b>EC</b>	<b>PAR</b>	<b>W</b>	<b>G</b>	<b>ART</b>	<b>234.99</b>
14/05/2024	8.97		8.97	2234	EC		-	-	-	-	-	-	8.97	-	-	-	-	226.02
14/05/2024	5.97		5.97	2235	art		-	-	-	-	-	-	-	-	-	-	5.97	220.05
14/05/2024	5.47		5.47	2236	W		-	-	-	-	-	-	-	-	5.47	-	-	214.58
14/05/2024	1.30		1.30	2237	C		-	-	-	-	-	1.30	-	-	-	-	-	213.28
14/05/2024	4.15		4.15	2238	C		-	-	-	-	-	4.15	-	-	-	-	-	209.13
14/05/2024	1.55		1.55	2239	C		-	-	-	-	-	1.55	-	-	-	-	-	207.58
14/05/2024	2.90		2.90	2240	C		-	-	-	-	-	2.90	-	-	-	-	-	204.68
14/05/2024	2.00		2.00	2241	C		-	-	-	-	-	2.00	-	-	-	-	-	202.68
14/05/2024	3.25		3.25	2242	C		-	-	-	-	-	3.25	-	-	-	-	-	199.43
14/05/2024	28.20	4.70	23.50	2243	PAR		-	-	-	-	-	-	-	23.50	-	-	-	171.23
21/05/2024	4.49		4.49	2244	C		-	-	-	-	-	4.49	-	-	-	-	-	166.74
21/05/2024	39.42	6.57	32.85	2245	EC		-	-	-	-	-	-	32.85	-	-	-	-	127.32
21/05/2024	22.00		22.00	2246	C		-	-	-	-	-	22.00	-	-	-	-	-	105.32
21/05/2024	2.30		2.30	2247	C		-	-	-	-	-	2.30	-	-	-	-	-	103.02
21/05/2024	3.80		3.80	2248	C		-	-	-	-	-	3.80	-	-	-	-	-	99.22
21/05/2024	6.45		6.45	2249	C		-	-	-	-	-	6.45	-	-	-	-	-	92.77
21/05/2024	6.00		6.00	2250	C		-	-	-	-	-	6.00	-	-	-	-	-	86.77
21/05/2024	1.30		1.30	2251	C		-	-	-	-	-	1.30	-	-	-	-	-	85.47
21/05/2024	28.25		28.25	2252	PO		-	-	-	28.25	-	-	-	-	-	-	-	57.22
21/05/2024	1.55		1.55	2253	C		-	-	-	-	-	1.55	-	-	-	-	-	55.67
21/05/2024	6.55		6.55	2254	C		-	-	-	-	-	6.55	-	-	-	-	-	49.12
21/05/2024	1.49		1.49	2255	C		-	-	-	-	-	1.49	-	-	-	-	-	47.63
24/05/2024	10.32		10.32	2256	ART		-	-	-	-	-	-	-	-	-	-	10.32	37.31
24/05/2024	9.68		9.68	2257	ART		-	-	-	-	-	-	-	-	-	-	9.68	27.63
24/05/2024	4.72		4.72	2258	ART		-	-	-	-	-	-	-	-	-	-	4.72	22.91
21/05/2024	-		-		19519	277.17	-	-	-	-	-	-	-	-	-	-	-	300.08
28/05/2024	26.78	4.46	22.32	2259	G		-	-	-	-	-	-	-	-	-	22.32	-	273.30
28/05/2024	1.55		1.55	2260	C		-	-	-	-	-	1.55	-	-	-	-	-	271.75
28/05/2024	4.00		4.00	2261	C		-	-	-	-	-	4.00	-	-	-	-	-	267.75
	<b>244.41</b>	<b>15.73</b>	<b>228.68</b>				<b>228.68</b>	<b>-</b>	<b>-</b>	<b>28.25</b>	<b>-</b>	<b>76.63</b>	<b>41.82</b>	<b>23.50</b>	<b>5.47</b>	<b>22.32</b>	<b>30.69</b>	

Nominal Codes

	5220	5230	5290	5804	5805	5808	5815	5816	5818	5819	5827
Non Vat	-	-	-	-	-	-	8.97	-	-	0	-
Vat	-	-	-	-	-	-	32.85	23.5	-	22.32	-

Town Clerk

234.99

Councillor

Finance Use Only

VAT Journals

**FALMOUTH TOWN COUNCIL**

Month Jun-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates June 2024- PO Building	24/25PO766	1,518.00	1,518.00	-	1,518.00
DD	Cornwall Council - Business rates June 2024 - PO Building 1st Floor	24/25PO767	873.00	873.00	-	873.00
DD	Cornwall Council - Business rates June 2024 - Municipal Building	24/25PO768	707.00	707.00	-	707.00
DD	Cornwall Council - Business rates June 2024 - PO Building 2nd Floor	24/25PO769	561.00	561.00	-	561.00
DD	Cornwall Council - Business rates-June 2024-Cemetery Pennance Rd	24/25PO770	593.00	593.00	-	593.00
DD	Cornwall Council - Business rates June 2024-Cemetery Swanpool Rd	24/25PO771	307.00	307.00	-	307.00
DD	Cornwall Council - Business Rates June 2024 - Mortuary	24/25PO772	327.00	327.00	-	327.00
DD	Cornwall Council - Business rates June 2024 - Quarry Car Park	24/25PO773	134.00	134.00	-	134.00
DD	Cornwall Council - Municipal Building June 2024 - Library	24/25PO774	1,206.00	1,206.00	-	1,206.00
DD	Cornwall Council-Business rates June 2024- Princess Pavilion	24/25PO775	852.00	852.00	-	852.00
DD	Cornwall Council - Council Tax June - Kimberley Park Lodge	24/25PO776	770.00	770.00	-	770.00
BACS	Falmouth Classics Association Annual Grant - 24/25GRA006	24/25PO777	1,000.00	1,000.00	-	1,000.00
BACS	Celtic Turf Limited - Cemetery - Loose Grade A Soil	24/25PO778	638.78	638.78	106.46	532.32
BACS	Clear Brew - PP - Full dispense system check & regular line clean	24/25PO779	150.00	150.00	25.00	125.00
BACS	CSE PP - ICR Touch Software x 3 terminals	24/25PO780	90.00	90.00	15.00	75.00
BACS	Falmouth Harbour Commissions - Civic - Petrol for Puffin	24/25PO781	37.77	37.77	6.30	31.48
BACS	Objectivelt Services FTC support x 89	24/25PO782	7,260.00	7,260.00	1,210.00	6,050.00
BACS	ObjectiveIT Services - PP Support x 22	24/25PO783	1,848.00	1,848.00	308.00	1,540.00
BACS	ObjectiveIT Services- FTCM Support x 18	24/25PO784	1,512.00	1,512.00	252.00	1,260.00
	<b>Total BACS -ObjectiveIT</b>		<b>10,620.00</b>	<b>10,620.00</b>	<b>1,770.00</b>	<b>8,850.00</b>
BACS	Office Smart - AG - Vinyl Gloves & Beril D/wipe bullet marker pack	24/25PO785	24.40	24.40	4.07	20.33
BACS	Pips Civic - 16 medium pasties, 3 x Veggie & 1 x Gluten free	24/25PO786	62.00	62.00	-	62.00
BACS	Reach Access - Hanging baskets/Bid Bunting/xmas lights	24/25PO787	7,980.00	7,980.00	1,330.00	6,650.00
BACS	Reef Water Soutlions - MB - Schedules Services Legionella monitoring	24/25PO788	157.20	157.20	26.20	131.00
BACS	The Roasting Room - PP - Coffee	24/25PO789	353.00	353.00	-	353.00
BACS	Trevarthen - PP - Parma Ham, Cooked turkey & Cooked honey roast ham	24/25PO790	36.09	36.09	-	36.09
BACS	TownsWeb Archiving - Annual payment for Hosting, Maintenance & Support	24/25PO791	385.28	385.28	64.21	321.07
BACS	TownsWeb Archiving - Annual payment for Book Viewing Software	24/25PO792	235.02	235.02	39.17	195.85
	<b>Total BACS -TownsWeb</b>		<b>620.30</b>	<b>620.30</b>	<b>103.38</b>	<b>516.92</b>
BACS	Withey - Check over chapel mower & flail,pod van,transit,spare van	24/25PO793	393.00	393.00	65.50	327.50
BACS	Biffa - OPO Wheelie Bin Standard general waste 1-31/5/24	24/25PO794	601.75	601.75	100.29	501.46
BACS	Biffa - OPO Wheelie bin recycling dry mixed 2-30/5/24	24/25PO795	305.58	305.58	50.93	254.65
BACS	Biffa - OPO Wheelie bin glass mixed 2-30/5/24	24/25PO796	155.63	155.63	25.94	129.69
BACS	Biffa- PP Wheelie bin General waste/recycling dry mixed 1-31/5/24	24/25PO797	411.18	411.18	68.53	342.65
BACS	Biffa-PP Wheelie bin standard glass mixed 2-30/5/24	24/25PO798	145.99	145.99	24.33	121.66
BACS	Biffa - OPO Wheelie bin paper confidential 17/5/24	24/25PO799	20.70	20.70	3.45	17.25
	<b>Total BACS -Biffa</b>		<b>1,640.83</b>	<b>1,640.83</b>	<b>273.47</b>	<b>1,367.36</b>
BACS	Sam Bradbury - Family Art Workshop 28/5/24	24/25PO800	150.00	150.00	-	150.00
BACS	Mark Claxton - Sound engineer Jersey Beats & Hieroglyphics PP	24/25PO801	360.00	360.00	-	360.00
BACS	D Curtis-Adkins - Mini Weaving w'shop & x3 Blue yarn AG	24/25PO802	156.00	156.00	-	156.00
BACS	Carey Davies - Tech Support 1-31/5/24 PP	24/25PO803	1,968.00	1,968.00	-	1,968.00
BACS	FFC - Everyday Teabags PP	24/25PO804	19.25	19.25	-	19.25
BACS	JGas - Co2 & Mixed gas refill cylinders PP	24/25PO805	165.00	165.00	-	165.00
BACS	Malcolm Joseph - Box office duties 31/5/24 x3hrs PP	24/25PO806	37.00	37.00	-	37.00
BACS	Nisbets - Brandy Glass x6, HiBall x4 boxes of 12 PP	24/25PO807	103.40	103.40	17.23	86.17
BACS	Nisbets - Cocktail Champagne coupe x6 boxes of 6 PP	24/25PO808	93.88	93.88	15.64	78.24
BACS	Nisbets - Tulip box of 28 PP	24/25PO809	72.34	72.34	12.05	60.29
	<b>Total BACS -Nisbets</b>		<b>269.62</b>	<b>269.62</b>	<b>44.92</b>	<b>224.70</b>
BACS	Park Promotions - 14/5/24 Performance by Steeleye Span PP	24/25PO810	9,121.50	9,121.50	1,520.25	7,601.25
BACS	Passmore - Public Toilets cleaning May '24	24/25PO811	4,473.23	4,473.23	745.54	3,727.69
BACS	Passmore - OPO/MB/Atherton cleaning May '24	24/25PO812	5,401.89	5,401.89	900.31	4,501.58
BACS	Passmore - Pavilion Cleaning May '24	24/25PO813	4,062.88	4,062.88	677.15	3,385.73
	<b>Total BACS -Passmore</b>		<b>13,938.00</b>	<b>13,938.00</b>	<b>2,323.00</b>	<b>11,615.01</b>
BACS	PSTax - VAT Elections Pop Up Training 1/5/24	24/25PO814	178.20	178.20	29.70	148.50
BACS	PSTax - Disabled Facilities grants Pop Up Training RT 7/5/24	24/25PO815	178.20	178.20	29.70	148.50
	<b>Total BACS -PSTax</b>		<b>356.40</b>	<b>356.40</b>	<b>59.40</b>	<b>297.00</b>
BACS	Pith - Shop stock for AG Notebooks	24/25PO816	176.40	176.40	29.40	147.00
BACS	The Printing Chambers - A2 Stree Eats Cocktail Poster PP	24/25PO817	7.00	7.00	-	7.00
BACS	The Roasting Room - House Coffee, Chocolarler Hot Choc PP	24/25PO818	383.00	383.00	-	383.00
BACS	SWW - 14/3-22/5/24 Castle Beach Toilets	24/25PO819	480.90	480.90	-	480.90
BACS	Stones Bakery - x8 Large Sourdough, x40 rolls PP	24/25PO820	49.98	49.98	-	49.98
BACS	Stones Bakery - x35 Scones PP	24/25PO821	34.21	34.21	-	34.21
	<b>Total BACS -Stones</b>		<b>84.19</b>	<b>84.19</b>	<b>-</b>	<b>84.19</b>
BACS	Withey - 23/5 Service Water Bowser & Pump - Asses 16	24/25PO822	220.98	220.98	36.83	184.15
BACS	Withey - 29/5 Straighten & repair anti seal wheel on mower Asset 28	24/25PO823	90.00	90.00	15.00	75.00
BACS	Withey - 28/5 Call out Cemetery replace burst hydraulic hose	24/25PO824	153.40	153.40	25.57	127.83
	<b>Total BACS -Withey</b>		<b>464.38</b>	<b>464.38</b>	<b>77.40</b>	<b>386.98</b>
DDR	BritGas - 25/4-24/5/24 KP Stage Electric	24/25PO825	24.32	24.32	1.15	23.17
CN	BritGas - 1-31/3/24 PP cancels inv 998546521	24/25PO826	- 3,839.35	- 3,839.35	- 639.89	- 3,199.46
CN	BritGas - 1-30/4/24 PP Cancels inv 832096729	24/25PO827	- 3,103.00	- 3,103.00	- 517.16	- 2,585.84
DDR	BritGas - revised bill 1-31/3/24 PP	24/25PO828	3,596.12	3,596.12	599.35	2,996.77
DDR	BritGas - revised bill 1-30/4/24 PP	24/25PO829	3,114.87	3,114.87	519.14	2,595.73
DDR	BritGas - 24/4-23/5/24 Non Conform Cemetery Electric	24/25PO830	135.82	135.82	6.46	129.36
DDR	BritGas - 26/4-25/5/24 Coff chapel Electric	24/25PO831	19.48	19.48	0.92	18.56
DDR	BritGas - 25/4-24/5/24 KP workshop electric	24/25PO832	35.02	35.02	1.66	33.36
DDR	BritGas - 1-31/5/24 Maenporth Electric	24/25PO833	30.97	30.97	1.47	29.50
DDR	B&Q - Dewalt snipspack, padlock,bonding plaster,galv coils CSCP	24/25PO834	80.83	80.83	13.47	67.36
DDR	Sage - 1-31/5/24Payroll/support 1-30/6 Online support	24/25PO835	651.00	651.00	108.50	542.50
			<b>60,534.09</b>	<b>60,534.09</b>	<b>7,874.82</b>	<b>52,659.27</b>

**FALMOUTH TOWN COUNCIL**

Month Jun-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CC Amazon - Portable PA System - For Civic event	24/25PO836	359.00	359.00	59.83	299.17
DDR St Austell Brewery - Proper Job, Korev,Rattler,Tribute,guinness PP	24/25PO837	4,903.22	4,903.22	817.26	4,085.96
DDR St Austell - San Elian Rose PP	24/25PO838	87.41	87.41	14.57	72.84
BACS Expenses - Sarah Scott - Conference Travel Train 14.05.24	24/25PO839	12.10	12.10	-	12.10
BACS Expenses - Sarah Scott - Conference Travel Train 13.05.24	24/25PO840	34.00	34.00	-	34.00
BACS Expenses - Sarah Scott - conference meal 13/5/24	24/25PO841	40.50	40.50	-	40.50
<b>Total BACS -Sarah Scott</b>		<b>86.60</b>	<b>86.60</b>	<b>-</b>	<b>86.60</b>
BACS Expenses - Josh Hendy - Stock-Kahlua,martini,campari	24/25PO842	43.00	43.00	-	43.00
BACS Verdant - x9 cases of Lightbulb Extra Pale Ale PP	24/25PO843	572.40	572.40	95.40	477.00
BACS WildBrown - Marketing support May '24 x35.5hrs PP	24/25PO844	1,065.00	1,065.00	-	1,065.00
BACS Kentrewi Woodwork - Birch Ply Shelving PP	24/25PO845	1,750.00	1,750.00	-	1,750.00
CN WCFruits - returned Coffee Beans AG	24/25PO846	90.00	90.00	-	90.00
DDR WCFruits - Teabags, coffee, Barista oat milk AG	24/25PO847	298.80	298.80	-	298.80
BACS BHGS - Farmyard Manure KP	24/25PO848	241.92	241.92	40.32	201.60
BACS Castle Water-1-31/5/24 External use meter PP	24/25PO849	3.09	3.09	0.52	2.58
BACS Clear Flow - Call out charge - Library 23/10/23	24/25PO850	48.00	48.00	8.00	40.00
BACS Clear Flow - Jetted Grove Place boundary 27/12/23	24/25PO851	108.00	108.00	18.00	90.00
BACS Clear Flow - Cemetery waste disposal 21/2/24	24/25PO852	843.60	843.60	140.60	703.00
BACS Clear Flow - POW Toilets-Rodded/cleared blockage 23/1/24	24/25PO853	108.00	108.00	18.00	90.00
BACS Clear Flow-30/4&2/5/24 PP Cleaning	24/25PO854	504.00	504.00	84.00	420.00
<b>Total BACS -Clear Flow</b>		<b>1,611.60</b>	<b>1,611.60</b>	<b>268.60</b>	<b>1,343.00</b>
BACS Datasharp - Monthly copying charges AG/PP/OPO black/multi	24/25PO855	167.08	167.08	27.85	139.23
BACS House of Marbles - Shop Stock AG	24/25PO856	205.81	205.81	22.72	183.09
BACS Pizza Jockeys - x23 Pizza's AG	24/25PO857	267.00	267.00	44.50	222.50
BACS Rabart - Oil, Paint brush,plastic scuttle PP	24/25PO858	99.65	99.65	16.61	83.04
BACS Rabart - Peel Stop Maenporth toilets	24/25PO859	23.40	23.40	3.90	19.50
<b>Total BACS -Rabart</b>		<b>123.05</b>	<b>123.05</b>	<b>20.51</b>	<b>102.54</b>
BACS Smith & Reed - w/c 27/5/24 NM Wbber Finance Temp	24/25PO860	176.14	176.14	29.36	146.78
BACS SWW - 2/5-3/6/24 Library/AG	24/25PO861	115.58	115.58	-	115.58
DDR BritGas - 1-31/5/24 OPO Elec	24/25PO862	2,359.65	2,359.65	393.27	1,966.38
DDR BritGas- 2/5-5/6/24 Grove Place Elec	24/25PO863	663.09	663.09	110.51	552.58
DDR BritGas - 2/5-1/6/24 Library Elec	24/25PO864	941.02	941.02	156.83	784.19
DDR BritGas - 1/5-1/6/24 POW Elec	24/25PO865	129.76	129.76	6.17	123.59
DDR BritGas - 2/5-1/6/24 Swanpool Elec	24/25PO866	66.19	66.19	3.15	63.04
DDR BritGas - 2/5-1/6/24 KP Elec	24/25PO867	272.13	272.13	12.95	259.18
DDR BritGas-1-31/5/24 CSCP Elec	24/25PO868	813.87	813.87	135.64	678.23
CN Castle Water 1/6/23-31/5/24 PP adjustment inv	24/25PO869	86.32	86.32	6.06	80.26
DDR Castle Water - 1-31/5/24 PP Water	24/25PO870	20.54	20.54	1.48	19.06
DDR G4S 1-31/5/24 x5 Cash collections	24/25PO871	192.54	192.54	32.09	160.45
Contra Freddie Houghton (Truro College) - Limitless Production End of Year Project	24/25PO872	663.00	663.00	-	663.00
BACS Falmouth Twinning Association - Grant 24/25	24/25PO873	1,500.00	1,500.00	-	1,500.00
BACS Cllr Dean Evans - NALC Training	24/25PO874	39.22	39.22	6.54	32.68
BACS Bill Bishop - Civic - D-Day 80 Service	24/25PO875	20.00	20.00	-	20.00
BACS ADT - MB - Maintenance and Monitoring of alarm 11.06.24-10.06.25	24/25PO876	625.31	625.31	104.22	521.09
BACS Ann's Pasties - PP - 220 large sausage rolls & 1250 cocktail pasties	24/25PO877	1,940.00	1,940.00	-	1,940.00
BACS Ann's Pasties - PP - 60 large sausage rolls & 50 small pasties	24/25PO878	225.00	225.00	-	225.00
BACS Ann's Pasties - PP - 40 large sausage rolls & 90 Cocktail pasties	24/25PO879	188.00	188.00	-	188.00
BACS Ann's Pasties - PP - 60 large sausage rolls & 50 small pasties	24/25PO880	225.00	225.00	-	225.00
<b>Total BACS -Ann's Pasties</b>		<b>2,578.00</b>	<b>2,578.00</b>	<b>-</b>	<b>2,578.00</b>
BACS Artstat - AG - Shop stock	24/25PO881	122.78	122.78	20.46	102.32
BACS BG Electrical -PP-Access & fault find entrance foyer WC light not working	24/25PO882	171.60	171.60	28.60	143.00
BACS BG Electrical -PP-Fit & connect wall spotlights at H/L behind bar	24/25PO883	895.20	895.20	149.20	746.00
<b>Total BACS -BG Electrical</b>		<b>1,066.80</b>	<b>1,066.80</b>	<b>177.80</b>	<b>889.00</b>
BACS Coast 2 Coast - PP - Event Security The Jersey Beats 31.05.2024	24/25PO884	105.00	105.00	17.50	87.50
BACS Coast 2 Coast - PP - Event Security Street Eats 30.05.2024	24/25PO885	94.50	94.50	15.75	78.75
BACS Coast 2 Coast - PP - Event Security Hieroglyphics 02.06.2024	24/25PO886	483.30	483.30	80.55	402.75
<b>Total BACS -Coast 2 Coast</b>		<b>682.80</b>	<b>682.80</b>	<b>113.80</b>	<b>569.00</b>
BACS Coast Medic - Civic - D-Day Ambulance boat, boat helm & paramedic	24/25PO887	540.00	540.00	90.00	450.00
BACS Dell Technologies - 5 x Latitude 5440 BTX Base	24/25PO888	3,837.06	3,837.06	639.51	3,197.55
BACS Duchy Defibrillators - Defib Heartsine 500p & G3 battery	24/25PO889	1,569.00	1,569.00	261.50	1,307.50
BACS Essential - PP - Chips, squash, cordial, teabags	24/25PO890	463.10	463.10	49.30	413.80
BACS Exeter Phoenix - AG - Hire of 3 x exhibiton monitors	24/25PO891	150.00	150.00	-	150.00
BACS Falmouth Haven - D-Day - Fuel for RCYC Rib 3	24/25PO892	28.17	28.17	4.70	23.48
BACS FFC - PP - Mixed Salad	24/25PO893	21.00	21.00	-	21.00
BACS Freq Audio - D-Day - Supply & set up of wireless speaker 06.06.24	24/25PO894	240.00	240.00	40.00	200.00
BACS Greenham - Grounds - Endurance T-Shirts, crew sweatshirts & FTC Logo	24/25PO895	39.48	39.48	6.58	32.90
BACS Greenham - Grounds - Endurance T-Shirts, crew sweatshirts & FTC Logo	24/25PO896	62.52	62.52	10.42	52.10
BACS Greenham - Toilets - Toilet cleaner	24/25PO897	7.30	7.30	1.22	6.08
BACS Greenham - Toilets - Foam hand soap, toilet cleaner, disinfectant & toilet ro	24/25PO898	672.06	672.06	112.01	560.05
<b>Total BACS -Greenham</b>		<b>781.36</b>	<b>781.36</b>	<b>130.23</b>	<b>651.13</b>
BACS Hieroglyphics - PP - Artist Balance 02.06.2024	24/25PO899	2,946.03	2,946.03	-	2,946.03
BACS House of Marbles - Shop Stock AG	24/25PO900	119.04	119.04	19.84	99.20
BACS Infinitus - Atherton - Guard for Polling Station 02.05.24 & Wedidng 04.05.24	24/25PO901	352.44	352.44	58.74	293.70
BACS Infinitus - CCTV Operator Falmouth & Helston. Equipment supply - Kickfast s	24/25PO902	3,709.06	3,709.06	618.18	3,090.88
BACS Infinitus - Street Ranges May 2024	24/25PO903	3,182.64	3,182.64	530.44	2,652.20
BACS Infinitus - PP - Key Holding monthly	24/25PO904	33.00	33.00	5.50	27.50
BACS Infinitus - MB & OPO - Key Holding monthly	24/25PO905	66.00	66.00	11.00	55.00
<b>Total BACS -Greenham</b>		<b>7,343.14</b>	<b>7,343.14</b>	<b>1,223.86</b>	<b>6,119.28</b>
		<b>95,885.93</b>	<b>95,885.93</b>	<b>11,820.17</b>	<b>84,065.76</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Jewson - Dracena - JCB Dumper High Tip & delivery	24/25PO906	123.64	123.64	20.61	103.03
BACS	Jewson - Dracena - JCB Min Excavator & buckets hire	24/25PO907	115.74	115.74	19.29	96.45
	<b>Total BACS -Jewson</b>		<b>239.38</b>	<b>239.38</b>	<b>39.90</b>	<b>199.48</b>
BACS	Martyn's Maintenance - Seafront, Toilets, PP, MB & Cemetery Lodge - Prep	24/25PO908	4,096.00	4,096.00	-	4,096.00
BACS	Nisbets - PP - Tulip 280ml 10oz CE	24/25PO909	45.34	45.34	7.55	37.79
BACS	Office Smart - AG & Library - Pens, Paperclips, Staples, 2024 Diary, Sellotape	24/25PO910	69.38	69.38	11.56	57.82
BACS	PEL - AG - Tying tape, Nitrile Gloves, Brass Paperclips. Bush natural hair & de	24/25PO911	207.00	207.00	34.50	172.50
BACS	Rachel Best Vocalist - D-Day - Performance at beacon lighting	24/25PO912	150.00	150.00	-	150.00
BACS	Reach Access - CCTV - Picker hire & supply and fit CAT 5 cable	24/25PO913	646.80	646.80	107.80	539.00
BACS	Reach Access - Civic - Picker hire, supply, out & take down of union flags for	24/25PO914	564.00	564.00	94.00	470.00
BACS	Reach Access - Civic - PA Services & operator for D-Day	24/25PO915	180.00	180.00	30.00	150.00
	<b>Total BACS -Reach Access</b>		<b>1,390.80</b>	<b>1,390.80</b>	<b>231.80</b>	<b>1,159.00</b>
BACS	Re-Uz UK - PP - 600 Generic 1 pint cups, 1000 Generic 1/2 Pint cups & delive	24/25PO916	780.00	780.00	130.00	650.00
BACS	RTP - MB - Part agreed fee for RIBA Stages 2 & 3, Tmleage & parking	24/25PO917	13,278.83	13,278.83	2,213.14	11,065.69
BACS	Space Engineering - PP - Investigate Gas slam shut valve not resetting	24/25PO918	57.60	57.60	9.60	48.00
BACS	Stones Bakery - PP - 40 Rolls & 5 Large Sourdough	24/25PO919	38.89	38.89	-	38.89
BACS	Swift - PP - Rubber gloves, glass cloth, Conc Wash up, scourers, Clingfilm	24/25PO920	237.02	237.02	39.50	197.52
BACS	Swift - PP - 2 ply Napkins	24/25PO921	88.78	88.78	14.80	73.98
	<b>Total BACS -Swift</b>		<b>325.80</b>	<b>325.80</b>	<b>54.30</b>	<b>271.50</b>
BACS	Travis Perkins - Toilets - Geocel Painters Mate White 310ml	24/25PO922	9.48	9.48	1.58	7.90
BACS	Travis Perkins - Toilets -Black Mamba Nitrile Gloves	24/25PO923	24.35	24.35	4.06	20.29
BACS	Travis Perkins - PP - Evo-stick all weather adhesive & sealant, Soudal mult p	24/25PO924	55.23	55.23	9.21	46.03
BACS	Travis Perkin - Chruch Street - Plywood cut panel, paint kettle, paint brush	24/25PO925	16.80	16.80	2.80	14.00
	<b>Total BACS -Travis Perkins</b>		<b>105.86</b>	<b>105.86</b>	<b>17.64</b>	<b>88.22</b>
BACS	Trevarthen - PP - Cooked turkey scliéd & honey roast ham sliced	24/25PO926	24.39	24.39	-	24.39
BACS	Trevarthen - PP - Parma Ham, Cooked honey roast ham sliced & turkey slice	24/25PO927	96.54	96.54	-	96.54
BACS	Trevathen - PP - Cooked ham sliced	24/25PO928	20.23	20.23	-	20.23
	<b>Total BACS -Trevarthen</b>		<b>141.16</b>	<b>141.16</b>	<b>-</b>	<b>141.16</b>
BACS	Truro Tractors - Cemetery - Helmet advance vent	24/25PO929	69.55	69.55	-	69.55
BACS	Tyresfinders - Grouds - WK17 AUA - Tyres 18/950R8 Deli	24/25PO930	119.88	119.88	19.98	99.90
BACS	Withey - CN17 CVF - Diagnose engine warning light/limp mode fault, DPF fu	24/25PO931	625.18	625.18	104.20	520.98
CC	First Intuuton - OPO - C Gough - AAT Level 3 Bookkeeping	24/25PO932	750.00	750.00	125.00	625.00
DD	W C Fruit - PP - Milk Skimmed & Full	24/25PO933	11.64	11.64	-	11.64
DD	W C Fruit - PP - Cucumber Mint & Eggs	24/25PO934	96.75	96.75	-	96.75
DD	W C Fruit - PP - Milk Skimmed & Full	24/25PO935	13.07	13.07	-	13.07
DD	W C Fruit - PP - Parsley Onion & Pasta	24/25PO936	61.32	61.32	-	61.32
DD	W C Fruit - PP - Les Pommes Frites	24/25PO937	21.42	21.42	-	21.42
DD	W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO938	20.67	20.67	-	20.67
DD	W C Fruit - PP - Coriander Parsley & Tomato	24/25PO939	119.57	119.57	-	119.57
DD	W C Fruit - PP - Sugar Sticks Hot Chocolate Mustard	24/25PO940	77.95	77.95	-	77.95
DD	W C Fruit - PP - Sweet Potatoes Coriander Mint	24/25PO941	83.77	83.77	-	83.77
DD	W C Fruit - PP - Eggs Flour Baking Powder	24/25PO942	153.71	153.71	-	153.71
DD	W C Fruit - PP - Tomato Bakers Cabbage	24/25PO943	209.76	209.76	-	209.76
DD	W C Fruit - PP - Les Pommes Frites	24/25PO944	42.85	42.85	-	42.85
DD	W C Fruit - PP - Cornish Blue Cheese Almonds Yeast Fresh	24/25PO945	382.77	382.77	-	382.77
DD	W C Fruit - PP - Soy Beans Glueten Free Loaf Traybake	24/25PO946	238.44	238.44	-	238.44
DD	W C Fruit - PP - Milk Full & Crisps	24/25PO947	15.79	15.79	-	15.79
DD	W C Fruit - PP - Eggs & Icing Sugar	24/25PO948	14.92	14.92	-	14.92
DD	W C Fruit - PP - Carrot Tomato Pomegranate	24/25PO949	193.51	193.51	-	193.51
DD	St A Brew - PP - P Gricio Prosecco Spumante	24/25PO950	2,701.41	2,701.41	450.28	2,251.13
DD	St A Brew - PP - Spring Water San Elian Rose	24/25PO951	196.32	196.32	32.72	163.60
DD	St A Brew - PP - Proper Job Arctic Sky Korev	24/25PO952	4,903.22	4,903.22	817.26	4,085.96
DD	St A Brew - PP - Elian Rose	24/25PO953	87.41	87.41	14.57	72.84
DD	B&Q - Parks - Pine Strip Wood Hardwood Batteries	24/25PO954	58.61	58.61	9.79	48.82
DD	Deputy - PP - Monthly Charge - SMS Charge	24/25PO955	232.68	232.68	38.78	193.90
DD	<del>B&amp;Q - PP - Black Trousers Brush Set Safety Boot</del>	<del>24/25PO956</del>	<del>Duplicate</del>	<del>Duplicate</del>	<del>-</del>	<del>Duplicate</del>
DD	<del>B&amp;Q - PP - Safety Boot - Dewalt Tradesman</del>	<del>24/25PO957</del>	<del>Duplicate</del>	<del>Duplicate</del>	<del>-</del>	<del>Duplicate</del>
DD	B&Q - Parks - White Satin Paint	24/25PO958	43.20	43.20	7.20	36.00
DD	Solopress - Town Management- Sea Shanty - A5 Stapled Brochures	24/25PO959	181.69	181.69	30.28	151.41
CC	Amazon - PP - 4 Socket Cable Reel	24/25PO960	45.99	45.99	7.67	38.32
CC	Amazon - PP - Glass Bud Vase	24/25PO961	59.96	59.96	10.00	49.96
CC	Amazon - PP - Stainless Steel Dog Bowls	24/25PO962	25.98	25.98	4.34	21.64
CC	Amazon - PP - Solid Wood Worktop Oil	24/25PO963	50.00	50.00	8.34	41.66
CC	Amazon - PP - Workplave Fire Evacuation Kit	24/25PO964	22.90	22.90	3.82	19.08
CC	Amazon - PP - Fire Warden Red High Vis Safety Vest	24/25PO965	55.65	55.65	9.31	46.34
CC	Amazon - PP - Sports Whistle Lanyard	24/25PO966	7.99	7.99	1.33	6.66
CC	Amazon - PP - Safety Log Book A4	24/25PO967	3.95	3.95	0.66	3.29
CC	Amazon - PP - Plant Support for Plant Climbing	24/25PO968	11.99	11.99	2.00	9.99
CC	Amazon - PP - Bypass Secateurs	24/25PO969	12.95	12.95	2.16	10.79
CC	Amazon - PP - Chalkboards	24/25PO970	24.53	24.53	4.09	20.44
CC	Amazon - PP - Signing in and out book	24/25PO971	5.99	5.99	1.00	4.99
CC	Amazon - PP - Silver Poster Picture Holder	24/25PO972	24.00	24.00	4.00	20.00
CC	Amazon - PP - Iphone 15 Charger	24/25PO973	19.98	19.98	-	19.98
CC	Amazon - PP - Outdoor Flash Light - Soft Pack Doc Holder	24/25PO974	18.74	18.74	3.13	15.61
CC	Amazon - PP - AAA Bateriaes	24/25PO975	7.21	7.21	1.20	6.01
CC	Amazon - PP - Label Tape Yellow	24/25PO976	13.25	13.25	2.21	11.04
			<b>129,161.81</b>	<b>129,161.81</b>	<b>16,320.74</b>	<b>112,841.06</b>

**FALMOUTH TOWN COUNCIL**

Month Jun-24  
Meeting Date 08/07/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CC Amazon - PP - Label Tape Yellow	24/25PO977	13.25	13.25	2.21	11.04
CC Amazon - PP - Mouse Pad	24/25PO978	3.88	3.88	0.65	3.23
CC Amazon - PP - Matt White Sticky Labels	24/25PO979	3.99	3.99	0.67	3.33
CC Amazon - PP - Mechanical Pencil Set	24/25PO980	6.39	6.39	1.07	5.33
CC Amazon - PP - Scotch Masking Tape	24/25PO981	8.99	8.99	1.50	7.49
CC Thomas Ridley - PP - Gluten Free Tartlets	24/25PO982	80.29	80.29	1.20	79.09
CC Start Traffic Ltd - Headland & Cemetry - Roll Up Signs	24/25PO983	629.26	629.26	104.88	524.38
CC I D Card Centre - Corp - Full Color Print Ribbon	24/25PO984	57.36	57.36	9.56	47.80
CC In Focus ID - Corp - Full Colour Ribbon	24/25PO985	72.24	72.24	12.04	60.20
CC B&Q - PP - Slim Bin Lid	24/25PO986	101.94	101.94	-	101.94
DD Allstar - Grounds & Facilities - Diesel & Unleaded fuel	24/25PO987	596.66	596.66	99.45	497.21
CN W C Fruit - PP - Pomace Blend Oil	24/25PO988	-	83.60	-	83.60
CN Kernow Training Ltd - Grounds - Chainsaw Refresher Training	24/25PO989	-	225.00	-	225.00
BACS Kernow Training Ltd - Grounds - Safe Use of Powered Pole Runner	24/25PO990	225.00	225.00	-	225.00
<b>Total BACS - Kernow Training</b>		-	-	-	-
BACS Cornwall Council - Headland - CEO Provision for SLA Patrols	24/25PO991	189.39	189.39	-	189.39
BACS Cornwall Ferries - PP - Fal River Membership 2024	24/25PO992	1,308.00	1,308.00	218.00	1,090.00
BACS Cornwall Staff Agency - PP - Chef de Partie x2	24/25PO993	450.77	450.77	75.13	375.64
BACS Eve Bourrat - AG - Family Workshop	24/25PO994	150.00	150.00	-	150.00
BACS Eve Bourrat - AG - Art Works for Wellbeing	24/25PO995	703.00	703.00	-	703.00
<b>Total BACS -Eva Bourrat</b>		<b>853.00</b>	<b>853.00</b>	-	<b>853.00</b>
BACS Greenham Safety - Toilets - Hand Soap / Toilet Roll	24/25PO996	411.84	411.84	68.64	343.20
BACS Intent Solutions - Moor - Set UP & Take Down Market - March 24	24/25PO997	350.00	350.00	-	350.00
BACS Rhiannon - AG - Leading Baby Jam, Baby Paint & Rhyme Time Sessions	24/25PO998	725.00	725.00	-	725.00
BACS Nisbets - PP - Ice Scoop - Non Slip Tray Bake -	24/25PO999	293.30	293.30	48.88	244.42
BACS Objective Tree Consultancy - ReSource Project - KP - Arboricultural Cons Ser	24/25PO1000	395.00	395.00	-	395.00
BACS Penryn Plastics - Seafront Shelter - 3mm Acrylic Sheet	24/25PO1001	6.56	6.56	1.09	5.47
BACS Pips Pasties - PP - Pasties	24/25PO1002	735.00	735.00	-	735.00
BACS Space Engineering - PP - Boiler Fault	24/25PO1003	324.00	324.00	54.00	270.00
BACS Swift Janitorial - PP - Food Cartons	24/25PO1004	160.78	160.78	26.80	133.98
CC Microsoft - Corp - Azure Standard - 01/05/24 - 31/05/24	24/25PO1005	609.90	609.90	101.65	508.25
CC Acas - Corp - Mock Employment Tribunal via Zoom	24/25PO1006	125.00	125.00	-	125.00
BACS Bookspeed - AG - Shopstock	24/25PO1007	422.39	422.39	23.51	398.88
BACS Eve Bourrat - AG - St Francis School Book Making Workshop	24/25PO1008	75.00	75.00	-	75.00
BACS Sam Bradbury Art -AG- Watercolour Seascapes Marlborough Sch	24/25PO1009	75.00	75.00	-	75.00
BACS Sam Bradbury Art - AG - Big Green Week 08/06/24	24/25PO1010	150.00	150.00	-	150.00
<b>Total BACS -Sam Bradbury</b>		<b>225.00</b>	<b>225.00</b>	-	<b>225.00</b>
BACS Cornwall Council - Corp - DBS Checks - C Gough & J Moss	24/25PO1011	72.00	72.00	6.00	66.00
BACS Statement Heritage - Buildings - Heritage Impact Assessment	24/25PO1012	1,450.00	1,450.00	-	1,450.00
BACS Castle Water - 1/1/24-31/5/24 External use meter PP	24/25PO1013	71.79	71.79	11.96	59.83
BACS Castle Water - 1/1-31/5/24 Adjusted bill External Meter PP	24/25PO1014	2.54	2.54	0.42	2.12
<b>Total BACS -Castle Water</b>		<b>74.33</b>	<b>74.33</b>	<b>12.38</b>	<b>61.95</b>
BACS Nisbets - Polycarb Jug, teaspoons, tap brush, triple glass brush PP-	24/25PO1015	Duplicated	Duplicated	-	Duplicated
BACS Nisbets - Heavy duty chopping rack PP	24/25PO1016	28.06	28.06	4.67	23.39
BACS Nisbets - Table knives, table forks PP	24/25PO1017	426.04	426.04	71.00	355.04
CN Nisbets - Stainless Steel Kettle re inv 28499904 PP-	24/25PO1018	Duplicated	Duplicated	-	Duplicated
BACS Nisbets - Oval coupe plates, teaspoons, rocks juice glass PP	24/25PO1019	141.79	141.79	23.63	118.16
<b>Total BACS -Nisbets</b>		<b>595.89</b>	<b>595.89</b>	<b>99.30</b>	<b>496.59</b>
BACS Sam Pascoe - Install 'Happy Mondays' AG 29-30/4/24 & 1-2/5/24	24/25PO1020	813.66	813.66	-	813.66
BACS Printing Chamber - Marketing posters for Sea Shanty PP	24/25PO1021	196.00	196.00	-	196.00
BACS Publicity SW - Distribution of leaflets Jan-June AG	24/25PO1022	720.00	720.00	120.00	600.00
BACS Roskillys - Assorted Ice Cream & lollys PP	24/25PO1023	437.14	437.14	72.85	364.29
BACS SWW - 27/3-10/6/24 Gylly Beach Toilets	24/25PO1024	1,502.74	1,502.74	-	1,502.74
BACS Water-Plus 14/5-11/6/24 Mortuary	24/25PO1025	12.79	12.79	2.13	10.66
BACS Withey - 12/6 Asset 28-flat tyre on Cemetery Kubota mower	24/25PO1026	126.00	126.00	21.00	105.00
CN Castle Water - 1/6-23-31/5/24 Adj inv PP	24/25PO1027	86.32	86.32	6.06	80.26
BACS BHGS - PP - Galvanised ground pegs	24/25PO1028	43.30	43.30	7.22	36.08
BACS Cartridge Save - PP - Sharp photocopier toner packs	24/25PO1029	489.74	489.74	81.62	408.12
BACS Clear flow - KP - Gully sucking of drains	24/25PO1030	416.30	416.30	69.38	346.92
BACS Clear flow - KP - Gully sucking of drains	24/25PO1031	186.36	186.36	31.06	155.30
<b>Total BACS - Clear flow</b>		<b>602.66</b>	<b>602.66</b>	<b>100.44</b>	<b>502.22</b>
BACS Cormac - PP - Tree work in car park	24/25PO1032	1,179.60	1,179.60	196.60	983.00
BACS Cornwall Climate Care - AG - Food for Thought Licensing & Team meber for	24/25PO1033	100.00	100.00	-	100.00
BACS Crywank - PP - Local news legend guard petal live	24/25PO1034	777.00	777.00	-	777.00
BACS D Curtis-Adkins - AG - Year 6 insect collage Workshop	24/25PO1035	75.00	75.00	-	75.00
BACS Devon & Cornwall 4x4 - D-Day Response mileage	24/25PO1036	230.00	230.00	-	230.00
BACS Freq Audio - PP - Hire of Radio Mic's 01.06.2024	24/25PO1037	72.00	72.00	12.00	60.00
BACS Greenham - Toilets - Dispenser for toilet tissues	24/25PO1038	293.40	293.40	48.90	244.50
BACS Greenham - Toilets - Floor cleaninggel & toilet rolls	24/25PO1039	927.68	927.68	154.61	773.07
BACS Greenham - Toilets - Mophead	24/25PO1040	35.40	35.40	5.90	29.50
<b>Total BACS - Greenham</b>		<b>1,256.48</b>	<b>1,256.48</b>	<b>209.41</b>	<b>1,047.07</b>
BACS ICCM - Cemetry - M Brotherton membership 2024/25	24/25PO1041	95.00	95.00	-	95.00
BACS Jewson - Dracena - Collection charge for digger	24/25PO1042	9.00	9.00	1.50	7.50
BACS Moor New -FTC - Pakeket papers 24.02.24-08.06.24	24/25PO1043	39.40	39.40	-	39.40
BACS NB Wellbeing Coaching - Life Coaching x 2 sessions	24/25PO1044	100.00	100.00	-	100.00
BACS Rabart - PP - 4 inch brush & Zinsser Allcoat Exterior	24/25PO1045	52.78	52.78	8.80	43.98
<b>Total</b>		<b>149,348.58</b>	<b>149,348.58</b>	<b>18,116.85</b>	<b>131,231.72</b>

**FALMOUTH TOWN COUNCIL**

Month Jun-24  
Meeting Date 08-Jul-24

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Sharp's Brewery - PP - Offshore 30L Keg	24/25PO1046	898.75	898.75	149.79	748.96
BACS	Stones Bakery - PP - 720 Mini pastries, 60 rolls & 25 large sourdough	24/25PO1047	826.84	826.84	-	826.84
BACS	Swift - PP - Recycled Napkins	24/25PO1048	115.18	115.18	19.20	95.98
BACS	Swift - PP - Wooden knives & forks, Kraft bags	24/25PO1049	58.76	58.76	9.79	48.97
BACS	Swift - PP - Paper souffle/sauce pots, Hit cups, wooden stirrers & food carto	24/25PO1050	409.06	409.06	68.18	340.88
	<b>Total BACS-Swift</b>		<b>583.00</b>	<b>583.00</b>	<b>97.17</b>	<b>485.83</b>
BACS	The Roasting Room - PP - Coffee	24/25PO1051	620.00	620.00	-	620.00
BACS	The Roasting Room - PP - Coffee & Hot Chocolate	24/25PO1052	695.00	695.00	-	695.00
	<b>Total BACS-The Roasting Room</b>		<b>1,315.00</b>	<b>1,315.00</b>	-	<b>1,315.00</b>
BACS	Travis Perkins - American Shelter/Facilities - Clear pine PSE & drill bits	24/25PO1053	31.06	31.06	5.18	25.88
BACS	Travis Perkins - KP - Planned Redwood, self-drilling screws, mortice sashlock	24/25PO1054	57.33	57.33	9.56	47.78
BACS	Travis Perkins - Pendennis - Ballast bulk bag & paint brush	24/25PO1055	80.22	80.22	13.37	66.85
	<b>Total BACS-Travis Perkins</b>		<b>168.61</b>	<b>168.61</b>	<b>28.10</b>	<b>140.51</b>
BACS	Trevarthen - PP - Pork rolled shoulder	24/25PO1056	24.99	24.99	-	24.99
BACS	Trevarthen - PP - Diced lamb & cooked sliced ham	24/25PO1057	72.73	72.73	-	72.73
	<b>Total BACS-Trevarthen</b>		<b>97.72</b>	<b>97.72</b>	-	<b>97.72</b>
BACS	Sam Bradbury - Automata Workshop 18/6 Kennal Vale Sch AG	24/25PO1058	75.00	75.00	-	75.00
BACS	Cornovia - Tree work 17/6 Boadwalk maintenance	24/25PO1059	450.00	450.00	75.00	375.00
BACS	CSA - w/c 10/6/24 Chef de Partie D McIntosh, M Upson PP	24/25PO1060	479.39	479.39	79.90	399.49
BACS	Exco - AG/Library/BookKooos lights service FTC Intruder alarm service	24/25PO1061	294.00	294.00	49.00	245.00
BACS	Key Machine - Cylinder keys cut for Grove Place toilets	24/25PO1062	40.00	40.00	6.67	33.33
BACS	National Grid-Replace meter box PP	24/25PO1063	242.42	242.42	40.40	202.02
BACS	Smith & Reed - w/c 10/6 NM Webber-Finance	24/25PO1064	246.58	246.58	41.10	205.48
BACS	SWW - 27/3-10/6 Old lower Cemetery	24/25PO1065	19.55	19.55	-	19.55
BACS	Stones - Cinnamon bun, fancy tea, flat white, fruit tart AG	24/25PO1066	10.96	10.96	1.83	9.13
BACS	Truro Tractors - Alloydeck roller mower PP	24/25PO1067	1,517.00	1,517.00	252.83	1,264.17
CC	Lidl - Grounds - Coffee Barista Semi Skimmed	24/25PO1068	32.08	32.08	1.19	30.89
CC	Microsoft - Corp - 365 Business Basic	24/25PO1069	9.80	9.80	-	9.80
CC	NALC - Corp - NALC Member	24/25PO1070	39.22	39.22	6.54	32.68
CC	Mailchimp - Corp - Standard Plan / Additional Contact Blocks	24/25PO1071	57.18	57.18	-	57.18
CC	Trainline - Gallery - Penmere - Bristol Temple Meads	24/25PO1072	103.65	103.65	-	103.65
CC	American Express - Corp - Balance on Account	24/25PO1073	3.30	3.30	-	3.30
CC	Bank of Ireland - Corp - Fees - 07/05/24 - 04/06/24	24/25PO1074	25.25	25.25	-	25.25
DD	B Gas - Cemetery - Spernen Wyn - 02/05/24 - 01/06/24	24/25PO1075	104.51	104.51	4.97	99.54
DD	B Gas - PP - 01/05/24 - 31/05/24	24/25PO1076	3,484.22	3,484.22	580.70	2,903.52
DD	B Gas - PP - 01/05/24 - 31/05/24	24/25PO1077	1,255.76	1,255.76	209.29	1,046.47
DD	B Gas - Buildings - Gylly Cottage - 02/05/24 - 01/06/24	24/25PO1078	200.92	200.92	9.56	191.36
DD	B Gas - General - Feeder Pillar OS PO - 06/05/24 - 05/06/24	24/25PO1079	19.53	19.53	0.93	18.60
DD	B Gas - General - Feeder Pillar Adj Bench - 07/05/24 - 06/06/24	24/25PO1080	44.43	44.43	2.11	42.32
DD	B Gas - Buildings - Mun Buildings - 20/04/24 - 28/05/24	24/25PO1081	282.45	282.45	13.45	269.00
DD	B Gas - Buildings - Mun Buildings - 20/04/24 - 28/05/24	24/25PO1082	330.98	330.98	55.16	275.82
DD	B Gas - Buildings - Mun Buildings - 08/05/24 - 07/06/24	24/25PO1083	456.72	456.72	76.12	380.60
DD	B Gas - PP - 08/05/24 - 07/06/24	24/25PO1084	21.00	21.00	1.00	20.00
DD	BT - Corp - Fixed Charge	24/25PO1085	726.00	726.00	121.00	605.00
DD	B & Q - Fac - Cable Reel - Flexi Tub Duck - Black Flexi Tub	24/25PO1086	99.00	99.00	16.50	82.50
DD	Clover - DD - Card Transaction Fees	24/25PO1087	677.20	677.20	-	677.20
DD	Paymentsense - Corp - Rental & Fees	24/25PO1088	343.62	343.62	57.27	286.35
DD	Safe HR - Corp - Membership Fees 15/06/24 - 14/07/24	24/25PO1089	309.60	309.60	51.60	258.00
DD	Screwfix - Grounds - Tyrus Shorts	24/25PO1090	22.99	22.99	3.83	19.16
DD	St A Brew - PP - Proper Job	24/25PO1091	498.96	498.96	83.16	415.80
DD	St A Brew - PP - Proper Job Harbour Arctic Korev	24/25PO1092	4,552.75	4,552.75	758.84	3,793.91
DD	W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1093	15.20	15.20	-	15.20
DD	W C Fruit - PP - Cheese Ricotta	24/25PO1094	8.07	8.07	-	8.07
DD	W C Fruit - PP - Eggs Flora Spread Sultans	24/25PO1095	99.28	99.28	-	99.28
DD	W C Fruit - PP - Lemon Crisps	24/25PO1096	44.48	44.48	7.20	37.28
DD	W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1097	20.66	20.66	-	20.66
DD	W C Fruit - PP - Radiccio Potatoes Parsley	24/25PO1098	79.36	79.36	-	79.36
DD	W C Fruit - PP - Les Pommes Frites	24/25PO1099	21.42	21.42	-	21.42
DD	W C Fruit - PP - Lemon Lime Orange	24/25PO1100	41.74	41.74	1.80	39.94
DD	W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1101	20.66	20.66	-	20.66
DD	W C Fruit - PP - Parsley Eggs Cheese	24/25PO1102	151.80	151.80	-	151.80
DD	W C Fruit - PP - Pastry White Bread	24/25PO1103	43.96	43.96	-	43.96
DD	W C Fruit - PP - Milk Skimmed	24/25PO1104	3.33	3.33	-	3.33
DD	W C Fruit - PP - Tomato Chives Potatoes	24/25PO1105	82.63	82.63	-	82.63
DD	W C Fruit - PP - Ketchup Mayo Sugar Sachets	24/25PO1106	105.20	105.20	6.50	98.70
DD	W C Fruit - PP - Butternut Squash Cabbage Red White & Savoy	24/25PO1107	55.58	55.58	-	55.58
DD	W C Fruit - PP - Finbean Onion Cabbage	24/25PO1108	101.20	101.20	-	101.20
DD	W C Fruit - PP - Les Pommes Frites	24/25PO1109	21.42	21.42	-	21.42
DD	W C Fruit - PP - Cornish Cream Jam Kit Kat	24/25PO1110	221.52	221.52	27.14	194.38
DD	W C Fruit - PP - Milk Semi & Skimmed	24/25PO1111	5.13	5.13	-	5.13
DD	W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1112	21.26	21.26	-	21.26
DD	W C Fruit - PP - Tomato Rocket Baby Leaves	24/25PO1113	165.67	165.67	-	165.67
DD	W C Fruit - PP - Eggs Flora Sugar Icing	24/25PO1114	123.70	123.70	-	123.70
DD	W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1115	21.26	21.26	-	21.26
DD	W C Fruit - PP - Onion Basil Leaf Parsley	24/25PO1116	384.85	384.85	-	384.85
			<b>172,173.90</b>	<b>172,173.90</b>	<b>21,034.51</b>	<b>19,907.67</b>



**FALMOUTH TOWN COUNCIL**

Month Jun-24  
Meeting Date 08-Jul-24

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD W C Fruit - PP - Rocket Baby Leaves Peashoots	24/25PO1117	238.19	238.19	-	238.19
DD W C Fruit - PP - Soy Beans Loose	24/25PO1118	7.79	7.79	-	7.79
DD W C Fruit - PP - Goat Cheese	24/25PO1119	112.48	112.48	-	112.48
DD W C Fruit - PP - Lemon	24/25PO1120	8.55	8.55	-	8.55
DD W C Fruit - PP - Back Bacon Smoked	24/25PO1121	13.66	13.66	-	13.66
DD W C Fruit - PP - Celeriac Parsley Chives	24/25PO1122	107.25	107.25	-	107.25
DD W C Fruit - PP - Eggs Flour Flora	24/25PO1123	150.67	150.67	-	150.67
DD W C Fruit - PP - Les Pommies Frities	24/25PO1124	21.42	21.42	-	21.42
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1125	21.26	21.26	-	21.26
DD W C Fruit - PP - Banana Apple Satsumas	24/25PO1126	44.23	44.23	-	44.23
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1127	21.26	21.26	-	21.26
DD W C Fruit - PP - Eggs Carrot Pomegranate	24/25PO1128	128.05	128.05	-	128.05
DD W C Fruit - PP - Banana Orange Apple	24/25PO1129	23.18	23.18	-	23.18
DD W C Fruit - PP - Apples Satsumas	24/25PO1130	24.48	24.48	-	24.48
DD W C Fruit - PP - Sugar Milk Coffee Crisps	24/25PO1131	298.69	298.69	-	298.69
DD W C Fruit - PP - Tomato Mayo Vinegar	24/25PO1132	181.32	181.32	-	181.32
DD W C Fruit - PP - Bread - Gluten Free	24/25PO1133	159.90	159.90	-	159.90
DD W C Fruit - PP - Centre Feed Roll Wooden Cutlery	24/25PO1134	63.70	63.70	10.62	53.08
DD W C Fruit - PP - Eggs Parsley Cabbage	24/25PO1135	778.84	778.84	5.80	773.04
DD W C Fruit - PP - Milk Full	24/25PO1136	72.62	72.62	-	72.62
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1137	21.26	21.26	-	21.26
DD W C Fruit - PP - Duchy Fries Cucumber Red Pepper	24/25PO1138	451.77	451.77	-	451.77
DD W C Fruit - PP - Traybake Carrot Lemon & Polenta	24/25PO1139	448.45	448.45	-	448.45
DD W C Fruit - PP - Limes Lemons Cucumber	24/25PO1140	35.49	35.49	-	35.49
DD W C Fruit - PP - Traybake Lemon & Scones	24/25PO1141	291.30	291.30	-	291.30
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1142	21.26	21.26	-	21.26
DD W C Fruit - PP - Duchy Fries Carrots Cabbage	24/25PO1143	178.23	178.23	-	178.23
DD W C Fruit - PP - Cabbage White Red & Limes	24/25PO1144	250.29	250.29	-	250.29
DD W C Fruit - PP - Cream - Bio Degradableable Cups	24/25PO1145	114.51	114.51	14.99	99.52
DD W C Fruit - PP - Les Pommies Frities	24/25PO1146	42.85	42.85	-	42.85
DD W C Fruit - PP - Plain Scones Lemon Traybake	24/25PO1147	226.70	226.70	-	226.70
CN W C Fruit - PP - Milk Full	24/25PO1148	72.62	72.62	-	72.62
CN W C Fruit - PP - Milk Full & Semi	24/25PO1149	15.56	15.56	-	15.56
CN B Gas - Buildings - 20/04/24 - 28/05/24	24/25PO1150	282.45	282.45	13.45	269.00
CC Bristol Airport - Towns - Car Parking - R Wilcox 18/06/24 - 20/06/24	24/25PO1151	106.68	106.68	17.78	88.90
DD B&Q - Fac - Combi Padlock	24/25PO1152	67.50	67.50	11.25	56.25
DD Screwfix - Fac - Cable Ties	24/25PO1153	44.97	44.97	7.49	37.48
CC Amazon Web - Corp - AWS Service Charge	24/25PO1154	30.24	30.24	5.03	25.21
CC BOI - Non sterling transaction fee	24/25PO1155	0.83	0.83	-	0.83
DD Cornwall Council - Council Tax April 2024 - Kimberley Park Lodge	24/25PO1156	770.00	770.00	-	770.00
DD Cornwall Council - Council Tax May 2024 - Kimberley Park Lodge	24/25PO1157	770.00	770.00	-	770.00
BACS Cllr A Rowe - Suit for civic engagements	24/25PO1158	79.00	79.00	-	79.00
BACS C Gough - Expenses - Finance - AAT Student Membership	24/25PO1159	91.00	91.00	-	91.00
BACS G Pollard - Expenses - Ground - Uniform from MacSalvors	24/25PO1160	32.95	32.95	5.49	27.46
BACS K Hall - Expenses - Travel to Truro to attend VCSF re Climate change strategy	24/25PO1161	3.95	3.95	-	3.95
BACS K Hall - Expenses - Return ticket to Truro for meeting with Emergency Planni	24/25PO1162	3.95	3.95	-	3.95
<b>Total BACS -K Hall</b>		<b>7.90</b>	<b>7.90</b>	<b>-</b>	<b>7.90</b>
BACS Three Lanes Transport - AG - Collect monitors from Exeter Phoenix & delive	24/25PO1163	198.00	198.00	33.00	165.00
BACS Anns's - PP - 25 Small pasties & 140 large sausage rolls	24/25PO1164	332.50	332.50	-	332.50
BACS Art Angels Publisging - AG - Shop stock	24/25PO1165	627.98	627.98	104.66	523.32
BACS Bailey's - Cemetery - Hypo-cholride 25 litres	24/25PO1166	29.50	29.50	4.92	24.58
BACS Bartlets - PP - UNI903 Seko Det Pump	24/25PO1167	108.18	108.18	18.03	90.15
BACS BG Electrical - Gyllyngvase Toilets - RefitDisables WC alarm pull cord & test	24/25PO1168	60.00	60.00	10.00	50.00
BACS BG Electrical - MB - Supply, fir & reconfigure wiring emergency ballast unit	24/25PO1169	262.80	262.80	43.80	219.00
<b>Total BACS -BG Electrical</b>		<b>322.80</b>	<b>322.80</b>	<b>53.80</b>	<b>269.00</b>
BACS Brandon Hire - D Day - Toilets at Beacon Park	24/25PO1170	270.00	270.00	45.00	225.00
BACS Brandon Hire - D Day - Toilets at Pendennis Point	24/25PO1171	270.00	270.00	45.00	225.00
<b>Total BACS -Brandon Hire</b>		<b>540.00</b>	<b>540.00</b>	<b>90.00</b>	<b>450.00</b>
BACS Steven Brown - PP - Lighting Services 31.05.24,02.06.20,20.06.24 & 23.06.2	24/25PO1172	640.00	640.00	-	640.00
BACS Coast 2 Coast - PP - Event Security for The Gala Concert 14.06.2024	24/25PO1173	231.00	231.00	38.50	192.50
BACS CC - Maintenance for Open Space CCTV June 2024	24/25PO1174	1,108.22	1,108.22	184.70	923.52
BACS Datasharp - AG, PP & OPO - Photocopying	24/25PO1175	190.15	190.15	31.69	158.46
BACS Denmans - Grounds- Cable ties 100pack	24/25PO1176	16.80	16.80	2.80	14.00
BACS Dymanic Distributions - AG - Shopstock	24/25PO1177	637.18	637.18	106.20	530.98
BACS Essential - PP - Pepermint tea, tentil chips, Cordial, Teabags	24/25PO1178	349.02	349.02	17.82	331.20
BACS FFC - PP - Mixed salad, Dill, Parsley, Beetroot & Fennel	24/25PO1179	39.30	39.30	-	39.30
BACS FFC - PP - Mixed salad, Dill & Parsley	24/25PO1180	50.70	50.70	-	50.70
<b>Total BACS -FFC</b>		<b>90.00</b>	<b>90.00</b>	<b>-</b>	<b>90.00</b>
BACS Greenham - Toilets - Foam hand wash & toilet rolls	24/25PO1181	548.28	548.28	91.38	456.90
<b>Total</b>		<b>184,333.60</b>	<b>184,333.60</b>	<b>21,877.01</b>	<b>31,224.87</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Kentrewi Woodwork - PP - Cabinetry - Oak Top storage cupboard	24/25PO1182	1,200.00	1,200.00	-	1,200.00
BACS Kernow Training - Grounds - P Winterton - NPTC Chainsaw from a MEWEP (	24/25PO1183	250.00	250.00	-	250.00
BACS Malcolm Joseph - PP - Box Office duties 20.06.2024	24/25PO1184	37.00	37.00	-	37.00
BACS New Shoot Picture - AG - Brightsign XC4055 Media Player	24/25PO1185	1,690.80	1,690.80	281.80	1,409.00
BACS Office Smart - AG - Magnetic Dwp Board 1200 x 900mm	24/25PO1186	121.50	121.50	20.25	101.25
BACS Office Smart - OPO - Drawing pins, A4 Jotta pads & Sticky Notes	24/25PO1187	27.54	27.54	4.59	22.95
<b>Total BACS -Office Smart</b>		<b>149.04</b>	<b>149.04</b>	<b>24.84</b>	<b>124.20</b>
BACS Rabart - Cemetery - Paint brush & Zinsser Allcoat Exterior paint	24/25PO1188	54.71	54.71	9.12	45.59
BACS Rabart - Dracaena - Zinssrt Allcoat Exterior paint & black scuttle	24/25PO1189	50.57	50.57	8.43	42.14
<b>Total BACS - Rabart</b>		<b>105.28</b>	<b>105.28</b>	<b>17.55</b>	<b>87.73</b>
BACS RGB - Cemetery - Sanitary silicone Sealant, washing machine satndpipe trap	24/25PO1190	40.30	40.30	6.72	33.58
BACS Roskilly's - PP - Assorted 120ml tubs of ice cream & sortbets, Lickalix	24/25PO1191	283.54	283.54	47.25	236.29
BACS Kirsten Shankes - PP - Baking May 2024	24/25PO1192	689.75	689.75	-	689.75
BACS SLCC - M Williams - Civility and Respect even 22.10.24	24/25PO1193	36.00	36.00	6.00	30.00
BACS SLCC - M Williams - How to Use ChatGPT Event 24.09.24	24/25PO1194	18.00	18.00	3.00	15.00
<b>Total BACS -SLCC</b>		<b>54.00</b>	<b>54.00</b>	<b>9.00</b>	<b>45.00</b>
BACS Stones - PP - 6 Large Sourdough	24/25PO1195	22.18	22.18	-	22.18
BACS Oliver Sutherland - AG - Why did the Scarecrow- Bleep and retile	24/25PO1196	150.00	150.00	-	150.00
BACS Thomas Merritt - PP - May 2024 Programming, production & show repping t	24/25PO1197	2,830.00	2,830.00	-	2,830.00
BACS Tradition Giftware - Cufflinks Boxed	24/25PO1198	303.00	303.00	50.50	252.50
BACS Travis - Library - Gypsum thistle multi-finish	24/25PO1199	10.75	10.75	1.79	8.96
BACS Travis - Moor - Gabebo store - Squire hasp & staple	24/25PO1200	12.16	12.16	2.03	10.13
BACS Travis - MB - Plastering sand trade pack, Blue Circle cement, jet spray nozzle	24/25PO1201	30.13	30.13	5.02	25.11
BACS Travis - Toilets - Gatemate Padbolt & Tower bolt	24/25PO1202	12.03	12.03	2.01	10.03
<b>Total BACS - Travis</b>		<b>65.07</b>	<b>65.07</b>	<b>10.85</b>	<b>54.23</b>
BACS Verdant - PP - Lighbulb extra Pale Ale	24/25PO1203	318.00	318.00	53.00	265.00
BACS Wallgate - Toilets - Wallgate Care service plan for Thrii & ThriiiTap 01.04.24-	24/25PO1204	9,247.68	9,247.68	1,541.28	7,706.40
BACS Withey - Cemetery, Chapel & Grounds Vans check over & consumables	24/25PO1205	246.00	246.00	41.00	205.00
BACS ZLC Energy - Maintenance work on commercial renewable energy system	24/25PO1206	Duplicate	Duplicate	-	Duplicate
BACS Alpine Blast Cleaning - KP - War Memorial cleaning	24/25PO1207	2,580.00	2,580.00	430.00	2,150.00
BACS EDS - KP - ReSource - Drainage Design	24/25PO1208	1,170.00	1,170.00	195.00	975.00
BACS Gardening for Kids - AG - Shopstock	24/25PO1209	101.68	101.68	13.75	87.93
BACS Landscape Supply- Squareline strimmer cord,mesh	24/25PO1210	403.92	403.92	67.32	336.60
BACS Reef-Legionella Risk Management - OPO	24/25PO1211	504.00	504.00	84.00	420.00
BACS SWW - 27/3-10/6/24 Swanpool Toilets water	24/25PO1212	857.24	857.24	-	857.24
BACS SWW-27/03-10/06 Old Lower Cemetery water	24/25PO1213	21.72	21.72	-	21.72
BACS SWW-21/12/23-10/06/24 Old Cemetery Pennance road	24/25PO1214	45.74	45.74	-	45.74
BACS SWW-27/03-11/06/24 New Cemetery	24/25PO1215	35.06	35.06	-	35.06
BACS St Michaels Falmouth - PP - Hieroglyphics Bed & Breakfast	24/25PO1216	140.00	140.00	23.33	116.67
BACS St Michaels Falmouth - PP - Hieroglyphics Bed & Breakfast	24/25PO1217	140.00	140.00	23.33	116.67
<b>Total BACS - St Micheals</b>		<b>280.00</b>	<b>280.00</b>	<b>46.67</b>	<b>233.33</b>
DDR Castle Water - 1/6/23-31/5/24 Adjusted bill PP	24/25PO1218	641.99	641.99	45.03	596.96
BACS Cwll Staff Agency-w/c17/6 S Shaw & F Cudmore Chef de Partie PP	24/25PO1219	579.55	579.55	96.59	482.96
BACS Dell - PowerEdge R360 Server PP	24/25PO1220	4,721.14	4,721.14	786.86	3,934.28
BACS Fernbank - Printing x6 posters Falmouth Cringe Festival. Rechrge Bid	24/25PO1221	237.60	237.60	39.60	198.00
BACS FFC - Peppermint Teabags PP	24/25PO1222	9.55	9.55	-	9.55
BACS Landscape Supply-Red/white safety barrier tape, Blue rope	24/25PO1223	112.44	112.44	18.74	93.70
BACS Swift - Black dustbin 90ltr PP	24/25PO1224	156.31	156.31	26.05	130.26
BACS Swift - Stain remover, bio straws,hot cups, wonder sponges PP	24/25PO1225	183.44	183.44	30.57	152.87
BACS Swift-Vinyl gloves lrg & medium PP	24/25PO1226	7.18	7.18	1.20	5.98
BACS Swift - Stain Remover, 2ply 8 fold recycled napkins PP	24/25PO1227	58.75	58.75	9.79	48.96
<b>Total BACS - Swift</b>		<b>405.68</b>	<b>405.68</b>	<b>67.61</b>	<b>338.07</b>
BACS YPO - Recycled clour card, Masking tape, A4 paper, A3 water colour AG	24/25PO1228	104.80	104.80	17.47	87.33
CC aawristbands - PP - Custom Wristbands Various Colors	24/25PO1229	681.25	681.25	113.54	567.71
CC Airtable - Corp - 4x Team Annual - Sterling Fees & Bank Charges	24/25PO1230	146.37	146.37	-	146.37
CC Apple - Corp - Monthly Icloud with 200GB Storage	24/25PO1231	2.99	2.99	0.50	2.49
CC Amazon - PP - Chalkboards	24/25PO1232	122.65	122.65	20.45	102.20
CC Amazon - PP - Stainless Steel Catering Trolley	24/25PO1233	79.99	79.99	13.33	66.66
CC Amazon - PP - Basesailor USB for Iphone 15	24/25PO1234	7.99	7.99	1.33	6.66
CC Amazon - PP - Transparent Push Pins	24/25PO1235	11.78	11.78	-	11.78
CC Amazon - PP - USB Desk Fan	24/25PO1236	12.99	12.99	2.17	10.83
CC Amazon - PP - Magnetic Whiteboard	24/25PO1237	21.69	21.69	3.62	18.07
CC Amazon - PP - Outdoor & Indoor Game Set	24/25PO1238	66.99	66.99	11.17	55.83
CC Amazon - PP - Wooden Limbo Set for Kids	24/25PO1239	19.99	19.99	3.33	16.66
CC Amazon - PP - Alkaline Batteries	24/25PO1240	14.24	14.24	2.37	11.87
CC Amazon - PP - Tequila & Bourbon	24/25PO1241	77.35	77.35	12.89	64.45
CC Amazon - PP - Union Jack Bunting	24/25PO1242	17.98	17.98	3.00	14.98
CC Amazon - PP - Small British Union Jack Flags	24/25PO1243	15.98	15.98	2.66	13.32
CC Amazon - PP - Gas Metre Key Box	24/25PO1244	24.45	24.45	4.10	20.35
CC Amazon - PP - Tablecloth Clips	24/25PO1245	6.39	6.39	1.07	5.32
CC Amazon - PP - Table Cloths Various	24/25PO1246	102.31	102.31	17.05	85.26
CC Amazon - PP - Plastic Tablecloth Clips	24/25PO1247	4.59	4.59	0.77	3.82
CC Amazon - PP - Asbestos Labels Sign's	24/25PO1248	4.78	4.78	0.80	3.98
CC Amazon - Gallery - Audio Video - RCA Converter	24/25PO1249	44.95	44.95	7.50	37.45
CC Evenbrite - Corp - NALC Member	24/25PO1250	39.22	39.22	6.54	32.68
CC Evenbrite - Corp - NALC Member	24/25PO1251	39.22	39.22	6.54	32.68
CC Sprout Social - Corp - Annual Standard Plan & Profiles	24/25PO1252	793.48	793.48	-	793.48
		<b>217,186.97</b>	<b>217,186.97</b>	<b>26,104.12</b>	<b>59,851.10</b>

**FALMOUTH TOWN COUNCIL**

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Month Jun-24  
Meeting Date 08/07/2024

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CC Startech - Corp - IT Hardware	24/25PO1253	137.84	137.84	22.97	114.87
DD Allstar - Fac - Cem - Grounds - Diesel Unleaded	24/25PO1254	433.92	433.92	72.31	361.61
DD BT - Corp - Monthly Regular Charges	24/25PO1255	965.03	965.03	160.84	804.19
DD B&Q - Cemetry - Base Cabinet - Blue Paper Roll	24/25PO1256	65.70	65.70	10.95	54.75
DD B&Q - Fac - Wood Saw - Wood Screw Steel	24/25PO1257	32.18	32.18	5.36	26.82
DD B Gas - Gen - 23/05/24 - 22/06/24	24/25PO1258	20.69	20.69	0.98	19.71
DD Paymentsense - Corp - Terminal Rental & Other Services	24/25PO1259	429.78	429.78	71.63	358.15
DD St A Brew - PP - P Grigio Prosecco Silver Tequila	24/25PO1260	2,406.13	2,406.13	401.06	2,005.07
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1261	15.73	15.73	-	15.73
DD W C Fruit - PP - Butter Portions	24/25PO1262	37.05	37.05	-	37.05
DD W C Fruit - PP - Les Pommes Frites	24/25PO1263	42.85	42.85	-	42.85
DD W C Fruit - PP - Plain Scones	24/25PO1264	32.90	32.90	-	32.90
DD W C Fruit - PP - Carrots Coriander Bacon	24/25PO1265	223.94	223.94	16.32	207.62
DD W C Fruit - PP - Basil Cheese Balls Oil	24/25PO1266	78.10	78.10	-	78.10
DD W C Fruit - PP - Eggs Sultanas Lemon Juice	24/25PO1267	112.06	112.06	-	112.06
DD W C Fruit - PP - Les Pommes Frites	24/25PO1268	42.85	42.85	-	42.85
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1269	21.26	21.26	-	21.26
DD W C Fruit - PP - Strawberry Jam & Chocolate	24/25PO1270	73.03	73.03	6.40	66.63
DD W C Fruit - PP - White Cooking Wine	24/25PO1271	11.69	11.69	-	11.69
DD W C Fruit - PP - Onion Parsley Basil	24/25PO1272	61.08	61.08	-	61.08
DD W C Fruit - PP - Eggs Sweet Potato Tomato	24/25PO1273	107.98	107.98	-	107.98
DD W C Fruit - PP - Pastry Puff	24/25PO1274	38.86	38.86	-	38.86
DD W C Fruit - PP - Pineapple Grapefruit Mint	24/25PO1275	8.65	8.65	-	8.65
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1276	21.26	21.26	-	21.26
DD W C Fruit - PP - Beetroot Rocket Oil	24/25PO1277	99.66	99.66	16.61	83.05
DD W C Fruit - PP - Les Pommes Frites	24/25PO1278	21.42	21.42	-	21.42
DD W C Fruit - PP - Lemons Sugar	24/25PO1279	54.85	54.85	-	54.85
DD W C Fruit - PP - Salad Eggs Bacon	24/25PO1280	48.49	48.49	-	48.49
DD W C Fruit - PP - Carrots Eggs Flour	24/25PO1281	199.79	199.79	-	199.79
DD W C Fruit - PP - Les Pommes Frites	24/25PO1282	21.42	21.42	-	21.42
DD W C Fruit - PP - Milk Baking Powder Chocolate	24/25PO1283	67.15	67.15	9.12	58.03
DD B&Q - Fac - Plywood Wood Screw Steel	24/25PO1284	32.18	32.18	5.36	26.82
CC Bank of Ireland - CC - Annual Fee - Charges	24/25PO1285	25.00	25.00	-	25.00
DD Screwfix - Parks - Soft Broom Head - Broom Handles	24/25PO1286	48.95	48.95	8.16	40.79
CC Microsoft - Corp - Enterprise Mobility - + Security E5	24/25PO1287	879.25	879.25	-	879.25
CC Microsoft - Corp - 365 Business Standard	24/25PO1288	288.85	288.85	-	288.85
CC Microsoft - Corp - 365 Business Premium	24/25PO1289	144.80	144.80	-	144.80
CC Microsoft - Corp - Office 365 E3	24/25PO1290	66.00	66.00	-	66.00
CC Microsoft - Corp - Planner Plan 1	24/25PO1291	8.20	8.20	-	8.20
CC Microsoft - Corp - 365 Business Basic	24/25PO1292	93.10	93.10	-	93.10
CC Timpson - Town - Engraving Tall Ships Trophy	24/25PO1293	14.00	14.00	-	14.00
DD DVLA - Corp - Vehicle Tax - AK07 SYW	24/25PO1294	335.00	335.00	-	335.00
BACS Thomas Merritt - PP - June 2024 Programming, production & show repping	24/25PO1295	2,855.00	2,855.00	-	2,855.00
BACS Anchor Point Therapy- Therapy Session- Grounds Team x2 hrs	24/25PO1296	120.00	120.00	-	120.00
BACS Ann's Pasties - x50 sml pasties, x60 lрге s'rolls PP	24/25PO1297	225.00	225.00	-	225.00
BACS Ann's Pasties- x75 sml pasties, x60 lрге s'rolls PP	24/25PO1298	277.50	277.50	-	277.50
<b>Total BACS - Ann's Pasties</b>		<b>502.50</b>	<b>502.50</b>	<b>-</b>	<b>502.50</b>
BACS Autograffiti-5x1 Banner dble sided	24/25PO1299	210.00	210.00	35.00	175.00
BACS Coast 2 Coast - School Prom security 21/6 x10hrs x2 people PP	24/25PO1300	210.00	210.00	35.00	175.00
BACS Currie & Brown - MB Decarbonisation Feasibility survey	24/25PO1301	5,982.00	5,982.00	997.00	4,985.00
BACS Lifestar Medical-First Aiders 14/6-16/6/24 Sea Shanty	24/25PO1302	816.00	816.00	136.00	680.00
BACS ObjectiveIT Services- x22 Offsite Support & system monitoring FTCM	24/25PO1303	1,848.00	1,848.00	308.00	1,540.00
BACS ObjectiveIT Services-x40 Offsite Support & system monitoring PP	24/25PO1304	3,360.00	3,360.00	560.00	2,800.00
BACS ObjectiveIT Services- x89 Offsite support + extra FTC	24/25PO1305	7,302.00	7,302.00	1,217.00	6,085.00
<b>Total BACS - ObjectiveIT</b>		<b>12,510.00</b>	<b>12,510.00</b>	<b>2,085.00</b>	<b>10,425.00</b>
BACS Office Smart - A3 Lam Puches, A4 Lam Pouches, diaries	24/25PO1306	58.56	58.56	9.76	48.80
BACS Reach Access- Hanging Baskets, Bid Bunting, Xmas Lights(July install)	24/25PO1307	7,980.00	7,980.00	1,330.00	6,650.00
BACS Reef-OPO Descale & disinfect shower heads, head taps, purge vessels	24/25PO1308	276.00	276.00	46.00	230.00
BACS Smith & Derby - Service AG Clock 1/5/24	24/25PO1309	403.20	403.20	67.20	336.00
BACS Smith & Reed - NM Webber Finance, EC Williams FIS	24/25PO1310	774.97	774.97	129.16	645.81
BACS Stones Bakery - x40 rolls, x5 lрге Sourdorgh,	24/25PO1311	38.89	38.89	6.48	32.41
BACS S Wills - 25/6 Solo Act Tory PP	24/25PO1312	200.00	200.00	-	200.00
BP Cnlr. S Eva - 13/6/24 Culdrose Captains Reception x22 mls	24/25PO1313	9.90	9.90	-	9.90
BP Expenses J Mallard- CIPD Annual Memb-Training	24/25PO1314	214.00	214.00	-	214.00
BP Expenses - M Williams-Parking SLCC Attendance	24/25PO1315	4.00	4.00	-	4.00
BP Expenses - D Westlake-Printing for Ammeth exhibition AG	24/25PO1316	287.50	287.50	47.91	239.59
BACS Bgas - Cemetery Lodge Elec/Gas Dec '23- Jan '24	24/25PO1317	168.00	168.00	8.00	160.00
BACS Bgas - Cemetery Lodge Elec/Gas 1-31/1/24	24/25PO1318	332.78	332.78	15.85	316.93
BACS Bgas - Cemetery Lodge Elec/Gas 31/1-3/2/24	24/25PO1319	111.96	111.96	5.33	106.63
<b>Total BACS - Bgas</b>		<b>612.74</b>	<b>612.74</b>	<b>29.18</b>	<b>583.56</b>
BACS HMRC-PAYE May 2024	24/25PO1320	13,555.87	13,555.87	-	13,555.87
BACS HMRC - NI May 2024	24/25PO1321	17,639.34	17,639.34	-	17,639.34
BACS Student Loans - May 2024	24/25PO1322	360.00	360.00	-	360.00
<b>Total BACS - HMRC</b>		<b>31,555.21</b>	<b>31,555.21</b>	<b>-</b>	<b>31,555.21</b>
BACS CC-Pensions-May 2024	24/25PO1323	33,611.46	33,611.46	-	33,611.46
BACS CC- Pensions additional pyt 01 of 12	24/25PO1324	600.00	600.00	-	600.00
<b>Total BACS - CC</b>		<b>34,211.46</b>	<b>34,211.46</b>	<b>-</b>	<b>34,211.46</b>
BACS Standard Life - MJC - AVC	24/25PO1325	65.00	65.00	-	65.00
BACS Unison Membership Fees	24/25PO1326	62.45	62.45	-	62.45
BACS Net Wages	24/25PO1327	121,032.62	121,032.62	-	121,032.62
CLOSED	24/25PO1328	-	-	-	-
		<b>446,047.64</b>	<b>446,047.64</b>	<b>31,865.89</b>	<b>282,950.00</b>

**FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE**

Period: Jun-24

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Facilities	Cemetery R/R	Cemetery Misc	MB	Stat	PO Building	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	F	CR	CM	MB	S	PB	E	SI	
03/06/2024	9.40		9.40	1090	me		9.40	-	-	-	-	-	-	-	-	-	-	-	267.58
05/06/2024	5.90		5.90	1091	me		5.90	-	-	-	-	-	-	-	-	-	-	-	261.68
06/06/2024	1.30		1.30	1092	me		1.30	-	-	-	-	-	-	-	-	-	-	-	260.38
06/06/2024	9.75	0.77	8.98	1093	C		-	-	-	8.98	-	-	-	-	-	-	-	-	250.63
07/06/2024	1.30		1.30	1094	me		1.30	-	-	-	-	-	-	-	-	-	-	-	249.33
10/06/2024	3.10		3.10	1095	me		3.10	-	-	-	-	-	-	-	-	-	-	-	246.23
14/06/2024	1.30		1.30	1096	me		1.30	-	-	-	-	-	-	-	-	-	-	-	244.93
14/06/2024	17.10		17.10	1097	me		17.10	-	-	-	-	-	-	-	-	-	-	-	227.83
17/06/2024	3.10		3.10	1098	me		3.10	-	-	-	-	-	-	-	-	-	-	-	224.73
20/06/2024	1.55		1.55	1099	me		1.55	-	-	-	-	-	-	-	-	-	-	-	223.18
24/06/2024	1.55		1.55	1100	me		1.55	-	-	-	-	-	-	-	-	-	-	-	221.63
25/06/2024	1.55		1.55	1101	me		1.55	-	-	-	-	-	-	-	-	-	-	-	220.08
27/06/2024	1.55		1.55	1102	me		1.55	-	-	-	-	-	-	-	-	-	-	-	218.53
27/06/2024	1.10		1.10	1103	me		1.10	-	-	-	-	-	-	-	-	-	-	-	217.43
28/06/2024	5.00		5.00	1104	me		5.00	-	-	-	-	-	-	-	-	-	-	-	212.43
28/06/2024	5.25		5.25	1105	me		5.25	-	-	-	-	-	-	-	-	-	-	-	207.18
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	207.18
	<b>69.80</b>	<b>0.77</b>	<b>69.03</b>				69.03	<b>60.05</b>	-	-	<b>8.98</b>	-	-	-	-	-	-	-	

Nominal Codes

5030 5017 5010 5408 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat  
Various

DR £ 0.77  
CR £ 0.77

**PP - GG PETTY CASH SCHEDULE**

Period: June 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	339.55
02/07/2024	15.50		15.50	24/026	CS		-	-	-	-	15.50	-	-	324.05
24/06/2024	10.50		10.50	24/027	CS		-	-	-	-	10.50	-	-	313.55
24/06/2024	23.60		23.60	24/028	MC		-	-	-	-	-	-	23.60	289.95
23/06/2024	11.95		11.95	24/029	CS		-	-	-	-	11.95	-	-	278.00
21/06/2024	28.88		28.88	24/030	MC		-	-	-	-	-	-	28.88	249.12
21/06/2024	24.00		24.00	24/031	MC		-	-	-	-	-	-	24.00	225.12
18/06/2024	18.35		18.35	24/032	MC		-	-	-	-	-	-	18.35	206.77
14/06/2024	73.32		73.32	24/033	CS		-	-	-	-	73.32	-	-	133.45
12/06/2024	56.10		56.10	24/034	CS		-	-	-	-	56.10	-	-	77.35
08/06/2024	4.20		4.20	24/035	CS		-	-	-	-	4.20	-	-	73.15
08/06/2024	6.00		6.00	24/036	MC		-	-	-	-	-	-	6.00	67.15
08/06/2024	62.50		62.50	24/037	CS		-	-	-	-	62.50	-	-	4.65
03/06/2024	23.00		23.00	24/038	MC		-	-	-	-	-	-	23.00	-18.35
02/06/2024	62.25		62.25	24/039	PE		-	-	62.25	-	-	-	-	-80.60
28/05/2024	11.75		11.75	24/040	MC		-	-	-	-	-	-	11.75	-92.35
CLOSED							-	-	-	-	-	-	-	-92.35
	<b>431.90</b>	<b>0.00</b>	<b>431.90</b>			431.90	-	-	<b>62.25</b>	-	<b>234.07</b>	-	<b>135.58</b>	

**Nominal Codes**

6300	6302	6362	6364	6356	6351	6359
		62.25				135.58
		-				-

non VAT  
VAT

Town Clerk

Councillor

Councillor

Finance Use Only

**VAT Journals**

2201 - vat DR CR  
Various £ -

NB add additional NL's depending on monthly expenditure

**FALMOUTH ART GALLERY PETTY CASH SCHEDULE**

300

Period: JUNE 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	CS - Stationary photocopy	CS - Consumables	CS - Seminar Expenses	CS - Workshops	CS - Gallery and Misc	CS - Funded Projects	CS - Library and Misc	Running Balance
Code	Opening Bal						RR	S	C	SEM	W	G	FU	L	267.75
04/06/2024	8.36	1.39	6.97	2262	G		-	-	-	-	-	6.97	-	-	259.39
04/06/2024	5.50		5.50	2263	W		-	-	-	-	5.50	-	-	-	253.89
04/06/2024	7.59		7.59	2264	C		-	-	7.59	-	-	-	-	-	246.30
04/06/2024	11.15	1.86	9.29	2265	S		-	9.29	-	-	-	-	-	-	235.15
04/06/2024	0.85		0.85	2266	C		-	-	0.85	-	-	-	-	-	234.30
18/06/2024	2.30		2.30	2267	C		-	-	2.30	-	-	-	-	-	232.00
18/06/2024	2.30		2.30	2268	C		-	-	2.30	-	-	-	-	-	229.70
18/06/2024	4.59		4.59	2269	C		-	-	4.59	-	-	-	-	-	225.11
18/06/2024	15.68	2.61	13.07	2270	RR		13.07	-	-	-	-	-	-	-	209.43
10/06/2024	15.39	2.57	12.82	2271	RR		12.82	-	-	-	-	-	-	-	194.04
18/06/2024	12.65		12.65	2272	C		-	-	12.65	-	-	-	-	-	181.39
18/06/2024	1.30		1.30	2273	C		-	-	1.30	-	-	-	-	-	180.09
18/06/2024	22.14		22.14	2274	FU		-	-	-	-	-	-	22.14	-	157.95
18/06/2024	14.98	2.50	12.48	2275	W		-	-	-	-	12.48	-	-	-	142.97
25/06/2024	10.00	1.66	8.34	2276	G		-	-	-	-	-	8.34	-	-	132.97
25/06/2024	4.05		4.05	2277	C		-	-	4.05	-	-	-	-	-	128.92
25/06/2024	4.00		4.00	2278	C		-	-	4.00	-	-	-	-	-	124.92
25/06/2024	12.49	2.06	10.43	2279	S		-	10.43	-	-	-	-	-	-	112.43
25/06/2024	1.30		1.30	2280	C		-	-	1.30	-	-	-	-	-	111.13
25/06/2024	5.19	0.87	4.32	2281	C		-	-	4.32	-	-	-	-	-	105.94
27/06/2024	24.34	4.06	20.28	2282	RR		20.28	-	-	-	-	-	-	-	81.60
27/06/2024	24.85		24.85	2283	L		-	-	-	-	-	-	-	24.85	56.75
CLOSED			-				-	-	-	-	-	-	-	-	56.75

**211.00      19.58      191.42                      191.42      46.17      19.72      45.25      -      17.98      15.31      22.14      24.85**

**Nominal Codes**

	<b>5220</b>	<b>5805</b>	<b>5808</b>	<b>5817</b>	<b>5818</b>	<b>5819</b>	<b>5823</b>	<b>5825</b>
Non Vat	-	-			12.48	-		24.85
Vat	46.17	19.72			12.48	15.31		-

Town Clerk

## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 9<sup>th</sup> September 2024 at 7.00 pm.

Present: J C Robinson (Chair), D E Clegg (Vice Chair), L D Coley, S D Eva,  
D V Evans BEM, A J Jewell CC and A Rowe (to point mentioned)

Councillors J M Spargo, D W Saunby CC

In Attendance A M Williams (Town Clerk)  
R N Thomas (Responsible Finance Officer)

### **F6950 APOLOGIES**

None received

### **F6951 INTERESTS AND DISPENSATIONS**

None declared.

### **F6952 MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Coley and

**RESOLVED** that subject to the meeting location changing to the Atherton Suite, the Part I Minutes of the meeting held on 8th July 2024 be confirmed as a correct record of the proceedings and signed by the Chair.

### **F6953 GRANT APPLICATIONS**

It was proposed by Councillor Clegg, seconded by Councillor Robinson and

**RESOLVED** that

- (i) The current grant approval schedule for 2024/25 be noted.
- (ii) The Community Chest Fund schedule for 2024/25 be noted.
- (iii) The payment request from Pendennis Leisure be noted
- (iv) The revised Grant Guidance Notes be approved.

### **F6954 PROJECTS**

The Committee noted the following project updates:

#### **Resource**

The Council contractors, Richards Builders, commenced site works on the 24th June. Initial works included the demolition of the rear extension, drainage excavation and reinstatement, concrete foundation piling and internal preparation works to the original lodge building. Project works have been formalised under a JCT Intermediate Building Contract with Contractor Design. Weekly progress meetings are in place reviewing activities against programme with variation reconciliations managed by the Project Quantity Surveyor (Crossely Hill). Valuation 1 was submitted and processed by Cornwall Council relating to expenditure to the end of June (£61k). Works and costs remain on track for completion 31<sup>st</sup> March 2025.

#### **Website**

All Councillors have now had an opportunity to explore the new websites and provide feedback on the same. Our contractor is currently running accessibility testing, and a copy of the accessibility statement will be provided before the websites go live. It is hoped that this will be during the week commencing 23<sup>rd</sup> September 2024.

#### **Princess Pavilion**

The Community Ownership Funding Agreement was now fully signed by all parties. The solar project has been awarded and work is progressing on the Low Carbon Heating Solution.

### **Skatepark**

The formal Skate-fete event was well attended, and it was noted that community feedback identified a reduction in anti-social behaviour now that the site was fully in use.

### **F6955 CONCLUSION OF EXTERNAL AUDIT 23/24 AND FORECAST AS AT 31<sup>ST</sup> JULY 2024**

The Responsible Financial Officer reported that the Council had once again received an unqualified external audit opinion, which was duly noted.

The Responsible Financial Officer presented the forecast year end position for 2024/25 which was duly noted.

### **F6956 2024/25 PRECEPTING**

The National Association of Local Councils report on precepting was duly noted.

### **F6957 BUDGET 2025/26 AND SECOND HOME LEVY**

The Responsible Financial Officer reported that initial discussions with budget holders were progressing and that managers will be presenting budget proposals to their relevant committees in due course. This was duly noted.

The Responsible Financial Officer further reported on the proposed second home levy. As it was currently an unknown figure it would be difficult to reduce the precept request for 2025/26 utilising the second home levy to take up the reduction. Furthermore, as the exact value of the levy would vary according to market conditions, a Y1 reduction would likely impact future budgets. The current roundtable consensus was that any funds received should be earmarked for capital works. This was duly noted.

### **F6958 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that that the expenditure and petty cash schedules for July and August 2024 be approved. (attached)

### **F6959 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.



**FALMOUTH TOWN COUNCIL**

Month July  
Meeting Date 09/09/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates (July) 2024- PO Building	24/25PO1329	1,518.00	1,518.00	-	1,518.00
DD	Cornwall Council - Business rates (July) 2024 - PO Building 1st Floor	24/25PO1330	873.00	873.00	-	873.00
DD	Cornwall Council - Business rates (July ) 2024 - Municipal Building	24/25PO1331	707.00	707.00	-	707.00
DD	Cornwall Council - Business rates (July) 2024 - PO Building 2nd Floor	24/25PO1332	561.00	561.00	-	561.00
DD	Cornwall Council - Business rates-(July) 2024-Cemetery Pennance Rd	24/25PO1333	593.00	593.00	-	593.00
DD	Cornwall Council - Business rates (July) 2024-Cemetery Swanpool Rd	24/25PO1334	307.00	307.00	-	307.00
DD	Cornwall Council - Business Rates July 2024 - Mortuary	24/25PO1335	327.00	327.00	-	327.00
DD	Cornwall Council - Business rates July 2024 - Quarry Car Park	24/25PO1336	134.00	134.00	-	134.00
DD	Cornwall Council - Municipal Building July 2024 - Library	24/25PO1337	1,206.00	1,206.00	-	1,206.00
DD	Cornwall Council-Business rates July 2024- Princess Pavilion	24/25PO1338	852.00	852.00	-	852.00
DD	Cornwall Council - Council Tax July - Kimberley Park Lodge	24/25PO1339	770.00	770.00	-	770.00
19521	FAG - Petty Cash	24/25PO1340	243.25	243.25	-	243.25
19522	PP - Petty Cash	24/25PO1341	392.35	392.35	-	392.35
19523	Falmouth Tyres - contribution towards xmas lights 2023	24/25PO1342	100.00	100.00	-	100.00
19524	Sessions - contribution towards xmas lights 2023	24/25PO1343	200.00	200.00	-	200.00
BACS	Be-Ta-Pest Inspect/treat Ants in PP Kitchen	24/25PO1344	84.00	84.00	14.00	70.00
BACS	SJ Blackmore - Workshops & planning AG	24/25PO1345	1,350.00	1,350.00	-	1,350.00
BACS	Eve Bourrat - Art Workshops 17th & 24th June	24/25PO1346	300.00	300.00	-	300.00
BACS	Eve Bourrat - 11/6/24 Discover Art workshop AG	24/25PO1347	150.00	150.00	-	150.00
	<b>Total BACS -E Bourrat</b>		<b>450.00</b>	<b>450.00</b>	<b>-</b>	<b>450.00</b>
BACS	Citron - Medical waste & Sanitary disposal Apr-Jun '24 MB	24/25PO1348	82.84	82.84	13.81	69.03
BACS	CSE - x3 terminals PP	24/25PO1349	90.00	90.00	15.00	75.00
BACS	CC - x2 learning hub licence accs 24/25 Adele & Richard W	24/25PO1350	88.80	88.80	14.80	74.00
BACS	CC - x1 Learning hub licence 24/25 Jacob Moss	24/25PO1351	44.40	44.40	7.40	37.00
	<b>Total BACS -CC</b>		<b>133.20</b>	<b>133.20</b>	<b>22.20</b>	<b>111.00</b>
BACS	C Davies - Tech Support 1-30/6/24 PP	24/25PO1352	1,884.00	1,884.00	-	1,884.00
BACS	Eloise Rose Design - x3 sessions & expenses Splanna workshops AG	24/25PO1353	492.52	492.52	-	492.52
BACS	Euronext - iBabs 3rd qtr 2024	24/25PO1354	1,137.60	1,137.60	-	1,137.60
BACS	FFC - Mixed salad, dill, Parsley, coriander, spinach PP	24/25PO1355	39.20	39.20	6.53	32.67
BACS	Fernbank - Bus shelter adverts 1/7-14/7/24 Dracaena	24/25PO1356	291.60	291.60	48.60	243.00
BACS	Goodbox - Annual service fee	24/25PO1357	252.00	252.00	42.00	210.00
BACS	Gould - Hytera Handheld radio & chargers x10	24/25PO1358	1,176.00	1,176.00	196.00	980.00
BACS	Greenhams - Glove keepsafe's, Endurance work shorts	24/25PO1359	209.83	209.83	34.97	174.86
BACS	Jgas - Co2 & mixed gas cylinders PP	24/25PO1360	132.00	132.00	22.00	110.00
BACS	Landscape - visor/muff combo-Matt, roundup 5ltr-General	24/25PO1361	212.32	212.32	35.39	176.93
BACS	Majestic - Wines, Lime cordial AG	24/25PO1362	311.09	311.09	51.85	259.24
BACS	Maverick - Skatepark stage 3	24/25PO1363	131,949.30	131,949.30	21,991.55	109,957.75
BACS	Maverick -Skatepark-variation order additional section	24/25PO1364	22,800.00	22,800.00	3,800.00	19,000.00
BACS	Maverick - Skatepark - 2.5% retention release on Practical completion	24/25PO1365	12,331.96	12,331.96	2,055.33	10,276.63
	<b>Total BACS -Maverick</b>		<b>167,081.26</b>	<b>167,081.26</b>	<b>27,846.88</b>	<b>139,234.38</b>
BACS	NBWellbeing - Life coaching 4/7/24	24/25PO1366	50.00	50.00	-	50.00
BACS	Nisbets - Food processor black PP	24/25PO1367	319.99	319.99	53.33	266.66
BACS	Passmore cleaning - Service public toilets June 24	24/25PO1368	4,323.04	4,323.04	720.51	3,602.53
BACS	Passmore - Cleaning June '24 PO/MB/Atherton/Fridge/teatowels	24/25PO1369	5,677.77	5,677.77	946.29	4,731.48
BACS	Passmore- PP cleaning June '24	24/25PO1370	4,383.30	4,383.30	730.55	3,652.75
	<b>Total BACS -Passmore</b>		<b>14,384.11</b>	<b>14,384.11</b>	<b>2,397.35</b>	<b>11,986.76</b>
BACS	Pizza Jockeys - Pizza's x7 Splanna AG	24/25PO1371	81.00	81.00	13.50	67.50
BACS	Rabart - Anti climb sign - KP	24/25PO1372	14.08	14.08	2.35	11.73
BACS	Rabart -Green Anti climb paint x2 KP	24/25PO1373	117.36	117.36	19.56	97.80
BACS	Rabart - Black plastic scuttle KP	24/25PO1374	4.62	4.62	0.77	3.85
	<b>Total BACS -Rabart</b>		<b>136.06</b>	<b>136.06</b>	<b>22.68</b>	<b>113.38</b>
BACS	RGB - Single flush button, dual flush-Gylly toilets	24/25PO1375	349.44	349.44	58.24	291.20
BACS	Reef - PP Services-disinfect/descale/purge	24/25PO1376	111.60	111.60	18.60	93.00
BACS	Roasting Room - Brazil single estate/colombia sugar decaf	24/25PO1377	264.00	264.00	-	264.00
BACS	Roasting Room - Chocolarder drinking choc PP	24/25PO1378	45.00	45.00	-	45.00
	<b>Total BACS -Roasting Room</b>		<b>309.00</b>	<b>309.00</b>	<b>-</b>	<b>309.00</b>
BACS	SWW - KP Glasshes 20/4-27/6/24 Water	24/25PO1379	28.74	28.74	-	28.74
BACS	Stones - Lrge malt sourdough, farmhouse,rolls	24/25PO1380	22.83	22.83	-	22.83
BACS	Eve Swanson - Splanna workshops 20th/27th June AG	24/25PO1381	300.00	300.00	-	300.00
BACS	Swift - 2ply recycled napkins PP	24/25PO1382	44.39	44.39	7.40	36.99
BACS	Swift - Pink Pearl Soap PP	24/25PO1383	13.61	13.61	2.27	11.34
BACS	Swift - Vinyl Gloves PP	24/25PO1384	17.94	17.94	2.99	14.95
BACS	Swift - Terra matt grey mugs & saucers PP	24/25PO1385	244.44	244.44	40.74	203.70
CN	Swift - returned 2ply recycled napkins PP	24/25PO1386	115.18	115.18	19.20	95.98
	<b>Total BACS -Swift</b>		<b>205.20</b>	<b>205.20</b>	<b>34.20</b>	<b>171.00</b>
BACS	Travis Perkins - PVA bond, wipes Library	24/25PO1387	26.16	26.16	4.36	21.80
BACS	Travis Perkins - Postcrete-Avenue road sign	24/25PO1388	14.90	14.90	2.48	12.42
	<b>Total BACS -Travis</b>		<b>41.06</b>	<b>41.06</b>	<b>6.84</b>	<b>34.22</b>
BACS	Verdant - x6 cases of Lightbulb extra pale ale PP	24/25PO1389	381.60	381.60	63.60	318.00
BACS	Withy - 21/6 Dracaena goal post holes	24/25PO1390	162.00	162.00	27.00	135.00
CC	ID & C UK - PP - Tear Proof Event Passes	24/25PO1391	141.59	141.59	23.60	117.99
CC	Purple Guide Subscription - Corp - 28/06/23 - 04/07/25	24/25PO1392	30.00	30.00	5.00	25.00
CC	Amazon - PP - Universal Inkjet Film	24/25PO1393	15.99	15.99	2.67	13.33
CC	Amazon - PP - Plastic Tablecloth Clips	24/25PO1394	Duplicate	Duplicate	-	Duplicate
CC	Amazon - PP - Small Union Jack Flags	24/25PO1395	Duplicate	Duplicate	-	Duplicate
CC	Amazon - PP - Union Jack Bunting	24/25PO1396	Duplicate	Duplicate	-	Duplicate
CC	Amazon - PP - AA Batteries	24/25PO1397	13.49	13.49	2.25	11.24
CC	Amazon - PP - Table Cloths-Various	24/25PO1398	Duplicate	Duplicate	-	Duplicate
	<b>Total BACS -Verdant</b>		<b>201,276.76</b>	<b>201,276.76</b>	<b>31,078.07</b>	<b>170,198.69</b>

**FALMOUTH TOWN COUNCIL**

Month July  
Meeting Date 09/09/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CC Sealants - PP - Black Bitumen Paint	24/25PO1399	27.90	27.90	4.65	23.25
CC Startech.Com - Corp - Bracket Cable Switch Power Adaptor	24/25PO1400	144.96	144.96	24.16	120.80
CC Teamgantt - PP - Lite Manager - 30/05/24 - 30/06/24	24/25PO1401	22.67	22.67	3.78	18.89
CC Sprout Social - Corp - Annual Standard Plan & Profiles	24/25PO1402	793.48	793.48	-	793.48
CC Tsohost - Corp - Word Press Basic - 02/07/24 - 01/08/24	24/25PO1403	5.99	5.99	1.00	4.99
CC VKF Renzel - PP - Tables Café	24/25PO1404	94.20	94.20	15.70	78.50
CC Zoom - Corp - Zoom Workplace Pro Annual	24/25PO1405	155.88	155.88	25.98	129.90
DD Allstar - Various - Diesel & Unleaded	24/25PO1406	673.50	673.50	112.24	561.26
DD B Gas - Buildings - 15/05/24 - 14/06/24 -	24/25PO1407	324.35	324.35	15.44	308.91
DD B Gas - Cemetry - 24/05/24 - 23/06/24	24/25PO1408	87.22	87.22	4.15	83.07
DD B Gas - Buildings - Kimb Park Road - 25/05/24 - 24/06/24	24/25PO1409	34.18	34.18	1.62	32.56
DD B Gas - PP - 22/05/24 - 21/06/24	24/25PO1410	63.33	63.33	3.01	60.32
DD B Gas - Toilets - Meanporth Road - 01/06/24 - 01/07/24	24/25PO1411	83.95	83.95	3.99	79.96
DD B Gas - Toilets - Gylly Toilets - 24/05/24 - 23/06/24	24/25PO1412	64.69	64.69	3.08	61.61
DD B Gas - Parks - Kimberley - 25/05/24 - 24/06/24	24/25PO1413	24.64	24.64	1.17	23.47
DD B Gas - Buildings - Fal Library - 02/06/24 - 01/07/24	24/25PO1414	903.99	903.99	150.66	753.33
DD B Gas - Toilets - Swanpool - 02/06/24 - 01/07/24	24/25PO1415	66.76	66.76	3.17	63.59
DD B Gas - Buildings - Cornwall Council Kimb Pk - 02/06/24 - 01/07/24	24/25PO1416	88.65	88.65	4.22	84.43
DD B Gas - Toilets - Castle Beach - 25/05/24 - 24/06/24	24/25PO1417	62.97	62.97	2.99	59.98
DD B Gas - Parks - Kimberley Park - 25/05/24 - 24/06/24	24/25PO1418	24.64	24.64	1.17	23.47
DD B Gas - Buildings - Fal Library - 01/05/24 - 31/05/24	24/25PO1419	248.76	248.76	11.84	236.92
DD B Gas - Buildings - Fal Library - 01/06/24 - 30/06/24	24/25PO1420	234.09	234.09	11.14	222.95
DD B Gas - Toilets - POW Pier - 02/06/24 - 01/07/24	24/25PO1421	136.41	136.41	6.49	129.92
DD B Gas - Buildings - Municipal - 08/06/24 - 20/06/24	24/25PO1422	222.07	222.07	37.01	185.06
DD BT - PP - Monthly Charge - 01/06/24 - 30/06/24	24/25PO1423	726.00	726.00	121.00	605.00
DD B&Q - Fac - Mixed Diamond Bit - Latex Coated Large 9tor Kit	24/25PO1424	14.10	14.10	2.35	11.75
DD Castle Water - PP - Services - 01/06/24 - 30/06/24	24/25PO1425	629.21	629.21	13.66	615.55
DD RAM Tracking - Corp - Tracking Service & Lease	24/25PO1426	45.00	45.00	7.50	37.50
DD Sage - Corp - Monthly Subscription	24/25PO1427	651.00	651.00	108.50	542.50
DD St A Brew - PP - Proper Job Korev Rattler	24/25PO1428	2,382.03	2,382.03	397.03	1,985.00
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1429	19.36	19.36	-	19.36
DD W C Fruit - PP - Coriander Parsley & Rocket	24/25PO1430	89.16	89.16	-	89.16
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1431	19.36	19.36	-	19.36
DD W C Fruit - PP - Carrots Lemons Limes	24/25PO1432	104.37	104.37	-	104.37
DD W C Fruit - PP - Grapes Green / Red - Cheese	24/25PO1433	34.26	34.26	-	34.26
DD W C Fruit - PP - Bacon Back Smoked	24/25PO1434	12.97	12.97	-	12.97
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1435	19.36	19.36	-	19.36
DD W C Fruit - PP - Aubergine Mint Pomegranate	24/25PO1436	48.29	48.29	-	48.29
DD W C Fruit - PP - Syrup & Crisps	24/25PO1437	47.82	47.82	3.60	44.22
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1438	19.36	19.36	-	19.36
DD W C Fruit - PP - Eggs Cabbage Carrots	24/25PO1439	123.29	123.29	-	123.29
DD W C Fruit - PP - Tomato Yoghurt Mayo	24/25PO1440	72.59	72.59	-	72.59
DD W C Fruit - PP - Les Pommies Frities	24/25PO1441	21.42	21.42	-	21.42
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1442	19.36	19.36	-	19.36
DD W C Fruit - PP - Salad Baby Leaf - Bacon	24/25PO1443	21.81	21.81	-	21.81
DD W C Fruit - PP - Limes	24/25PO1444	4.56	4.56	-	4.56
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1445	19.36	19.36	-	19.36
DD W C Fruit - PP - Cornish Cream - Bacon - Quinoa	24/25PO1446	27.12	27.12	-	27.12
CN Amazon - Gallery - RCA Converter	24/25PO1447	5.70	5.70	0.95	4.75
CC M&S / Glas Airport / Pho Glasgow - Town Man Various Expenses	24/25PO1448	22.95	22.95	-	22.95
CC M&S / Glas Airport / Pho Glasgow - Town Man Various Expenses	24/25PO1448a	48.95	48.95	7.42	41.53
CC M&S / Glas Airport / Pho Glasgow - Town Man Various Expenses	24/25PO1448b	32.00	32.00	-	32.00
CC Easyspace - Corp - Domain Yearly Billing	24/25PO1449	16.82	16.82	2.80	14.02
CC Argos - Gallery - HDMI Cable - Masterplug 4 Socket	24/25PO1450	67.95	67.95	-	67.95
DD Cornwall Council - Parks - Business Rates Pendennis Point Car Park	24/25PO1451	477.35	477.35	-	477.35
<del>DD Cornwall Council - Parks - Business Rates Pendennis Point Car Park</del>	<del>24/25PO1452</del>	<del>duplicate</del>			
DD Screwfix - Town - Locks Various Sizes	24/25PO1453	44.46	44.46	7.40	37.06
BACS Aquarod - Skate Park - New Water Drainage System	24/25PO1454	33,447.60	33,447.60	5,574.60	27,873.00
BACS Artstart - Gallery - Coloured Pens	24/25PO1455	111.86	111.86	18.64	93.22
BACS Autograffiti - Gallery - Graphics & Fpamex Board	24/25PO1456	132.00	132.00	22.00	110.00
BACS B G Electrical - Facilities - Supply & Fit Circular Bulk Head	24/25PO1457	166.80	166.80	27.80	139.00
BACS B G Electrical - Facilities - Repairs to Hand Dryer	24/25PO1458	24.00	24.00	4.00	20.00
BACS B G Electrical - Gallery - PAT Test Three Items	24/25PO1459	24.00	24.00	4.00	20.00
<b>Total BACS -BG Electrical</b>		<b>214.80</b>	<b>214.80</b>	<b>35.80</b>	<b>179.00</b>
BACS Booths Print - Corp - Posters Various Sizes	24/25PO1460	129.60	129.60	21.60	108.00
BACS Cloudbusting - PP - Live Performance 11/05/24	24/25PO1461	2,989.56	2,989.56	498.26	2,491.30
BACS Coast to Coast Security - Events - 27/06/24	24/25PO1462	94.50	94.50	15.75	78.75
BACS Coast to Coast Security - Events - 26/06/24	24/25PO1463	315.00	315.00	52.50	262.50
<b>Total BACS -Coast2Coast</b>		<b>409.50</b>	<b>409.50</b>	<b>68.25</b>	<b>341.25</b>
BACS Cornwall Glass - Library - 4mm Clear Float & Labour	24/25PO1464	388.20	388.20	64.70	323.50
BACS Cornwall Glass - PP - 4mm Tgh Planitherm - & labour	24/25PO1465	541.96	541.96	90.33	451.63
<b>Total BACS -Cornwall Glass</b>		<b>930.16</b>	<b>930.16</b>	<b>155.03</b>	<b>775.13</b>
BACS Dulux Decorator Centre - Gallery - 5L Dulux	24/25PO1466	44.95	44.95	7.49	37.46
19525 Falmouth Primary Academy - National Youth Music Final	24/25PO1467	500.00	500.00	-	500.00
BACS Falmouth Food Co - PP - Mixed Salad - Loose	24/25PO1468	21.00	21.00	-	21.00
BACS Fire Safety Cornwall - Buildings - PO Building - Fire Safety Visit	24/25PO1469	792.00	792.00	132.00	660.00
		<b>251,465.01</b>	<b>251,465.01</b>	<b>38,730.72</b>	<b>212,734.29</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Fire Safety Cornwall Ltd - PP - Weekly Fire Safety Visit	24/25PO1470	504.00	504.00	84.00	420.00
BACS Flying Pig Publishing - Corp - 2 Portrait Advert	24/25PO1471	100.00	100.00	-	100.00
BACS Greenham Safety - Corp - Sweatshirts	24/25PO1472	39.48	39.48	6.58	32.90
BACS Greenham Safety - Corp - Softshell Jackets	24/25PO1473	68.90	68.90	11.48	57.42
BACS Greenham Safety - Corp - Foam Hand Soap - Toilet Cleaner	24/25PO1474	941.37	941.37	156.90	784.47
<b>Total BACS -Greenhams</b>		<b>1,049.75</b>	<b>1,049.75</b>	<b>174.96</b>	<b>874.79</b>
BACS Hachette - Gallery - Various Games	24/25PO1475	267.61	267.61	27.38	240.23
BACS Infnitus - Corp - Guard ( GD3-24)	24/25PO1476	3,631.20	3,631.20	605.20	3,026.00
BACS Infnitus - Corp - Alarm Response - Incident in Car Park	24/25PO1477	73.20	73.20	12.20	61.00
BACS Infnitus - Corp - Guard & First Aid	24/25PO1478	134.28	134.28	22.38	111.90
BACS Infnitus - Corp - CCTV Operator Falmouth Helston	24/25PO1479	3,596.16	3,596.16	599.36	2,996.80
BACS Infnitus - Corp - Key Holding Alarm Response x2	24/25PO1480	139.20	139.20	23.20	116.00
BACS Infnitus - PP - Key Holding / Guard	24/25PO1481	801.96	801.96	133.66	668.30
<b>Total BACS -Infnitus</b>		<b>8,376.00</b>	<b>8,376.00</b>	<b>1,396.00</b>	<b>6,980.00</b>
BACS Kingsley - Grounds / Facilities - 10kg White Sheeting	24/25PO1482	59.40	59.40	9.90	49.50
BACS Landscape Supply Co - Corp - Single Action Litter Picker	24/25PO1483	185.28	185.28	30.88	154.40
BACS Nick Ferris - Dracaena - Skip - Concrete & Brick	24/25PO1484	31.80	31.80	5.30	26.50
BACS Nick Ferris - Dracaena - Skip - Soil & Stone Mixed	24/25PO1485	31.80	31.80	5.30	26.50
BACS Nick Ferris - Dracaena - Skip - Concrete & Brick	24/25PO1486	40.70	40.70	6.78	33.92
BACS Nick Ferris - Dracaena - Skip - Mixed Const & Demolition Waste	24/25PO1487	113.28	113.28	18.88	94.40
BACS Nick Ferris - Dracaena - Skip - Concrete & Brick	24/25PO1488	40.70	40.70	6.78	33.92
BACS Nick Ferris - Dracaena - Skip - Mixed Const & Demolition Waste	24/25PO1489	339.84	339.84	56.64	283.20
BACS Nick Ferris - Dracaena - Skip - Concrete & Brick	24/25PO1490	31.80	31.80	5.30	26.50
<b>Total BACS -Nick Ferris</b>		<b>629.92</b>	<b>629.92</b>	<b>104.99</b>	<b>524.93</b>
BACS Nigel Rafferty - Cemetry - Deck Steering Wheel & Battery	24/25PO1491	7,647.00	7,647.00	1,274.50	6,372.50
BACS Nisbets - PP - Host Folding Table	24/25PO1492	190.80	190.80	31.80	159.00
BACS Office Smart - Corp - Pro Design New A4	24/25PO1493	56.88	56.88	9.48	47.40
BACS Office Smart - Corp - A3 Pro Laminator	24/25PO1494	75.16	75.16	12.53	62.63
<b>Total BACS -Office Smart</b>		<b>132.04</b>	<b>132.04</b>	<b>22.01</b>	<b>110.03</b>
BACS Roasting Room - PP - Various Coffees	24/25PO1495	786.00	786.00	-	786.00
BACS <del>Roasting Room - PP - Coffees and Hot Chocolate Duplicated</del>	<del>24/25PO1496</del>	<del>Duplicate</del>	<del>-</del>	<del>-</del>	<del>-</del>
BACS Roskilly's - PP - Various Ice Creams	24/25PO1497	127.22	127.22	21.20	106.02
BACS Sam Bradbury Art - Gallery - Saturday Drop In - 06/07/24	24/25PO1498	90.00	90.00	-	90.00
BACS Smith & Reed - Corp - Webber & Williams	24/25PO1499	910.00	910.00	151.67	758.33
BACS Source for Business - Corp - Water & Sewerage Charges	24/25PO1500	10,576.94	10,576.94	-	10,576.94
<b>CN SWW - POW Toilets 27/1/23-28/6/24 credit on acc</b>	<b>24/25PO1500A</b>	<b>- 10,799.45</b>	<b>- 10,799.45</b>	<b>-</b>	<b>- 10,799.45</b>
BACS Travis Perkins - Fac - One Coat Grey	24/25PO1501	59.95	59.95	9.99	49.96
BACS Kevin Taylor - PP - Sound Tech - Grace & Richard Wedding	24/25PO1502	100.00	100.00	-	100.00
BACS DJ Vincent Vega - PP - DJ Services& Audio Mixer	24/25PO1503	160.00	160.00	-	160.00
BACS Viva Entertainments - PP - Ticket Sales Jersey Beats	24/25PO1504	3,510.00	3,510.00	585.00	2,925.00
<b>CINV Viva Entertainments - Our Inv 2774 Theatre Hire</b>	<b>- 1,201.92</b>	<b>- 1,201.92</b>	<b>-</b>	<b>- 200.32</b>	<b>- 1,001.60</b>
<b>Total BACS -Viva</b>		<b>2,308.08</b>	<b>2,308.08</b>	<b>384.68</b>	<b>1,923.40</b>
BACS Wild Brown - PP - Marketing Support Services	24/25PO1505	990.00	990.00	-	990.00
BACS Withey Agricultural - Service Machine Asset 19	24/25PO1506	112.02	112.02	18.67	93.35
BACS Withey Agricultural - Service Machine Asset 3	24/25PO1507	112.02	112.02	18.67	93.35
BACS Withey Agricultural - Service Strimmer Asset 2	24/25PO1508	242.46	242.46	40.41	202.05
BACS Withey Agricultural - Service Mower Asset 25	24/25PO1509	157.20	157.20	26.20	131.00
BACS Withey Agricultural - Replace Cord Cutter & Throttle Cable asset 1	24/25PO1510	138.50	138.50	23.08	115.42
<b>Total BACS -Withey</b>		<b>762.20</b>	<b>762.20</b>	<b>127.03</b>	<b>635.17</b>
BACS Dell Technologies - Corp - Dell Mobile Precision Workstation	24/25PO1511	1,283.87	1,283.87	213.98	1,069.89
BACS Anns Pasties - Corp - Pasties & Sausage Rolls	24/25PO1512	225.00	225.00	-	225.00
BACS Falmouth Harbour - Environment Budget - Donation Seawall Tile Pr	24/25PO1513	982.00	982.00	-	982.00
BACS RTP Chartered Building - Corp - Accounting Period - 01-28/06	24/25PO1514	11,528.62	11,528.62	1,921.44	9,607.18
CC Alliance Auto - Fac - Oblong 520 Rear	24/25PO1515	13.37	13.37	2.23	11.14
CC Amazon - Gallery - Volume Controller Knob	24/25PO1516	15.09	15.09	2.52	12.57
CC Amazon - Corp - AWS Service Charge	24/25PO1517	31.29	31.29	5.22	26.07
CC Amazon - Corp - Internet Cables	24/25PO1518	54.71	54.71	9.12	45.59
CC Cornwall Council - Corp - Road Closure Fee	24/25PO1519	23.00	23.00	3.83	19.17
CC Displaysense - Corp - Glass Display Cabinet	24/25PO1520	799.00	799.00	-	799.00
CC Teamgantt - PP - Lite manager - 30/06/24 - 30/07/24	24/25PO1521	23.46	23.46	3.91	19.55
CC Wales & West Utilities - Parks - Isolate Service	24/25PO1522	1,284.00	1,284.00	214.00	1,070.00
CC White Ribbon - Corp - Civic Expenses	24/25PO1523	210.00	210.00	35.00	175.00
DD American Express - Corp - Balance on Account	24/25PO1524	8.98	8.98	-	8.98
DD British Gas - Post Office Corp - 01/06/24 - 30/06/24	24/25PO1525	2,176.39	2,176.39	362.73	1,813.66
DD British Gas - Gylly Cottage - 02/06/24 - 01/07/24	24/25PO1526	141.01	141.01	6.71	134.30
DD British Gas - Mortuary SWR - 02/06/24 - 01/07/24	24/25PO1527	59.92	59.92	2.85	57.07
DD British Gas - PP - 01/06/24 - 30/06/24	24/25PO1528	3,307.33	3,307.33	551.22	2,756.11
DD British Gas - PP - 01/06/24 - 30/06/24	24/25PO1529	1,306.47	1,306.47	217.74	1,088.73
DD British Gas - Webber Street - 06/06/24 - 01/07/24	24/25PO1530	25.11	25.11	1.19	23.92
DD B&Q - Cemetry - Hook Rail - Blooma Cabin Hook	24/25PO1531	25.66	25.66	4.28	21.38
DD Deputy - Corp - Premium Monthly charge per Employee	24/25PO1532	225.60	225.60	37.60	188.00
DD G4S - Corp - Usage Charge 01/06/24 - 30/06/24	24/25PO1533	154.03	154.03	25.67	128.36
DD TV Licence - PP - Licence Fee	24/25PO1534	169.50	169.50	-	169.50
<b>CN W C Fruit - PP - Goats Cheese</b>	<b>24/25PO1535</b>	<b>- 168.72</b>	<b>- 168.72</b>	<b>-</b>	<b>- 168.72</b>
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1536	19.36	19.36	-	19.36
DD W C Fruit - PP - Traybake's Various	24/25PO1537	362.55	362.55	-	362.55
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1538	19.36	19.36	-	19.36
DD W C Fruit - PP - Parsley Eggs Courgette Green	24/25PO1539	191.76	191.76	-	191.76
DD W C Fruit - PP - Les Pommes Frites	24/25PO1540	21.42	21.42	-	21.42
<b>Total</b>		<b>305,813.05</b>	<b>305,813.05</b>	<b>46,972.29</b>	<b>258,840.76</b>

**FALMOUTH TOWN COUNCIL**

Month July  
Meeting Date 09/09/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD W C Fruit - PP - Red Onion Eggs Carrots	24/25PO1541	65.57	65.57	-	65.57
DD W C Fruit - PP - Sugar Icing Margarine Sultans Sugar	24/25PO1542	116.86	116.86	-	116.86
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1543	19.36	19.36	-	19.36
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1544	19.36	19.36	-	19.36
DD W C Fruit - PP - Eggs Tomato Mixed Rocket Radicchio	24/25PO1545	150.71	150.71	-	150.71
DD W C Fruit - PP - Butternut Squash Eggs Cabbage Tomato Mixed	24/25PO1546	98.80	98.80	-	98.80
DD W C Fruit - PP - Les Pommies Frities	24/25PO1547	21.42	21.42	-	21.42
DD W C Fruit - PP - Pastry Puff	24/25PO1548	38.86	38.86	-	38.86
DD W C Fruit - PP - Limes Marshmallows	24/25PO1549	16.91	16.91	-	16.91
DD W C Fruit - PP - Salad Gourmet Mixed Leaf Oarsley Mint Basil	24/25PO1550	90.22	90.22	-	90.22
DD W C Fruit - PP - Chocolate & Crisps	24/25PO1551	65.18	65.18	-	65.18
DD W C Fruit - PP - Frozen Peas	24/25PO1552	5.69	5.69	-	5.69
DD W C Fruit - PP - Red Onion Carrot Chive	24/25PO1553	38.16	38.16	-	38.16
DD W C Fruit - PP - Milk Oat Skimmed & Full	24/25PO1554	19.36	19.36	-	19.36
DD W C Fruit - PP - Cheese Brie - Courgette Red Pepper	24/25PO1555	309.81	309.81	-	309.81
DD W C Fruit - PP - Salad Gourmet Mix Leaf Goats Cheese Cornish Cream	24/25PO1556	48.40	48.40	-	48.40
DD W C Fruit - PP - Eggs Choc Callerbaut Coconut Oil	24/25PO1557	42.37	42.37	-	42.37
DD W C Fruit - PP - Traybake's Various	24/25PO1558	119.40	119.40	-	119.40
DD W C Fruit - PP - Pastry Puff Soy Beans Loose	24/25PO1559	46.65	46.65	-	46.65
DD W C Fruit - PP - Coconut Oil Milk & Sultanas	24/25PO1560	20.32	20.32	-	20.32
DD B Gas - 17/04/24 - 12/05/24 - Melvill Road	24/25PO1561	21.68	21.68	1.03	20.65
DD B Gas - 13/05/24 - 14/05/24 - Melvill Road	24/25PO1562	3.93	3.93	0.18	3.75
BACS Dulux - MB - Dulux TR V/Matt Tinted EXT 5L	24/25PO1563	46.27	46.27	7.71	38.56
BACS Bartlett - AS - Heating element & 2 x switch 4 position Amber Neon	24/25PO1564	366.58	366.58	61.10	305.48
BACS Bartlett - PP - Glasswasher Red tube, elbow wash tank detergent & Labour	24/25PO1565	337.34	337.34	56.22	281.12
<b>Total BACS - Bartlett</b>		<b>703.92</b>	<b>703.92</b>	<b>117.32</b>	<b>586.60</b>
BACS Booths Print - Ponsharden - 100 x A5 Jewish Cemetery Book	24/25PO1566	523.00	523.00	-	523.00
BACS CC - Trescobeas - Emptying of 5 bins 2023-2025	24/25PO1567	1,956.43	1,956.43	326.07	1,630.36
BACS CC - Pendennis - Waste cleansing costs 2024/25	24/25PO1568	2,141.41	2,141.41	356.90	1,784.51
BACS DJ Descafeinat - PP - DJ for Street Eats 30.05.24 & 27.06.24	24/25PO1569	300.00	300.00	-	300.00
BACS Greenham - Toilets - Disinfectant & Toilet Rolls	24/25PO1570	548.64	548.64	91.44	457.20
<b>CN Hachette - AG - Shop stock - Farm Bingo</b>	<b>24/25PO1571</b>	<b>- 12.34</b>	<b>- 12.34</b>	<b>- 2.06</b>	<b>- 10.28</b>
BACS Kernow Training - Grounds - P Winterton - NPTC Chainsaw from a MEWP tra	24/25PO1572	200.00	200.00	-	200.00
BACS Sam Pascoe - AG - Deinstall Jamie Medlin & install Farming	24/25PO1573	1,229.47	1,229.47	-	1,229.47
BACS Penryn Plastics - Facilities - Purdy 10 in 1 Multi Tool Knife	24/25PO1574	22.13	22.13	3.69	18.44
BACS Rabart - MB - Owatrol mould stop & black plastic scuttle	24/25PO1575	16.98	16.98	2.83	14.15
BACS Smith & Reed - OPO - NM Webber Finance	24/25PO1576	123.29	123.29	20.55	102.74
BACS Stones - PP - 4 Large Sourdough & 40 Rolls	24/25PO1577	35.19	35.19	-	35.19
BACS Stones - PP - 5 Large Sourdough & 40 Rolls	24/25PO1578	38.89	38.89	-	38.89
<b>Total BACS - Stones</b>		<b>74.08</b>	<b>74.08</b>	<b>-</b>	<b>74.08</b>
BACS Swift - PP - Blue hand towel, Parchment , Clingfilm, Scourers, labels, wash u	24/25PO1579	312.68	312.68	52.11	260.57
BACS Swift - PP - Terra Matt Grey Coffee cup 28.5cl	24/25PO1580	220.75	220.75	36.79	183.96
BACS Swift - PP - Recycled Napkins & Rampmat 80 x 120cm	24/25PO1581	127.12	127.12	21.19	105.93
<b>Total BACS - Swift</b>		<b>660.55</b>	<b>660.55</b>	<b>110.09</b>	<b>550.46</b>
BACS Trevarthen - PP - Parma ham, cooked sliced ham & smoked back bacon	24/25PO1582	154.75	154.75	-	154.75
BACS YPO - AG - Masking tape, A3 coloured paper, A4 drawing cartridge paper	24/25PO1583	206.21	206.21	34.37	171.84
BACS BHGS - Grounds - Roundup Pro Active	24/25PO1584	78.00	78.00	13.00	65.00
BACS EDS - KP - ReSource - Drainage design	24/25PO1585	450.00	450.00	75.00	375.00
BACS Nigel Rafferty - Grounds - Remove & replace damaged cables on backpack b	24/25PO1586	161.89	161.89	26.98	134.91
BACS Ann's - PP - 25 Small pasties, 20 large sausage rolls & 60 cocktail pasties	24/25PO1587	164.50	164.50	-	164.50
BACS Art Works - AG - Transportation 02.07.24, 03.07.2,11.07.24, 12.07.24 & 15.0	24/25PO1588	3,960.00	3,960.00	660.00	3,300.00
BACS Biffa - Wheelie bin emptying standard waste June 2024	24/25PO1589	488.21	488.21	81.37	406.84
BACS Biffa - OPO wheelie bin empty standard recycling & mixed June 2024	24/25PO1590	356.78	356.78	59.46	297.32
BACS Biffa - OPO Wheelie bin emptying - standard glass mixed	24/25PO1591	194.04	194.04	32.34	161.70
BACS Biffa - OPO Confidential waste bags collection OPO	24/25PO1592	72.30	72.30	12.05	60.25
BACS Biffa -PP Wheelie bin empty general waste + std & recycling June 2024	24/25PO1593	650.15	650.15	108.36	541.79
BACS Biffa - PP wheelie bin standard glass June 2024	24/25PO1594	155.88	155.88	25.98	129.90
BACS Biffa - KP Additional 1100 litre bin & weekly empty to end of year	24/25PO1595	1,423.20	1,423.20	237.20	1,186.00
<b>Total BACS - Biffa</b>		<b>3,340.56</b>	<b>3,340.56</b>	<b>556.76</b>	<b>2,783.80</b>
BACS Eve Bourrat - AG - Design work May 24 for Happy Monday & Imagine Falmo	24/25PO1596	150.00	150.00	-	150.00
BACS Clear Brew - PP - Full dispense system check & regular line clean June 24	24/25PO1597	150.00	150.00	25.00	125.00
BACS Clear Brew - PP - Full dispense system check & regular line clean July 24	24/25PO1598	150.00	150.00	25.00	125.00
<b>Total BACS - Clear Brew</b>		<b>300.00</b>	<b>300.00</b>	<b>50.00</b>	<b>250.00</b>
BACS CC - CEO provision for Falmouth SLA patrols June 2024	24/25PO1599	217.65	217.65	36.28	181.38
BACS CC - Maintenance for Open Space CCTV July 2024	24/25PO1600	1,108.22	1,108.22	184.70	923.52
BACS Daniel Gaze - AG - Fabricate & deliver 3 x Plinths for Georgia Gendall's Exhib	24/25PO1601	1,529.48	1,529.48	-	1,529.48
BACS Georgia Gendall - AG - Final instalment of the Art Council Ammeth Project c	24/25PO1602	2,000.00	2,000.00	-	2,000.00
BACS Greenham - Toilets - Bleach, Foam hand soap & Toilet Rolls	24/25PO1603	758.23	758.23	126.37	631.86
BACS Rhiannon Jandrell - AG - Baby Jam session, Work on Core Sessions, Bbay Pai	24/25PO1604	450.00	450.00	-	450.00
BACS Landscape Supply - KP - Visor combination & Power grip gloves	24/25PO1605	153.70	153.70	25.62	128.08
BACS Larcombe's Memorials - KP - Renovation works to Falmouth War Memorial	24/25PO1606	1,908.00	1,908.00	318.00	1,590.00
BACS Lyngsoe Systems - AG - Hublet -3 software licence	24/25PO1607	10,140.00	10,140.00	1,690.00	8,450.00
BACS Mexgrocer - AG - Totomoxtle Corn Husks 100g	24/25PO1608	12.75	12.75	-	12.75
BACS PEL - AG - Gold leaf cleaning brush, badger hair cleaning brush, White goat f	24/25PO1609	83.22	83.22	13.87	69.35
BACS Re-Uz - PP - Generic 1 pint cups, 1/2 pint cups & delivery	24/25PO1610	522.00	522.00	87.00	435.00
		<b>343,575.06</b>	<b>343,575.06</b>	<b>51,905.99</b>	<b>291,669.06</b>

**FALMOUTH TOWN COUNCIL**

Month July  
Meeting Date 09/09/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Roskillys - PP - 120 ml vibe vegan ice cream & Lickalix Strawberry lemonad	24/25PO1611	60.90	60.90	10.15	50.75
BACS Roskillys - PP - Assorted 120 ml ice cream tubes & Lickalix Mango Raspber	24/25PO1612	283.54	283.54	47.25	236.29
<b>Total BACS -Roskillys</b>		<b>344.44</b>	<b>344.44</b>	<b>57.40</b>	<b>287.04</b>
BACS Kirsten Shanks - PP - Baking June 2024	24/25PO1613	767.25	767.25	-	767.25
BACS Trevarthen - PP - Shoulder of Lamb	24/25PO1614	56.70	56.70	-	56.70
BACS Trevarthen - PP - Shoulder of Lamb	24/25PO1615	69.44	69.44	-	69.44
BACS Trevarthen - PP - Chicken Fillets	24/25PO1616	68.50	68.50	-	68.50
<b>Total BACS -Trevarthen</b>		<b>194.64</b>	<b>194.64</b>	-	<b>194.64</b>
BACS Water plus - Mortuary - Water rates 14.06.24-14.07.24	24/25PO1617	15.18	15.18	2.53	12.65
BACS Withey- KP - Asset 28 Repair anti scalp wheel on Kubota desk	24/25PO1618	84.00	84.00	14.00	70.00
BACS Withey - Grounds - FD69 LFX Fit new mirror glass & upper and lower mirr	24/25PO1619	159.12	159.12	26.52	132.60
BACS Withey - Cemetery - Fit 2 x new ball valves to shoring hoses	24/25PO1620	138.22	138.22	23.04	115.18
BACS Withey - Grounds - Asset 8 Diagnose & repair chainsaw running fault	24/25PO1621	84.00	84.00	14.00	70.00
BACS Withey - Grpunds - Asset 9 Repair damage to flail mower	24/25PO1622	180.00	180.00	30.00	150.00
BACS Withey - Draceana - Fabricate 4x blank plugs for goal post holes	24/25PO1623	222.96	222.96	37.16	185.80
BACS Withey - Grounds - Asset 4 Service strimmer	24/25PO1624	311.05	311.05	51.84	259.21
<b>Total BACS -Withey</b>		<b>1,179.35</b>	<b>1,179.35</b>	<b>196.56</b>	<b>982.79</b>
C/N SWW - 1st Floor OPO - 06.7.23-12.07.24	24/25PO1625	- 444.93	- 444.93	- 38.00	- 406.93
BACS SWW - 1st Floor OPO - 06.7.23-12.07.24 adjusted	24/25PO1626	493.83	493.83	38.00	455.83
<b>Total BACS -SWW</b>		<b>48.90</b>	<b>48.90</b>	-	<b>48.90</b>
CN British Gas - PP 17/4-12/5/24 cancels bill 808186258	24/25PO1627	- 21.68	- 21.68	- 1.03	- 20.65
CN British Gas - PP 22/3-16/4/24 cancels bill 520703377	24/25PO1628	- 21.68	- 21.68	- 1.03	- 20.65
CN British Gas - PP 22/2-21/3/24 Cancels bill 520703376	24/25PO1629	- 112.44	- 112.44	- 18.74	- 93.70
CN British Gas - PP 1/10/23 - 21/2/24 Cancels bill 520703375	24/25PO1630	- 453.76	- 453.76	- 21.60	- 432.16
DDR British Gas - PP 1/23-21/2/24 revised bill	24/25PO1631	120.03	120.03	5.71	114.32
DDR British Gas - Pp 22/2-21/3/24 revised bill	24/25PO1632	27.63	27.63	4.60	23.03
DDR British Gas- PP 22/3-16/4/24 Revised bill	24/25PO1633	21.68	21.68	1.03	20.65
DDR British Gas-17/4-12/5/24 PP Revised bill	24/25PO1634	21.68	21.68	1.03	20.65
DDR British Gas - Webber st toilets 2/5-5/6/24	24/25PO1635	37.10	37.10	1.76	35.34
DDR British Gas - Chapel C of E 26/5-25/6/24	24/25PO1636	20.41	20.41	0.97	19.44
BACS Workplacestuff - Cemetery - Flammable liquid stroage bins	24/25PO1637	419.99	419.99	70.00	349.99
CN BritGas - EBRS credit 1/10/22-2/3/23 re inv 24/25PO485 Duplicated	24/25PO1638	Duplicate	Duplicate	-	Duplicate
CN BritGas - EBRS credit 1/10/22-2/3/23 re inv 24/25PO484	24/25PO1639	- 20.42	- 20.42	- 0.97	- 19.45
CN BritGas - EBRS credit 1/10/22-2/3/23 re Inv 24/25PO369	24/25PO1640	- 630.44	- 630.44	- 105.07	- 525.37
CN Total Energies-Refund 10/4/23-9/10/23 PP & Gyllyngdune	24/25PO1641	- 989.65	- 989.65	- 164.94	- 824.71
DDR BritGas- 1-30/6/24 CSCCP Electric	24/25PO1642	745.51	745.51	124.25	621.26
BP Alan Rowe - Travel Claim 8/5-24/6/24 - Train/mileage	24/25PO1643	50.85	50.85	-	50.85
BP Alan Rowe - Travel Claim 16/6-28/6/24 Taxi/car parking	24/25PO1644	23.50	23.50	-	23.50
<b>Total BACS -Alan Rowe</b>		<b>74.35</b>	<b>74.35</b>	-	<b>74.35</b>
BACS AIM - Medium Museum Membership AG	24/25PO1645	117.00	117.00	-	117.00
BACS Ann's Pasties - Sml pasties x50, lрге s'rolls x60, cocktail x60	24/25PO1646	297.00	297.00	-	297.00
BACS Castle Water - 1-30/6/24 External water meter PP	24/25PO1647	11.10	11.10	1.85	9.25
BACS Chubb - OPO/AG split2kg co2,hydrospray,signs,service fee	24/25PO1648	702.42	702.42	117.07	585.35
BACS Chubb-chapels& mortuary-fire stand,service fee,signs	24/25PO1649	295.98	295.98	49.33	246.65
BACS Chubb - PP-hydro spray, disposal charge, service fee	24/25PO1650	564.48	564.48	94.08	470.40
<b>Total BACS -Chubb</b>		<b>1,562.88</b>	<b>1,562.88</b>	<b>260.48</b>	<b>1,302.40</b>
BACS Classic Fire - Call out - BooKooos 10.7.24	24/25PO1651	143.04	143.04	23.84	119.20
BACS CC - DBS Checks KB,NA,MJC,LN June '24	24/25PO1652	186.00	186.00	12.00	174.00
BACS CC - Admin fee-Mayors Civic Parade 13/10/24	24/25PO1653	58.00	58.00	-	58.00
BACS FFC - Mixed Salad, Beetroot PP	24/25PO1654	24.40	24.40	-	24.40
BACS Nathan May - 14/7 Sound Engineer - Lightyear PP	24/25PO1655	120.00	120.00	-	120.00
BACS Nisbets - Casablanca Beverage Toughened, Juice glass, oval plate PP	24/25PO1656	633.62	633.62	105.60	528.02
BACS Office Smart - Gel Pens, Staples, Notebooks	24/25PO1657	36.66	36.66	6.11	30.55
BACS Office Smart - Pencils, sellotape,rubber bands, paper clips	24/25PO1658	50.68	50.68	8.45	42.23
<b>Total BACS -Office Smart</b>		<b>87.34</b>	<b>87.34</b>	<b>14.56</b>	<b>72.78</b>
BACS Rabart - All purpose paint, exterior water based satin black -Cemetery	24/25PO1659	51.04	51.04	8.51	42.53
BACS Rabart - Dulux weathershield, scuttle,mould stop,brush-Cemetery	24/25PO1660	75.67	75.67	12.61	63.06
<b>Total BACS -Rabart</b>		<b>126.71</b>	<b>126.71</b>	<b>21.12</b>	<b>105.59</b>
BACS Roskillys - x24 tubs clotted/choc ice cream PP	24/25PO1661	63.61	63.61	10.60	53.01
BACS Smith & Reed - W/c 8/7 C McTierman 32.5hrs, NM Webber 12.75hrs	24/25PO1662	1,078.64	1,078.64	179.77	898.87
BACS SWW - 12/1-24/6/24 KP Water	24/25PO1663	355.59	355.59	-	355.59
CN SWW - Credit on KP Toilets Bill	24/25PO1663A	- 265.00	- 265.00	-	- 265.00
<b>Total BACS -SWW</b>		<b>90.59</b>	<b>90.59</b>	-	<b>90.59</b>
BACS SWW - 20/4-4/7/24 Grove Place Toilets	24/25PO1664	1,797.96	1,797.96	-	1,797.96
BACS SWW - 5/4-5/7/24 Webber St Toilets	24/25PO1665	326.59	326.59	-	326.59
BACS SWW - 20/4-12/7/24 2nd fir OPO	24/25PO1666	177.04	177.04	13.46	163.58
BACS Starlite Theatre - Donation from Mayor	24/25PO1667	200.00	200.00	-	200.00
BACS Stones Bakery - x5 lрге Sourdough, x40 rolls PP	24/25PO1668	38.89	38.89	-	38.89
BACS Withey - Asset 9 repair to mower, reweld eyelets,new flails & sharpen	24/25PO1669	138.00	138.00	23.00	115.00
BACS Connect Internet - 20% on taking project to Live - Website build	24/25PO1670	9,059.22	9,059.22	1,509.87	7,549.35
BACS Alan Jewell - Hedge trimming around Falmouth	24/25PO1671	420.00	420.00	70.00	350.00
BACS Sam Pascoe - AG - Deinstall Happy Mondays, Install Entrance Gallery	24/25PO1672	600.00	600.00	-	600.00
BACS St Keverne Band - AG - Performance at Kestle Barton - Ammeth Project	24/25PO1673	300.00	300.00	50.00	250.00
DDR Deputy PP - Rota Scheduling 01.06.24-30.06.24	24/25PO1674	Duplicate	Duplicate	-	Duplicate
DDR SafeHR - Membership fee x 87 employees 15.07.24-14.08.24	24/25PO1675	313.20	313.20	52.20	261.00
DDR Paymentsense - Services charge & Fees 01.06.24-30.06.24	24/25PO1676	850.00	850.00	-	850.00
DDR Paymentsense - Services charge & Fees 01.04.24-30.04.24	24/25PO1677	514.22	514.22	-	514.22
BACS ADT - Annual monitoring charge for alarm signals 5/7/23-4/7/25	24/25PO1678	391.34	391.34	65.22	326.12
BACS ADT-MB 17/7 engineer-work on intruder system	24/25PO1679	348.00	348.00	58.00	290.00
<b>Total BACS -ADT</b>		<b>739.34</b>	<b>739.34</b>	<b>123.22</b>	<b>616.12</b>
BACS Castle Water - 1/1-31/5/24 adjusted bill External meter PP	24/25PO1680	10.64	10.64	1.77	8.87
		<b>365,448.16</b>	<b>365,448.16</b>	<b>54,531.80</b>	<b>310,916.36</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Greenhams - Disinfectant, Mini jumbo 2ply toilet rolls	24/25PO1681	898.02	898.02	149.67	748.35
BACS	Majestic-Wine, Peroni, Doom bar-Sea Sunday Grant	24/25PO1682	327.36	327.36	54.56	272.80
CN	Majestic - Wine refund - not needed Sea Sunday Grant	24/25PO1683	- 179.82	- 179.82	- 29.97	- 149.85
	<b>Total BACS -Majestic</b>		<b>147.54</b>	<b>147.54</b>	<b>24.59</b>	<b>122.95</b>
BACS	Landscape - Broadcast spreader, grass seed, strimmer cord	24/25PO1684	688.38	688.38	114.73	573.65
BACS	Moor News - 18/5-20/7/24 N'papers-Library	24/25PO1685	39.00	39.00	-	39.00
BACS	Percomm - Installed cabinet at Cemetery-for IT	24/25PO1686	786.88	786.88	131.15	655.73
BACS	SLCC - Nat Conference + 2 night accom MW	24/25PO1687	718.00	718.00	78.00	640.00
BACS	SLCC-Practitioners Conference 29-30/1/25 + accom & dinner MW	24/25PO1688	626.00	626.00	61.00	565.00
	<b>Total BACS - SLCC</b>		<b>1,344.00</b>	<b>1,344.00</b>	<b>139.00</b>	<b>1,205.00</b>
BACS	SWW - 4/6-1/7/24 Library/Gallery	24/25PO1689	124.94	124.94	-	124.94
BACS	Swift - Thermometer, digit timer,oven mitts, batteries PP	24/25PO1690	101.54	101.54	16.92	84.62
BACS	Wheal Grey - Barn Owl & Nesting bird survey MB	24/25PO1691	540.00	540.00	90.00	450.00
BACS	Wheal Grey - Further Bat survey MB	24/25PO1692	3,000.00	3,000.00	500.00	2,500.00
	<b>Total BACS - Wheal Grey</b>		<b>3,540.00</b>	<b>3,540.00</b>	<b>590.00</b>	<b>2,950.00</b>
BACS	Pendennis Leisure Grant	24/25PO1693	10,000.00	10,000.00	-	10,000.00
19526	Falmouth Fairtrade -Grant payment	24/25PO1694	614.12	614.12	-	614.12
BACS	L Coley - Deputy Mayor Allowance- Mileage June-July'24	24/25PO1695	68.90	68.90	-	68.90
BACS	N Burgess-Training expenses-Resource Project KPL	24/25PO1696	197.00	197.00	-	197.00
BACS	M Lewis - 11/7 Travel/lunch/b/fast	24/25PO1697	64.30	64.30	-	64.30
BACS	V Rogers - Sea Sunday Pasties-P/p of Grant	24/25PO1698	329.53	329.53	-	329.53
BACS	L Chambers - Baby Painting Session 3/7-Dracaena Centre 19/7	24/25PO1699	150.00	150.00	-	150.00
BACS	Digital ID - x2 packs of 100 Falmouth Lanyards	24/25PO1700	288.00	288.00	48.00	240.00
BACS	R Jandrell - 15-16/7/24 Leading Baby Jam, 2/9/16.7.24 Rhyme Time AG	24/25PO1701	300.00	300.00	-	300.00
BACS	Roasting Rm - 1kg Brazil Single Estate hse coffee x10 PP	24/25PO1702	180.00	180.00	-	180.00
BACS	Roasting Rm - 1kg Brazil Single Estate hse coffee x14 PP	24/25PO1703	252.00	252.00	-	252.00
	<b>Total BACS - Roasting Room</b>		<b>432.00</b>	<b>432.00</b>	<b>-</b>	<b>432.00</b>
BACS	Smith & Reed - w/c 15/7 CD McTiernan temp	24/25PO1704	155.84	155.84	25.97	129.87
BACS	Stones Bakery - x3 Lrge Sourdough PP	24/25PO1705	11.09	11.09	-	11.09
BACS	BT - Internet services at Cemetery	24/25PO1706	471.60	471.60	78.60	393.00
CC	AA Wristbands - Custom Printed Wristbands - Pavillions	24/25PO1707	92.50	92.50	15.42	77.08
CC	Amazon - Folding Tressle Tables Indoors - Pavillions	24/25PO1708	51.94	51.94	8.66	43.28
CC	Amazon - Large Table Cloth Clips - Pavillions	24/25PO1709	37.74	37.74	6.29	31.45
CC	Apple - iCloud with 200 GB of Storage	24/25PO1710	2.99	2.99	0.50	2.49
CC	Amazon - Replacement Ink Pads	24/25PO1711	54.09	54.09	9.02	45.08
CC	EB Latest Research - Training - Corp	24/25PO1712	10.00	10.00	-	10.00
CC	Cornwall Council - Temporary Event Notice - Town Management	24/25PO1713	21.00	21.00	-	21.00
CC	Cornish Bakery - Pendennis Brass Band - General Council	24/25PO1714	109.80	109.80	-	109.80
CC	Display Sense - Aluminium Lockable Glass Display Cabinet	24/25PO1715	799.00	799.00	133.17	665.83
CC	London Emblem - 55mm Badge Seals	24/25PO1716	28.20	28.20	4.70	23.50
CC	Mailchimp - Additional Contact Blocks - Standard Plan	24/25PO1717	55.84	55.84	-	55.84
CC	Microsoft - Azure Standard - 01/06/24 - 30/06/24	24/25PO1718	574.54	574.54	95.76	478.78
CC	Microsoft - 365 Business Basic - 15/07/24 - 14/08/24	24/25PO1719	9.80	9.80	-	9.80
CC	Plastic People - 3mm Acrylic 870mm x 620mm	24/25PO1720	81.00	81.00	13.50	67.50
CC	Solo Press - Business Cards	24/25PO1721	41.38	41.38	6.90	34.48
CC	Tesco - Sea Sunday - Refreshments	24/25PO1722	32.30	32.30	-	32.30
CC	Wales & West - Disconnection of Gas -Kimberley Park Road	24/25PO1723	Duplicate	Duplicate	-	Duplicate
CC	Allstar - Diesel - Facilities	24/25PO1724	159.41	159.41	26.57	132.84
DD	Bank Of Ireland - Bank Charges - Corp	24/25PO1725	16.79	16.79	-	16.79
DD	BT - Fixed Charge - Cemetry	24/25PO1726	580.11	580.11	-	580.11
DD	BT - 01/05/24 - 31/07/24 Phone Cloud Voice BB Mobile	24/25PO1727	1,091.02	1,091.02	181.84	909.18
DD	BT - Fixed Charges Monthly Line Rental	24/25PO1728	726.00	726.00	121.00	605.00
DD	BT - Regular Charges - 02/01/24 - 30/09/24	24/25PO1729	1,561.96	1,561.96	260.32	1,301.64
DD	B&Q - Kaze Box Lid Tarpaulin - B&Q Cable Ties - Pavillions	24/25PO1730	99.19	99.19	16.54	82.65
DD	B&Q - Inox Cut Disc & Trousers - Facilities	24/25PO1731	45.22	45.22	7.54	37.68
DD	B&Q - Flat Washer & Concrete Screw Bolt	24/25PO1732	25.66	25.66	4.27	21.39
DD	B Gas - 06/06/24 - 01/07/24 - Grove Place PC	24/25PO1733	375.55	375.55	62.59	312.96
DD	B Gas - 07/06/24 - 06/07/24 - The Moor Feeder Pillar	24/25PO1734	43.22	43.22	7.20	36.02
DD	B Gas - 08/06/24 - 06/07/24 - Gyllyngdune Stable Block	24/25PO1735	19.64	19.64	0.93	18.71
DD	B Gas - 23/06/24 - 22/07/24 - The Moor Piazza	24/25PO1736	20.06	20.06	0.95	19.11
DD	B Gas - 15/06/24 - 13/07/24 - The Moor	24/25PO1737	223.88	223.88	10.66	213.22
DD	B Gas - 24/06/24 - 23/07/24 - Cemetry Non Conformists Workshop	24/25PO1738	92.75	92.75	4.41	88.34
DD	B Gas - 25/06/24 - 24/07/24 - The Workshop - Kimberley Park Road	24/25PO1739	32.67	32.67	1.55	31.12
DD	DVLA - Vehicle Tax - BN18 NAA	24/25PO1740	335.00	335.00	-	335.00
DD	Clover - 01/04/24 - 30/04/24 - Service Charges & Fees	24/25PO1741	514.22	514.22	-	514.22
DD	Paymentsense - Terminal Rental - PCI Non Compliance	24/25PO1742	451.32	451.32	75.22	376.10
DD	St A Brew - Proper Job Harbour Arctic Korev	24/25PO1743	1,712.93	1,712.93	285.51	1,427.42
DD	St A Brew - Guinness - Old Mout - Frobisher Apple	24/25PO1744	802.55	802.55	133.77	668.78
DD	St A Brew - Villa Rosaura - Tarquins St Austell Keg	24/25PO1745	2,145.02	2,145.02	357.52	1,787.50
DD	W C Fruit - Milk Oat Skimmed & Full	24/25PO1746	19.36	19.36	-	19.36
DD	W C Fruit - Basil Grapes Green & Red	24/25PO1747	79.50	79.50	-	79.50
DD	W C Fruit - Eggs Cucumber Cabbage Red & White	24/25PO1748	218.81	218.81	-	218.81
DD	W C Fruit - Les Pommes Frites	24/25PO1749	21.42	21.42	-	21.42
DD	W C Fruit - Limes - Kit Kats & Crisps	24/25PO1750	28.70	28.70	4.02	24.68
DD	W C Fruit - Milk Oat Skimmed & Full	24/25PO1751	19.36	19.36	-	19.36
			<b>399,664.28</b>	<b>399,664.28</b>	<b>57,706.73</b>	<b>341,957.54</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD W C Fruit - Brown Onion Ginger Coriander	24/25PO1752	192.31	192.31	-	192.31
DD W C Fruit - Apple Cranberry & Pineapple Juice	24/25PO1753	46.27	46.27	7.71	38.56
DD W C Fruit - Red Pepper Courgette Mint	24/25PO1754	129.08	129.08	-	129.08
DD W C Fruit - Small Lemons	24/25PO1755	1.60	1.60	-	1.60
DD W C Fruit - Traybakes Vegan Lemon Cherry	24/25PO1756	152.85	152.85	-	152.85
DD W C Fruit - Ground Cinnamon	24/25PO1757	6.56	6.56	-	6.56
DD W C Fruit - Salad Gourmrt Cucumber Bakers	24/25PO1758	124.23	124.23	-	124.23
DD W C Fruit - Les Pommes Frities	24/25PO1759	21.42	21.42	-	21.42
DD W C Fruit - Limes Orange Juice	24/25PO1760	27.94	27.94	3.90	24.04
DD W C Fruit - Milk Oat Skimmed & Full	24/25PO1761	19.36	19.36	-	19.36
DD W C Fruit - Carrot Mushroom & Eggs	24/25PO1762	161.08	161.08	-	161.08
DD W C Fruit - Lemons	24/25PO1763	3.53	3.53	-	3.53
DD W C Fruit - Milk Oat Skimmed & Full	24/25PO1764	19.36	19.36	-	19.36
DD W C Fruit - Double Cornish Cream - Back Bacon Smoked	24/25PO1765	21.28	21.28	-	21.28
DD W C Fruit - Milk Oat Skimmed & Full	24/25PO1766	19.36	19.36	-	19.36
DD W C Fruit - Cornish Mini Portion Clotted	24/25PO1767	9.69	9.69	-	9.69
DD W C Fruit - Lemons Limes Jam Chocolate Crisps	24/25PO1768	83.39	83.39	-	83.39
DD W C Fruit - White & Red Cabbage Mix Leaf Salad	24/25PO1769	107.70	107.70	-	107.70
DD W C Fruit - Les Pommes Frities	24/25PO1770	42.85	42.85	-	42.85
DD W C Fruit - Milk Oat Skimmed & Full	24/25PO1771	19.36	19.36	-	19.36
DD W C Fruit - Eggs Sultanas Margarine	24/25PO1772	123.32	123.32	-	123.32
DD W C Fruit - Asparagus Egg Rich Yolk Fennel	24/25PO1773	144.13	144.13	-	144.13
DD W C Fruit - Frozen Raspberries	24/25PO1774	16.63	16.63	-	16.63
DD W C Fruit - Margarine & Polenta	24/25PO1775	42.47	42.47	-	42.47
DD W C Fruit - Choc Callerbaut Milk Callets	24/25PO1776	46.36	46.36	-	46.36
CN W C Fruit - Cornish Double Cream	24/25PO1777	8.31	8.31	-	8.31
DD W C Fruit - Milk Oat Skimmed & Full	24/25PO1778	19.36	19.36	-	19.36
DD W C Fruit - Milk Oat	24/25PO1779	3.80	3.80	-	3.80
DD W C Fruit - Milk Oat & Full	24/25PO1780	15.90	15.90	-	15.90
DD W C Fruit - Limes Lemons & Cream Spray	24/25PO1781	21.23	21.23	-	21.23
DD W C Fruit - Parsley Virgin Oil Lentils	24/25PO1782	84.43	84.43	-	84.43
DD W C Fruit - Large Eggs Red Onion White Cabbage	24/25PO1783	282.04	282.04	-	282.04
DD W C Fruit - Milk Oat Skimmed & Full	24/25PO1784	19.36	19.36	-	19.36
DD W C Fruit - Seasonal Salad Rocket Cucumber	24/25PO1785	50.83	50.83	-	50.83
DD W C Fruit - Cucumber Tarragon Pomegranate	24/25PO1786	291.16	291.16	-	291.16
DD W C Fruit - Les Pommes Frities - Soy Beans	24/25PO1787	29.21	29.21	-	29.21
DD W C Fruit - Limes Lemons Milk	24/25PO1788	113.29	113.29	8.48	104.81
DD W C Fruit - Plain Scones Carrot & Lemon Traybake	24/25PO1789	153.48	153.48	-	153.48
DD W C Fruit - Eggs Micro Peashoots Rocket	24/25PO1790	181.28	181.28	-	181.28
DD W C Fruit - Milk Full & Oat	24/25PO1791	15.90	15.90	-	15.90
DD W C Fruit - Eggs - Back Bacon Smoked	24/25PO1792	43.26	43.26	-	43.26
DD W C Fruit - Leek - Finebean Mixed Tomato	24/25PO1793	68.61	68.61	-	68.61
DD W C Fruit - Les Pommes Frities	24/25PO1794	21.42	21.42	-	21.42
DD W C Fruit - Milk Oat Skimmed & Full	24/25PO1795	19.36	19.36	-	19.36
DD W C Fruit - Eggs Choc Callerbaut Almonds	24/25PO1796	186.85	186.85	-	186.85
DD W C Fruit - Frozen Blueberries	24/25PO1797	9.17	9.17	-	9.17
CC Meta - FB Advertising - Pavillions	24/25PO1798	72.37	72.37	-	72.37
CC Meta - FB Advertising - Pavillions	24/25PO1799	200.00	200.00	-	200.00
DD W C Fruit - Les Pommes Frites	24/25PO1800	21.42	21.42	-	21.42
BACS HMRC-PAYE July 2024	24/25PO1801	13,696.66	13,696.66	-	13,696.66
BACS HMRC - NI July 2024	24/25PO1802	17,518.69	17,518.69	-	17,518.69
BACS Student Loans - July 2024	24/25PO1803	269.00	269.00	-	269.00
<b>Total BACS - HMRC</b>		<b>31,484.35</b>	<b>31,484.35</b>	<b>-</b>	<b>31,484.35</b>
BACS CC-Pensions-July 2024	24/25PO1804	33,449.13	33,449.13	-	33,449.13
BACS CC - Pensions additional pyt 04 of 12	24/25PO1805	600.00	600.00	-	600.00
<b>Total BACS - CC</b>		<b>34,049.13</b>	<b>34,049.13</b>	<b>-</b>	<b>34,049.13</b>
BACS Standard Life - MJC - AVC	24/25PO1806	90.00	90.00	-	90.00
BACS Unison Membership Fees	24/25PO1807	62.45	62.45	-	62.45
BACS Net Wages	24/25PO1808	119,549.75	119,549.75	-	119,549.75
19527 Cashed Cheque - PP - Additional change for Ziggy Event) to be rtned	24/25PO1809	500.00	500.00	-	500.00
BACS Henrietta Boex - KP - ReSource - Support Development of templates,data &	24/25PO1810	1,350.00	1,350.00	-	1,350.00
BACS Cartridge Save - Chapel - 4 Colour Ink Cartridge	24/25PO1811	31.82	31.82	5.30	26.52
BACS CC - Headland - CEO Provision for SLA Patrols June 2024	24/25PO1812	217.65	217.65	-	217.65
BACS Datasharp - AG, PP & OPO printing charges to 01.07.2024	24/25PO1813	260.74	260.74	43.46	217.28
BACS Doramakaba- MB - Engineer call out for Roller shutters	24/25PO1814	495.60	495.60	82.60	413.00
BACS FFC - PP - Mixed salad, Rainbow Chard, Endive Head, Dill & Spinach	24/25PO1815	67.25	67.25	-	67.25
BACS Pendennis Brass Band Services for Sea Sunday - 24/25GRA005	24/25PO1816	250.00	250.00	-	250.00
BACS Kevin J Gerry - Skatepark - 50% Deposit for Park Benches	24/25PO1817	1,600.00	1,600.00	-	1,600.00
BACS Greenham - Toilets - 2 ply Toilet Rolls	24/25PO1818	513.54	513.54	85.59	427.95
BACS Martyn's Maintenance -Toilets,PPP,MB,Cemtery,Dracena,KP-Painting	24/25PO1819	4,652.00	4,652.00	-	4,652.00
BACS Celia Pike - AG - Shop stock - Greetings cards	24/25PO1820	39.60	39.60	-	39.60
BACS Pips Pasties - PP - 250 Assorted pasties -Vegan,Gluten Free, Chicken, Steak	24/25PO1821	852.00	852.00	-	852.00
BACS Rabart -MB Chambers - Filltite Fill, plastic scuttle, Paint can, Decorating kit	24/25PO1822	114.30	114.30	19.05	95.25
		<b>599,342.01</b>	<b>599,342.01</b>	<b>57,962.83</b>	<b>541,379.18</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Roskilly's - PP - Assorted 120ml Ice cream tubs & Lickalix Citrus Burst	24/25PO1823	156.32	156.32	26.05	130.27
BACS Roskilly's - PP - Assorted 120ml Ice cream tubs & Assorted Lickalix	24/25PO1824	341.73	341.73	56.95	284.78
<b>Total BACS - Roskilly's</b>		<b>498.05</b>	<b>498.05</b>	<b>83.00</b>	<b>415.05</b>
BACS Scence - AG - Shop stock - Perfume Balm & Lip Balm	24/25PO1825	286.20	286.20	47.70	238.50
BACS Stones - PP - 5 Large Sourdough	24/25PO1826	18.49	18.49	-	18.49
BACS Swift - PP - C Batteries, Bio straws, Blue Handtowel, Floor & surface cleaner	24/25PO1827	192.60	192.60	32.10	160.50
BACS Tyrefinders - Facilities - KW67 FWZ - Puncture Repair	24/25PO1828	20.00	20.00	3.33	16.67
BACS Warnes Plants - PP, KP, Moor Planters & Hanging Baskets - Assorted plants	24/25PO1829	9,663.96	9,663.96	1,610.66	8,053.30
BACS Withey - Grounds - FD69 LFX - Service vehicle & consumables	24/25PO1830	340.49	340.49	56.75	283.74
BACS Withey - Cemetery - Asset 21 Service Thwaites SINOC6516 & consumables	24/25PO1831	325.25	325.25	54.21	271.04
BACS Withey - Grounds - AK07 SYM - MOT & Service vehicle & consumables & W	24/25PO1832	624.55	624.55	95.76	528.79
<b>Total BACS - Withey</b>		<b>1,290.29</b>	<b>1,290.29</b>	<b>206.72</b>	<b>1,083.57</b>
CC Amazon - PP - Phone Gimbal Stabilizer 3-Axis Smartphone	24/25PO1833	63.20	63.20	10.53	52.67
CC Amazon - PP - 8 pcs Tablecloth Weights - Marble teardrop	24/25PO1834	7.49	7.49	1.25	6.24
CC Amazon - AG - Pasuto Super washable Ready-mix paint & Giotto Kids paint	24/25PO1835	41.81	41.81	6.97	34.84
CC Amazon - AG - Nediea Laptop stand for Desk adjustable	24/25PO1836	32.99	32.99	5.50	27.49
CC Amazon - AG - HMDI to RCA Converter	24/25PO1837	5.99	5.99	1.00	4.99
CC Dropdax - OPO Finance Dropbox plus09.07.24-07.25	24/25PO1838	95.88	95.88	15.98	79.90
CC Microsoft - Office 365 E3 09.07.24-08.08.24	24/25PO1839	66.00	66.00	-	66.00
CC Microsoft - 365 Business Premium 01.07.24-31.07.24	24/25PO1840	144.80	144.80	-	144.80
CC Microsoft - 365 Business Basic 21.07.24-20.08.24	24/25PO1841	93.10	93.10	-	93.10
CC Microsoft - Enterprise Mobility + Security E5 24.07.24-23.08.24	24/25PO1842	877.50	877.50	-	877.50
CC Microsoft - Planner Plan 1 08.07.24-07.08.24	24/25PO1843	8.20	8.20	-	8.20
CC Soundtrack - PP - Upgrade up to Unlimited 18.06.24-14.02.25	24/25PO1844	106.65	106.65	-	106.65
CC Speedy Asset - Draceana - Goal post repair - 4 weeks hire Heras Fence Pan	24/25PO1845	326.16	326.16	54.36	271.80
DDR BT - PP - Regular charges 01.07.24-31.07.24	24/25PO1846	726.00	726.00	121.00	605.00
DDR Ram Tracking - Grounds/Facilities - Lease & Tracking 28.0724-27.08.24	24/25PO1847	45.00	45.00	7.50	37.50
DDR St Austell Brewery - PP - Proper Job, Korev, Rattler, Guinness, Tribute	24/25PO1848	5,059.02	5,059.02	843.20	4,215.82
BACS Rural Services Partnership-Town Group Membership 01.04.24-31.03.25	24/25PO1849	164.40	164.40	27.40	137.00
CC Gear4Music - AG - Arts Council - Studio Monitors & 1 x Stag Adaptor	24/25PO1850	549.20	549.20	-	549.20
BACS Connect Internet - Support Contract Yr 01.08.24-31.07.25	24/25PO1851	1,080.00	1,080.00	180.00	900.00
BACS Cornwall Glass - Cemetery Lodge - 4/16/4 Tgh Stippolyte Argon Gas & labd	24/25PO1852	303.82	303.82	50.64	253.18
BACS Nick Ferris - PP - Skip Byd Wood	24/25PO1853	342.00	342.00	57.00	285.00
BACS Pips - Mayoral civic event - 55 Medium & 10 Veg pasties	24/25PO1854	195.00	195.00	-	195.00
DDR BOI EFT/BACS Quartley Transactions -235 @ 12p April to June 24	24/25PO1855	28.20	28.20	-	28.20
CC Tesco - Mayoral - Wine, milk, Apple and Orange Juice	24/25PO1856	99.35	99.35	-	99.35
CC Tesco - Mayoral - Apple and Orange Juice	24/25PO1857	14.10	14.10	-	14.10
CC Association of Town Management - Towns Team -ATCM Book	24/25PO1858	12.50	12.50	-	12.50
BACS Essential -PP - Orange squash, Elderflower Cordial, Tea bags, Elderberry	24/25PO1859	451.45	451.45	50.22	401.23
BACS Jamie Medlin Artists SOR 2/7/24	24/25PO1860	2,044.25	2,044.25	-	2,044.25
BP Sarah Scott - Splanna Food-Art Council funded project AG	24/25PO1861	51.46	51.46	8.58	42.88
BACS CC - English - Cornish translation % proofreading AG	24/25PO1862	18.00	18.00	3.00	15.00
BACS Eve Bourrat - Design Banner for Town Centre - Marketing AG	24/25PO1863	250.00	250.00	-	250.00
BACS Eve Bourrat - Design for Ammeth Exhibition AG	24/25PO1864	120.00	120.00	-	120.00
<b>Total BACS - Bourrat</b>		<b>370.00</b>	<b>370.00</b>	<b>-</b>	<b>370.00</b>
BACS Horizon Publishing - Ryl Brit Legion Diary 24/25-1/8th page insert	24/25PO1865	198.00	198.00	33.00	165.00
BACS Jo Lumber - Learning & Engagement Apr/May AG	24/25PO1866	750.00	750.00	-	750.00
BACS Jo Lumber - Learning & Engagement June/July AG	24/25PO1867	525.00	525.00	-	525.00
<b>Total BACS - Lumber</b>		<b>1,275.00</b>	<b>1,275.00</b>	<b>-</b>	<b>1,275.00</b>
BACS Nisbets - Salt Shaker, Peper Shaker, Glass's, tongs PP	24/25PO1868	77.22	77.22	12.87	64.35
BACS ObjectiveIT - x22 Offsite support/monitoring FTCM	24/25PO1869	1,848.00	1,848.00	308.00	1,540.00
BACS ObjectiveIT - x38 offsite/monitoring PP	24/25PO1870	3,192.00	3,192.00	532.00	2,660.00
BACS ObjectiveIT-x89 offsite/monitoring, x53 ransomware FTC	24/25PO1871	7,308.00	7,308.00	1,218.00	6,090.00
<b>Total BACS - ObjectiveIT</b>		<b>12,348.00</b>	<b>12,348.00</b>	<b>2,058.00</b>	<b>10,290.00</b>
BACS Reach Access - Hanging Baskets/Bid Bunting/ Xmas Lights	24/25PO1872	7,980.00	7,980.00	1,330.00	6,650.00
BACS Rabart - Dulux weathershield, mould stop-Cemetery	24/25PO1873	129.91	129.91	21.65	108.26
BACS Roger La Borde-AG shop stock	24/25PO1874	298.51	298.51	49.75	248.76
BACS Smith & Reed - w/c 22/7 NM Webber Temp Finance	24/25PO1875	152.64	152.64	25.44	127.20
BACS SWW - Display Fountain fixed charges 20/4-24/7/24	24/25PO1876	50.87	50.87	-	50.87
BACS Wellers - MB Quantity surveying services	24/25PO1877	3,900.00	3,900.00	650.00	3,250.00
DDR BritGas - 29/5-28/6/24 MB Electric	24/25PO1878	248.80	248.80	41.46	207.34
DDR BritGas - 6/6-5/7/24 Feeder Pillar OPO	24/25PO1879	26.81	26.81	1.27	25.54
DDR BritGas - 26/6-25/7/24 Chapel CofE Electric	24/25PO1880	19.48	19.48	0.92	18.56
DDR BritGas - 22/6-20/7/24 PP Gas	24/25PO1881	52.98	52.98	2.52	50.46
DDR BritGas-KP Stage 25/6-24/7/24 Electric	24/25PO1882	23.71	23.71	1.12	22.59
DDR BritGas-25/6-24/7/24 Castle Beach Toilets Electric	24/25PO1883	56.57	56.57	2.69	53.88
DDR BritGas - 24/6-23/7 Gyllynvase Beach Toilets electric	24/25PO1884	63.15	63.15	3.00	60.15
DDR WCFruits - Whole/semi/oat milk PP	24/25PO1885	19.36	19.36	-	19.36
DDR WCFruits - Whole/semi/oat milk PP	24/25PO1886	19.36	19.36	-	19.36
DDR WCFruits - Eggs, Parsley, Parmasen, vinegar cider PP	24/25PO1887	47.34	47.34	-	47.34
DDR WCFruits - Cabbage,Fennel,celery,kale,milk, goat milk, goats cheese PP	24/25PO1888	75.78	75.78	-	75.78
DDR WCFruits - KitKats, semi skimmed milk, stewart & arnold choc PP	24/25PO1889	48.56	48.56	2.22	46.34
DDR WCFruits - Fennel, Cherry Tomatoes,cabbage,bacon,mayo PP	24/25PO1890	58.26	58.26	-	58.26
DDR WCFruits - Goats Cheese PP	24/25PO1891	14.06	14.06	-	14.06
DDR WCFruits - Whole/semi/oat milk PP	24/25PO1892	19.36	19.36	-	19.36
DDR WCFruits - Whole/semi/oat milk PP	24/25PO1893	19.36	19.36	-	19.36
DDR WCFruits - Tomatoes, bakers,rocket,lemon juice PP	24/25PO1894	59.86	59.86	-	59.86
DDR WCFruits - Clotted Cream, Whole/semi/oat milk, straw jam PP	24/25PO1895	69.51	69.51	-	69.51
DDR WCFruits - Eggs, Sugar icing, flour PP	24/25PO1896	29.38	29.38	-	29.38
DDR WCFruits - Whole/semi/oat milk PP	24/25PO1897	19.36	19.36	-	19.36
<b>Total</b>		<b>652,097.60</b>	<b>652,097.60</b>	<b>65,626.37</b>	<b>586,471.22</b>



**FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE**

Period: Jul-24

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Facilities	Cemetery R/R	Cemetery Misc	MB	Stat	PO Building	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	F	CR	CM	MB	S	PB	E	SI	207.18
01.07.24	1.55		1.55	1106	me		1.55	-	-	-	-	-	-	-	-	-	-	-	205.63
03.07.24	1.55		1.55	1107	me		1.55	-	-	-	-	-	-	-	-	-	-	-	204.08
03.07.24	20.00		20.00	1108	F		-	-	-	-	20.00	-	-	-	-	-	-	-	184.08
04.07.24	1.40		1.40	1109	me		1.40	-	-	-	-	-	-	-	-	-	-	-	182.68
04.07.24	1.55		1.55	1110	me		1.55	-	-	-	-	-	-	-	-	-	-	-	181.13
10.07.24	1.55		1.55	1111	me		1.55	-	-	-	-	-	-	-	-	-	-	-	179.58
11.07.24	11.75		11.75	1112	me		11.75	-	-	-	-	-	-	-	-	-	-	-	167.83
12.07.24	1.30		1.30	1113	me		1.30	-	-	-	-	-	-	-	-	-	-	-	166.53
15.07.2024	3.10		3.10	1114	me		3.10	-	-	-	-	-	-	-	-	-	-	-	163.43
18.07.2024	5.99		5.99	1115	p		-	-	5.99	-	-	-	-	-	-	-	-	-	157.44
18.07.2024	1.30		1.30	1116	me		1.30	-	-	-	-	-	-	-	-	-	-	-	156.14
22.07.2024	3.10		3.10	1117	me		3.10	-	-	-	-	-	-	-	-	-	-	-	153.04
21.07.2024	8.80	1.46	7.34	1118	c		-	-	-	7.34	-	-	-	-	-	-	-	-	144.24
25.07.2024	14.65		14.65	1119	me		14.65	-	-	-	-	-	-	-	-	-	-	-	129.59
26.07.2024	1.55		1.55	1120	me		1.55	-	-	-	-	-	-	-	-	-	-	-	128.04
29.07.2024	3.10		3.10	1121	me		3.10	-	-	-	-	-	-	-	-	-	-	-	124.94
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	124.94
	<b>82.24</b>	<b>1.46</b>	<b>80.78</b>				80.78	<b>47.45</b>	<b>-</b>	<b>5.99</b>	<b>7.34</b>	<b>20.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

Nominal Codes

5030 5017 5010 5408 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat DR £ 1.46 CR  
 Various £ 1.46

NB add additional NL's depending on monthly expenditure

**FALMOUTH ART GALLERY PETTY CASH SCHEDULE**

300 140.64 159.36

Period: JULY 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB - cleaning	MB - Misc Consumables	CS - postage	CS - Stationary photocopy	CS - Consumables	CS - Storerom Equipment	CS - Printing/Artnetwork	CS - Publicity and Marketing	CS - Exhibition Costs	CS - parking	CS - Seminar Expenses	CS - Workshops	CS - Gallery and Misc	CS - Shop Items	CS - Education and Outreach	CS - Funded Projects	CS - Library and Misc	CS - Arts Council	Running Balance
Code	Opening Bal						RR	CL	MBC	PO	S	C	SE	PA	PM	EC	PAR	SEM	W	G	SH	EO	FU	L	ART	56.75
02/07/2024	1.55		1.55	2284	C		-	-	-	-	-	1.55	-	-	-	-	-	-	-	-	-	-	-	-	-	55.20
02/07/2024	10.00	1.66	8.34	2285	EC		-	-	-	-	-	-	-	-	-	8.34	-	-	-	-	-	-	-	-	-	45.20
02/07/2024	4.00		4.00	2286	C		-	-	-	-	-	4.00	-	-	-	-	-	-	-	-	-	-	-	-	-	41.20
05/07/2024						243.25	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	284.45
06/07/2024	2.60		2.60	2287	C		-	-	-	-	-	2.60	-	-	-	-	-	-	-	-	-	-	-	-	-	281.85
06/07/2024	34.80	5.80	29.00	2288	PAR		-	-	-	-	-	-	-	-	-	-	29.00	-	-	-	-	-	-	-	-	247.05
09/07/2024	14.99		14.99	2289	RR		14.99	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	232.06
09/07/2024	19.98	3.34	16.64	2290	EC		-	-	-	-	-	-	-	-	-	16.64	-	-	-	-	-	-	-	-	-	212.08
09/07/2024	3.20		3.20	2291	C		-	-	-	-	-	3.20	-	-	-	-	-	-	-	-	-	-	-	-	-	208.88
09/07/2024	1.40		1.40	2292	L		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.40	-	207.48
16/07/2024	3.55		3.55	2293	C		-	-	-	-	-	3.55	-	-	-	-	-	-	-	-	-	-	-	-	-	203.93
16/07/2024	2.40		2.40	2294	C		-	-	-	-	-	2.40	-	-	-	-	-	-	-	-	-	-	-	-	-	201.53
16/07/2024	3.70		3.70	2295	C		-	-	-	-	-	3.70	-	-	-	-	-	-	-	-	-	-	-	-	-	197.83
16/07/2024	1.30		1.30	2296	C		-	-	-	-	-	1.30	-	-	-	-	-	-	-	-	-	-	-	-	-	196.53
16/07/2024	3.40		3.40	2297	C		-	-	-	-	-	3.40	-	-	-	-	-	-	-	-	-	-	-	-	-	193.13
23/07/2024	22.37	3.73	18.64	2298	G		-	-	-	-	-	-	-	-	-	-	-	-	-	18.64	-	-	-	-	-	170.76
23/07/2024	12.99		12.99	2299	W		-	-	-	-	-	-	-	-	-	-	-	-	12.99	-	-	-	-	-	-	157.77
23/07/2024	3.55		3.55	2300	C		-	-	-	-	-	3.55	-	-	-	-	-	-	-	-	-	-	-	-	-	154.22
23/07/2024	13.58		13.58	2301	EC		-	-	-	-	-	-	-	-	-	13.58	-	-	-	-	-	-	-	-	-	140.64
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	140.64
<b>159.36</b>		<b>14.53</b>	<b>144.83</b>			144.83	<b>14.99</b>	-	-	-	-	<b>29.25</b>	-	-	-	<b>38.56</b>	<b>29.00</b>	-	<b>12.99</b>	<b>18.64</b>	-	-	-	<b>1.40</b>	-	

Nominal Codes	5220	5230	5290	5804	5805	5808	5809	5811	5813	5815	5816	5817	5818	5819	5821	5822	5823	5825	5827
Non Vat	-	-	-	-	-	-	-	-	-	13.58	-	-	-	0	-	-	-	-	-
Vat	-	-	-	-	-	-	-	-	-	24.98	29.00	-	-	18.64	-	-	-	-	-

Town Clerk	56.75	Councillor	Councillor
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Finance Use Only

**VAT Journals**

2201 - vat	DR	CR
5819	£ 14.53	£ -
5805		
	£ 14.53	-

NB add additional NL's depending on monthly expenditure

**PP - GG PETTY CASH SCHEDULE**

Period: July 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	
30/06/2024	19.10	0.00	19.10	24/041	CS		-	-	-	-	19.10	-	-	-111.45
08/07/2024	30.00		30.00	24/042	CS		-	-	-	-	30.00	-	-	-141.45
09/07/2024	7.50	1.25	6.25	24/043	MC		-	-	-	-	-	-	6.25	-148.95
10/07/2024	11.75		11.75	24/044	MC		-	-	-	-	-	-	11.75	-160.70
24/07/2024	19.95		19.95	24/045	MC		-	-	-	-	-	-	19.95	-180.65
28/07/2024	15.00		15.00	24/046	MC		-	-	-	-	-	-	15.00	-195.65
31/07/2024	6.56		6.56	24/047	CS		-	-	-	-	6.56	-	-	-202.21
31/07/2024	11.25		11.25	24/048	CS		-	-	-	-	11.25	-	-	-213.46
04/07/2024	0.00	0.00	0.00		19572	392.35	-	-	-	-	-	-	-	178.89
CLOSED							-	-	-	-	-	-	-	178.89
	<b>121.11</b>	<b>1.25</b>	<b>119.86</b>			119.86	-	-	-	-	<b>66.91</b>	-	<b>52.95</b>	

121.11

Nominal Codes

6300	6302	6362	6364	6356	6351	6359
		-				46.70
		VAT				6.25

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat	DR	CR
Various		£ -

NB add additional NL's depending on monthly expenditure

**FALMOUTH TOWN COUNCIL**

Month Aug-24  
Meeting Date 09/09/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates August 2024- PO Building	24/25PO1898	1,518.00	1,518.00	-	1,518.00
DD	Cornwall Council - Business rates August 2024 - PO Building 1st Floor	24/25PO1899	873.00	873.00	-	873.00
DD	Cornwall Council - Business rates August 2024 - Municipal Building	24/25PO1900	707.00	707.00	-	707.00
DD	Cornwall Council - Business rates August 2024 - PO Building 2nd Floor	24/25PO1901	561.00	561.00	-	561.00
DD	Cornwall Council - Business rates-August 2024-Cemetery Penance Rd	24/25PO1902	593.00	593.00	-	593.00
DD	Cornwall Council - Business rates August 2024-Cemetery Swanpool Rd	24/25PO1903	307.00	307.00	-	307.00
DD	Cornwall Council - Business Rates August 2024 - Mortuary	24/25PO1904	327.00	327.00	-	327.00
DD	Cornwall Council - Business rates August 2024 - Quarry Car Park	24/25PO1905	134.00	134.00	-	134.00
DD	Cornwall Council - Municipal Building August 2024 - Library	24/25PO1906	1,206.00	1,206.00	-	1,206.00
DD	Cornwall Council-Business rates August 2024- Princess Pavilion	24/25PO1907	852.00	852.00	-	852.00
DD	Cornwall Council - Council Tax August - Kimberley Park Lodge	24/25PO1908	770.00	770.00	-	770.00
DD	Cornwall Council - Business Rates August 2024 - Pendennis Point Car Park	24/25PO1909	98.40	98.40	-	98.40
DD	Cornwall Council - Business Rates 11.08.23-01.04.24 - Pendennis Point Car Park	24/25PO1910	477.35	477.35	-	477.35
CN	BritGas - 15/6-13/7/24 cancels 811405197 MB	24/25PO1911	- 223.88	- 223.88	- 10.66	- 213.22
CN	BritGas - 15/5-14/6/24 cancels 81297120 MB	24/25PO1912	- 324.35	- 324.35	- 15.44	- 308.91
CN	BritGas - 28/3-14/5/24 cancels 817737007 MB	24/25PO1913	- 1,235.26	- 1,235.26	- 205.87	- 1,029.39
DDR	BritGas - 28/3-14/5/24 revised bill MB	24/25PO1914	669.96	669.96	31.90	638.06
DDR	BritGas - 15/5-14/6/24 revised bill MB	24/25PO1915	234.67	234.67	11.17	223.50
DDR	BritGas - 15/6-13/7/24 revised bill MB	24/25PO1916	165.65	165.65	7.88	157.77
DDR	BritGas - 14/7-25/7/24 gas bill MB	24/25PO1917	64.30	64.30	3.06	61.24
BACS	BHGS - Chapel - Velvit Essential, Grass Seed & Premier Bulldog folding saw	24/25PO1918	821.99	821.99	70.60	751.39
BACS	Booths - AG Childrens A3 Activity sheets	24/25PO1919	186.00	186.00	31.00	155.00
BACS	Coast 2 Coast - PP - Event security for wedding 27.07.2024	24/25PO1920	357.00	357.00	59.50	297.50
BACS	CSE - PP - ICR Touch office software x 3 Terminals	24/25PO1921	90.00	90.00	15.00	75.00
BACS	J Gas - PP - Refill 60/40 mix gas, 30/70 mix gas & 10 Ltrs CO2 cylinders	24/25PO1922	297.00	297.00	49.50	247.50
BACS	Kingsley - 10 KG No. 2 White sheeting	24/25PO1923	79.20	79.20	13.20	66.00
BACS	Katharine Langley - PP - for Box office duties 31.07.24 Ziggy Alberts	24/25PO1924	50.00	50.00	-	50.00
BACS	Malcolm Joseph - PP - Box Office duties 31.07.2024	24/25PO1925	50.00	50.00	-	50.00
BACS	SW Hire - Cemetery - 1 x 1 Ton Dumper hire, delivery & collection	24/25PO1926	180.00	180.00	30.00	150.00
BACS	The Printing Chambers - PP- A2 Street, Eats & Beats poster	24/25PO1927	7.00	7.00	-	7.00
BACS	Trevarthen - PP - Bacon, Chicken fillets & Beef mince	24/25PO1928	55.65	55.65	-	55.65
BACS	<del>Wellers - MB - Quantity Surveying Services</del>	24/25PO1929	Duplicate	Duplicate	duplicate	Duplicate
BACS	Wildbrown - PP - Marketing Support July 2024	24/25PO1930	780.00	780.00	-	780.00
BACS	Withey - Grounds - AK07 SYW - Test & replace battery	24/25PO1931	177.24	177.24	29.54	147.70
BACS	Withey Grounds - Asset 7 Honda box mower Service & consumables	24/25PO1932	106.50	106.50	17.75	88.75
	<b>Total BACS -Withey</b>		<b>283.74</b>	<b>283.74</b>	<b>47.29</b>	<b>236.45</b>
DDR	Allstar - Facilities, Grounds, Cemetery - Fuel & cans	24/25PO1933	836.11	836.11	139.35	696.76
DDR	Sage -Accounts & Payroll subscriptions- 01/08/24 - 31/08/24	24/25PO1934	662.40	662.40	110.40	552.00
CC	iphone charger & 40w USB C Plug	24/25PO1935	84.43	84.43	7.74	76.69
CC	R C Mobile Repairs - iphone X battery	24/25PO1936	44.99	44.99	-	44.99
BACS	Carey Davies - PP - Tech support 01.07.24-31.07.24	24/25PO1937	1,494.00	1,494.00	-	1,494.00
BACS	Infinitus Guard for Royal Navy Assoc. Sea Sunday - 24/25GRA005	24/25PO1938	128.16	128.16	21.36	106.80
BACS	Ann's - PP - 25 small Steak pasties & 60 large sausage rolls	24/25PO1939	172.50	172.50	-	172.50
BACS	Aquarod - Catsle Beach - Removed 1000 gallons from septic tank	24/25PO1940	288.00	288.00	48.00	240.00
BACS	Biffa - OPO Wheelie Bin Standard general waste 01.07.24-31.07.24	24/25PO1941	568.78	568.78	94.80	473.98
BACS	Biffa - OPO Wheelie bin recycling dry mixed 01.07.24-31.07.24	24/25PO1942	372.24	372.24	62.04	310.20
BACS	Biffa - OPO Wheelie bin glass mixed 01.07.24-31.07.24	24/25PO1943	155.63	155.63	25.94	129.69
BACS	Biffa- PP Wheelie bin General waste/recycling dry mixed 01.07.24-31.07.24	24/25PO1944	537.49	537.49	89.58	447.91
BACS	Biffa-PP Wheelie bin standard glass mixed 01.07.24-31.07.24	24/25PO1945	93.85	93.85	15.64	78.21
BACS	Biffa - OPO Wheelie bin paper confidential 12.07.24	24/25PO1946	20.70	20.70	3.45	17.25
	<b>Total BACS -Biffa</b>		<b>1,748.69</b>	<b>1,748.69</b>	<b>291.45</b>	<b>1,457.24</b>
BACS	J Brodie Luke - Cemetery - Digger hire March 2024 - 2 days	24/25PO1947	180.00	180.00	30.00	150.00
BACS	J Brodie Luke - Cemetery - Digger hire April 2024 - 7 days	24/25PO1948	1,362.00	1,362.00	227.00	1,135.00
BACS	J Brodie Luke - Cemetery - Digger hire May 2024 - 7 days	24/25PO1949	762.00	762.00	127.00	635.00
BACS	J Brodie Luke - Cemetery - Digger hire June 2024 - 6 days	24/25PO1950	504.00	504.00	84.00	420.00
BACS	J Brodie Luke - Cemetery - Digger hire July 2024 - 6 days	24/25PO1951	504.00	504.00	84.00	420.00
	<b>Total BACS -J Brodie Luke</b>		<b>3,312.00</b>	<b>3,312.00</b>	<b>552.00</b>	<b>2,760.00</b>
BACS	Clunk Media - PP - Photography & Videography - Ziggy Alberts & 1000 Mods	24/25PO1952	250.00	250.00	-	250.00
BACS	CC - Maintenance for Open Space CCTV August 2024	24/25PO1953	1,108.22	1,108.22	184.70	923.52
BACS	Infinitus - Atherton - Guard for Polling Station 04.07.2024	24/25PO1954	352.44	352.44	58.74	293.70
BACS	Infinitus - CCTV Operator Falmouth & Helston July 2024	24/25PO1955	3,541.44	3,541.44	590.24	2,951.20
BACS	Infinitus - Street Ranges July 2024	24/25PO1956	3,011.76	3,011.76	501.96	2,509.80
BACS	Infinitus - PP - Key Holding monthly July 2024 & Guard for Polling station	24/25PO1957	385.44	385.44	64.24	321.20
BACS	Infinitus - MB & OPO - Key Holding monthly July 2024	24/25PO1958	66.00	66.00	11.00	55.00
BACS	Infinitus - MB Patrol 11.07.24 & Alarm response 16.07.24	24/25PO1959	52.20	52.20	8.70	43.50
	<b>Total BACS -Infinitus</b>		<b>7,409.28</b>	<b>7,409.28</b>	<b>1,234.88</b>	<b>6,174.40</b>
BACS	T Merritt - PP - July Programming, production & show prepping 114 hrs	24/25PO1960	2,280.00	2,280.00	-	2,280.00
			<b>30,831.20</b>	<b>30,831.20</b>	<b>2,728.01</b>	<b>28,103.19</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS NBWellbeing - Life coaching 01/08/24	24/25PO1961	50.00	50.00	-	50.00
BACS Nomix Enviro - Ground - Street spraying	24/25PO1962	576.00	576.00	96.00	480.00
BACS Kinglsey - General Use - 10kg No.2 White sheeting	24/25PO1963	Duplicate	Duplicate	-	Duplicate
BACS Passmore - Public Toilets cleaning July '24, signs, sanitary bags, call out	24/25PO1964	4,471.60	4,471.60	745.27	3,726.33
BACS Passmore - OPO/MB/Atherton cleaning July '24	24/25PO1965	5,455.76	5,455.76	909.29	4,546.47
BACS Passmore - Pavilion Cleaning July '24 and Pearl soap	24/25PO1966	4,530.60	4,530.60	755.10	3,775.50
<b>Total BACS - Passmore</b>		<b>14,457.96</b>	<b>14,457.96</b>	<b>2,409.66</b>	<b>12,048.30</b>
BACS The Roasting Room - PP - 1kg Colombia sugar cane process decaff	24/25PO1967	18.00	18.00	-	18.00
BACS The Roasting Room - PP - 1kg Colombia sugar cane process decaff	24/25PO1968	36.00	36.00	-	36.00
BACS The Roasting Room - PP - 1kg Brazil single estate (House)	24/25PO1969	360.00	360.00	-	360.00
<b>Total BACS -The Roasting Room</b>		<b>414.00</b>	<b>414.00</b>	<b>-</b>	<b>414.00</b>
BACS Roskilly's - PP - Assorted 120ml tubs of ice cream	24/25PO1970	190.83	190.83	31.80	159.03
BACS Stones Bakery - PP - 40 Rolls	24/25PO1971	20.40	20.40	-	20.40
BACS Travis Perkins - Cemetery - Builders tub black 40L	24/25PO1972	6.97	6.97	1.16	5.81
BACS Travis Perkins - PP - Comination padlock & Gatemate Brenton Padbolt	24/25PO1973	35.50	35.50	5.92	29.58
BACS Travis Perkins - Pendennis - Building sand, Bradstone textured paving	24/25PO1974	63.90	63.90	10.64	53.26
BACS Travis Perkins - Pendennis -Combination padlock	24/25PO1975	40.08	40.08	6.68	33.40
BACS Travis Perkins - Toilets - Penny washer M5x25 SS	24/25PO1976	21.19	21.19	3.53	17.66
<b>Total BACS -Travis Perkins</b>		<b>167.64</b>	<b>167.64</b>	<b>27.93</b>	<b>139.71</b>
BACS Verdant - PP - Lightbulb extra pale ale	24/25PO1977	381.60	381.60	63.60	318.00
BACS 3Deep Media - PP - Ziggy Alberts gig Drone Photography	24/25PO1978	240.00	240.00	40.00	200.00
BACS Clear-flow - Toilets - Jetting van for Castle beach toilets	24/25PO1979	108.00	108.00	18.00	90.00
BACS CALC - Code of Conduct training, including Civity & Respect Pledge 15.07.24	24/25PO1980	420.00	420.00	70.00	350.00
BACS CALC - R Thomas Finance training Internal Controls 03.07.24	24/25PO1981	36.00	36.00	6.00	30.00
<b>Total BACS -CALC</b>		<b>456.00</b>	<b>456.00</b>	<b>76.00</b>	<b>380.00</b>
BACS Steven Brown - PP Lighting services provided 30.07.24, 31.07.24 & 02.08.24	24/25PO1982	520.00	520.00	-	520.00
BACS CSE - PP - Hire of 2 terminals, a cash drawer & printer 30.07.24-01.08.24	24/25PO1983	240.00	240.00	40.00	200.00
BACS Digital id - PP - Pack of 100 FTC Lanyards	24/25PO1984	162.00	162.00	27.00	135.00
BACS Greenham - Grounds - Glove keepsave nitrile & Keepclean disposable	24/25PO1985	183.96	183.96	30.66	153.30
BACS Greenham - Toilets - Citrus foam hand soap, toilet rolls & slimroll hand towel	24/25PO1986	1,043.99	1,043.99	174.00	869.99
<b>Total BACS -Greenham</b>		<b>1,227.95</b>	<b>1,227.95</b>	<b>204.66</b>	<b>1,023.29</b>
BACS Kingfisher Visitor Guide - Advertisement in the Welcome to Cornwall guide	24/25PO1987	720.00	720.00	120.00	600.00
BACS Lifestar Medical - PP - Medics provided for Ziggy Alberts event	24/25PO1988	144.00	144.00	24.00	120.00
BACS Lifestar Medical - PP - Medics provided for Summer Sounds event	24/25PO1989	180.00	180.00	30.00	150.00
<b>Total BACS -Lifestar Medical</b>		<b>324.00</b>	<b>324.00</b>	<b>54.00</b>	<b>270.00</b>
BACS Richards Design & Build - KP - ReSource - Interim Valuation payment	24/25PO1990	47,051.14	47,051.14	7,841.86	39,209.28
BACS Swift - PP - Recycled napkins	24/25PO1991	88.78	88.78	14.80	73.98
BACS SWW - OPO - Ground floor water rates 20.04.24-29.07.24	24/25PO1992	241.87	241.87	18.25	223.62
BACS Trevarthen -- PP - Chicken fillets, Beef mince & Smoked streaky bacon	24/25PO1993	61.15	61.15	-	61.15
BACS Lightyear - PP - Ticket revenue 13.07.2024	24/25PO1994	690.00	690.00	-	690.00
BACS Castle Water - 1-31/7/24 External meter PP	24/25PO1995	8.50	8.50	1.42	7.08
BACS SWW - 2/7-1/8/24 Library/Gallery Water	24/25PO1996	143.18	143.18	-	143.18
BACS Victoria Dance - 13/7/24 Tickets sales PP	24/25PO1997	2,952.00	2,952.00	-	2,952.00
BACS S Wills - 'Tory' act 6/7/24 PP	24/25PO1998	200.00	200.00	-	200.00
DDR BritGas-2/7-1/8/24 Library Electric	24/25PO1999	1,007.50	1,007.50	167.91	839.59
DDR BritGas - 29/6-27/7/24 MB Electric	24/25PO2000	227.41	227.41	37.90	189.51
DDR BritGas - 1-31/7/24 PP Theatre Electric	24/25PO2001	1,133.44	1,133.44	188.90	944.54
DDR BritGas-2/7-1/8/24 POW Toilets Electric	24/25PO2002	136.75	136.75	6.51	130.24
DDR BritGas - 1-31/7/24 Library Electric	24/25PO2003	279.32	279.32	13.30	266.02
DDR BritGas - 1-31/7/24 CSCP Electric	24/25PO2004	429.63	429.63	20.45	409.18
DDR BritGas - 1-31/7/24 OPO Electric	24/25PO2005	2,253.91	2,253.91	375.65	1,878.26
DDR BritGas - 2/7-1/8/24 Grove Place Toilets Electric	24/25PO2006	480.40	480.40	80.06	400.34
DDR BritGas - 2/7-1/8/24 Webber St Toilets Electric	24/25PO2007	30.97	30.97	1.47	29.50
DDR Castle Water - 1-31/7/24 PP Water/Sewerage	24/25PO2008	123.26	123.26	8.69	114.57
DDR Screwfix - Cable ties, goldscrews, plastic plugs Facilities	24/25PO2009	69.84	69.84	11.63	58.21
DDR WCFruits - Mini Clotted Cream PP	24/25PO2010	9.69	9.69	-	9.69
DDR WCFruits - Parsley,tomato,fennel,chilli,beetroot,radicchio PP	24/25PO2011	79.68	79.68	-	79.68
DDR WCFruits - Plain Scones PP	24/25PO2012	32.90	32.90	-	32.90
DDR WCFruits - Whole/semi/oat milk PP	24/25PO2013	19.36	19.36	-	19.36
DDR WCFruits - Traybake Carrot/lemon & polenta Pp	24/25PO2014	60.29	60.29	-	60.29
DDR WCFruits - Egg yolk, onions,mature cheese,oil, mustard PP	24/25PO2015	153.72	153.72	-	153.72
DDR WCFruits - Les Pommes Frites PP	24/25PO2016	21.42	21.42	-	21.42
DDR WCFruits - Eggs, flora,vanilla essence,almonds,polenta Pp	24/25PO2017	80.22	80.22	-	80.22
DDR WCFruits - Blueberries PP	24/25PO2018	9.17	9.17	-	9.17
DDR WCFruits - KitKat, Dry Gin, Golden hour gin Pp	24/25PO2019	84.38	84.38	14.06	70.32
DDR WCFruits - Whole/semi/oat milk PP	24/25PO2020	19.36	19.36	-	19.36
DDR WCFruits - Eggs, Flour Almonds PP	24/25PO2021	43.57	43.57	-	43.57
DDR WCFruits - Lemons,limes,eggs,tomato,parsley,carrot,crisps PP	24/25PO2022	271.57	271.57	21.38	250.19
DDR WCFruits - Puff Pastry, Les Pommes Frites PP	24/25PO2023	60.28	60.28	-	60.28
DDR WCFruits - Whole/semi/oat milk PP	24/25PO2024	19.36	19.36	-	19.36
DDR WCFruits - Tomatos, onion, Parsley, Bacon PP	24/25PO2025	64.91	64.91	-	64.91
DDR WCFruits - Les Pommes Frites PP	24/25PO2026	21.42	21.42	-	21.42
DDR WCFruits - Tomato salad, leek,basil,carrot, cucumber,feta PP	24/25PO2027	56.69	56.69	-	56.69
DDR WCFruits - Whole/semi/oat milk dairy milk, kitkat,twix,clotted PP	24/25PO2028	111.73	111.73	8.48	103.25
DDR WCFruits - Plain Scones PP	24/25PO2029	32.90	32.90	-	32.90
DDR WCFruits - Salad,eggs,leeks,basil,celery,feta,bacon,couscous PP	24/25PO2030	150.56	150.56	-	150.56
DDR WCFruits - Les Pommes Frites PP	24/25PO2031	64.27	64.27	-	64.27
		<b>110,164.08</b>	<b>110,164.08</b>	<b>14,769.38</b>	<b>95,394.70</b>

**FALMOUTH TOWN COUNCIL**

Month Aug-24  
Meeting Date 09/09/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DDR WCFruits - Gluten free bread PP	24/25PO2032	4.95	4.95	-	4.95
DDR WCFruits - Lemons, limes PP	24/25PO2033	16.91	16.91	-	16.91
DDR WCFruits - Whole/semi/oat milk PP	24/25PO2034	19.36	19.36	-	19.36
BACS Clear Brew - Dispense system check & regular line clean PP	24/25PO2035	150.00	150.00	25.00	125.00
BACS FFC - Mixed salad, Courgettes PP	24/25PO2036	56.50	56.50	-	56.50
BACS Charles Heykoop-x50 greeting cards AG	24/25PO2037	70.00	70.00	-	70.00
BACS Cllr S Eva - Community chest - Sweets or Carnival	24/25PO2038	50.00	50.00	8.33	41.67
BACS Cornwall Staff agency - PP - P Hauck - chef de partie w.c 29.07.2024	24/25PO2039	686.88	686.88	114.48	572.40
BACS Pips - Mayors reception - 34 med pasties & 6 veg pasties	24/25PO2040	120.00	120.00	-	120.00
BACS Plymouth Citybus - Provisions of bus 67 for June, July & August 24	24/25PO2041	6,548.31	6,548.31	-	6,548.31
BACS RTP - MB - Part agreed fee for RIBA Stages 2 and 3 & Travel	24/25PO2042	7,449.42	7,449.42	1,241.57	6,207.85
BACS Cornwall Council - Headland - CEO Provision for SLA Patrols July 2024	24/25PO2043	177.37	177.37	-	177.37
BACS CC - DBS Checks A Robinson, W Collins, L Johnson, J Beesley	24/25PO2044	204.00	204.00	12.00	192.00
BACS Crossley Hill - KP - ReSource - Agreed fees - pre-contract-tender estimate, pro	24/25PO2045	5,730.40	5,730.40	955.07	4,775.33
BACS DJ Atgani - PP - Street Eats 4 hour DJ set 25.07.2024	24/25PO2046	120.00	120.00	-	120.00
BACS Nomix Enviro - Grounds- Waste collection drum	24/25PO2047	318.00	318.00	53.00	265.00
BACS Rowenna Tarplee - AG - Outreach at Wild Young Parent project 16.07.24	24/25PO2048	325.80	325.80	-	325.80
BACS Rowenna Tarplee - AG - KS3 Workshops at the Pavilions July 2024	24/25PO2049	1,554.59	1,554.59	-	1,554.59
<b>Total BACS -Rowenna Tarplee</b>		<b>1,880.39</b>	<b>1,880.39</b>	-	<b>1,880.39</b>
BACS Naked Solar - PP - COF project - Solar PV System Installation Deposit	24/25PO2050	250.00	250.00	-	250.00
DDR Amercian Express -PP - Global charges to 31.07.2024	24/25PO2051	6.00	6.00	-	6.00
BACS T Bough - Expenses - Reclaim of Eyetest	24/25PO2052	40.00	40.00	-	40.00
BACS K Hall - Expenses - Environmental - Coffee for business meeting	24/25PO2053	7.30	7.30	1.22	6.08
BACS T Marie - Expenses - Pens for maring seagull proof sacks & recycling bags	24/25PO2054	10.00	10.00	-	10.00
BACS R Thomas - Expenses - Renewal of Towns Team Dropbox	24/25PO2055	167.88	167.88	-	167.88
BACS S Scott - Expenses - Arts Council - Car park for learning group meeting	24/25PO2056	6.80	6.80	-	6.80
BACS S Scott - Expenses - Reclaim of eye test and contact lens check	24/25PO2057	45.00	45.00	-	45.00
<b>Total BACS -S Scott</b>		<b>51.80</b>	<b>51.80</b>	-	<b>51.80</b>
BACS M Williams - Expenses - Parking for FHC Meeting	24/25PO2058	4.00	4.00	-	4.00
BACS Anchor Point Therapy- Grounds -Therapy Session x 2 hrs	24/25PO2059	120.00	120.00	-	120.00
BACS CCC - 2 X Learing Hub Licences for year 24/25	24/25PO2060	88.80	88.80	14.80	74.00
BACS Stones Bakery - PP - 5 Large sourdough & 40 Rolls	24/25PO2061	38.89	38.89	-	38.89
BACS Stones Bakery - PP - 40 Rolls	24/25PO2062	20.40	20.40	-	20.40
<b>Total BACS -Stones</b>		<b>59.29</b>	<b>59.29</b>	-	<b>59.29</b>
BACS Swift - PP - Terra Matt Coffee Cups	24/25PO2063	147.96	147.96	24.66	123.30
BACS Verdant - PP - Lightbulb Extra Pale Ale	24/25PO2064	318.00	318.00	53.00	265.00
BACS FFC - PP - FFC Donations	24/25PO2065	148.70	148.70	-	148.70
BACS Bailey's - Gyllyndune Gardens - Bark, compost, top soil, grow bags	24/25PO2066	124.48	124.48	20.75	103.73
BACS Brandon Hire - Towns - New road/ traffic management signs	24/25PO2067	1,108.80	1,108.80	184.80	924.00
BACS FFC - PP - Mixed salad, dill, onions, mint, garlic and fennel	24/25PO2068	82.30	82.30	-	82.30
BACS Greenham - Toilets - thin bleach, toilet rolls and blue hand towels	24/25PO2069	730.83	730.83	121.80	609.03
BACS Greenham - Grounds - Endurance cargo navy trousers	24/25PO2070	99.84	99.84	16.64	83.20
BACS Greenham - Grounds - Mens waterproof navy jacket with FTC logo	24/25PO2071	49.31	49.31	8.22	41.09
<b>Total BACS -Greenham</b>		<b>879.98</b>	<b>879.98</b>	<b>146.66</b>	<b>733.32</b>
BACS Nick Ferris - PP - Skip hire Soil & Stone mixed	24/25PO2072	31.80	31.80	5.30	26.50
BACS Nick Ferris - PP - Skip hire Mixed construction & demolition waste	24/25PO2073	348.00	348.00	58.00	290.00
<b>Total BACS -Nick Ferris</b>		<b>379.80</b>	<b>379.80</b>	<b>63.30</b>	<b>316.50</b>
BACS Trusted Tech - 6 x disks for wiping with verification report	24/25PO2074	60.00	60.00	-	60.00
BACS ADT - Intruder system fault call out 5.8.24y MB	24/25PO2075	352.43	352.43	58.74	293.69
BACS Ann's Pasties - x50 Small pasties, x60 Irge s'rolls, x90 piskie pasties PP	24/25PO2076	405.00	405.00	-	405.00
BACS Ann's Pasties - x75 sml pasties, x80 Irge s'rolls PP	24/25PO2077	317.50	317.50	-	317.50
<b>Total BACS -Ann's Pasties</b>		<b>722.50</b>	<b>722.50</b>	-	<b>722.50</b>
BACS Bartlett - Aquajet repair kit, call out 5.8.24 PP	24/25PO2078	145.13	145.13	24.19	120.94
BACS Eve Bourrat - Design of Ammeth exhibition childrens activity sheet AG	24/25PO2079	300.00	300.00	-	300.00
BACS Castle Water - 1/1-31/7/24 Adjusted inv External meter PP	24/25PO2080	59.77	59.77	9.96	49.81
BACS Clear Brew - Ice machine clean & hygiene Assesment PP	24/25PO2081	144.00	144.00	24.00	120.00
BACS Dulcie Curtis-Adkins - Printing with natural mats Family w/shop AG	24/25PO2082	150.00	150.00	-	150.00
BACS Dormakaba - Maintenance contract 9/2/24-8/2/25 OPO	24/25PO2083	432.00	432.00	72.00	360.00
BACS Junk Mail Art - Cards Castle Beach, Fal Harbour,Fal High st, Gylly AG	24/25PO2084	60.00	60.00	-	60.00
BACS MBA - Theatre Walkway/handrail design PP	24/25PO2085	1,800.00	1,800.00	300.00	1,500.00
BACS MBA - Theatre Floor Assessment PP	24/25PO2086	1,740.00	1,740.00	290.00	1,450.00
<b>Total BACS -MBA</b>		<b>3,540.00</b>	<b>3,540.00</b>	<b>590.00</b>	<b>2,950.00</b>
BACS Office Smart - Bic Cristal Ball pens, Lever arch files	24/25PO2087	41.00	41.00	6.83	34.17
BACS Celia Pike - Greeting Cards AG	24/25PO2088	33.00	33.00	-	33.00
BACS Pos-Hardware - Scanner for till AG	24/25PO2089	252.00	252.00	42.00	210.00
BACS Rabart - Dulux Trade brilliant white, mould stop Cemetery	24/25PO2090	64.96	64.96	10.83	54.13
BACS Roasting Rm - Brazil house coffee, colombia sugar cane decaf PP	24/25PO2091	300.00	300.00	-	300.00
BACS Roskillys - assorted ice cream x24 each flavour PP	24/25PO2092	500.75	500.75	83.45	417.30
BACS Travis Perkins - Fence panels -Divers car park-Pendennis	24/25PO2093	61.79	61.79	10.30	51.49
BACS Trevarthens - Chorizo sausage, parma ham, honey roast ham PP	24/25PO2094	24.68	24.68	-	24.68
BACS Trevarthens - Chorizo sausage, parma ham, honey roast ham PP	24/25PO2095	25.59	25.59	-	25.59
BACS Trevarthens - Mince PP	24/25PO2096	27.50	27.50	-	27.50
<b>Total BACS -Trevarthens</b>		<b>77.77</b>	<b>77.77</b>	-	<b>77.77</b>
BACS Withey - Repairs on Chapel mower/van/dumper/spare, KP Mower,	24/25PO2097	414.00	414.00	69.00	345.00
BACS Sam Bradbury - Carnival millipede creation, public w/shop AG	24/25PO2098	500.00	500.00	-	500.00
BACS Sam Bradbury - Automata w/shop CAAP session 14/8/24 AG	24/25PO2099	75.00	75.00	-	75.00
BACS Sam Bradbury - Summer reading Challenge w/shop 13/8/24 AG	24/25PO2100	90.00	90.00	-	90.00
<b>Total BACS -Sam Bradbury</b>		<b>665.00</b>	<b>665.00</b>	-	<b>665.00</b>
BACS Cwll Staff Agency - w/c 5/8/24 K Findlay chef de partie PP	24/25PO2101	186.04	186.04	31.01	155.03
CC Amazon - Coat Hooks - Extention Cable - Vertical Mouse - Gallery	24/25PO2102	59.94	59.94	10.00	49.94
CC Amazon - Phone Cases - Iphone Sport Link - Corp	24/25PO2103	77.96	77.96	13.00	64.96
		<b>146,461.70</b>	<b>146,461.70</b>	<b>18,743.31</b>	<b>127,718.39</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CC Amazon - Apple Charger - Town Management	24/25PO2104	36.00	36.00	6.00	30.00
CC Amazon - Iphone Magnetic Case - Town Management	24/25PO2105	12.99	12.99	2.17	10.83
CC Amazon - Iphone Case Screen & Camera Lens Protectors - Corp	24/25PO2106	20.99	20.99	3.50	17.49
CC Amazon - Iphone 6 Case - Corp	24/25PO2107	6.49	6.49	1.08	5.41
CC Amazon - Iphone 8 Case - Grounds	24/25PO2108	13.99	13.99	2.33	11.66
CC Bloom & Wild - Flowers - General Council	24/25PO2109	31.45	31.45	5.24	26.21
CC Easyspace - Domains - Corp	24/25PO2110	26.09	26.09	4.35	21.74
CC Eventbrite - Essentials in Application Writing - Cultural	24/25PO2111	90.00	90.00	15.00	75.00
CC Eventbrite - Creating A Winning Fundraising Strategy - Cultural	24/25PO2112	90.00	90.00	15.00	75.00
CC Lidl - Provisions - Grounds	24/25PO2113	22.58	22.58	0.73	21.85
CC Meta Platforms - Advertising - Pavillions	24/25PO2114	108.94	108.94	-	108.94
CC Microsoft - Azure Standard - 01/07/24 - 31/07/24	24/25PO2115	585.78	585.78	97.63	488.15
CC R C Mobile Repair - Iphone 7 Battery - Town Management	24/25PO2116	24.99	24.99	-	24.99
CC Tesco - Provisions for Greenwich Sea Cadets -Mayors Reception	24/25PO2117	9.35	9.35	-	9.35
DD B Gas - 22/06/24 - 20/07/24 - Pavillions	24/25PO2118	69.07	69.07	3.28	65.79
DD B Gas - 15/05/24 - 21/06/24 - Pavillions	24/25PO2119	97.47	97.47	4.64	92.83
DD B Gas - 02/07/24 - 01/08/24 - Buildings	24/25PO2120	146.41	146.41	6.97	139.44
DD B Gas - 02/07/24 - 01/08/24 - Cemetry	24/25PO2121	106.27	106.27	5.06	101.21
DD B Gas - 06/07/24 - 05/08/24 - OPO Feeder - General Council	24/25PO2122	19.53	19.53	0.93	18.60
DD B Gas - 07/07/24 - 06/08/24 - Bench Feeder - General Council	24/25PO2123	35.36	35.36	1.68	33.68
DD Castle Water - 01/11/23 - 31/07/24 - Water & Sewerage Services Pavillion	24/25PO2124	674.09	674.09	-	674.09
DD Deputy - 01/07/24 - 31/07/24 - Monthly & SMS Charge - Pavillion	24/25PO2125	216.72	216.72	36.12	180.60
DD G4S - Cash Collection 01/07/24 - 31/07/24 - General Council	24/25PO2126	154.03	154.03	25.67	128.36
DD St A Brew - Proper Job - Korev - Rattler - Pavillions	24/25PO2127	3,197.32	3,197.32	532.89	2,664.43
DD St A Brew - Proper Job - Harbour Arctic Sky - Korev - Pavillions	24/25PO2128	1,871.94	1,871.94	312.02	1,559.92
DD Screwfix - Lawn Fertiliser - Gyllyngdune - Parks	24/25PO2129	39.98	39.98	6.66	33.32
DD Screwfix - Bolster Boots - Project K P Lodge - Parks	24/25PO2130	39.99	39.99	-	39.99
DD W C Fruit - Milk - Oat Skimmed & Full - Pavillions	24/25PO2131	19.36	19.36	-	19.36
DD W C Fruit - Red Cabbage - Courgette - Carrot - Pavillions	24/25PO2132	58.70	58.70	-	58.70
DD W C Fruit - Milk - Oat Skimmed & Full - Pavillions	24/25PO2133	18.77	18.77	-	18.77
DD W C Fruit - Cucumber - Mint - Gherkins - Pavillions	24/25PO2134	17.30	17.30	-	17.30
DD W C Fruit - Eggs - Almonds - Cornmeal - Pavillions	24/25PO2135	158.33	158.33	-	158.33
DD W C Fruit - Frozen Blueberries - Pavillions	24/25PO2136	9.17	9.17	-	9.17
DD W C Fruit - Milk - Oat Skimmed & Full - Pavillions	24/25PO2137	18.77	18.77	-	18.77
DD W C Fruit - Eggs - Bakers - Red Cabbage - Pavillions	24/25PO2138	121.43	121.43	-	121.43
DD W C Fruit - Les Pommes Frites - Pavillions	24/25PO2139	21.42	21.42	-	21.42
DD W C Fruit - Oat Milk - Coffee - Funniss Fairings - Gallery	24/25PO2140	142.63	142.63	-	142.63
DD W C Fruit - Tomato - Milk - Vej Oil - Pavillions	24/25PO2141	113.04	113.04	-	113.04
DD W C Fruit - Chocolate Aero Milk & Tomato Ketchup - Pavillions	24/25PO2142	46.70	46.70	2.52	44.18
DD W C Fruit - Cornish Cream - Pavillions	24/25PO2143	12.11	12.11	-	12.11
DD W C Fruit - Cornish Cream - Pavillions	24/25PO2144	19.38	19.38	-	19.38
DD W C Fruit - Bakers - Red Onion - Mint - Pavillions	24/25PO2145	259.25	259.25	-	259.25
DD W C Fruit - Chocolate - Crisps - Pavillions	24/25PO2146	63.47	63.47	10.58	52.89
DD W C Fruit - Plain Scones - Pavillions	24/25PO2147	32.90	32.90	-	32.90
DD W C Fruit - Milk - Oat Skimmed & Full - Pavillions	24/25PO2148	18.77	18.77	-	18.77
DD W C Fruit - Tomato - Beetroot - Cucumber - Pavillions	24/25PO2149	179.87	179.87	-	179.87
DD W C Fruit - Milk - Oat Skimmed & Full - Pavillions	24/25PO2150	15.44	15.44	-	15.44
DD W C Fruit - Milk - Oat Skimmed & Full - Pavillions	24/25PO2151	18.77	18.77	-	18.77
DD W C Fruit - Milk & Chocolate	24/25PO2152	59.95	59.95	9.36	50.59
DD W C Fruit - Plain Scones - Pavillions	24/25PO2153	32.90	32.90	-	32.90
DD W C Fruit - Cheese - Biscuits & Skewers	24/25PO2154	16.22	16.22	0.31	15.91
DD W C Fruit - Pastry Puff - Pavillions	24/25PO2155	38.86	38.86	-	38.86
DD W C Fruit - Crisps Various - Pavillions	24/25PO2156	43.20	43.20	7.20	36.00
DDR Castle Water - 1/6/23-30/6/24 Adj inv PP water/sewerage/surface/drain	24/25PO2157	1,816.84	1,816.84	127.44	1,689.40
BACS Alltech Systems - Toilets - Castle Beach WC to inspect & test pump system	24/25PO2158	189.00	189.00	31.50	157.50
BACS Autograffiti - KP - ReSource - Printed mesh banners for Heras fencing	24/25PO2159	228.00	228.00	38.00	190.00
BACS Nick Ferris - Dracaena - Concrete & Brick clearance	24/25PO2160	36.89	36.89	6.15	30.74
BACS Nisbets - PP - Buffalo programme/commerical microwave	24/25PO2161	659.98	659.98	109.99	549.99
BACS Restormel Concert Band - PP - Ticket Sales 23.06.24	24/25PO2162	324.00	324.00	-	324.00
BACS Roskilly's - PP - Assorted 120ml tubs of ice creams and sorbets	24/25PO2163	477.07	477.07	79.50	397.57
BACS Roskilly's - PP - Lickalix Strawberry Lemonade & Mango Raspberry	24/25PO2164	64.66	64.66	10.78	53.88
<b>Total BACS -Roskilly's</b>		<b>541.73</b>	<b>541.73</b>	<b>90.28</b>	<b>451.45</b>
BACS T Marie - Expenses - Grounds - Oak milk	24/25PO2165	13.08	13.08	-	13.08
BACS Ann's - PP - 150 small pasties & 100 large sausage rolls	24/25PO2166	515.00	515.00	-	515.00
BACS Aqua Rod - Toilets - Castle Beach - Aborted job whilst onsite	24/25PO2167	192.00	192.00	32.00	160.00
BACS Carters Packaging - AG - Brown kraft twisted handle bags	24/25PO2168	59.16	59.16	9.86	49.30
BACS Denmans - PP - 26w 4 pin white DD Lamp	24/25PO2169	50.76	50.76	8.46	42.30
BACS DJ Atgani - PP - DJ Set for Street Eats 15.08.24	24/25PO2170	75.00	75.00	-	75.00
BACS Greg Dyer - PP - DJ Set for Street Eats 08.08.24	24/25PO2171	150.00	150.00	-	150.00
BACS Nomix Enviro - Nomix G UK for Street spraying	24/25PO2172	562.56	562.56	93.76	468.80
BACS Office Smart - PP - Bic cristal ball black pens	24/25PO2173	5.20	5.20	0.87	4.33
BACS Reach Access - OPO -Picker hire with operator to repair clock	24/25PO2174	600.00	600.00	100.00	500.00
BACS Reach Access - Town -Picker hire with operator new wire for town WiFi	24/25PO2175	154.80	154.80	25.80	129.00
<b>Total BACS -Reach Access</b>		<b>754.80</b>	<b>754.80</b>	<b>125.80</b>	<b>629.00</b>
		<b>161,940.23</b>	<b>161,940.23</b>	<b>20,536.33</b>	<b>141,403.90</b>

**FALMOUTH TOWN COUNCIL**

Month Aug-24  
Meeting Date 09/09/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS St Ives Brewery - PP - Alora DDH IPA kegs	24/25PO2176	117.60	117.60	19.60	98.00
BACS Richards - Dracaena - Supply & fit tamperproof steel metal doors	24/25PO2177	1,074.00	1,074.00	179.00	895.00
BACS Stones Bakery- PP - 40 Rolls & 5 large sourdough	24/25PO2178	38.89	38.89	-	38.89
BACS Stones Bakery- PP - 40 Rolls	24/25PO2179	20.40	20.40	-	20.40
BACS Stones Bakery- PP - 60 Rolls	24/25PO2180	30.60	30.60	-	30.60
<b>Total BACS -Stones</b>		<b>89.89</b>	<b>89.89</b>	<b>-</b>	<b>89.89</b>
BACS Swift - PP - 2 Ply Blue handtowel	24/25PO2181	26.38	26.38	4.40	21.98
BACS Swift - Pp - Food cartons, Kraft double wall Hot cups, Enviro Floor & surface	24/25PO2182	221.92	221.92	36.99	184.93
<b>Total BACS -Swift</b>		<b>248.30</b>	<b>248.30</b>	<b>41.38</b>	<b>206.92</b>
BACS The Roasting Room - PP - Brazil single estate (house)	24/25PO2183	410.00	410.00	-	410.00
BACS Trevarthen - PP - Beef mince	24/25PO2184	27.83	27.83	-	27.83
BACS Trident - PP supply & install Mira Jump 7.5 in place of existing shower	24/25PO2185	331.44	331.44	55.24	276.20
BACS Withey - Dracaena - Repair to damage gym equipment	24/25PO2186	273.60	273.60	45.60	228.00
BACS Greenham - Facilities - Keepsafe HiVis jacket, Navy T shirts with FTC logo	24/25PO2187	110.28	110.28	18.38	91.90
BACS Greenham - Toilets - Toilet cleaner, toilet rolls & disposable gloves	24/25PO2188	91.94	91.94	15.33	76.61
BACS Greenham - Facilities - First aid plasters	24/25PO2189	31.22	31.22	5.20	26.02
BACS Greenham - Toilets - Hand soap, toilet clear, disinfectant & toilet rolls	24/25PO2190	846.43	846.43	141.07	705.36
<b>Total BACS -Greenham</b>		<b>1,079.87</b>	<b>1,079.87</b>	<b>179.99</b>	<b>899.89</b>
BACS Autograffiti - Digital print on to Foamex A3 'Ammeth' Farming in cwill AG	24/25PO2191	57.00	57.00	9.50	47.50
BACS Eve Bourrat - 15/8 Family-Create Corn Husk Dolls 16/8 Micro Fauna AG	24/25PO2192	350.00	350.00	-	350.00
BACS Eve Bourrat - 13/8 Create 3D bugs w'shop-Dracaena Centre	24/25PO2193	150.00	150.00	-	150.00
<b>Total BACS -E Bourrat</b>		<b>500.00</b>	<b>500.00</b>	<b>-</b>	<b>500.00</b>
BACS CXD - S/S Spatula, Conservac AG	24/25PO2194	489.52	489.52	81.59	407.93
BACS Hachette - Notebooks, sketch books AG	24/25PO2195	301.47	301.47	-	301.47
Credit on Hachette account		31.83	31.83	-	31.83
<b>Total BACS -Hachette</b>		<b>269.64</b>	<b>269.64</b>	<b>-</b>	<b>269.64</b>
BACS Lifestar - Medic cover x14 events 26/5-15/9/24 Summer Sounds PP	24/25PO2196	2,016.00	2,016.00	336.00	1,680.00
BACS Sam Pascoe - Library rehang with Jacob 31/7, 7/8/24 AG	24/25PO2197	400.00	400.00	-	400.00
BACS Queer Kernow Cic-Remaining 40% consultation fee AG	24/25PO2198	300.00	300.00	-	300.00
BACS SWW - 1/5/24-6/8/24 Maenporth Beach Water	24/25PO2199	363.77	363.77	-	363.77
BACS Travis Perkins - Evostik, Silicone,liberty green roll -Facilities	24/25PO2200	56.61	56.61	9.43	47.18
BACS Travis Perkins - Bently 12" coco broom- KP	24/25PO2201	9.86	9.86	1.64	8.22
BACS Travis Perkins - Heavy duty rubble sacks - Pendennis Point	24/25PO2202	12.31	12.31	2.05	10.26
BACS Travis Perkins - Wire staples - KP	24/25PO2203	7.69	7.69	1.28	6.41
<b>Total BACS -Travis Perkins</b>		<b>86.47</b>	<b>86.47</b>	<b>14.41</b>	<b>72.06</b>
BACS Waterplus - 14/7/24-14/8/24 Mortuary Water	24/25PO2204	15.28	15.28	2.55	12.73
BACS SLCC - R Gates - Practitioners Conference & accommodation January 2025	24/25PO2205	626.00	626.00	61.00	565.00
BACS SLCC - R Gates - National Conference & accommodation October 2024	24/25PO2206	718.00	718.00	78.00	640.00
<b>Total BACS -SLCC</b>		<b>1,344.00</b>	<b>1,344.00</b>	<b>139.00</b>	<b>1,205.00</b>
CC Mailchimp Standard plan & additioal contacts	24/25PO2207	56.35	56.35	-	56.35
CC Microsoft 365 Business Basic 15.08.24-14.09.24	24/25PO2208	9.80	9.80	-	9.80
DDR Allstar - Towns, Facilities, KP & Grounds Fuel	24/25PO2209	409.71	409.71	68.29	341.42
DDR St Austell Brewery - PP Proper Job, Korev, Rattler, Guinness, Heineken	24/25PO2210	2,306.14	2,306.14	384.38	1,921.76
DDR Trade -B&Q - Facilities - Flat washer large streeel, Lock Nut steel plated, Cup S	24/25PO2211	83.17	83.17	13.86	69.31
DDR Trade -B&Q - Grounds - Dewalt laces & 30 Litre curve boxes & lids	24/25PO2212	24.00	24.00	4.00	20.00
BACS BHGS - Felco Secateurs - Grounds	24/25PO2213	64.04	64.04	10.67	53.37
BACS Deb Collinson - x3 Sml Pudding Bowls AG	24/25PO2214	36.00	36.00	-	36.00
BACS Falmouth Uni - 30hrs Micro Internship-Herbie Hamilton PP	24/25PO2215	75.00	75.00	-	75.00
CN Npower - 1-30/6/23 PP Café/Lodge/Gardens cancels inv IN07653666	24/25PO2216	6,994.64	6,994.64	1,165.77	5,828.87
CN NPower - 1-31/7/23 PP Café/Lodge/Gardens cancels inv IN07939545	24/25PO2217	6,619.15	6,619.15	1,103.19	5,515.96
CN Npower - 1-31/8/23 PP Café/Lodge/Gardens cancels inv IN08254849	24/25PO2218	6,745.12	6,745.12	1,124.19	5,620.93
CN Npower - 1-30/9/23 PP Café/Lodge/Gardens cancels inv IN08832722	24/25PO2219	6,041.08	6,041.08	1,006.85	5,034.23
BACS Npower - 1-30/6/23 PP Café/Lodge/Gardens adjusted inv	24/25PO2220	6,894.54	6,894.54	1,149.09	5,745.45
BACS Npower - 1-31/7/23 PP Café/Lodge/GardensAdjusted Inv	24/25PO2221	6,527.18	6,527.18	1,087.86	5,439.32
BACS Npower - 1-31/8/23 PP Café/Lodge/Gardens Adjusted Inv	24/25PO2222	6,650.46	6,650.46	1,108.41	5,542.05
BACS Npower - 1-30/9/23 PP Café/Lodge/Gardens Adjusted Inv	24/25PO2223	5,946.11	5,946.11	991.02	4,955.09
BACS Smith & Reed - w/c 12/8/24 NM Webber Finance temp	24/25PO2224	111.55	111.55	18.59	92.96
CC Waterhaul - x2 plastic folding litter picker, x18 litter pickers-Grounds	24/25PO2225	264.60	264.60	44.10	220.50
DDR BOI - Bank Charges 5/7-2/8/24	24/25PO2226	21.18	21.18	-	21.18
CN BritGas - 25/6-24/7/24 Castle Beach Cancels 808209659	24/25PO2227	56.57	56.57	2.69	59.26
DDR BritGas - 25/6-4/7/24 Castle Beach -Revised	24/25PO2228	19.96	19.96	0.95	19.01
DDR BritGas - 5/7-7/8/24 Castle Beach-Revised	24/25PO2229	79.49	79.49	3.78	75.71
DDR BritGas - 7/7-7/8/24 Stable Block Electric PP	24/25PO2230	21.68	21.68	1.03	20.65
DDR BritGas- 21/6-7/8/24 MB Electric	24/25PO2231	693.72	693.72	115.62	578.10
CN BritGas- 1-31/5/24 PP cancels 822531270	24/25PO2232	3,484.22	3,484.22	580.70	2,903.52
CN BritGas- 1-30/6/24 PP Cancels 805006363	24/25PO2233	3,307.33	3,307.33	551.22	2,756.11
DDR BritGas- 1-31/5/24 PP revised	24/25PO2234	3,435.84	3,435.84	572.64	2,863.20
DDR BritGas - 1-30/6/24 PP revised	24/25PO2235	3,183.85	3,183.85	530.64	2,653.21
DDR BritGas- 1-31/7/24 PP electric	24/25PO2236	3,249.37	3,249.37	541.56	2,707.81
DDR WCFruits - Whole/semi/oat Milk PP	24/25PO2237	18.77	18.77	-	18.77
DDR WCFruits - Eggs,cucumber,carrots,tomato,rocket,salad,herbs PP	24/25PO2238	162.21	162.21	-	162.21
DDR WCFruits - Les Pommes Frites PP	24/25PO2239	42.85	42.85	-	42.85
DDR WCFruits - Traybake-lemon/polenta & peanut butter brownie PP	24/25PO2240	61.15	61.15	-	61.15
DDR WCFruits - Whole/semi/oat Milk PP	24/25PO2241	18.77	18.77	-	18.77
DDR WCFruits - Eggs, Walnuts, butter, yeast PP	24/25PO2242	122.44	122.44	-	122.44
DDR WCFruits - Tomato salad, parsley,carrots,courgette,cabbage,eggs PP	24/25PO2243	138.11	138.11	-	138.11
DDR WCFruits - Les Pommes Frites PP	24/25PO2244	21.42	21.42	-	21.42
DDR WCFruits - Whole/semi/oat Milk PP	24/25PO2245	18.77	18.77	-	18.77
DDR WCFruits - Mini Clotted cream PP	24/25PO2246	18.79	18.79	-	18.79
<b>Total</b>		<b>178,973.35</b>	<b>178,973.35</b>	<b>22,757.44</b>	<b>156,215.90</b>



**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
DDR	WCFruits - Flapjacks, traybakes carrot,p'nut butter brownie PP	24/25PO2247	394.16	394.16	-	394.16
DDR	WCFruits - Dry roasted peanuts, salted peanuts PP	24/25PO2248	29.28	29.28	4.88	24.40
DDR	WCFruits - whole/semi/oat milk PP	24/25PO2249	18.77	18.77	-	18.77
DDR	WCFruits - Cabbage,kale,carrot,tomato,celery,beetroot,herbs PP	24/25PO2250	145.71	145.71	-	145.71
DDR	WCFruits - Mayonnaise, smoked back bacon PP	24/25PO2251	52.43	52.43	-	52.43
DDR	WCFruits - whole/semi/oat milk PP	24/25PO2252	18.77	18.77	-	18.77
DDR	WCFruits - Iceberg, rocket, cheese PP	24/25PO2253	19.09	19.09	-	19.09
DDR	WCFruits - Herbs, cucumber, orange, clotted cream, jam,choc PP	24/25PO2254	161.98	161.98	10.02	151.96
DDR	WCFruits - Plain Scones PP	24/25PO2255	32.90	32.90	-	32.90
DDR	WCFruits - whole/semi/oat milk PP	24/25PO2256	18.77	18.77	-	18.77
DDR	WCFruits - mushrooms, cabbage,breadcrumbs, cheese, mayo,feta PP	24/25PO2257	168.89	168.89	-	168.89
DDR	WCFruits - Mini clotted cream, Jam PP	24/25PO2258	41.69	41.69	-	41.69
DDR	WCFruits - Marshmallows, crisps cheddar/onion,s&v,salted, chilli PP	24/25PO2259	50.99	50.99	7.20	43.79
DDR	WCFruits - Plain scones, flapjacks, traybake p'nut butter brownies PP	24/25PO2260	314.45	314.45	-	314.45
DDR	WCFruits - whole/semi/oat milk PP	24/25PO2261	18.77	18.77	-	18.77
DDR	WCFruits - oil, gherkins, cheese, dipping sauce PP	24/25PO2262	87.40	87.40	-	87.40
DDR	WCFruits - Les Pommes Frites, g/f bread, vegan burger roll PP	24/25PO2263	135.97	135.97	-	135.97
DDR	WCFruits - Traybake Peanut butter brownies PP	24/25PO2264	86.55	86.55	-	86.55
BACS	Budget transer - Town Management - Town Events 24/25	24/25PO2265	13,000.00	13,000.00	-	13,000.00
19528	Petty Cash Top Up - AG/ Library	24/25PO2266	281.48	281.48	-	281.48
BACS	SNA Sales - PP - Cost of Artists for August 30th Sundown Session	24/25PO2267	420.00	420.00	70.00	350.00
BACS	Maxine Dyer - You n Me Flowers - Refund of Markets on The Moor	24/25PO2268	30.00	30.00	-	30.00
BACS	Ann's - PP - 50 Small pasties & 60 Large sausage rolls	24/25PO2269	225.00	225.00	-	225.00
BACS	AO Printworks - AG - Shopstock - Nerys Johnson prints	24/25PO2270	22.50	22.50	-	22.50
BACS	Artstat - AG - Shopstock- Pencils, pastels, brush wallets	24/25PO2271	295.76	295.76	49.29	246.47
BACS	Artstat - AG - Shopstock- Sketch books	24/25PO2272	25.92	25.92	4.32	21.60
	<b>Total BACS -Artstat</b>		<b>321.68</b>	<b>321.68</b>	<b>53.61</b>	<b>268.07</b>
BACS	Autograffiti - AG - Assorted Graphics	24/25PO2273	24.00	24.00	4.00	20.00
BACS	Big Bounce Bouncy Castles - Skatefete - Bouncy castle hire 07.09.24	24/25PO2274	185.00	185.00	-	185.00
BACS	Booths - Skatefete - A2, A3 & A4 posters, A5 flyers	24/25PO2275	154.20	154.20	13.20	141.00
BACS	Alex Brinnen Creations - Skatefete - TENS License	24/25PO2276	21.00	21.00	-	21.00
BACS	Cube Recording - PP- Ampeg 8 x 10 cab & Marshall 2 x 12 cab	24/25PO2277	150.00	150.00	25.00	125.00
BACS	Datasharp - AG, PP & OPO priting charges to 01.08.2024	24/25PO2278	167.45	167.45	27.91	139.54
BACS	Duchy Alarms - PP - To replace emergency lights.	24/25PO2279	739.20	739.20	123.20	616.00
BACS	EllyMental Jewellery -AG - Shopstock	24/25PO2280	247.00	247.00	-	247.00
BACS	Fernbank Advertising - BID - Printing of 8 posters for FORM Art Festival	24/25PO2281	316.80	316.80	52.80	264.00
BACS	Greenham - Toilets - Floor cleaning Gel, Hand soap and Toilet rolls	24/25PO2282	1,305.40	1,305.40	217.57	1,087.83
BACS	Life Community Media -AG- Full page Ad in Autumn edition	24/25PO2283	840.00	840.00	140.00	700.00
BACS	Nick Ferris - Facilities - Mixed construction and Demolition waste	24/25PO2284	96.00	96.00	16.00	80.00
BACS	Penryn Plastics - Grounds - Cut to Size Clear 3mm Acrylic - Prislw sign	24/25PO2285	7.99	7.99	1.33	6.66
BACS	Penryn Town Council -Mayoral - Cllr A Rowe & J Kirkham 2 x tickets	24/25PO2286	70.00	70.00	-	70.00
BACS	Pips - Civic - 140 medium pasties & 30 Veg pasties	24/25PO2287	510.00	510.00	-	510.00
BACS	Roskilly's - PP - Assorted 120ml ice cream and sorbet tubes	24/25PO2288	349.85	349.85	58.30	291.55
BACS	Kirsten Shanks - PP - Baking for July 2024	24/25PO2289	1,216.75	1,216.75	-	1,216.75
BACS	Stones Bakery - PP - 40 Rolls & 4 Large Sourdough	24/25PO2290	35.19	35.19	-	35.19
BACS	Swift - PP - Sponges, Floor & surface cleaner, Wash up & Blue hand towel	24/25PO2291	60.29	60.29	10.05	50.24
BACS	South West Play - KP - Remove & dispose of 3 x Upright pots, concrete founda	24/25PO2292	3,277.80	3,277.80	546.30	2,731.50
BACS	Touring Exhibitions Group - AG - Organisation Membership to 02.08.25	24/25PO2293	78.00	78.00	-	78.00
BACS	Trevarthen - PP - Beef mince	24/25PO2294	55.66	55.66	-	55.66
BACS	Trevarthen - PP - Beef mince	24/25PO2295	11.44	11.44	-	11.44
	<b>Total BACS -Trevarthen</b>		<b>67.10</b>	<b>67.10</b>	<b>-</b>	<b>67.10</b>
BACS	Young Generation - PP - Ticket Sales for Beauty and The Beast	24/25PO2296	12,628.08	12,628.08	-	12,628.08
Contra	Hall for Cornwall- PP - Commission on Ticket sales for Young Generation	24/25PO2297	1,427.32	1,427.32	237.89	1,189.43
BACS	Ella Walsworth-Bell - AG - Shop Stock	24/25PO2298	93.10	93.10	-	93.10
BACS	HMRC-PAYE Aug 2024	24/25PO2299	12,613.67	12,613.67	-	12,613.67
BACS	HMRC - NI Aug 2024	24/25PO2300	17,144.28	17,144.28	-	17,144.28
BACS	HMRC - NI Correction of underpayment	24/25PO2300A	0.03	0.03	-	0.03
BACS	Student Loans - Aug 2024	24/25PO2301	349.00	349.00	-	349.00
BACS	Student Loans - Correction of Underpayment	24/25PO2301A	27.00	27.00	-	27.00
	<b>Total BACS -HMRC</b>		<b>30,133.98</b>	<b>30,133.98</b>	<b>-</b>	<b>30,133.98</b>
BACS	CC-Pensions-Aug 2024	24/25PO2302	32,936.39	32,936.39	-	32,936.39
BACS	CC- Pensions additional pyt 05 of 12	24/25PO2303	600.00	600.00	-	600.00
	<b>Total BACS -CC</b>		<b>33,536.39</b>	<b>33,536.39</b>	<b>-</b>	<b>33,536.39</b>
BACS	Standard Life - MJC - AVC	24/25PO2304	90.00	90.00	-	90.00
BACS	Unison Membership Fees	24/25PO2305	62.45	62.45	-	62.45
BACS	Net Wages	24/25PO2306	119,257.59	119,257.59	-	119,257.59
CC	TSOHost - plan for falmouth subs - 02/8/24-01/09/24	24/25PO2307	5.99	5.99	1.00	4.99
CC	Amazon - AG - HDMI To RCA convertor	24/25PO2308	5.70	5.70	0.95	4.75
CN	W C Fruit - Milk Oat Skimmed & Full - PP	24/25PO2309	- 18.77	- 18.77	-	- 18.77
CN	W C Fruit - Chocolate Kit Kat - PP	24/25PO2310	- 40.02	- 40.02	- 6.67	- 33.35
			<b>402,171.41</b>	<b>402,171.41</b>	<b>24,371.98</b>	<b>377,799.43</b>

**FALMOUTH TOWN COUNCIL**

Month Aug-24  
Meeting Date 09/09/2024

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD Clover - Service Chargs & Fees ( 01/07/24 - 31/07/24 ) PP	24/25PO2311	574.68	574.68	-	574.68
DD Safe HR - Membership - 15/08/24 - 14/09/24 - Corp	24/25PO2312	295.20	295.20	49.20	246.00
DD DVLA - Vehicle Tax - Grounds	24/25PO2313	335.00	335.00	-	335.00
DD T V Licence - 01/07/24 - 30/06/25 - PP	24/25PO2314	169.50	169.50	-	169.50
DD RAM Tracking - Tracking Service & Lease - 28/08/24 - 27/09/24 - Grounds	24/25PO2315	45.00	45.00	7.50	37.50
DD St A Brew - Proper Job Korev Rattler - PP	24/25PO2316	1,237.65	1,237.65	206.30	1,031.35
DD BT - Phone Voice Cloud Broadband Mobile - 01/08/24 - 31/08/24	24/25PO2317	1,098.77	1,098.77	183.13	915.64
DD BT - Line Rental - 01/08/24 - 31/08/24 - Corp	24/25PO2318	471.60	471.60	78.60	393.00
DD W C Fruit - Milk Oat Skimmed & Full - PP	24/25PO2319	18.77	18.77	-	18.77
DD W C Fruit - Mushrooms - PP	24/25PO2320	8.74	8.74	-	8.74
DD W C Fruit - Les Pommes Frites - PP	24/25PO2321	42.85	42.85	-	42.85
DD W C Fruit - Milk Oat Skimmed & Full - PP	24/25PO2322	18.77	18.77	-	18.77
DD W C Fruit - Oregano Vegan Creamy Oat Bacon - PP	24/25PO2323	33.71	33.71	-	33.71
DD W C Fruit - Eggs Margarine Sultanas - PP	24/25PO2324	194.32	194.32	0.80	193.52
DD W C Fruit - Milk Oat Skimmed & Full - PP	24/25PO2325	18.77	18.77	-	18.77
DD W C Fruit - Apple Pink Lady Ginger Eggs - PP	24/25PO2326	86.89	86.89	-	86.89
DD W C Fruit - Chocolate Kit Kat - PP	24/25PO2327	53.35	53.35	8.89	44.46
DD W C Fruit - Milk Oat Skimmed & Full - PP	24/25PO2328	18.77	18.77	-	18.77
DD W C Fruit - Milk Oat Skimmed & Full - PP	24/25PO2329	18.77	18.77	-	18.77
DD W C Fruit - Eggs Cabbage & Carrot	24/25PO2330	72.03	72.03	-	72.03
DD W C Fruit - PP - Frozen Peas - PP	24/25PO2331	5.69	5.69	-	5.69
DD W C Fruit - Caramel Syrup - PP	24/25PO2332	8.74	8.74	-	8.74
DD W C Fruit - Parsley Vej Oil Mustard - PP	24/25PO2333	128.63	128.63	-	128.63
DD W C Fruit - Chocolate Kit Kat - PP	24/25PO2334	40.02	40.02	6.67	33.35
DD W C Fruit - Milk Oat Skimmed & Full - PP	24/25PO2335	18.77	18.77	-	18.77
DD W C Fruit - Grated Cheese Olives - PP	24/25PO2336	28.74	28.74	-	28.74
DD W C Fruit - Les Pommes Frites - PP	24/25PO2337	21.42	21.42	-	21.42
DD W C Fruit - Milk Oat Skimmed & Full - PP	24/25PO2338	18.77	18.77	-	18.77
DD W C Fruit - Beetroot Cucumber Tomato	24/25PO2339	60.37	60.37	-	60.37
DD W C Fruit - Frankfurter Pork & Hotdogs - PP	24/25PO2340	58.95	58.95	-	58.95
DD W C Fruit - Vanilla Syrup - Cornish Cream - PP	24/25PO2341	38.24	38.24	-	38.24
DD W C Fruit - Plain Scones - PP	24/25PO2342	65.80	65.80	-	65.80
DD The Plastic People - Acrylic 3mm - PP	24/25PO2343	108.90	108.90	18.15	90.75
DD Microsoft - Planner Plan 1 - 28/07/24 - 27/08/24 - Corp	24/25PO2344	8.20	8.20	-	8.20
DD Microsoft - 365 Business Basic - 28/07/24 - 27/08/24 - Corp	24/25PO2345	93.10	93.10	-	93.10
DD Microsoft - Enterprise Mobility & Security E5 - 24/08/24 - 23/09/24 - Corp	24/25PO2346	877.50	877.50	-	877.50
DD Microsoft - Office 365 E3 - 28/07/24 - 27/08/24 - Corp	24/25PO2347	66.00	66.00	-	66.00
CC Amazon - 6 Packs Sage Green Cheesecloth - PP	24/25PO2348	39.98	39.98	6.66	33.32
CC Amazon - AAA Rechargeable Batteries -AG	24/25PO2349	6.99	6.99	1.17	5.83
CC Amazon - Mini Wireless Keyboard & Mouse -AG	24/25PO2350	18.99	18.99	3.17	15.83
CC Amazon - 30 Boxes of Mini Colouring Pencils - PP	24/25PO2351	12.34	12.34	2.06	10.28
CC Amazon - Gaffer Tape Various Sizes - PP	24/25PO2352	24.64	24.64	4.11	20.53
CC Amazon - Iphone Headphone Jack Adapter - PP	24/25PO2353	14.24	14.24	2.37	11.87
CC Amazon - Duck Double Sided Tape - AAA Batteries - PP	24/25PO2354	20.61	20.61	3.43	17.18
CC Amazon - 300 Pack Cable Ties - PP	24/25PO2355	4.61	4.61	0.77	3.84
CC Apple - Icloud+ with 200 GB Storage - Corp	24/25PO2356	2.99	2.99	0.50	2.49
CC Team Gantt - Lite Manager 30/07/24 - 30/08/24 PP	24/25PO2357	22.49	22.49	3.73	18.76
CC Tsohost - Wordpress Basic - Corp	24/25PO2358	5.99	5.99	1.00	4.99
CLOSED		-	-	-	-
		<b>408,806.26</b>	<b>408,806.26</b>	<b>24,960.17</b>	<b>383,846.08</b>

**FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE**

Period: Aug-24

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Facilities	Cemetery R/R	Cemetery Misc	MB	Stat	PO Building	Events	Sundry Items	Running Balance	
Code	OB	VAT	Net				ME	CP	P	C	F	CR	CM	MB	S	PB	E	SI		
05/08/2024	1.55		1.55	1122	me		1.55	-	-	-	-	-	-	-	-	-	-	-	-	123.39
07/08/2024	2.00		2.00	1123	Si		-	-	-	-	-	-	-	-	-	-	-	-	2.00	121.39
14/08/2024	3.10		3.10	1124	me		3.10	-	-	-	-	-	-	-	-	-	-	-	-	118.29
15/08/2024	8.50		8.50	1125	me		8.50	-	-	-	-	-	-	-	-	-	-	-	-	109.79
16/08/2024	3.00	0.5	2.50	1126	f		-	-	-	-	2.50	-	-	-	-	-	-	-	-	106.79
19/08/2024	1.55		1.55	1127	me		1.55	-	-	-	-	-	-	-	-	-	-	-	-	105.24
23/08/2024	3.10		3.10	1128	me		3.10	-	-	-	-	-	3.10	-	-	-	-	-	-	102.14
29/08/2024	9.45		9.45	1129	me		9.45	-	-	-	-	-	-	-	-	-	-	-	-	92.69
30/08/2024	10.85		10.85	1130	f		-	-	-	-	10.85	-	-	-	-	-	-	-	-	81.84
			-				-	-	-	-	-	-	-	-	-	-	-	-	-	81.84
			-				-	-	-	-	-	-	-	-	-	-	-	-	-	81.84
	<b>43.10</b>	<b>0.50</b>	<b>42.60</b>				42.60	<b>27.25</b>	-	-	-	<b>13.35</b>	-	-	-	-	-	-	<b>2.00</b>	

Nominal Codes 5030 5017 5010 5408 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

**VAT Journals**

	DR	CR
2201 - vat	£ 0.50	
Various		£ 0.50

NB add additional NL's depending on monthly expenditure

## FALMOUTH ART GALLERY PETTY CASH SCHEDULE

300

Period: August 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB-cleaning	MB - Misc Consumables	CS - postage	CS - Stationary photocopy	CS - Consumables	CS - Workshops	CS - Library and Misc	CS - Arts Council	Running Balance
<b>Code</b>	<b>Opening Bal</b>						<b>RR</b>	<b>CL</b>	<b>MBC</b>	<b>PO</b>	<b>S</b>	<b>C</b>	<b>W</b>	<b>L</b>	<b>ART</b>	<b>140.64</b>
06/08/2024	6.97		6.97	2302	L		-	-	-	-	-	-	-	6.97	-	133.67
06/08/2024	10.00		10.00	2303	C		-	-	-	-	-	10.00	-	-	-	123.67
06/08/2024	4.59		4.59	2304	PO		-	-	-	4.59	-	-	-	-	-	119.08
06/08/2024	1.30		1.30	2305	C		-	-	-	-	-	1.30	-	-	-	117.78
20/08/2024	5.30		5.30	2306	C		-	-	-	-	-	5.30	-	-	-	112.48
13/08/2024	31.97		31.97	2307	W		-	-	-	-	-	-	31.97	-	-	80.51
20/08/2024	1.30		1.30	2308	C		-	-	-	-	-	1.30	-	-	-	79.21
20/08/2024	2.00		2.00	2309	C		-	-	-	-	-	2.00	-	-	-	77.21
20/08/2024	3.50		3.50	2310	CL		-	3.50	-	-	-	-	-	-	-	73.71
20/08/2024	4.60		4.60	2311	C		-	-	-	-	-	4.60	-	-	-	69.11
20/08/2024	20.46		20.46	2312	S		-	-	-	-	20.46	-	-	-	-	48.65
20/08/2024	1.90		1.90	2313	C		-	-	-	-	-	1.90	-	-	-	46.75
20/08/2024	5.85		5.85	2314	C		-	-	-	-	-	5.85	-	-	-	40.90
20/08/2024	13.25		13.25	2315	C		-	-	-	-	-	13.25	-	-	-	27.65
27/08/2024	1.30		1.30	2316	C		-	-	-	-	-	1.30	-	-	-	26.35
27/08/2024	1.30		1.30	2317	C		-	-	-	-	-	1.30	-	-	-	25.05
27/08/2024	2.40		2.40	2318	C		-	-	-	-	-	2.40	-	-	-	22.65
27/08/2024	4.05		4.05	2319	c		-	-	-	-	-	4.05	-	-	-	18.60
CLOSED			-				-	-	-	-	-	-	-	-	-	18.60

<b>122.04</b>	<b>0.00</b>	<b>122.04</b>		<b>122.04</b>	<b>-</b>	<b>3.50</b>	<b>-</b>	<b>4.59</b>	<b>20.46</b>	<b>54.55</b>	<b>31.97</b>	<b>6.97</b>	<b>-</b>
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Nominal Codes													
	Non Vat	5220	5230	5290	5804	5805	5808	5818	5825	5827			
	Vat	-	-	-	-	-	-	-	-	-			

Town Clerk

140.64

Councillor

Finance Use Only

VAT Journals

	DR		CR	
2201 - vat	£	-		
5819			£	-
5805				-
	£	-		-

NB add additional NL's depending on monthly expenditure

**PP - GG PETTY CASH SCHEDULE**

Period: Aug 24

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	
01/08/2024	2.18	0.36	1.82	24/049	MC		-	-	-	-	-	-	1.82	176.71
05/08/2024	9.75		9.75	24/050	CS		-	-	-	-	9.75	-	-	166.96
06/08/2024	15.00		15.00	24/051	MC		-	-	-	-	-	-	15.00	151.96
09/08/2024	11.75		11.75	24/052	MC		-	-	-	-	-	-	11.75	140.21
12/08/2024	15.25		15.25	24/053	MC		-	-	-	-	-	-	15.25	124.96
22/08/2024	31.14		31.14	24/054	MC		-	-	-	-	-	-	31.14	93.82
23/08/2024	6.00		6.00	24/055	CS		-	-	-	-	6.00	-	-	87.82
26/08/2024	4.99		4.99	24/056	MC		-	-	-	-	-	-	4.99	82.83
CLOSED							-	-	-	-	-	-	-	82.83
	<b>96.06</b>	<b>0.36</b>	<b>95.70</b>			95.70	-	-	-	-	<b>15.75</b>	-	<b>79.95</b>	
			96.06											

<b>Nominal Codes</b>							<b>6300</b>	<b>6302</b>	<b>6362</b>	<b>6364</b>	<b>6356</b>	<b>6351</b>	<b>6359</b>	
									-				78.13	
					non VAT				-				1.82	
					VAT									

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**Town Clerk**
**Councillor**
**Councillor**

Finance Use Only

**VAT Journals**

2201 - vat DR CR

Various £ -

NB add additional NL's depending on monthly expenditure

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Grounds, Facilities and Environmental Action Committee held on 12<sup>th</sup> June 2024 at 6pm at the Atherton Suite, The Old Post Office, The Moor, Falmouth.

Present: Councillors D E Clegg (Chair), K J Edwards, D V Evans BEM, D W Saunby CC, J M Spargo and Z Young

Also present: Councillors A J Jewell and E E Seiler

In attendance: A M Williams (Town Clerk)  
A Medlin (Facilities Manager)  
K M Hall (Strategic Environmental Projects Officer)  
V Rogers (Administration Officer)

### **GFEA127 APOLOGIES**

An apology for absence was received and approved from Councillor Rowe (ill).

### **GFEA128 INTERESTS AND DISPENSATIONS**

None received.

### **GFEA129 MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Edwards and

**RESOLVED** that the Part I minutes of the meeting held on 15<sup>th</sup> April 2024 be agreed as a correct record and signed by the Chair.

### **GFEA130 GROUND MANAGER OVERVIEW AND UPDATE**

The Chair presented the Grounds Manager Part I report which was duly noted and forms part of these minutes.

### **GFEA131 FACILITIES MANAGER OVERVIEW AND UPDATE**

The Facilities Manager presented his report that is attached as part of these minutes and was duly noted. He responded to questions on Re:Source Project and advised that demolition would commence on 24<sup>th</sup> June 2024 with completion due by 31<sup>st</sup> March 2025. He further updated the Committee on matters pertaining to his report.

### **GFEA132 STRATEGIC ENVIRONMENTAL PROJECTS OFFICER OVERVIEW AND UPDATE**

The Strategic Environmental Projects Officer's presented her report which was duly noted and is attached as part of these minutes. She further reported that South West Water would commence works in Queen Mary Gardens in the Autumn and will be invited to the Council meeting in December 2024 to give an update.

The Carbon Reduction Plan 2024-2030 was considered.

It was proposed by Councillor D V Evans, seconded by Councillor Edwards and

**RESOLVED** to endorse the Carbon Reduction Plan  
2024-2030.

The response from DEFRA regarding the ban on wet wipes containing plastic was noted.

**GFEA133**     **FOOTPATH PROJECT**

Councillor D V Evans gave an update on the Footpath Project which would aim to have all footpaths in the locality maintained to the same standard and following Cornwall Council updating its Local Maintenance Partnership arrangements. Public engagement and consultation would take place.

**GFEA134**     **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Clegg, seconded by Councillor Spargo and

**RESOLVED** that in view of the confidential nature of contractual matters, it is advisable in the public interest that the press and public be excluded from the meeting.

## **Grounds report 12/06/24 – Part I**

My apologies as I'll be away 07/06/24 - 13/06/24inc

**Summer bedding**, all in now but baskets are delayed to around mid-June due to cold dark Spring

**Skatepark**, progressing well, our team currently following behind the contractor bunding soil around the outside in preparation for wild flower seeding. Grand opening event planned for 14<sup>th</sup> September

**History evening** at Pendennis Castle went very well and we have around 20 members of the newly formed "Pendennis Headland Action Group" a community group formed for ease of accessing funding, research, cataloguing and project works etc.

Progress with project works carried out by Grounds Team and various voluntary groups so far is good

**Street weed treatment** Penryn & Budock completed; Falmouth treated in Jan, still looking reasonable so will follow in July

**KP War Memorial** Listed building consent obtained for restoration work 50% funded by the War Memorials Trust; cleaning and recutting/painting of inscriptions.

Soil replacement project KP went very well and finished ahead of schedule.

**Trescobeas** the soil from KP used to level and seed areas of the pump track, seed is now all germinated and looking good

**Gylyngdune gdns**, new fencing installed to protect seasonal bedding.

**Old Cemetery** is due for a cut; cut in sections rather than all in one go so there's always areas for insects to feed.

12 volunteers have come forward to carry out the GPS Plotting of headstones, part of an initiative that will allow the public to search on line for family graves, which will save the Cemetery Manager a great deal of time.

**Footpaths** second cut of the season due now as well



**Grounds, Facilities & Environment Committee**  
**12th June 2024**

**Facilities Manager Update:**

**1. ReSource Project – Kimberley Park Lodge**

The tender window relating to the main contractor element of the project closed on the 10th May. A singular compliant bid was received by Richards Builders, Leedstown in the sum of £741k.

The original capital build element identified a budget of £458k excluding additional structural elements relating to full roof replacement and additional foundation requirements identified through intrusive surveys undertaken during the tender period.

The Project Manager / QS undertook an extensive value engineering assessment which ultimately identified construction savings of £120k.

Revised project costs were identified at £783k and consisted of the following;

Capital build	621k
Specialist fit out	35k
Fees	60k
Engagement Officer	67k

A further grant funding application was submitted to CC (Good Growth) to support the additional project costs.

The Project Change Request (PCR) application identified shared funding contributions as follows;

Overall Project cost increased by £173k – Now **£783k**

CC grant contribution (82%) increase from £500k – Now £642k (SPF GoodGrowth)

FTC grant contribution (18%) increase from £75k – Now £106k (General Reserve)

External funding / crowd funder not changed                      £ 35k

CC agreed revised increased grant funding contribution on the 28<sup>th</sup> May. (£642k)

Progression of contractual arrangements and site programme requirements have been instructed with Richards Builders.

The project completion and funding spend deadline is the 31st March 2025. CC has confirmed that there is no indication that this is likely to be extended despite local lobbying.

Site delays in completing the project could potentially expose FTC to financial risks relating to the repayment of all previously secured valuations. (clawback)

Risks associated with the above have been communicated with the contractor who continues to support initiatives to reduce site costs and activity duration.

Monthly progress reports will enable appropriate management of programme risks.

## **2. Municipal Building**

Technical surveys have continued relating to the refurbishment and upgrade requirements for the premises.

Unfortunately the expression of interest for accessing the MEND fund was unsuccessful. (£2m)

A further strategic review is now planned to identify future funding streams and refurbishment programmes.

## **3. Princess Pavilion**

Tender packages for the improvements identified within the Community Ownership Fund (£238k) are being formulated prioritising heating and insulation activities initially.

Further technical instructions have been issued related to loading surveys of the theatre floor, roof walkway access and lighting rigs in response to increased event demand.

Andy Medlin  
Facilities Manager

**June 2024 – Strategic Environmental Projects  
Report for Grounds, Facilities & Environmental Action Committee**

<b>Focus</b>	<b>Action taken</b>	<b>Next steps</b>
<b>Environmental Projects/ initiatives</b>	<p>CC successfully secured ZEBRA2 to acquire an electric bus for service 60 Falmouth Town.</p> <p>Falmouth Town Council formally signed up as a supporter of the Zero Hour’s campaign to back the Climate &amp; Nature Bill.</p> <p>FTC Cycle to Work Scheme launched successfully – 3 applications from staff out of 65 employees.</p>	<p>Electric bus will be in service in 2025. FTC contribution £5,000.</p> <p>Work with Falmouth Week participants to promote sustainable initiatives.</p>
<b>Carbon Reduction</b>	<p>Princess Pavilion – Successful funding application from Community Ownership Fund (COF) for solar panels and new low carbon lighting.</p> <p>Passmore Edwards Municipal Building - Energy options appraisal completed. F&amp;GP approved up to £70,000 to fund design stage.</p> <p>Community Capacity Fund received = £10,000 to cover bat survey and decarbonisation feasibility study. Bat survey completed – further survey required. Decarbonisation feasibility study commissioned.</p> <p>MEND EOI submitted in April and has been rejected.</p> <p>Carbon Reduction Plan incorporating Carbon Audit completed.</p>	<p>Tenders to be prepared for installation of carbon saving technologies at PP.</p> <p>Committee to approve Carbon Reduction Plan for adoption by Full Council.</p> <p>In the absence of MEND application for PE Municipal Building alternative funding mechanism to be identified.</p> <p>PSDS application to be prepared in autumn.</p>
<b>Events</b>	<p>Initial discussion held with South West Bars &amp; Events to identify improvements to sustainability for their events.</p> <p>The Big Green Week 8 – 16 June. Events arranged in conjunction with the Library.</p> <p>Response received from South West Bars re waterless toilets at events, text from email attached. Also Environmental statement for SWB issued. Cultural Services &amp; Leisure committee overseeing this.</p>	<p>Collaborating with Art Gallery around Summer exhibition, Ammeth which focusses on farming/food in Cornwall starting on 6 July.</p>
<b>Water</b>	<p>EA provisional plan supplied for Prince of Wales Pier flood alleviation - seeking MMO approval and then will submit a planning application.</p> <p>Delayed.</p>	<p>Emergency plan (incorporating flood plan) to be finalised and presented.</p>

Focus	Action taken	Next steps
	SWW monthly update meetings set up with SEPO SWW cancelled wet-wipe free town campaign.	SWW works - Queen Mary's Gardens section to commence in October 2024 due to be completed by Spring 2025.
<b>Community Engagement</b>	SEPO attending Fal Energy Partnership and VSF Climate & Environment Alliance monthly meetings. SEPO attends Fal/Helford SAC meetings quarterly. SandSafe event took place on 15 May at Gylly Beach.	SEPO developing possibility of an interactive environmental trail around town.
<b>Ocean Recovery</b>	Declaration made in Jan 2022. Cornwall and Isles of Scilly Marine and Coastal Partnership prepared Marine Nature Recovery Opportunities for the Fal and Helford. Falmouth Harbour (FH) installed artificial reef off Church Street Car Park in May. Interpretation panel installed on railings in car park.	SEPO to attend quarterly meetings of CloS Marine and Coastal Partnership. Celebration of marine habitat photo call with FH scheduled for 18 October.
<b>Communication</b>	Volunteer recruitment being promoted via Lovefalmouthvolunteers Environmental section to be published when new website goes live – Environmental projects to be promoted; Sandsafe, volunteering	
<b>Other</b>	Wildlife beds in New Cemetery designed	Planting to be undertaken in autumn 2024
<b>Recycling</b>		Date for new waste service to roll out to mid West area 5 (probably in 2025)
<b>Budget</b>	£8,000 allocated in 2024/25 budget.	

Decisions requested from **Grounds, Facilities & Environmental Action Committee;**  
Committee to approve Carbon Reduction Plan for adoption by Full Council.

Prepared by Karen Hall, Strategic Environmental Projects Officer June 2024

## Appendix 1

### Email from Ben Carrington representing South West Bars regarding waterless toilets at events

Thank you for your suggestions in offering a more environmentally friendly solution for event sanitation.

I am an advocate of Compost loos under appropriate circumstances. I utilise them on other shows and whilst they are a great, environmentally friendly solution on a green field site with sufficient open space to separate them and dissipate unpleasant odours, they are not at all suitable for events staged in a domestic event location for numerous reasons.

They rely on the application of sawdust to prevent odour, the effectiveness of which is questionable, and whilst our on-site toilets are emptied and cleaned thoroughly each day this is simply not possible with compostable loos. When considering this in addition to the fact that they are less enclosed structurally to allow them to ventilate, and the lack of antibacterial chemical, they are far less sterile.

As they cannot be serviced or emptied until removal, we would need far more units to service the festival and we simply do not have space for this in Falmouth.

Furthermore, their nature as large, heavy trailers make the logistics of delivering, siting and removing them challenging in an urban environment such as Falmouth town.

Overall the lack of antibacterial / odour suppressant chemical or ability to service makes them unsuitable for use here when considering their proximity to food traders, local businesses and residential properties.

I hope this goes some way to assuring the councillors that we hold sustainable practice at heart as an organisation by default, and that we will always adopt good practice wherever real world application is feasible.

Warm regards,

Ben

*Ben Carrington / Events Director*

## Appendix 2

### Interpretation panel installed overlooking new artificial reef installation



## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Grounds, Facilities and Environmental Action Committee held on 11<sup>th</sup> September 2024 at 7pm at the Atherton Suite, The Old Post Office, The Moor, Falmouth.

Present: Councillors D E Clegg (Chair), D V Evans BEM, A Rowe, D W Saunby CC, J M Spargo and Z Young

Also present: Councillors A J Jewell CC and J Robinson

In attendance: R Gates (Town Manager)  
A Medlin (Facilities Manager)  
S Penna (Grounds Manager)  
M Lewis (Cultural Services Director)  
K M Hall (Strategic Environmental Projects Officer)  
V Rogers (Administration Officer)

### **GFEA137 APOLOGIES**

An apology for absence was received and approved from Councillor Edwards (carers leave).

### **GFEA138 INTERESTS AND DISPENSATIONS**

None received.

### **GFEA139 MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor D Evans and

**RESOLVED** that the Part I minutes of the meeting held on 12<sup>th</sup> June 2024 be agreed as a correct record and signed by the Chair.

### **GFEA140 GROUND MANAGER OVERVIEW AND UPDATE**

The Grounds Manager presented his Part I report which was duly noted and forms part of these minutes.

It was proposed by Councillor Clegg, seconded by Councillor Rowe and

**RESOLVED** to support the proposed erection of 5mph speed restriction signs on the road at the Skatepark.

The Grounds Manager further reported that planning for the next stage of the Skatepark, for road and car park works, was underway. An estimate for £160,000/£170,000 had been received to complete the phase 3 project to adoptable standards which includes the installation of a sub-base throughout all areas. A ground stability testing will be commissioned to reduce the requirement to install a sub-base throughout, which in turn will reduce costs.

He was also pleased to report that the police had advised that there had been a reduction in anti-social behaviour throughout the town since the Skatepark had opened.

The Committee thanked all those involved in the Skatepark development.

**GFEA141**      **FACILITIES MANAGER OVERVIEW AND UPDATE**

The Facilities Manager presented his Part I report that is attached as part of these minutes and was duly noted. He responded to questions on the resurfacing of the lower Pendennis car park.

A MOTION by Councillor Clegg, seconded by Councillor Rowe, to approve a quotation for £36,000 to resurface the lower part of the Pendennis Headland Car Park with recycled sustainable parking pavers was lost. There was no substantive motion put. The Committee to further consider the type of surfacing material, subject to heritage and environmental considerations and site safety requirements and pursuant to Minute F6932.

The Committee thanked all those involved with the Resource Project which was proceeding well.

**GFEA142**      **STRATEGIC ENVIRONMENTAL PROJECTS OFFICER OVERVIEW AND UPDATE**

The Strategic Environmental Projects Officer's presented her report which was duly noted and is attached as part of these minutes.

It was proposed by Councillor Clegg, seconded by Councillor Rowe and

**RESOLVED** that the Strategic Environmental Projects Officer submits her response for the housing decarbonisation consultation as previously circulated to the Committee.

**GFEA143**      **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Clegg, seconded by Councillor Rowe and

**RESOLVED** that in view of the confidential nature of contractual matters, it is advisable in the public interest that the press and public be excluded from the meeting.



## **Grounds Report - September 2024**

**General:** August the team assisted with Falmouth events accruing lieu time, plus staff taking holidays so it is a case of keeping up with general grounds maintenance tasks.

Jacqui Owen has left FTC and Nicola Burgess will take on the community liaison role which includes the organisation of Falmouth Spring Flower Show and Christmas Tree Festival as well as school liaison projects.

September knotweed treatment in various areas.

**Skatepark:** recently received the specifications for phase 3 infrastructure works back from the architect and now getting estimates to inform the tender level. In the meantime does the committee favour erecting 5mph speed restriction signs(under £500)?

£10k funding application for litter resources and related equipment submitted.

National Lottery requires Evaluation Report and film 1 year on which is being worked on.

2 Benches commissioned from the Crowdfunder.

**Street Weed Treatment:** Should be just about complete by the meeting date.

**Ponsharden Cemeteries:** Recently tidied up but remains closed and visits by appointment until such time as the site can be secured properly at night. Railings need to be installed around the bottom of the Jewish Cemetery, Ruth in contact with the HLF re budget for this.

**Gyllyngdune Gardens:** Andy intending to refurb the Bandstand, so the bedding will be removed early to facilitate the completion of the works prior to 10/10/24 the Spring bedding planting date.

Many outdoor events planned at PP (beer festival etc) which will impact the integrity of the lawn area.

## **Grounds, Facilities & Environment Committee**

### **11th September 2024 – Part I**

#### **Facilities Manager Update:**

##### **1. ReSource Project – Kimberley Park Lodge**

Richards Builders commenced site works on the 24th June.

Initial works included demolition of the rear extension, drainage excavation and reinstatement, concrete foundation piling and internal preparation works to the lodge area. Project works have been formalised under a JCT Intermediate Building Contract with Contractor Design. Weekly progress meetings are in place reviewing activities against programme with variation reconciliations managed by the Project Quantity Surveyor. (Crossley Hill)

Valuation 1 was submitted and processed by Cornwall Council relating to expenditure to the end of June (£61k).

Weekly progress meetings with the Goodgrowth Funding Team are ongoing reviewing performance against prescribed project timelines.

The project will shortly be subject to an external construction site audit by CC's specialist consultant, Innercircle (date tbc).

Project completion date 31st March 2025.

##### **2. Municipal Building**

Refurbishment costs related to fabric improvements are being formulated in order to define activity schedules supporting future grant applications.

RTP Surveyors are finalising survey documentation and specifications which will enable the planning application process and support grant application requiring completion of RIBA stage 3 process.

All improvement options continue to be discussed with the Strategic Historic Environment Officer in order to assess in relation to listed building consent.

Further grant enquires have been made to .gov re launch of COF4 to assist with exterior and building fabric works only. Fund is not currently open but we will monitor and apply again once government have identified what they are proposing for the future.

Currently this fund can accept applications for funding up to £2m to 20% match

##### **3. Princess Pavilion**

Community Ownership Funding (£238k) will enable the following building improvements:

Solar Panels – contract awarded.

Low Carbon Heating Solution – tender in process.

Roof Insulation – including safe access for future works – tender preparation in progress.

Sound – mixing console specified.

Lighting – enhanced scheme specified.

Project completion date 31st March 2025.

**4. Pendennis Car Park**

A pre-application has been submitted for Scheduled Monument Consent for the resurfacing of the lower car park with Environpave environmentally recycled sustainable parking pavers. A quotation in the sum of £36k has been received which will be instructed upon approval (CIL Fund). Original market testing of a tarmac solution was identified at £57k.

**5. Training**

Manual Handling training will be undertaken on the 11th September (16 operatives)

Andy Medlin  
Facilities Manager

**September 2024 – Strategic Environmental Projects  
Report for Grounds, Facilities & Environmental Action Committee**

<b>Focus</b>	<b>Action taken</b>	<b>Next steps</b>
<b>Environmental Projects/ initiatives</b>	<p>Blue Meadows project underway around sea grass restoration. SEPO maintaining contact with Ocean Conservation Trust.</p> <p>CC Housing decarbonisation strategy out for consultation</p> <p>More environmentally sustainable surfacing sourced for Pendennis Headland car park. See Facilities Manager report.</p>	<p>Committee to approve proposed submission for housing decarbonisation consultation on behalf of FTC.</p> <p>Marine wildlife interpretation panel to be installed at Pendennis Point.</p>
<b>Carbon Reduction</b>	<p>Carbon Reduction Plan incorporating Carbon Audit adopted at June committee meeting.</p> <p><b>Princess Pavilion (COF)</b> – Tenders assessed for Solar with Naked Solar appointed. First project meeting on site held w/c 19 Aug. Tender return received for Renewable energy heating system.</p> <p>Passmore Edwards Municipal Building - design stage completed. Total cost c. £2million. Dependent on funding being secured.</p> <p>Decarbonisation feasibility study produced outlining various interventions, however only 9% could be secured via PSDS so this fund is no longer appropriate for this</p> <p>The grounds team has purchased a state of the art electric mower for use in the new cemetery (July 2024).</p> <p>Children’s library lighting converted to LED.</p>	<p>Solar and low carbon installation to be completed before 22 March 2025.</p> <p>In the absence of MEND application for PE Municipal Building alternative funding mechanism to be identified.</p> <p>Plan is to continue replacing florescent lights with LED throughout the library as funds allow.</p>
<b>Events</b>	<p>Re-usable cups reinstated for Shanty Festival.</p> <p>The Great Big Green Week took place at the Library between 8 – 15 June. 183 individuals engaged across the activities.</p> <p>Identified Green Libraries Week as a second opportunity to engage.</p>	<p>Love where you live mass litterpick</p> <p>Community Action Day to take place on 9<sup>th</sup> Oct at 5 locations</p> <p>Green Libraries Week activities 7 – 14 Oct</p>
<b>Water</b>	<p>SWW monthly update meetings set up with SEPO. Website with details of works <a href="https://southwestwater.co.uk">Falmouth Sewer Improvement Scheme (southwestwater.co.uk)</a>.</p>	<p>SWW works - Queen Mary’s Gardens section to commence in October 2024 due to be completed by Spring 2025.</p>

Focus	Action taken	Next steps
	Report received on rainwater harvesting tank at Princess Pavilion. This is not functional and would require further funds to re-instate which seems unlikely at the moment.	SWW to present to full council at December 9 <sup>th</sup> meeting.
<b>Community Engagement</b>	SEPO attends Fal Energy Partnership and VSF Climate & Environment Alliance monthly meetings. SEPO attends Fal/Helford SAC meetings quarterly.	
<b>Ocean Recovery</b>	Declaration made in Jan 2022. Cornwall and Isles of Scilly Marine and Coastal Partnership prepared Marine Nature Recovery Opportunities for the Fal and Helford.	SEPO to attend quarterly meetings of CloS Marine and Coastal Partnership. Celebration of marine habitat photo call with FH scheduled for 18 October.
<b>Communication</b>	Environmental section published within new website SEPO exploring possibility of an interactive environmental trail around town.	
<b>Other</b>	Wildlife beds in New Cemetery being designed. Emergency plan (incorporating flood plan) completion will be passed to the Town Team to be finalised and issued to limited audience. Entered for NALC Award – Climate Response. Finalists to be announced December 2024.	Planting to be undertaken in autumn 2024
<b>Recycling</b>	Redundant IT equipment recycled via local Truro company.	Work with CC once Date for new waste service roll out to mid West area 5 (2025) has been confirmed.
<b>Budget</b>	£8,000 allocated in 2024/25 budget.	

Decisions requested from **Grounds, Facilities & Environmental Action Committee**;

**Approve submission for housing decarbonisation consultation**

Prepared by Karen Hall, Strategic Environmental Projects Officer Aug 2024



### Appendix 1 – Green Week Summary

In the Council’s strategic plan 2023-2027, there is an imperative to promote environmental messaging;

- Enhance our environmental messaging and education service provision
- Continue to support the Climate Change Emergency projects and initiatives including becoming plastic free and working towards carbon neutrality

Working with the Library a programme of community-based information sharing activities was put together to celebrate the Climate Coalitions Great Big Green Week.

**FALMOUTH LIBRARY**  
FALMOUTH TOWN COUNCIL

## THE GREAT BIG GREEN WEEK

8-16 JUNE

Drop in to Falmouth Library during The Great Big Green Week and learn more about what our community is doing to conserve and protect the local environment and how you can play your part.

**Saturday 8 June**  
**The Magic of Nature**  
11 - 12.30pm & 2 - 3.30pm  
Family craft sessions in the library using recycled materials.

**Transport**  
3.45pm for a 4pm start, The Moor  
Join Kidical Mass for a fun Family Bike Ride through Falmouth leaving from The Moor at 4pm. Minimum independent rider age of 4 years. All children must be accompanied and riders must register at start. All participants are advised to wear a helmet.

**Monday 10 June**  
**Recycling & Reusing**  
10 - 12.30pm  
Come and talk all things recycling with Falmouth Town Council officers.

1.30 - 4.30pm  
Transition Falmouth will be in the lobby to give advice on upcycling and repurposing.

**Tuesday 11 June**  
**Water**  
10 - 12.30pm  
Discover how to enjoy our local estuaries and minimise your impact upon wildlife and protected habitats.

**Wednesday 12 June**  
**Energy**  
10 - 12.30pm  
Community Energy Plus will be in the lobby to give money saving tips & invaluable eco energy advice.

**Thursday 13 June**  
**Food**  
10 - 12.30pm  
Fairtrade Falmouth will be sharing where to buy sustainable produce.

1.30 - 4.30pm  
Sustainable Food Cornwall will explain how their food partnerships benefit the community.

**Friday 14 June**  
**Biodiversity**  
10.30 - 4.30pm  
Pick up a free plant to take home (while stocks last).



The library kicked the week off on Saturday with a couple of practical family-friendly workshops making new things out of old materials.



On Monday the focus was very much around recycling and consumption. Falmouth Town Council's Environmental Officers spoke to around 32 people about this before Transition Falmouth took on the mantle to engage with a further 30 people in the afternoon about the wider sustainability message.



On Tuesday we welcomed The [Helford Marine Conservation Group](#), a voluntary organisation working to safeguard the marine life of the estuaries, to increase its biological diversity and raise awareness of its marine interest and importance who spoke to 15 people



Wednesday saw a push on sustainable energy with advisors from CEP encouraging people to consider ways to save energy and turn it green. They booked one home visit and spoke to around 10 people.



As a Fairtrade council, it was great to welcome local representatives who brought goodies to share with the public and this made 30 residents very happy as they munched the food.



Sustainable Food Cornwall was joined by Falmouth Food Co-op to promote local food. They chatted with 25 people about how to think about their purchasing habits and volunteering.



The week finished with a plant giveaway. 42 plants grown by Council staff were left for locals to takeaway and plant. All the selections were wildlife-friendly to encourage a more modern approach to outside spaces.





Wednesday 9<sup>th</sup> October

10.30am – 1pm Swanvale Green Corridor

Trescobeas Park/Lamb Lane

Oakfield/Acacia Road

3pm – 5.30pm Beacon

The Terraces

Old Hill

To sign up call 07483 055 811 or email  
[karenhall@falmouthtowncouncil.com](mailto:karenhall@falmouthtowncouncil.com)



## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Cultural Services and Leisure Committee held on 12<sup>th</sup> June 2024 at 6:00 pm in the Atherton Suite, The Old Post Office, The Moor, Falmouth TR11 2RT.

Present: Councillors E Seiler (Chair) L D Coley (Vice Chair), D V Evans BEM (from point mentioned), J M Spargo and Z Young

Attendance: A M Williams (Town Clerk)  
M Lewis (Cultural Services Director)  
R Gates (Town Manager)  
V Rogers (Administrative Officer)

### **A990 APOLOGIES**

Apologies for absence were received and approved from Councillors Chin-Quee (ill), Edwards (work) and G F Evans (trustee meeting).

### **A991 INTERESTS AND DISPENSATIONS**

None received.

### **A992 MINUTES**

It was proposed by Councillor Coley, seconded by Councillor Spargo and

**RESOLVED** that the minutes of meeting held on 18<sup>th</sup> March 2024 be confirmed as a correct record of the proceedings and signed by the Chair.

Councillor D V Evans now joined the meeting.

### **A993 TOWN MANAGER REPORT**

The Town Manager presented his report which was duly noted and forms part of these minutes.

The Town Manager further reported on a successful day of D-Day Commemoration events on 6<sup>th</sup> June 2024 and thanked all those involved in organising these events and updated further on the events contractors sustainability statement and on events toilets.

### **A994 CULTURAL SERVICES REPORT**

The Cultural Services Director presented her Part I report which was duly noted and forms part of these minutes.

### **A995 PRINCESS PAVILION REPORT**

The Town Manager presented the report from The General Manager, Princess Pavilion which was duly noted and forms part of these minutes.

### **A996 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Spargo and seconded by Councillor Coley and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public, be excluded from the meeting.



## **Town Management report to Cultural Services 12/06/24**

### Events

- Falmouth Food Festival

Whilst this is not an event we are directly involved with, we are more of a conduit for the event to go ahead and the organisers liaising with Cornwall Council for the license. Despite a bit of varied weather over the three days it was well received and the event was a great success.

- D-Day 80

At the time of compiling this report the event has not yet taken place however feedback in advance has been very positive. We of course have the service in the morning and 'Beacon Lighting' in the evening, but the main activity is the flotilla in the afternoon. When I came up with this idea a few months ago we were looking for 80 boats for 80 years or certainly around this number and I am pleased to say this has been achieved. I would like to thank Falmouth Harbour and Truro Port Authority as well Viv who has compiled the detailed risk assessment and Hayley from my office who has worked hard on collating this.

- Falmouth International Sea Shanty Festival

The final phases of planning are coming together for this very busy town wide event. There are so many elements and so many people with their individual roles to ensure the event is professional and well organised.

From all the venues to all the groups and the various people on the organising committee it really makes it what it is.

The Princess Pavilion will have increased usage for this year over the whole three days as well as the Gala Concert on the Friday evening. It will also host the group arrival buffet and Arts & Crafts stalls.

There are a few logistical changes this year, Church Street Car Park stage will be on the top section of the car park. This will allow for a greater capacity but also easier for the public to move around. There will not a full stage on Custom House Quay this year but



## **Town Management report to Cultural Services 12/06/24**

there will be performances in the venues around this area. There will however be a smaller stage between the Chain Locker and the Stable providing plenty of music and atmosphere on the Quay.

The Falmouth Classics will be taking place at the same time as the shanty festival which has been the case for several years now. They will have a 'Maritime Village' trade stands on Custom House Quay and North Quay as well as the various sailing activities on the water both in the harbour and in the bay.

Seasalt, Sharps and the Greenbank are returning as the main sponsors. We will have the Seasalt Stage on Events Square, The Sharps Stage on Church Street Car Park and of course the Greenbank Stage at the hotel quay.

- Sea Sunday

This will return for 2024 after it was part of National Armed Forces Day last year. This is all being worked on with the various traffic management and safety procedures.

- Falmouth Week

There will shortly be plenty of announcements for the week with everything taking place. Lots of people have been asking me about the various nights in the tent on Church Street Car Park as well as the daytime activities.

- Mayor's Civic Parade

The Mayor is looking at doing this the last September so as per Sea Sunday the various plans will start being worked on.

- AOB

Info from South West Bars on sustainability provided by Karen Hall is attached and also other comments on compost toilets linked with Falmouth events.

Email received below from Ben Carrington in regards to toilets.



## **Town Management report to Cultural Services 12/06/24**

Thank you for your suggestions in offering a more environmentally friendly solution for event sanitation.

I am an advocate of Compost loos under appropriate circumstances. I utilise them on other shows and whilst they are a great, environmentally friendly solution on a green field site with sufficient open space to separate them and dissipate unpleasant odours, they are not at all suitable for events staged in a domestic event location for numerous reasons.

They rely on the application of sawdust to prevent odour, the effectiveness of which is questionable, and whilst our on-site toilets are emptied and cleaned thoroughly each day this is simply not possible with compostable loos. When considering this in addition to the fact that they are less enclosed structurally to allow them to ventilate, and the lack of antibacterial chemical, they are far less sterile.

As they cannot be serviced or emptied until removal, we would need far more units to service the festival and we simply do not have space for this in Falmouth.

Furthermore, their nature as large, heavy trailers make the logistics of delivering, siting and removing them challenging in an urban environment such as Falmouth town.

Overall the lack of antibacterial / odour suppressant chemical or ability to service makes them unsuitable for use here when considering their proximity to food traders, local businesses and residential properties.

I hope this goes some way to assuring the councillors that we hold sustainable practice at heart as an organisation by default, and that we will always adopt good practice wherever real-world application is feasible.

Please see South West Bars & Events Sustainability statement attached.

## **Southwest Bars and Events – Sustainability Statement**

Southwest Bars & Events Ltd [SWBE] recognises that the events industry has a direct impact on the local, regional and global environment. SWBE is committed to mitigating these impacts wherever possible. As such, we work closely with suppliers to minimise the environmental and social impacts associated with the products and services provided.

The ways in which we try to reduce the environmental impact of the festival include:

- Reducing carbon emissions from both power generation and transportation / travel
- Reducing our output of single use plastic and other pollution
- Managing waste responsibly
- Evaluating our methods, improving our practice, and raising awareness

### **Reducing Carbon Emissions**

We work closely with local councils, businesses, and landowners to ensure the event can be run solely on mains grid power, and we are proud that no diesel (or petrol) generators are used across site (exceptions may be made in the event of an emergency I.E a power outage).

Sourcing from local and sustainably committed suppliers can reduce the environmental impact of an event, particularly due to the reduction in carbon emissions associated with transportation. 95% of our suppliers and contractors are sourced from within a 40 mile radius, with the remainder coming from Devonshire / Somerset or closer. This also means that we can support local businesses and stimulate the local economy.

We also strive to ensure that local / smaller traders and exhibitors are not discriminated against in the application process by prioritising local applicants with first refusal on trader positions.

The same applies to food products, which we ask traders to source locally and sustainably wherever possible, reducing food miles via our Green Trader Policy which is enforced via spot checks by our trader manager(s). We reserve the right to close down any traders not compliant with our Green Trader Policy.

We encourage the public to walk, cycle or use public transport via promotion across our website and social media channels.

### **Reducing Plastic and Other Pollution**

A Green Trader Policy has been adopted, and is enforced on site by our trader manager(s) to provide guidance in meeting our aims. The main objectives of the Green Trader Policy are to prevent use of single use plastic, polystyrene, and other non-environmentally friendly packaging being used at the festival, to preserve the condition of the ocean and local environment, to ensure that cooking oil is disposed of cleanly and responsibly, and to ensure that where possible, produce is locally and ethically sourced.

We have endeavoured to further reduce our output of single use plastic by removing it from all of our event bars wherever possible, serving all cupped beverages in reusable souvenir cups, which are charged to the customer for a deposit thereby increasing their value and retainability. All soft drinks and mixers are procured in tins rather than plastic bottles, vastly reducing our bar's single use plastic output. All fruit is sourced in boxes without plastic packaging and we have removed the sale of bottled water on our bars, using canned water instead, and water refill points are available free of charge at all main event venues, free tap water is available at participating pubs and restaurants.

We have further reduced our output by providing our event programme and other event literature primarily as digital downloads, making all of event signage and branding reusable (or out of recycled wood when not possible), and avoid excessive paper usage by hosting all of our event documentation and correspondence digitally.

### **Managing Waste Responsibly**

Through a process of trial and experience, we have found that an offsite sorting solution is most effective for our events. Instead of onsite recycling bins, which are prone to cross contamination by the general public (thereby reducing effectiveness and adding another sorting step and mileage to the process) we use mixed waste bins which are removed and sorted off site at a 'zero to landfill' waste management plant. All waste is recycled where possible, and all remaining waste is sent for incineration via Energy for Waste. This has successfully eliminated our waste tonnage to landfill whilst also reducing our waste mileage.

Our on-site waste management team are present at all times throughout the event, to keep the town clean and tidy, and to prevent event litter entering the harbour and the natural environment.

Post event, following final clean up, we work with the Biffa residential team who conduct street cleans to dispose of any remaining missed bits of litter, we always aim to 'leave no trace'.

### **Evaluation, Improvement, and Awareness**

After each event we evaluate the success of the measures taken via internal review and discussion at committee meetings. Where possible we provide all stakeholders and suppliers the opportunity to provide feedback focused on the areas of environmental, economic and socio-cultural impact.

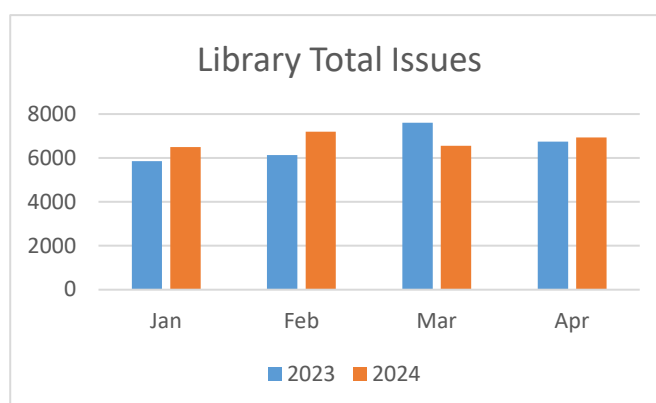
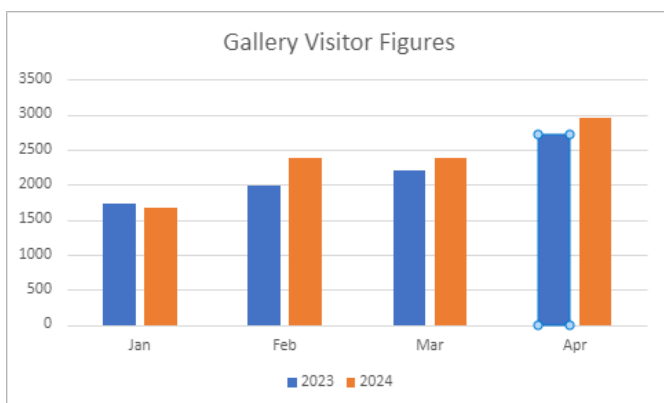
SWBE will endeavour to implement further evaluative processes to further improve our awareness of our impacts.

Making use of carbon calculators we can assess the emissions generated by the event, in an effort to see this figure reduced year upon year through better practice and streamlining of systems.

We aim to begin to produce and publish an impacts analysis report, to be used in comparison with future year's data as well as data from industry leaders and competitors to identify successes and failures, and to inform our strategy for development and improvement. This analysis will help us to make others aware of our practice, and the direct and indirect effects of our event both locally and globally.

## Part 1

### Service Users



### Upcoming events

<b>8<sup>th</sup> – 15<sup>th</sup> June</b>	<b>Great Big Green Week</b>	Information stalls in Municipal Building foyer, craft activities, plant giveaway
<b>22<sup>nd</sup> – 29<sup>th</sup> June</b>	<b>Speak Cornish Week</b>	Free taster session, Gallery word hunt, Cornish rhyme time in library, poetry workshop
<b>6<sup>th</sup> Jul – 5<sup>th</sup> Oct</b>	<b>Exhibition - Ammeth</b>	Exploring stories from Cornish farming
<b>6<sup>th</sup> Jul – mid Sept</b>	<b>Summer Reading Challenge</b>	This year's theme is Marvellous Makers, focussing on creativity. Free sign up and themed workshops on throughout the Summer holidays
<b>12<sup>th</sup> – 17<sup>th</sup> Aug</b>	<b>Falmouth Week</b>	Daily craft activities on the Moor as part of Arts Council collab with Porthcurno Museum's telegraph bus; carnival activities on the Saturday
<b>14<sup>th</sup> Sept – 11<sup>th</sup> Jan</b>	<b>Exhibition - Lee Miller</b>	Displaying our archive of work by iconic photographer to coincide with release of biopic film
<b>12<sup>th</sup> Oct – 18<sup>th</sup> Jan</b>	<b>Exhibition - Imagine Falmouth</b>	Our open show, accepting submissions from 10 <sup>th</sup> June

Decision Required: To note the report



- Objective Setting

Short, Medium and Long Term Planning				
	Objective	Date for completion	Progress	Notes
<b>Short Term - next 12 months</b>	Develop a Cultural Strategy	13.11.2024		Delayed by change in collections manager, will be submitted for sign off once collections policies have been finalised
	Meeting room for community use	30.08.2024		Image delivery room up and running; meeting room off children's section being redecorated and equipped
	MEND Application Expression of Interest			Eol unsuccessful - options to be reviewed and fed back at September CS&L meeting
	Well-being champions	18.03.2024		Decision required; Is this a strategic priority?
<b>Medium Term 2-4 years</b>	Building redevelopment – MEND			Eol unsuccessful - options to be reviewed and fed back at September CS&L meeting
<b>Long Term 5+ years</b>	Reconfiguring layout of Municipal buildings			Start to coincide with 50th anniversary of Gallery opening in MB in 2028; Assess feasibility of Museum service
	Large public art / multi-media installation at Prince of Wales Pier			Consider Automata/Passmore Edwards memorial

Decision required: To review progress and approve the report.



## **Princess Pavilion Cultural services update 12<sup>th</sup> June 2024**

The Pavilion is seeing an increase of footfall this year and our team are entering into our busy wedding season.

- Our menu has had it's soft launch and we will be making a few adjustments before we launch over the next week/s. Sales have been good and feedback towards the menu has also been good.
- Refresh is complete apart from some lighting, accessories, and a few improvements to the toilets
- Mailing list is now active and being used to promote the Pavilion and events here.
- Had our first wedding of the year
- We have some student leavers in our casual team who have finished degrees and are leaving Falmouth. These positions have been filled already.
- Fencing is now up to help protect the flowers from people using the Pavilion
- C.O.F. is now underway with our first meeting held with the project manager. We are permitted to move funding around through different areas of the project as long as we deliver what we stated we would. Procurement has started for the different areas of improvement towards this large project.
- Our strategy to attract larger agents and promoters for music and events is working. We have two of the largest promoters approach us with requests to work with the Pavilion, AEG live (Will Young) and Metropolis (other well known artists).
- So far, we are seeing an increase of net takings for bar/café of 32.4% year on year, January-April from last year (please note this does not reflect income and expenditure)

## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Cultural Services and Leisure Committee held on 11<sup>th</sup> September 2024 at 6:00 pm in the Atherton Suite, The Old Post Office, The Moor, Falmouth TR11 2RT.

Present: Councillors E Seiler (Chair) L D Coley (Vice Chair), D V Evans BEM, J M Spargo and Z Young

Also present: Councillors J Robinson and D Saunby CC

Attendance: R Gates (Town Manager)  
M Lewis (Cultural Services Director)  
M Palmer-Williams (General Manager, Princess Pavilion)  
V Rogers (Administrative Officer)

### **A998 APOLOGIES**

Apologies for absence were received and approved from Councillors Edwards (carers leave) and G F Evans (trustee meeting).

### **A999 INTERESTS AND DISPENSATIONS**

None received.

### **A1000 MINUTES**

It was proposed by Councillor Coley, seconded by Councillor D Evans and

**RESOLVED** that the minutes of meeting held on 12<sup>th</sup> June 2024 be confirmed as a correct record of the proceedings and signed by the Chair.

### **A1001 TOWN MANAGER REPORT**

The Town Manager presented his report which was duly noted and forms part of these minutes.

The Town Manager further reported on a proposed Oyster Festival day at the St Michaels Hotel on 15<sup>th</sup> November 2024 and that the organisers of the event were in discussion with the Princess Pavilion for future Oyster Festival events.

### **A1002 CULTURAL SERVICES REPORT**

The Cultural Services Director presented her Part I report which was duly noted and forms part of these minutes.

The Committee praised the new signage on the Municipal Building.

### **A1002 PRINCESS PAVILION REPORT**

The General Manager, Princess Pavilion presented his report which was duly noted and forms part of these minutes.

### **A1003 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Seiler, seconded by Councillor D Evans and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public, be excluded from the meeting.

## Events

- Sea Sunday

This worked well through the town to the church and then returning. This was Hayley's in the Town Team's first experience at overseeing the road closure and safety aspects. I am always looking to develop staff skillsets and Hayley did very well. There will be more of this in the future as I am busy with various other aspects. People often forget the safety and planning that is required to enable these functions and events to take place.

- Falmouth Week

We had much better feedback from the Moor activities this year and there was more going on, on more days. Also, the children's workshops and Action Sports Tour that took place on Events Square were well received.

The Pink Wig started the week off well with circa 1300 women in pink wigs and thousands raise for the breast cancer treatment centre at Treliske.

The Carnival had more vehicles in this year and that was a good trial as it would be good to see more floats return to the event in future years.

The evening entertainment was announced quite late this year due to various factors. All being well for 2025 it will be much earlier. That said there were still many busy nights but an earlier ticket announcement will enable people to budget for various nights next year.

I am pleased to say the air display went ahead because although the weather was lovely in Falmouth it was a totally different story for many other places across the UK. Two of the three displays went ahead but at one point there was a chance none could take place. Whilst individual planes/displays will not have the draw of the Red Arrows it is still good to do something for families and the community to enjoy.

- Oyster Festival

As you are no doubt aware The Oyster Festival is not going ahead this year but will return in 2025 dates are 9<sup>th</sup>-12<sup>th</sup> October. I have included the release from the organisers below in case you have not already seen it.

Falmouth Oyster Festival 2024 has been postponed.

The organisers of Falmouth Oyster Festival have confirmed plans to withdraw this year's event due to rising costs. Since covid and with soaring costs the event in its current format is no longer financially viable. Despite the festival's popularity and good ticket sales for the evening live music, income has not kept pace with operational costs and coupled with issues around the logistics of organising the event, this has resulted in a decision that the festival will not go ahead this year.

The festival's Honorary Chairman, Mike Rangecroft commented *"It is disappointing the festival will not go ahead but the rising costs of running the festival have made it difficult to deliver the event in the way everyone is accustomed to. We would like to thank the team and our sponsors, who all work hard to make the event a success, and everyone who has supported the festival over the last 26 years"*.

The decision was not taken lightly, and the organising team will be working together to bring the festival back in a new format for 2025. Dates for the 2025 festival will be 9-12 October 2025 and further announcements will be made early next year.

Visit [www.falmouthoysterfestival.co.uk](http://www.falmouthoysterfestival.co.uk)

- Mayor's Civic Service

This is all planned in including the change of date during October. The traffic management is all in hand and Emily/Val are working on the various civic requirements.

- Remembrance Sunday

This will be worked on in the next few weeks ensuring everything is booked so the parade can move up to the park for the service and then the safe return to the Moor afterwards.

- Christmas activities

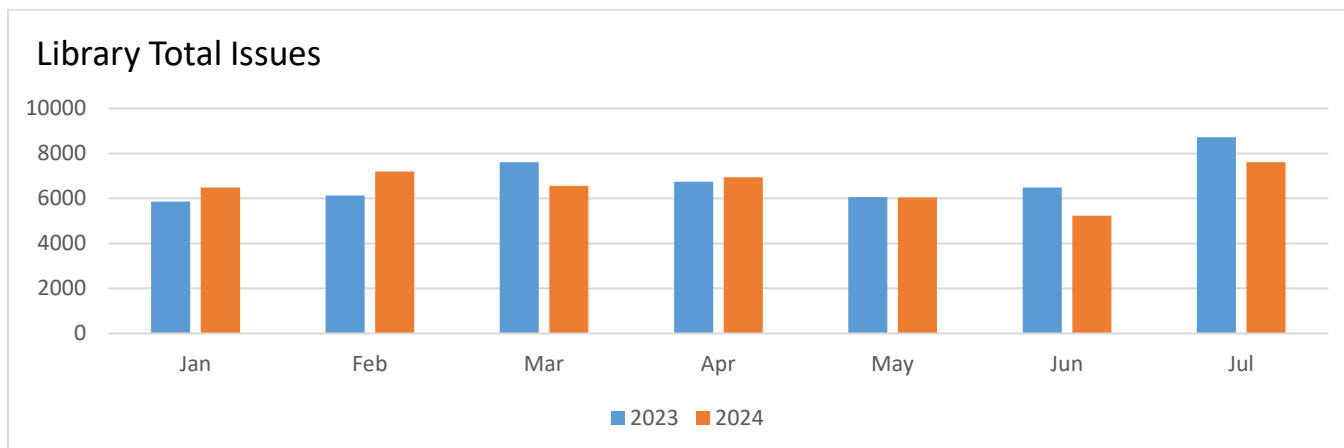
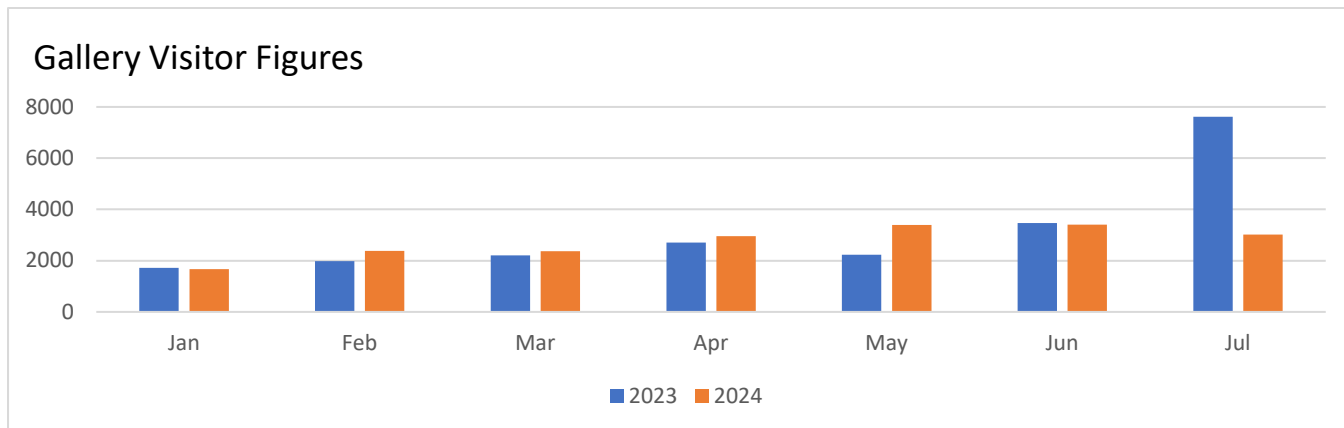
The annual Christmas Lights switch-on will take place Thurs 28<sup>th</sup> Nov, Falmouth's Festive Weekend will take place Sat 7<sup>th</sup> & Sun 8<sup>th</sup> Dec and Harmony Choir will take place Tues 24<sup>th</sup> Dec.

Many of the larger items to plan for these activities were sorted in January. We will then ramp up the various other bookings such as school involvement starting this month.

- AOB

Adele in the Town Team has been making good headway with the Thurs & Saturday markets. Still more things to do but as the numbers and quality grow that will be positive moving into 2025. As many of you will know a market only works if there is enough variety and interest from businesses' trading.

## Part 1



## Activity Report

- The results of Cornwall Council’s annual library satisfaction survey have been published, with Falmouth library once again achieving high ratings. Just over 97% of users surveyed were either ‘very satisfied’ or ‘satisfied with the way the library service (both online and local) is provided. Respondents were very complimentary about the helpfulness and knowledge of staff, while the issues for improvement most commented on were the condition of the building and facilities.
- The Gallery hosted their regular activities for Falmouth Week, including a presence in the carnival and daily craft activities on the Moor. This year staff helped coordinate additional activities with our partners from six other Cornish museums, increasing the cultural offer to families visiting. The activities were very well attended, with over 350 people participating. The Library also delivered a daily storytime on the Moor during Falmouth week.
- , The library have hosted two creative summer workshops funded by Cornwall Libraries in collaboration with the university, which were attended by 12 children.

- The Gallery collections team have assisted with the removal and conservation of the mayoral scrolls from the council chamber, which were suffering with mould. They are with a local paper conservator where they will be cleaned and restored, before returning to the chamber.
- New signage for the Municipal Building has been installed to the front and accessible entrances, which internal signage planned for installation in due course. This will be a vast improvement on previous wayfinding into and around the building, particularly increasing visibility of the building's accessible entrance.
- The Gallery's open submission call, *Imagine Falmouth*, was successful with over 380 entries submitted. Successful entrants will be notified mid-September before the installation and launch week beginning 5<sup>th</sup> October. The exhibition this year is being kindly sponsored by the Cornwall Hotel Group (Greenbank and Falmouth Hotel) and Hine Downing.
- The Library Summer Reading Challenge has been very popular this year, with 508 children signing up to take part, 39 more than last year, and exceeding the target of 399 set by Cornwall Libraries. So far 145 have completed the challenge. Five reading challenge craft activities have been held, which were attended by 91 children and 52 adults.
- The Gallery's new Collections Manager and Learning Assistant have started in post. Attached below is a report provided by the Collections Manager on his activity to date, his appraisal of the collection, its condition, and recommended levels of resourcing.

### Upcoming and current events

<b>6<sup>th</sup> July – 5<sup>th</sup> October</b>	<b>Exhibition - Ammeth</b>	Exploring stories from Cornish farming
<b>6<sup>th</sup> July – mid September</b>	<b>Summer Reading Challenge</b>	This year's theme is Marvellous Makers, focussing on creativity. Free sign up and themed workshops on throughout the Summer holidays
<b>11<sup>th</sup> September 2:30pm</b>	<b>Author Talk</b>	Library talk with author Paula Rooney
<b>14<sup>th</sup> September – 11<sup>th</sup> January</b>	<b>Exhibition – Falmouth and the Surrealists</b>	Displaying our archive of work by iconic photographer to coincide with release of biopic film
<b>18<sup>th</sup> September 6pm</b>	<b>Artist Talk</b>	An evening talk by Peter Mason on <i>The Life and Art of Clive Carter</i> , who features in the Gallery's <i>Ammeth</i> exhibition.
<b>25<sup>th</sup> September 2pm</b>	<b>Choir Performance</b>	The Red River Singers performing songs from their <i>Bledhen an Tir/Year of the Land</i> record



<b>12<sup>th</sup> October – 18<sup>th</sup> January</b>	<b>Exhibition - Imagine Falmouth</b>	Our open show, accepting submissions from 10 <sup>th</sup> June
<b>6<sup>th</sup> November</b>	<b>Author Talk</b>	Library talk with author Elaine Johns

## Objective Setting

Short, Medium and Long Term Planning				
	Objective	Date for completion	Progress	Notes
<b>Short Term - next 12 months</b>	Develop a Cultural Strategy	13.11.2024	Yellow	Delayed by change in collections manager, will be submitted for sign off once collections policies have been finalised
	Meeting room for community use	30.08.2024	Green	Meeting room has been decorated, and currently containing stored items while other essential redecoration taking place in chamber.
	<del>MEND Application</del> <del>Expression of Interest</del>		Red	Detailed in part 2
<b>Medium Term 2-4 years</b>	Building redevelopment		Red	Detailed in part 2
<b>Long Term 5+ years</b>	Reconfiguring layout of Municipal buildings		Red	Start to coincide with 50th anniversary of Gallery opening in MB in 2028; Assess feasibility of Museum service
	Large public art / multi-media installation at Prince of Wales Pier		Red	Consider Automata civic art piece for public display

Decision required: To review progress and approve the report.

## **Collections Manager Report**

I joined the team back in mid-June and am working to identify and implement cost-effective, practical improvements to current collections care and related collections management practices. At a foundational level I am working with the collections assistant to deep clean and better maintain the collections store, taking the opportunity to redistribute parts of the collection and free up much needed capacity in spaces where works are stored when not on public display.

Parts of the building which house the collection are in poor condition and damp is a major issue. In wet weather relative humidity (RH) is worryingly high, sometimes exceeding 70% and therefore leading to mould growth. In an effort to reduce and better control humidity, I have replaced a number of poorly-functioning historic dehumidifier units with energy efficient models, resulting in significant and immediate reductions to RH. The cost of replacing just 4 of the old units was £1,200 – approximately 20% of the total Collections Care budget for 2024/25.

I am greatly enjoying working with the collection and have begun to identify and prioritize objects for remedial conservation such as Gainsborough's portrait of Cornishman Isaac Donnithorn which, if it's to remain on public display for any length of time, will require cleaning and glazing. In the coming weeks I aim to instigate a grant application in support of the Gainsborough project. However, it is worth noting that a significant number of less prominent objects, including approximately 50% of the gallery's important automata collection, would benefit from various repairs if they are to be safely displayed now and in future. The current collections care budget allocation of £6,250 (just 1% of the gallery's total core budget for 2024/25) precludes any effort to make impactful and lasting improvements to the overall condition of the collection, and I would strongly advocate for a proportional increase to the budget in 2025/26.

I have picked up some of the projects previous Collections Managers initiated, most significantly the project to upgrade the gallery's Collections Management System (CMS). The existing system is widely agreed to be outdated and does not meet current nor future requirements of both gallery staff and audiences. My aim is to identify systems which balance useability with broad ranging administrative capabilities and which offer diverse audiences meaningful ways to connect with and learn from the collection. I have organized team meetings and software demonstrations with system providers and am awaiting quotations.

Jacob Moss

Collections Manager

## Princess Pavilion – General Manager’s Report – September 2024

### Community Ownership Fund

- The contract has been signed by the government body to release funds.
- The solar contract has been awarded after tendering and the delivery of this is being planned currently.
- We are looking to award the heating contract over the next few weeks.
- We are confirming a date (potentially January) to have the work on the loft space in the theatre done.
- The loft space needs to be complete to allow the insulation to be installed.
- We are upgrading the power distribution to the garden via a 120 amp distro unit.
- A flooring specialist has visited providing updated information regarding the replacement of the flooring in the garden room.
- A new event lighting package is being ordered.
- A new events sound package is being ordered.

### Events

- We are looking to sign a 3 year contract to move the Oyster Festival to the Princess Pavilion.
- The contract for the Christmas Production is nearly complete.
- Part of the Shanty Festival will be moved here next year.
- The Mining conference has signed its 3<sup>rd</sup> year contract.
- We are seeing a potential slow down in event bookings for 2025.

## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 10<sup>th</sup> June 2024 in the Atherton Suite, The Old Post Office, Falmouth at 6.00 pm.

Present: Councillors S D Eva, D Clegg, G F Evans MBE, A J Jewell CC, J Robinson, J Spargo and Z Young

In Attendance: AM Williams (Town Clerk)  
E Middleditch (Administration Officer)  
W Gilbert (Catering Trailer Trader)  
C Pitt & B Young (Greenbank Hotel)

Also in attendance: Councillor Magowan CC

### P6200 **APOLOGIES**

None.

### P6201 **INTERESTS**

None.

### P6202 **MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 20<sup>th</sup> May 2024 be approved as a correct record of the proceedings and signed by the Chair.

### P6203 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3<sup>rd</sup> April 2000 and amended by Minute P3017.

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Spargo, seconded by Councillor Jewell and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6204 **APPEALS**

PA22/03428 - Application for a Lawful Development Certificate for an Existing use of 2x 20ft. storage containers placed on car park. Tinnars Walk Car Park, Port Pendennis, Falmouth, Cornwall, TR11 3XZ - Appeal Dismissed.

Members duly noted the Appeal.

P6205 **WITHDRAWN APPLICATIONS**

PA24/00437 - Demolition of a single storey extension to the rear and construction of a double storey rear extension and alterations, 7 Basset Street, Falmouth.

Members duly noted the Withdrawn Application.

P6206 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Members duly noted road closure on Hight Street, Falmouth from 10th June 2024 to 13th June 2024 (24 hours) for RBS Groundworks Ltd to carry out essential works.

Members duly noted road closure on North Parade, Tehidy Terrace and Stratton Terrace, Falmouth from 16th July 2024 to 17th July 2024 (24 hours) for Kier on behalf of South West Water to carry out essential works.

Members duly noted road closure on Arwenack Street, Falmouth from 17th to 20th June 2024 (19:00 to 07:00 hours) for Wales & West Utilities to carry out essential works.

Members duly noted road closure on Trelawney Road, Falmouth from 22nd to 24th July 2024 (19:00 to 07:00 hours) for Kier on behalf of South West Water to carry out essential works.

Road Traffic Regulation Act 1984, S.16A

Members duly noted the various road closures in Falmouth for events from 14th June 2024 to 24th December 2024 as per the attached Event Order notification. (15-16)

Members duly noted the road closures on various roads in Falmouth on 9th August 2024 (17:00hours to 20:00 hours) for the Pink Wig Parade.

Members duly noted the road closures on various roads in Falmouth on 10th November 2024 (10:15 hours to 12:00 hours) for the Falmouth Remembrance Sunday Parade.

P6207 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6208 **LICENSING**

Licensing Information and Updates

Members duly noted Licensing updates received from Cornwall Council.

Street Trading on Pendennis Headland

Members duly considered a proposal from Wayne Gilbert to trade on Pendennis Point from a catering trailer, 08:00 hours to 21:00 hours 7 days a week during the summer months and 5 days a week during the winter months serving tea, coffee, soft drinks and a variety of food options.

Members agreed that trading is at capacity at Pendennis Point and did not wish to see an increase in traders and furthermore food vans would not be appropriate for the site.

P6209 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.45pm.

Signed: ..... Dated: .....

**10<sup>TH</sup> JUNE 2024**  
**APPENDIX I**

- 1. Penwerris** **PA24/02523** **Mrs Sarah Kate Randall**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))

Listed Building Consent to erect a black iron railing/ handrail adjacent to the outside front 3 steps going up to the front door, for safety purposes.  
Kimberley House, 8 Kimberley Place, Falmouth.

Recommend approval.

- 2. Penwerris** **PA24/03269** **Mr. Livingston**  
(Case Officer: Helen Trebilcock. [helen.trebilcock@cornwall.gov.uk](mailto:helen.trebilcock@cornwall.gov.uk))

Install PVCu conservatory to the rear of the property.  
3 Beacon Crescent, Falmouth.

Recommend approval.

- 3. Trescobeas And Budock** **PA24/03558** **Mrs Eleanor Sparkes**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))

An erection of a 900mm fence on top of the Cornish wall.  
2 Kew Kekulyek, Falmouth.

Recommend approval.

- 4. Arwenack** **PA24/03739** **Mr & Mrs Oliver**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))

Alterations, extension, loft conversion and revised driveway access.  
24 Tredova Crescent, Falmouth.

Recommend approval.

- 5. Penwerris** **PA24/03832** **Mrs Sarah Randall**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))

Works to trees in a conservation area (CA), works include prune Yew Tree where it is overlying 8 Kimberley Place. Height to be taken down where it overhangs 8 Kimberley Place.

Penrose, 9 Kimberley Place, Falmouth.

Recommend refusal as the detail of pruning in the application is unclear and the proposed works would leave the tree in a very strange shape.

- 6. Arwenack** **PA24/04190** **Georgiou**  
(Case Officer: Mark Ball. [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk) )

Notification of works Trees in a Conservation Area namely reduce crown height to one Ash tree (T1)

Flat 2, 15 Woodlane. Falmouth

*For information only.*

**10<sup>TH</sup> JUNE 2024**

**APPENDIX II**

- 1. Penwerris** **PA24/02790** **The Greenbank Hotel**  
(Case Officer: James Moseley 01209 614004, [jmoseley1@cornwall.gov.uk](mailto:jmoseley1@cornwall.gov.uk))  
Proposed expansion and refurbishment of the hotel to include restaurant, bedrooms, disabled access and additional parking provision.  
Greenbank Hotel, Stratton Place, Falmouth.

Recommend approval.

- 2. Falmouth and Budock** **PA24/03266** **Mr M Bevans**  
(Case Officer: Chloe Britten. [Chloe.britten@cornwall.gov.uk](mailto:Chloe.britten@cornwall.gov.uk))  
Demolition of Existing Garage, Construction of Replacement Extension(s) & Garage, Construction of New Access, Conversion of Loft & Associated Works  
16 Springfield Road, Falmouth.

Recommend approval.

- 3. Arwenack** **PA24/03665** **Gylly Beach Limited**  
(Case Officer: Helen Trebilcock. [helen.trebilcock@cornwall.gov.uk](mailto:helen.trebilcock@cornwall.gov.uk))  
Change of Use from Sui Generis - Hot Food Takeaway, to Class E(b) Sale of food and drink for consumption (mostly) on the premises.  
Bakery, Gyllyngvase Beach Café, Cliff Road, Falmouth

Recommend approval.

- 4. Arwenack** **PA24/03856** **Mr Ian Davies**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Proposed new single story rear extension to a Grade 11 Listed building, replacing an existing poorly constructed 1960's rear extension. Proposed replacement garage.  
Associated landscaping  
4 Woodlane Falmouth Cornwall TR11 4RF

Recommend approval.

- 5. Arwenack** **PA24/03857** **Mr Ian Davies**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Listed Building Consent for Proposed new single story rear extension to a Grade 11 Listed building, replacing an existing poorly constructed 1960's rear extension.  
Proposed replacement garage. Associated landscaping  
4 Woodlane Falmouth Cornwall TR11 4RF

Recommend approval.



**TOWN AND COUNTRY PLANNING ACT 1971**  
**FOR SUBMISSION TO THE COUNCIL ON 10<sup>th</sup> JUNE 2024**

Initial Parking Limited	Retrospective installation of pay and display machines, automatic number plate recognition camera and poles. Custom House Quay Car Park, Custom House Quay, Falmouth PA23/09449	Approved*
Initial Parking Limited	Advertisement consent for 1x BPA sign, 2x Tariff signs, 2x Terms and Conditions signs, 2x P&D Instructions signs. Custom House Quay Car Park, Custom House Quay, Falmouth PA23/09450	Approved*
Mr Yaseen Laher	Car Park Management of The Falmouth Hotel. Falmouth Hotel, 1 Cliff Road, Falmouth. PA24/00219	Approved*
Mr Yaseen Laher	Car Park Management Signage - 10 signs mounted on lighting columns, signage poles or on the wall of the buildings signage is of 2 sizes. Falmouth Hotel, 1 Cliff Road, Falmouth PA24/00220	Approved*
Mr Andrew Wright	Demolition of existing attached garage and construction of a side extension, and changes to windows and doors. 16 Melvill Crescent, Falmouth. PA24/02034	Approved*
Mr Ian Shorthouse	Non material amendment in relation to Decision Notice PA20/04042 dated 26/01/21 - Additional terrace to the kitchen of the 2nd floor Penthouse flat; to incorporate 'blinker' screens to match those currently approved in other flats in the block. Waters Edge, 22 North Parade, Falmouth. PA24/02706	Not acceptable as an amendment*
Ms J Philpott	Proposed construction of pitched roof dormers to front and rear elevation. 1 Basset Place, Falmouth. PA24/01607	Approved
Mr & Mrs Sellwood	Installation of solar panels on garage roof. 7 Tehidy Terrace, Falmouth. PA24/01782	Approved

Mr & Mrs Sellwood	Listed Building Consent for installation of solar panels on garage roof. 7 Tehidy Terrace, Falmouth. PA24/01783	Approved
Mr and Mrs A Jordan	Proposed change of use from a large HMO to a dwelling including a self-contained annexe. 33 Woodlane, Falmouth. PA24/01855	Approved
Mr Simon Penna	Listed building consent for stone cleaning of the memorial and re-painting of lettering, in addition to selective deepening or sharpening of individual eroded lettering. Kimberley Park, Kimberley Park Road ,Falmouth. PA24/01874	Approved
Mr Freddie Riley	Rear dormer loft extensions and installation of new conservation style rooflights. 10 Marlborough Road, Falmouth. PA24/02107	Approved
Mr Stephen Woodcock	Proposed new shop sign and internal/external alteration. Halifax plc, 8 Killigrew Street, Falmouth. PA24/02025	Approved
Soul Float Limited	Change of use of first floor from shower block to flotation centre, including insertion of 2no. windows. 3A Mariners Walk, Discovery Quay, Falmouth PA24/02438	Approved
Mr Horsfall	Notification of works to Trees in a Conservation Area namely: T1 - Cypress - Trim overhanging branches to maintain boundary line. T2 and T3 - Pittosporum - reduce tree by approx 6'. The tree is showing reduced vigour, reduction will stimulate growth and maintain a more suitable height for its location. Flat 4, 7 Dunstanville Terrace, Falmouth PA24/03276	Approved - decided not to make TPO
Harding	Submission of details to Discharge Condition 5 in respect of Decision Notice PA20/03650 dated 6th July 2020. 32 Dracaena Avenue, Falmouth. PA24/02737	Discharged

Mr Aaron Puffett	Submission of details to discharge Condition numbers 3, 4, 5, 6, 7, 10, 11, 16 and 20 in respect of Decision Notice PA22/09186 dated 08/02/23 Land off Hillhead Road to south of Kergilliack Road, Falmouth. PA24/01242	Disch of conditions, not all conditions agreed.

## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 1<sup>st</sup> July 2024 in the Atherton Suite, The Old Post Office, Falmouth at 6.00 pm.

Present: Councillors S D Eva, D Clegg, G F Evans MBE, A J Jewell CC, J Robinson and J Spargo.

In Attendance: E Middleditch (Administration Officer)  
S & G Gilbert (2 Tidemill House)  
S & N Sills (Chelsea House)

Also in attendance: Councillor D W Saunby CC

### P6210 **APOLOGIES**

None.

### P6211 **INTERESTS**

None.

### P6212 **MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 10<sup>th</sup> June 2024 be approved as a correct record of the proceedings and signed by the Chair.

### P6213 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3<sup>rd</sup> April 2000 and amended by Minute P3017.

It was proposed by Councillor Eva, seconded by Councillor Evans and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Spargo, seconded by Councillor Robinson and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6214 **THE TOWN AND COUNTRY PLANNING (GENERAL PERMITTED DEVELOPMENT ETC) (ENGLAND) (AMENDMENT) ORDER 2023**

Members duly noted new Prior Notification Application type that was introduced in 2023 where development consisting of the use of any land as a recreational campsite for not more than 60 days in total in any calendar year; and the provision on such land of not more than 50 pitches; and any moveable structure reasonably necessary for the purposes of the permitted use.

P6215 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

**Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic**

Members duly noted road closure on Market Street, Church Street and Arwenack Street, Falmouth from 22nd July 2024 to 26th July 2024 (19:00 to 07:00) for National Grid to carry out essential works.

Members duly noted road closure on Mongleath Road, Falmouth from 2nd to 3rd August 2024 (24 hours) for Kier on behalf of South West Water to carry out works. This is only an Intention Notice and as of yet an Order has not been issued.

Members duly noted road closure on Wellington Terrace, Falmouth from 8th August 2024 (09:30 to 15:30 hours) for Sunbelt Rentals to carry out works.

P6216 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6217 **LICENSING**

**Premises License Applications**

**Pysk Ltd, 2 Tidemill House, Discovery Quay, Falmouth**

Members duly considered grant to license for sale by retail of alcohol on and off the premises Monday to Sunday 1000 hours to 2230 hours and opening hours Monday to Sunday 1000 hours to 2300 hours.

The applicants advised that the premises was a small venue offering fish and a Deli range of goods prepared on site and they wished to also serve a limited amount of alcohol to its customers.

It was proposed by Councillor Jewell, seconded by Councillor Robinson and

RESOLVED that the grant to license be recommended for approval.

P6218 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.45pm.

Signed: ..... Dated: .....



- 6. Penwerris**                      **PA24/04387**                      **Mr John Knowles**  
(Case Officer: **Chloe Britten**. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))  
Works to Trees in a Conservation Area namely removal of T1 (Cornus).  
Crown raise T2 (Palm). Crown raise T3 (Lime). Reduce the height of the  
small trees and shrubs that form the lower boundary hedge line to G1en.  
Mariners, Penwerris Lane, Falmouth.
- Recommend approval.
- 7. Penwerris**                      **PA24/04481**                      **Mrs Marie Nasr**  
(Case Officer: **Mark Ball**, [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk))  
Notification of works to Trees in a Conservation Area namely remove to  
ground level - Tree 28 Lawson cypress. Remove significant deadwood  
over 50mm diameter - Tree 29 Austrian pine.  
Bay Court, Cliff Road, Falmouth.
- Recommend approval.
- 8. Arwenack**                      **PA24/04618**                      **Mr John Buist**  
(Case Officer: **Chloe Britten**. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))  
Works to trees in a Conservation Area for Prunus (T1) - remove. 3 x Cordylines (T2, T3  
and T5) - remove. Japanese Cedar (T4) - remove. These removals will allow for re-  
landscaping works. Lawson Cypress (T6) - reduce to maintain to reasonable tidy size.  
Yew (T7) - reduce to maintain to reasonable tidy size. Lawson Cypress (T8) - remove  
due to poor condition. Holly (T9) - remove due to poor condition. Works should allow  
re-landscaping and re-planting of the garden.  
Wisteria Lodge 2 Spernen Wyn Road Falmouth
- Recommend approval.
- 9. Arwenack**                      **PA24/04343**                      **Abigail & Andrew Wadeson**  
(Case Officer: **Chloe Britten**. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))  
Proposal Single storey kitchen extension and loft conversion  
65 Melvill Road Falmouth
- Recommend approval.
- 10. Penwerris**                      **PA24/04143**                      **Mr Stephen Woodcock**  
(Case Officer: **Helen Trebilcock**. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk).)  
Proposal Advertisement consent for a non-illuminated shop sign.  
8 Killigrew Street Falmouth
- Recommend approval.

- 11. Arwenack** **PA24/04247** **Mr Mark Bolt**  
(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))  
Proposal Listed building consent for the demolition and reconstruction of the three flue brick chimney stack to the front elevation and internal lining of flues with Therrmocrete.  
19 Wodehouse Terrace Falmouth
- Recommend approval.
- 12. Penwerris** **PA24/04650** **Mrs Katie Shea**  
(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))  
Proposal Notification of works to Tree in a Conservation Area namely fell 1 dead tree  
3 Stratton Place Falmouth
- Recommend approval.
- 13. Arwenack** **PA24/04777** **Ms Judy Naylor**  
(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))  
Proposal Notification of works to trees in a Conservation Area namely removal of one Cypress Leylandii and remove back to main stem collar pruning point overhanging branches to the larger golden Macrocarpa Cypress  
14 Stracey Road Falmouth
- For information only*
- 14. Penwerris** **PA24/04435** **Mrs And Mr M And K Parton**  
(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))  
Proposal Proposed rear extension  
72 Killigrew Street Falmouth
- Recommend approval.



## APPENDIX II

1. **Arwenack** [PA24/03476](#) **Mr and Ms N and S Sillis and Retson**  
(Case Officer: James Moseley. [jmoseley1@cornwall.gov.uk](mailto:jmoseley1@cornwall.gov.uk))  
Proposed change of use of a hotel to four self-contained holiday apartments  
Chelsea House Hotel 2 Emslie Road Falmouth

Recommend approval.

2. **Penwerris** [PA24/03991](#) **Mr Ian Shorthouse Lifestyle Homes  
And Developments Ltd**  
(Case Officer: Mark Ball. [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk))  
Proposal Demolition of one house Construction of 5 apartments and 2 houses with  
associated parking and landscaped amenity space Without compliance of condition 2 of  
decision notice PA20/04042 dated 26/01/2021.  
Waters Edge 22 North Parade Falmouth Cornwall

Recommend approval.

3. **Arwenack** [PA24/03873](#) **Dr and Mrs Yelland**  
(Case Officer: Mark Ball. [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk))  
Proposal Renovation and extension works to an existing two storey detached dwelling  
4 Boscawen Road Falmouth.

Recommend approval.

4. **Arwenack** [PA24/03960](#) **Mr J Collyer**  
(Case Officer: Helen Trebilcock [helen.trebilcock@cornwall.gov.uk](mailto:helen.trebilcock@cornwall.gov.uk))  
Construction of new garage.  
10 Arwenack Avenue, Falmouth.

Recommend refusal as the existing stone wall is part of the late 18<sup>th</sup> or early 19<sup>th</sup> century wall to the former grounds of Grove Hill House and the proposed garage door is insensitive and detracts from the Conservation Area therefore the proposals contravenes NDP Policy DG7.

5. **Boslowick** [PA24/04121](#) **Jenny Round**  
(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))  
Single storey rear extension with side extension, changing the rear balcony to be enclosed and form part of the master bedroom.  
10 Pennance Field, Goldenbank, Falmouth.

Recommend approval.

6. **Arwenack** [PA24/04113](#) **Cyderhouse Co Ltd (c/o Joe Healey)**  
(Case Officer: **Helen Trebilcock. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk)**)  
Relocation of containers to the beach and use of area for restaurant space; replacement of canopy with a zinc roof, to include a terrace for the two existing apartments; and upgrade of windows and doors to main cafe and apartments above the cafe, and conversion of first floor office to an en-suite bedroom.  
Gyllyngvase Beach Café, Cliff Road, Falmouth.

Recommend approval.

7. **Arwenack** [PA24/01482](#) **Mr Shirley**  
(Case Officer: **James Moseley. [jmoseley1@cornwall.gov.uk](mailto:jmoseley1@cornwall.gov.uk)**)  
Proposed flat development to provide 2 no two bedroom flats.  
3 Avenue Road, Falmouth.

Recommend refusal due to overdevelopment and not in keeping with the Conservation Area.

8. **Trescobeas And Budock** [PA24/04170](#) **Mrs Rachel Saunders**  
(Case Officer: **Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk)**)  
Proposal Single-storey ground floor extension, loft conversion, and associated alterations.  
4 Chard Terrace Tregenver Road Falmouth

Recommend approval.

9. **Arwenack** [PA24/04610](#) **Mrs Susie Fishwick**  
(Case Officer: **Helen Trebilcock. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk)**)  
Proposal Replace existing painted timber windows at street and rear elevations with heritage uPVC windows.  
3 Gyllyng Street Falmouth

Recommend refusal as the uvpc windows harms rather than enhances the Conservation Area therefore contravenes NDP Policy DG7.

**TOWN AND COUNTRY PLANNING ACT 1971**  
**FOR SUBMISSION TO THE COUNCIL ON 1<sup>ST</sup> JULY 2024**

Harris	Works to trees subject to a Tree Preservation Order for Ash (T1) - remove due to Ash dieback disease. Tree is currently presenting mild to moderate dieback symptoms only, but condition is likely to deteriorate rapidly. Replant with either Lime or Sessile Oak or Beech or Field Maple. Sycamore (T2) - remove due to poor condition and slow decline on North East quarter. Tree has bark necrosis and a weakened v-shaped union. Replant with either Lime or Sessile Oak or Beech or Field Maple. 61 Church Way, Falmouth PA24/03319	Refused
Donna Westlake	Listed Building Consent to install new signage for Falmouth Art Gallery and Falmouth Library on the exterior of the Municipal Buildings. Municipal Building Offices, The Moor, Falmouth. PA23/09233	Approved
Mrs Louise Barlett	Replace the existing gas boilers and plant that serves the Barracks Block with an Air Source Heat Pump (ASHP) located to the north within the rampart Externally, to the north of the Barracks Block: - to the east of the fire fighting tank to install a local concrete slabs for the bin storage area with an enclosing metal fence - to the west of the fire fighting tank to install a local concrete slabs with an enclosing metal fence, and two ASHP's - to provide below ground service routes between the ASHP's and the central turret of the Barracks Block. Inside the Barracks Block: - to remove redundant plant and equipment from service ducts and within the turret room (plant room) - to upgrade the floor construction to the turret room (plant room) and provide a fire lobby to the plant room - to install insulation within the floor construction to improve the thermal performance of the building - to install additional pipework and radiators within the Barracks Block - to undertake local repointing and repairs within the turret room and to the roof access turret   Pendennis Castle, Barracks Block Castle Drive Falmouth PA24/01998	Approved

Mrs Brenchley	Demolition of Dilapidated Workshop and replaced with one bed studio flat at 9 Park Hill, Falmouth PA23/10330	Approved
Mr Phillip Reeve	Proposed extension and renovation works to an existing two storey detached single occupancy dwelling, involving single storey side extension and double storey rear extension. 6 Boscawen Road, Falmouth. PA24/03037	Approved
Mr & Mrs I Cucknell	Formation of porch under existing roof canopy Bayview House, 23A Penvale Road, Falmouth. PA24/02651	Approved
Mr and Mrs A. Fletcher	Submission of details to discharge condition nos. 3, 4, 5 and 6 in respect of Decision Notice no. PA22/05729 dated 09/09/2022. Land to Rear of 16-17 Church Street, Falmouth. PA24/03326	Disch of cond not all conditions agreed
Mr & Mrs Buzza-Blackwell	Single Storey Rear Extension 24 Clifton Terrace, Falmouth. PA24/02650	Approved
Mr Leo Forster	Listed building consent for works associated with proposed internal alteration of the first floor to form two self-contained apartments. Royal Cornwall Yacht Club, Dunstanville Terrace, Falmouth. PA24/01795	Approved

## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 22<sup>nd</sup> July 2024 in the Atherton Suite, The Old Post Office, Falmouth at 6.00 pm.

Present: Councillors S D Eva, D Clegg, A J Jewell CC, J Robinson, J Spargo, B M A Ross and Z Young (from point mentioned).

In Attendance: A M Williams (Town Clerk)  
E Middleditch (Administration Officer)  
N Parriss (Peppes Pizza)  
C Gilbert (The Falmouth Distilling Co Ltd)

### P6219 **APOLOGIES**

None.

### P6220 **INTERESTS AND DISPENSATIONS**

None.

(Councillor Young now entered the meeting).

### P6221 **MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 1<sup>st</sup> July 2024 be approved as a correct record of the proceedings and signed by the Chair.

### P6222 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3<sup>rd</sup> April 2000 and amended by Minute P3017.

It was proposed by Councillor Jewell, seconded by Councillor Robinson and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Robinson, seconded by Councillor Eva and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6223 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

**Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic**

Members duly noted road closure on Trelawney Road, Falmouth from 22nd to 24th July 2024 (19:00 to 07:00 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted road closure on Market Street, Church Street and Arwenack Street, Falmouth from 22nd to 26th July 2024 (19:00 to 07:00 hours) for National Grid to carry out works.

Members duly noted road closure on Pendennis Road, Falmouth on 31st July 2024 (07:30 to 18:00 hours) for Heather McDermot at Structural Glass Design Ltd to carry out road works.

Members duly noted road closure on Mongleath Road, Falmouth from 2nd to 3rd August 2024 (24 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted road closure on Cliff Road, Gyllyngvase Hill, Gyllyngvase Road, Gyllyngvase Terrace, De Pass Road, Emslie Road, Pendennis Road, Castle Drive, Falmouth, for their entire lengths on 14th August from 1500 hours to 2000 hours for Falmouth Week Air Display.

Members duly noted road closure on Killigrew Street, Falmouth from 19th August 2024 to 30th August 2024 (1900 hours to 0700 hours) for National Grid to carry out essential works.

Members duly noted road closure on Killigrew Street, Falmouth from 19th to 30th August 2024 (19:00 to 07:00 hours) to allow National Grid works to be completed on the highway. Please note that this is only an Intention Notice and as of yet an Order has not been issued.

Members duly noted road closure on Hillhead Road, Kergilliack from 2nd to 20th September 2024 (24 hours) for Scott Trembath at MJL Contractors Ltd to carry out works.

Members duly noted road closure on Market Street, Falmouth from 2nd September to 6th September 2024 (1900 hours to 0700 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted road closure on Castle Drive, Falmouth from 11th to 13th September 2024 (09:30 to 16:00 hours) for Kelly Traffic Management to carry out works.

P6224 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6225 **LICENSING**

**Street Trading Application**

Food Frenzy Street Food, Forecourt of Central Garage, Avenue Road, Falmouth  
Members duly considered a grant application from Mr Darren May (trading as Food Frenzy Street Food) who wishes to trade on private land/forecourt at Central Garage, Avenue Road, Falmouth. The land is privately owned, but if a trader is less than 5 m from the highway a Street Trading Consent is also required. The applicant has also requested that condition 18 is waived. This will also be subject to permission from the private landowners – Central Garage. Condition 18 of the standard conditions’ states ‘that the stall/vehicle shall not remain on site outside the hours stated on the consent’. The application is to trade from a food trailer (that stays on site overnight with permission from the owners of Central Garage) - L 10ft x W 7ft x H 8ft’. Where the vehicle, stall or container will be stored when not in use:- Left on site overnight – condition 18 waived. Proposed trading months from grant of Consent to December 2024 with proposed trading days of the week – Mondays to Sundays from 07:00 – 23:00 hours. Articles applied for – ‘Breakfast sandwiches, burgers, hot dogs, wraps, panini’s, jacket potatoes, chips, ice cream, hot and cold drinks’.

It was proposed by Councillor Clegg, seconded by Councillor Ross and

RESOLVED to support the street trading application subject that recyclable products will be used and collection and recycling of products be carried out with regular litter picks of the site.

**Pavement License**

Peppes Pizza, 19 Killigrew Street, Falmouth

Members duly considered pavement license to allow furniture on the “highway” to be used for the consumption of food and drink.

The applicant advised that additional tables and chairs were required to cater for outside seating which would not impinge on the walkway.

It was proposed by Councillor Clegg, seconded by Councillor Ross and

RESOLVED to support the application to allow furniture on the highway.

**Premises License Applications**

The Falmouth Distilling Co Ltd, Loveday X Sam Marks, 23 High Street, Falmouth

Members duly considered grant for off sales of alcohol Monday to Wednesday 1000 hours to 1700 hours and Thursday to Saturday 1000 hours to 1900 hours.

The applicant advised that the business was a pop up shop that was currently operating under a TENS license until 6<sup>th</sup> September and was selling bottles of alcohol from its distillery.

It was proposed by Councillor Jewell, seconded by Councillor Robinson and

RESOLVED to support the grant to license for off sales of alcohol.

The Falmouth Distilling Co Ltd, Lovedays, Unit 7 The Wave, Tregonigge Industrial Estate, Bickland Water Road, Falmouth

Members duly considered grant to license for sale by retail of alcohol on and off the site Monday to Sunday 0900 hours to 2230 hours with opening from 0900 hours to 2300 hours.

The applicant advised that the business would open on 1<sup>st</sup> August following a move from its previous location in Penryn and would run as a distillery with once monthly cocktail evenings on Fridays from 5pm to 8pm however a daily grant had been applied for to cover one off occasions such as at Christmas.

It was proposed by Councillor Jewell, seconded by Councillor Clegg and

RESOLVED to support the grant for sale of alcohol on and off site.

Review of Gambling Policy

Cornwall Council, as Licensing Authority, is responsible for licensing and regulation of local gambling. This includes dealing with a number of functions relating to gambling activities such as bingo, betting, adult gaming, family entertainment centres, gaming machines and lotteries. The Council is required to publish a Statement of Principles under the Gambling Act (referred to as the gambling 'policy') and this policy must be reviewed every 3 years. The policy is likely to be reviewed again in less than 3 years as a result of expected changes being introduced as part of the Government's review of the Gambling Act, which aims to ensure gambling regulation is fit for the digital age. Therefore, the policy is simply being refreshed and renewed this year so that it remains lawful and enforceable.

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED to support the renewed Gambling Policy.

P6226 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.50pm.

Signed: ..... Dated: .....





**5. Arwenack**

**PA24/04835**

**Mr James Skelding**

**(No case officer)**

Works to trees in a conservation area (CA), works include T1. Holm oak. An overall reduction in height of between 2-3 meters and bringing in the sides to match. G2. Row of mixed species including holly and myrtle trees. Would like to reduce the whole row by 1.5 meters underneath the BT cable. Also cut back any low hanging branches over the foot path on the one side.

2 Stracey Road, Falmouth

The Council can see no reason to apply for a TPO as due to the trees close proximity to residential buildings they will need regular management.

**6. Arwenack**

**PA24/05143**

**Mr Stephen Trezona**

**(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk) )**

Notification of works to trees in a Conservation Area namely to fell Sitka

1 Spruce (T1) and fell Monterey Cypress (T2).

Maenhay Bungalow, Arwenack Avenue, Falmouth.

*For information only*

**7. Penwerris**

**PA24/05145**

**Mr Stephen Trezona**

**(Case Officer: Helen Trebilcock. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk) )**

Notification of works to trees in a Conservation Area namely fell one Elm

(T1).

5 Kimberley Park Road, Falmouth

*For Information Only*

**8. Trescobeas And Budock**

**PA24/05194**

**Mr & Mrs Clements**

**(Case Officer: Mark Webb. [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk) )**

Demolition of conservatory and construction of extension.

Trees 5 Kergilliack Road, Falmouth

Recommend approval.

## **APPENDIX II**

**1. Arwenack** **PA24/01546** **St Austell Brewery**

**(Case Officer: Chloe Britten. Chloe.Britten@cornwall.gov.uk )**

Festoon lighting & associated festoon posts, new additional planters to perimeter & associated planting to provide natural screening to boundary, 3no. new 4 x 4m parasols/jumbrellas, 8no. new millboard tables & gabion stools.  
Chain Locker, Quay Street, Falmouth

Recommend approval.

**2. Arwenack** **PA24/01547** **St Austell Brewery**

**(Case Officer: Chloe Britten. Chloe.Britten@cornwall.gov.uk )**

Listed building consent for Festoon lighting & associated festoon posts, new additional planters to perimeter & associated planting to provide natural screening to boundary, 3no. new 4 x 4m parasols/ jumbrellas, 8no. new millboard tables & gabion stools.  
Chain Locker, Quay Street, Falmouth.

Recommend approval.

**3. Arwenack** **PA24/03961** **Mr & Mrs J Bryant**

**(Case Officer: Chloe Britten. Chloe.Britten@cornwall.gov.uk )**

Proposed rear extension and installation of solar panels to roof.  
20 Arwenack Avenue, Falmouth.

Recommend approval in principle but the new window to the extension could more closely represent the size and proportions of the existing windows and the weatherboard cladding is an inappropriate material where the rest of the house is rendered.

**4. Penwerris** **PA24/05206** **Mrs Robin Amanda Creswell**

**(Case Officer: Chloe Britten. Chloe.Britten@cornwall.gov.uk )**

Demolition of single-storey side extension and construction of new two-storey side extension.  
25 Old Hill Crescent, Falmouth

Recommend refusal due to poor and insensitive design.

**5. Feock And Kea**

**PA24/04690**

**Mr and Mrs Talbot**

**(Case Officer: Camellia Bullingham.)**

Proposed replacement dwelling and associated works

Gwel An Dwr Feock Truro

Whilst outside of the Councils area it does object to the over development and based on the raised elevation of the new property in relation to the existing which will be far more detrimentally visible from the water with a serious light pollution issue with the amount of glass on the back elevation.

**TOWN AND COUNTRY PLANNING ACT 1971**

**FOR SUBMISSION TO THE COUNCIL ON 22nd JULY 2024**

Mr & Mrs D Muddeman	Proposed new dwelling 26 North Parade Falmouth PA22/08245	Approved
Miles Carden	Submission of details to discharge condition 3 in relation to Decision notice PA24/00487 dated 30.04.2024 North Quay Quay Street Falmouth PA24/04166	Disch of cond not all conditions agreed
Mrs Sarah Randall	Works to trees in a conservation area (CA), works include prune Yew Tree where it is overlying 8 Kimberley Place. Height to be taken down where it overhangs 8 Kimberly Place Penrose 9 Kimberley Place Falmouth PA24/03832	Decided not to make a TPO
Mr Livingston	Install PVCu conservatory to the rear of the property 3 Beacon Crescent Falmouth PA24/03269	Approved
Donald Eide	Prior Approval for installation of solar photovoltaics equipment on the roof of a non-domestic building. To install Solar PV on the metal rooftops of two buildings on the same site. Each system will be connected to its own supply meter - Meter1: 118.32kW (272 PV modules - Longi Solar 435W, 1 x 3 phase inverter) and Meter 2: 217.5kW (500 PV modules - Longi Solar 435W, 2 x 3 phase inverter). Watson Marlow Ltd Bickland Water Road Falmouth PA24/02925	Prior approval not req'd
Mr Robin Upton	Dual use of the property for student accommodation (sui generis use) and residential/holiday let (C3 use). Armyrn House Bar Road Falmouth PA24/02647	Approved
Mr Robin Upton	Dual use of the property at student halls of residence (sui generis use) and residential/holiday let (C3 use) The View New Street Falmouth PA24/02646	Approved

Mr Robin Upton	Dual use of the property for HMO (sui generis use) and residential/holiday let (C3 use). 11 Arwenack Street Falmouth PA24/02648	Approved
Alison Turner & Ian Lancaster	Renovation and extension to existing property, including associated external and landscaping works The Beach House Boscawen Road Falmouth PA24/02614	Refused
Mr Paul Newland	Application for a Lawful Development Certificate for an Existing use for the continued use as a HMO (use class C4) 6 Arwyn Cottages Avenue Road Falmouth PA23/09907	Granted
Mr Harry James-Mills	Certificate of lawfulness for existing use of garage as a bedroom 40 Gyllyng Street Falmouth PA23/09769	Granted
Ethical Project Developments Ltd	External alterations including refurbishment of front windows, replacement of rear windows, removal of redundant chimney to rear single storey roof, improvements to fire escape and associated edge protection, removal of external doors and infill, replacement of lean - to structure to rear single storey, creation of new window in west elevation, extension of roof ridge to existing single storey extension, and provision of rooflights south east roof slope of rear single storey roof Arwenack Hotel 27 Arwenack Street Falmouth PA23/04999	Approved
Mr And Mrs J English	Non material amendment in relation to decision notice PA23/00431 dated 24.02.23 for revised roof height and change of design to roof lantern. 16 The Causeway Falmouth PA24/04253	Approved
Greenside Tree Services Ltd	Notification of works Trees in a Conservation Area namely reduce crown height to one Ash tree Flat 2 15 Woodlane Falmouth PA24/04190	Decided not to make a TPO

Mr & Mrs Oliver	Alterations, extension, loft conversion and revised driveway access 24 Tredova Crescent Falmouth PA24/03739	Withdrawn
CitiPark	Application for a car park management system featuring an ANPR camera bollard, camera on the café building and Pay and Display machine (Revised Design) Maenporth Beach, Falmouth PA24/01709	Approved *
Mr John Knowles	Works to Trees in a Conservation Area namely removal of T1 (Cornus). Crown raise T2 (Palm). Crown raise T3 (Lime). Reduce the height of the small trees and shrubs that form the lower boundary hedge line to G1. Mariners, Penwerris Lane, Falmouth PA24/04387	Decided not to make a TPO (TCA apps)
Mrs Marie Nasr	Notification of works to Trees in a Conservation Area namely - Tree 28 Lawson cypress - Dead tree - Remove to ground level. Tree 29 Austrian pine - Remove significant deadwood over 50mm diameter. Bay Court, Cliff Road, Falmouth PA24/04481	Decided not to make a TPO (TCA apps)
Mrs Katie Shea	Notification of works to Tree in a Conservation Area namely fell 1 dead tree. 3 Stratton Place, Falmouth. PA24/04650	Decided not to make a TPO (TCA apps)
Mr John Buist	Works to trees in a Conservation Area for Prunus (T1) - remove. 3 x Cordylines (T2, T3 and T5) - remove. Japanese Cedar (T4) - remove. These removals will allow for re-landscaping works. Lawson Cypress (T6) - reduce to maintain to reasonable tidy size. Yew (T7) - reduce to maintain to reasonable tidy size. Lawson Cypress (T8) - remove due to poor condition. Holly (T9) - remove due to poor condition. Works should allow re-landscaping and re-planting of the garden. Wisteria Lodge, 2 Spernen Wyn Road, Falmouth. PA24/04618	Decided not to make a TPO (TCA apps)

Mr & Ms Parker - Hill	Extensions at basement, ground floor and first floor levels, internal alterations and a loft conversion. 44 Trevethan Road, Falmouth. PA24/02148	Approved*
Ms Judy Naylor	Notification of works to trees in a Conservation Area namely removal of one Cypress Leylandii and remove back to main stem collar pruning point overhanging branches to the larger golden Macrocarpa Cypress 14 Stracey Road, Falmouth PA24/04777	Decided not to make a TPO
Mr And Mrs S Clark	Proposed change of use of hotel to a dwelling. Highcliffe Hotel, 22 Melvill Road, Falmouth PA24/04059	Approved
Cornwall Hospice Care David Johns	Repair and replacement of damaged and failed timber window and door installations 36 - 37 Church Street Falmouth PA24/03908	Approved
Gylly Beach Limited	Change of Use from Sui Generis - Hot Food Takeaway, to Class E(b) Sale of food and drink for consumption (mostly) on the premises. Bakery, Gyllyngvase Beach Café, Cliff Road, Falmouth. PA24/03665	Approved
Mrs Eleanor Sparkes	An erection of a 900mm fence on top of the Cornish wall. 2 Kew Kekulyek, Falmouth. PA24/03558	Approved
Mr M Bevans	Demolition of Existing Garage, Construction of Replacement Extension(s) & Garage, Construction of New Access, Conversion of Loft & Associated Works. 16 Springfield Road, Falmouth. PA24/03266	Approved



Mrs Sarah Kate Randall	Listed Building Consent to erect a black iron railing/ handrail adjacent to the outside front 3 steps going up to the front door, for safety purposes. Kimberley House, 8 Kimberley Place, Falmouth. PA24/02523	Approved
Mr Paul Day	Submission of details to discharge Condition 3 in respect of Decision Notice PA23/07367 dated 24.11.23. 4 Tehidy Terrace, Falmouth. PA24/04791	S52/S106 and discharge of condition apps
Mr Paul Day	Submission of details to discharge Condition 3 in respect of Decision Notice PA23/07366 dated 24.11.23. 4 Tehidy Terrace, Falmouth. PA24/04608	S52/S106 and discharge of condition apps
Mr Anthony Garner-Patel	Submission of details to discharge Condition 3 in respect of Decision Notice PA23/07226 dated 24.11.23. 5 Tehidy Terrace, Falmouth. PA24/04790	S52/S106 and discharge of condition apps
Mr Anthony Garner-Patel	Submission of details to discharge Condition 3 in respect of Decision Notice PA23/07225 dated 24.11.23. 5 Tehidy Terrace, Falmouth. PA24/04700	S52/S106 and discharge of condition apps
Mr and Mrs Williams	Non material amendment in relation to Decision Notice PA22/04041 dated 17/03/23 - Omission of kitchen extension and proposed alteration to approved outbuilding. 9 Chapel Terrace, Vernon Place, Falmouth. PA24/04757	Not acceptable as amendment
Mr Stephen Woodcock	Advertisement consent for a non-illuminated shop sign. 8 Killigrew Street, Falmouth. PA24/04143	Approved
Tim & Charlotte Attlee	Listed Building Consent for:- Reinstating a ceiling and having replaced a 20th C window with a 12 pane sliding sash. Apartment 7, Quayside, 6 Grove Place, Falmouth. PA24/04144	Approved

## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 19<sup>th</sup> August 2024 in the Atherton Suite, The Old Post Office, Falmouth at 6.00 pm.

Present: Councillors S D Eva, D Clegg, G F Evans MBE, A J Jewell CC, J Spargo, B M A Ross and Z Young.

In Attendance: A M Williams (Town Clerk)  
E Middleditch (Administration Officer)  
S Cook (PA24/05880)

Councillor D Saunby CC also attended.

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. For us respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that meeting is a public one and there may be recordings of your participation.

### **P6227 APOLOGIES**

An apology for absence was received and approved from Councillor Robinson (holiday).

### **P6228 INTERESTS AND DISPENSATIONS**

Councillor Clegg declared a non-disclosable interest in PA24/05895 as she was a colleague of the applicant and left the room during the discussion. Councillor Jewell declared a disclosable interest in PA24/00275 as he farmed land adjoining the applicants and left the room during the discussion.

### **P6229 MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 22<sup>nd</sup> July 2024 be approved as a correct record of the proceedings and signed by the Chair.

### **P6230 PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3<sup>rd</sup> April 2000 and amended by Minute P3017.

It was proposed by Councillor Jewell, seconded by Councillor Evans and

RESOLVED that the observations set out in Appendix I,

which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Spargo, seconded by Councillor Evans and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6231 **APPEAL**

Members duly noted appeal and cost decision for PA23/03515 Anchorage, 28 North Parade, Falmouth. Demolition of existing building and construction of 3 dwellings - Appeal Allowed. Costs claim against Council - Dismissed.

P6232 **NATIONAL ASSOCIATION OF LOCAL COUNCILS SURVEY ON NATIONAL PLANNING POLICY FRAMEWORK CONSULATION**

Members duly noted the consultation on the government's proposed reforms to the National Planning Policy Framework (NPPF) and resolved not to comment thereon.

P6233 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Members duly noted road closure on Fenwick Road, Falmouth from 23rd to 26th September 2024 (22:00 to 06:00 hours) for Sunbelt Rentals Ltd to carry out works.

Members duly noted the road closure from Silverdale Road to Swanpool Road Via The West Side of Swanpool, Swanpool, Falmouth from 1st October 2024 to 3rd October 2024 (24 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted the road closure on Avenue Road, Falmouth from 30th September 2024 to 3rd October 2024 (22:00 to 06:00 hours) for Sunbelt Rentals Ltd to carry out works.

Members duly noted the road closure on Killigrew Street, Falmouth from 19th August 2024 to 30th August 2024 (19:00 to 07:00 hours) for National Grid to carry out works.

Members duly noted the road closure on Fenwick Road, Falmouth from 23rd September 2024 to 26th September (22:00 to 06:00 hours) for Sunbelt Rentals Ltd to carry out work.

Members duly noted a temporary speed restriction on Hillhead Road, Kergilliack to 20mph from 25th September 2024 to 31st March 2025 (24 hours) for Barrett Homes to complete works to the highway.

Road Traffic Regulation Act 1984, S.16A

Members duly noted road closure on High Street, Market Strand, Killigrew Street,

Webber Street, Market Street and Church Street, Falmouth for their entire lengths on 13th October 2024 (1000 hours to 1300 hours) for the Mayors Civic Parade.

Members duly noted the event road closure on various roads in Falmouth on 13th October 2024 (1000 to 1300 hours) for the Mayors Civic Parade.

Members duly noted the event road closure on various roads in Falmouth on 24th November 2024 (1015 to 1200 hours) for the Falmouth Mob Match.

P6234 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6235 **LICENSING**

Premises License Applications

The Packet Station, The Moor, Falmouth

Members duly considered application for a minor variation to amend condition 1 of Annex 2 under Prevention of public nuisance relating to the external area to now read as follows: There shall be no use of the roof terrace by customers between the hours of 2100 to 0930 the following day.

It was proposed by Councillor Eva, seconded by Councillor Jewell and

RESOLVED to support the minor variation.

P6236 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.50pm.

Signed: ..... Dated: .....

**19<sup>TH</sup> AUGUST 2024**

**APPENDIX I**

- 1. Penwerris PA24/03316 Entreprise Charlamand Ltd**  
**(Case Officer : Helen Trebilcock. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk))**

Replacement of existing pitched roof to study and utility room with a flat roof.  
River View, 93 North Parade, Falmouth

Recommend approval.

- 2. Penwerris PA24/05157 Mr Hugo Luck**  
**(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))**

Listed building consent to repaint exterior of property in alternative colours to current.

17 Stratton Terrace, Falmouth

Recommend approval.

- 3. Arwenack PA24/05266 Mr. & Mrs. J. & H. Peters**  
**(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))**

Proposed replacement garage.

91A Marlborough Road, Falmouth

Recommend approval.

- 4. Penwerris PA24/05478 Mr James Aspinall**  
**(Case Officer: Helen Trebilcock. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk))**

Listed building consent for the installation of photovoltaic panels on the rear roof elevation of Rose Cottage.

Rose Cottage, Symons Hill, Falmouth.

Recommend approval.

- 5. Arwenack PA24/05490 Russell Buck**  
**(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))**

Works to trees in a Conservation area (TCA) 3 x lawsons cypress 4 x hollies & 1 x arbutus and 1 x medium / mature holm oak works as per Tree survey.

2 Stracey Road, Falmouth

*For information only*

- 6. Arwenack PA24/05528 Mr McMillan**  
**(Case Officer: Helen Trebilcock. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk))**  
Works to trees in a Conservation Area for Elm (T1) - reduce crown height by approx. 2m and reduce lateral spread by 1.5m, then crown lift over neighbouring property and garden (please see accompanying photo).  
Tree is growing in a small courtyard garden and the works will help maintain the overall size of the tree while keeping good shape. Mimosa (T2) - reduce crown height and spread by approx. 3m, and crown lift to 2.5m above pavement (please see accompanying photos). Tree is a nice feature of Avenue Road but getting too large for the location and is heavily one sided. The works will reduce the overall size and help balance the crown.  
2 Glyn Cottages, Avenue Road, Falmouth.

*For information only*

- 7. Arwenack PA24/05646 Mr Adrian Chalker**  
**(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))**  
Proposed internal refurbishment of ground and first floor, and PV panels to roof.  
New external garden room to replace existing shed to rear of property.  
6 Gyllyng Street, Falmouth

Recommend approval.

- 8. Arwenack PA24/05656 Mr David Lord**  
**(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))**  
Notification of works to a tree in a Conservation Area namely remove three leylandi trees.  
Falness, 4 Castle Drive, Falmouth

*For information only*

- 9. Penwerris PA24/05712 Mrs Lisa Pagin**  
**(Case Officer: Mark Delpeche. [Marc.Delpeche@cornwall.gov.uk](mailto:Marc.Delpeche@cornwall.gov.uk))**  
Certificate of Lawfulness for existing use of property to continue as a HMO.  
9 Dracaena Avenue, Falmouth.

No evidence to dispute the information.

- 10. Boslowick PA24/05725 Mr Mike Underwood**  
**(Case Officer: Mark Ball. [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk))**  
Works to trees subject to a Tree Preservation Order (TPO), works include G1 - This group consists of mainly Ilex oak, cut back to boundary by approximately 0.5 metre.  
100 Swans Reach, Falmouth.

Recommend approval as there's evidence that the very minor pruning works requested have been carried out before so this will have no detrimental impact on the trees.

- 11. Trescobeas And Budock PA24/05748 C/O Agent Wildstone Estates Limited**  
**(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))**  
Erection of one free standing D6 advertisement display.  
60 Dracaena Avenue, Falmouth.

Recommend approval.

- 12. Boslowick PA24/05781 Mr and Mrs Curtis-Adkins**  
**(Case Officer: Abbie Franklin. )**  
Relocation of front door and 2 storey rear extension.  
31 Boslowick Road, Falmouth.

Recommend approval.

- 13. Penwerris PA24/05977 Mr Spargo**  
**(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))**  
Works to trees in a conservation area (CA), works include T1 - Cypress - Fell tree. The tree has been planted too close to the boundary wall and has now outgrown its place. The tree also has an included union at the base and showing some signs of decay in the buttress. T2 - Laurel - remove marked limbs which overhang the car park and the boundary wall to prevent further damage. Reduce remaining tree to approx 12' height to maintain a more suitable height and spread for the location.  
60 Kimberley Park, Road Falmouth

*For information only*

- 14. Penwerris PA24/06155 Mrs Colgan**  
**(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))**  
Notification of works to a tree in a Conservation Area namely to remove 3 low branches from a fairly mature Arbutus tree located  
5 Basset Place Falmouth Cornwall TR11 2SS

*For information only*

**19<sup>TH</sup> AUGUST 2024**

**APPENDIX II**

- 1. Boslowick**                      **PA24/00275**                      **Turners Britannia Parks Limited**  
(Case Officer: James Moseley. [jmoseley1@cornwall.gov.uk](mailto:jmoseley1@cornwall.gov.uk))  
Replacement of 1no. approved park home with 1no. residential dwelling with associated works.  
Land At Twinbrook Park, Goldenbank, Falmouth

Recommend refusal due to overdevelopment, detrimental impact on tree roots, not in keeping with the AONB and the proposal contravenes NDP Policy FOS 1.
  
- 2. Penwerris**                      **PA24/05293**                      **Munro**  
(Case Officer: Mark Webb. [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Double storey rear extension and alterations of a terraced townhouse in a conservation area.  
7 Basset Street, Falmouth

Support subject to Conservation Officer approval.
  
- 3. Penwerris**                      **PA24/05345**                      **Mr & Mrs Boulton**  
(Case Officer: Mark Ball. [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk))  
'Extension to the existing first floor structure' without compliance of condition 2 of decision PA22/06345 dated 04/10/2022.  
12 North Parade, Falmouth.

Recommend refusal due to over development and the proposed box dormer is out of character and appearance with the host dwelling and is not in keeping with the street scene.
  
- 4. Arwenack**                      **PA24/05543**                      **Mr James Innes Williams**  
(Case Officer: Helen Trebilcock. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk))  
Removal of polycarbonate and uPVC porch to South and West Elevations and replaced with rendered walls and slate roof porch. New front door. New larger replacement window to rear first floor bedroom. Replacement windows to ground floor rear dining room, kitchen and utility.  
7 Gyllyngvase Terrace, Falmouth

Recommend approval for the side and rear extensions however the Council do not support the loss of the three vertical sectioned / paned character first floor window to the front which is not in keeping with the character of the area.



5. **Arwenack** [PA24/05569](#) **Mr & Mrs Oakleigh Wood**  
(Case Officer: Mark Webb. [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Construction of a side extension and associated works.  
7 Arwenack Avenue, Falmouth

Recommend approval subject to the support of the Conservation Officer.

6. **Arwenack** [PA24/05880](#) **Mr & Mrs Oliver**  
(Case Officer: Abbie Franklin.)  
Alterations, extension, new first floor accommodation and revised driveway access.  
24 Tredova Crescent, Falmouth.

Recommend refusal as the proposal is overpowering and un-neighbourly in terms of loss of light in relation to the garage.

7. **Penwerris** [PA24/05918](#) **Mr and Mrs Rupert and Helen Waters**  
(Case Officer: Helen Trebilcock. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk))  
Proposed demolition of existing extension and part of boundary wall and outbuilding and replacement extension and associated works.  
10 Basset Street, Falmouth

Recommend approval.

8. **Arwenack** [PA24/05895](#) **Mr and Mrs Simon and Amanda Seaton**  
**RTP Surveyors**  
(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))  
Replace 2nr first floor windows with doors and Juliet balconies. Replace ground floor kitchen window with doors.  
3 The Old Schoolhouse Clare Terrace Falmouth Cornwall

Recommend refusal due to the change at first floor from windows to doors with Juliet balconies that would detract from the unified appearance of the terrace of houses built in the same time which would be in contravention of NDP Policy DG7.

9. **Boslowick** [PA24/04879](#) **Mrs L Butler**  
(Case Officer: Mark Webb. [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Proposed studio over garage.  
12 Boscundle Avenue Falmouth

Recommend refusal as not in keeping with the street scene and if approved the Council request that the proposal is ancillary domestic use only to 12 Boscundle Avenue.

**TOWN AND COUNTRY PLANNING ACT 1971**  
**FOR SUBMISSION TO THE COUNCIL ON 19<sup>th</sup> AUGUST 2024**

Mr J Collyer	Construction of new garage. 10 Arwenack Avenue, Falmouth. PA24/03960	Approved *
Mrs Susie Fishwick	Replace existing painted timber windows at street and rear elevations with heritage uPVC windows. 3 Gyllyng Street, Falmouth. PA24/04610	Approved *
Mr Ian Davies	Listed Building Consent for proposed new single-storey rear extension to a grade II Listed building, replacing an existing 1960's rear extension. Proposed replacement garage. Associated landscaping. 4 Woodlane, Falmouth. PA24/03857	Approved
Mr Ian Davies	Proposed new single-storey rear extension to a grade II listed building, replacing an existing 1960's rear extension. Proposed replacement garage. Associated landscaping. 4 Woodlane, Falmouth PA24/ 03856	Approved
Dr and Mrs Yelland	Renovation and extension works to an existing two storey detached dwelling 4 Boscawen Road, Falmouth PA24/03873	Approved
Ms Natasha Harvey	Submission of details to discharge conditions 3 and 4 in relation to decision notice APP/D0840/W/21/3277614 dated 06/12/21 South Of Stansville, Boscawen Road, Falmouth PA24/03793	S52/S106 and discharge of condition apps
Mr and Ms N and S Sillis and Retson	Proposed change of use of a hotel to four self-contained holiday apartments. Chelsea House Hotel, 2 Emslie Road, Falmouth PA24/03476	Approved

Carol Bullen	Application for a lawful development certificate for existing use as a House in Multiple Occupation. 71 Marlborough Road, Falmouth. PA24/03950	Granted (CAADs, PIPs and LUs only)
Mr James Skelding	Works to trees in a conservation area (CA), works include T1. Holm oak. An overall reduction in height of between 2-3 meters and bringing in the sides to match. G2. Row of mixed species including holly and myrtle trees. Would like to reduce the whole row by 1.5 meters underneath the BT cable. Also cut back any low hanging branches over the foot path on the one side. 2 Stracey Road, Falmouth PA24/04835	Decided not to make a TPO
Abigail & Andrew Wadeson	Single storey kitchen extension and loft conversion. 65 Melvill Road, Falmouth. PA24/04343	Approved
Mr & Mrs Pentecost	Additional storey & room in the roof above an existing garage. 29 The Gluyas, Falmouth. PA24/ 05257	Withdrawn
Mrs Rachel Saunders	Single-storey ground floor extension, loft conversion, and associated alterations. 4 Chard Terrace, Falmouth. PA24/04170	Approved
Mr Raj Singh	Construct Nine New Apartments with associated infrastructure. Land South West Of Bridge House Apartments Melvill Road, Falmouth. PA22/10666	Refused
Mr Stephen Trezona	Notification of works to trees in a Conservation Area namely to fell Sitka Spruce (T1) and fell Monterey Cypress (T2). Maenhay Bungalow, Arwenack Avenue, Falmouth. PA24/05143	Decided not to make a TPO
Mrs And Mr M And K Parton	Proposed rear extension. 72 Killigrew Street, Falmouth. PA24/04435	Approved

Mrs Robin Amanda Creswell	Demolition of single-storey side extension and construction of new two-storey side extension 25 Old Hill Crescent, Falmouth PA24/05206	Withdrawn
Mark Bolt And Chris Ellison	Demolition and reconstruction of the three flue brick chimney stack to the front elevation and internal lining of flues with Thermocrete. 19-20 Wodehouse Terrace, Falmouth PA24/04674	Approved
Mark Bolt And Chris Ellison	Listed building consent for the demolition and reconstruction of the three flue brick chimney stack to the front elevation and internal lining of flues with Therrmocrete. 19-20 Wodehouse Terrace, Falmouth PA24/04247	Approved
Mr Jenny Round	Single storey rear extension with side extension, changing the rear balcony to be enclosed and form part of the master bedroom. 10 Pennance Field, Goldenbank, Falmouth PA24/04121	Approved
Mrs Janet and Christine Oates	Submission of details to discharge condition 3 in relation to Decision notice APP/D0840/W/23/3331838 (PA23/04965) dated 26.09.2023. The Old Shop, Waterloo Road, Falmouth PA24/05277	S52/S106 and discharge of condition apps
JD Wetherspoon PLC	Creation of roof level terrace (Resubmission of application PA17/06817) with non-compliance of conditions 2 and 6 of PA20/01473 dated 23/02/2021 without compliance of condition 2 in relation to decision notice PA22/09730 dated 11/07/2023 The Packet Station, 4 The Moor, Falmouth PA23/07628	Approved
Mr Stephen Trezona	Notification of works to trees in a Conservation Area namely fell one Elm (T1). 5 Kimberley Park Road, Falmouth PA24/05145	Decided not to make a TPO

## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 9<sup>th</sup> September 2024 in the Atherton Suite, The Old Post Office, Falmouth at 6.00 pm.

Present: Councillors S D Eva, D Clegg, G F Evans MBE, A J Jewell CC and J Spargo.

In Attendance: R Gates (Town Manager)  
E Middleditch (Administration Officer)  
H Attree (Administrative Assistant)

Councillor L Magowan CC also attended.

### **P6237 APOLOGIES**

An apology for absence was received and approved from Councillor Ross (ill).

### **P6238 INTERESTS AND DISPENSATIONS**

None.

### **P6239 MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 19<sup>th</sup> August 2024 be approved as a correct record of the proceedings and signed by the Chair.

### **P6240 PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3<sup>rd</sup> April 2000 and amended by Minute P3017.

It was proposed by Councillor Eva, seconded by Councillor Jewell and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Spargo, seconded by Councillor Jewell and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6241 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

**Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic**

Members duly noted road closure on Bar Lane, Falmouth from 9th to 10th October 2024 (0900 to 1500 hours) for Sunbelt Rentals to carry out works.

Members duly noted Intention Notice for road closure on Market Street, Church Street and Arwenack Street, Falmouth from 14th October 2024 to 1st November 2024 (24 hours) for Ross Strick at Cormac Solutions Ltd to carry out works.

Members duly noted the road closure on Castle Drive, Falmouth from 11th September 2024 to 13th September 2024 (0930 to 1600 hours) for Kelly Traffic Management to carry out ducting work.

**Road Traffic Regulation Act 1984, S.16A**

Members duly noted the road closure on Cliff Road between the junctions of De Pass Road and Queen Mary Court and Queen Mary Court and Queen Mary Road, Falmouth on 22nd September 2024 (0500 to 2000 hours) for the Falmouth Triathlon.

P6242 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6243 **LICENSING**

None.

P6244 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.30pm.

Signed: ..... Dated: .....

**9<sup>TH</sup> SEPTEMBER 2024**

**APPENDIX I**

1. **Boslowick**                      **PA24/05270**                      **Mr Robert E**  
(Case Officer: **Mark Webb**. [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))

Works to trees subject to a Tree Preservation Order (TPO), works include reduce Ash and hazelnut tree.  
257 Longfield, Falmouth.

Recommend approval of repeating the pruning to just above the previous pruning points. Both trees have been severely reduced in the past and both have regrown well.

2. **Trescobeas And Budock** **PA24/05498**                      **Mr And Mrs Parker**  
(Case Officer: **Helen Trebilcock**. [Helen.Trebilcock@cornwall.gov.uk](mailto:Helen.Trebilcock@cornwall.gov.uk))

Erection of garage.  
Nandu, Trescobeas Road, Falmouth.

Recommend approval.

3. **Arwenack**                      **PA24/06295**                      **Mr Dodd**  
(Case Officer: **Chloe Britten**. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))

Notification of works to a tree in a Conservation Area namely fell T1 Norway Maple.  
26 Avenue Road, Falmouth.

*For information only*

4. **Arwenack**                      **PA24/06297**                      **Mr David Scott**  
(Case Officer: **Chloe Britten**. [Chloe.britten@cornwall.gov.uk](mailto:Chloe.britten@cornwall.gov.uk))

Notification of works to trees in a Conservation Area namely remove 1 dying Apple tree (T1) and to crown reduce 2 young Copper Beech trees (T2 and T3).  
Kinbrae House, Gyllyngvase Road, Falmouth.

*For information only*

5. **Arwenack**                      **PA24/06332**                      **Mr Jack Shields**  
(Case Officer: **Chloe Britten**. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))

Retrospective advertisement consent for 2no. 3mm aluminium composite panels with laminated print to face installed on garden wall.  
The Fitzroy, Cliff Road, Falmouth.

Recommend approval.

**6. Arwenack PA24/06574 John Bawden**  
(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))

Works to trees in a Conservation Area for Lime (T1) - remove. Tree is in unsuitable location below BT wires. Replace with Black Mulberry. Sycamore (T2) - remove. Tree is in declining condition (please see photographs). Replace with Black Walnut. Lime (T3) - reduce radial spread from approximately 2.5m to 2m, and raise crown to approximately 2.5m, as pruning works.

Imperial Court, Bar Road, Falmouth.

*For Information Only*

**7. Arwenack PA24/06687 Mrs Jan Winslade**  
(Case Officer: Chloe Britten. [Chloe.Britten@cornwall.gov.uk](mailto:Chloe.Britten@cornwall.gov.uk))

Works to trees in a Conservation Area for Oak (T1) - raise to 5.2-5.3m over highway and raise 2.5m over footpath (please see accompanying photo). Copper Beech (T2) - reduce by 1.5-2m (please see accompanying photo). Cornus (T3) - fell. Myrtle (T4) - fell. T3 and T4 to be replaced by 2 Oak trees and 1 Apple tree.

St Ruan Tresahar Road Falmouth Cornwall TR11 4EE

*For Information Only*

**8. Boslowick PA24/06681 Mr & Mrs Richardson**  
(Case Officer: Abbie Franklin [Abbie.Franklin@cornwall.gov.uk](mailto:Abbie.Franklin@cornwall.gov.uk))

Proposed single storey rear extension

32 Mongleath Avenue Falmouth Cornwall TR11 4PR

Recommend approval.



**9<sup>TH</sup> SEPTEMBER 2024**

**APPENDIX II**

**1 Arwenack PA24/05685 Mr Paul Lower**

**(Case Officer: Janice Taylor. [jataylor@cornwall.gov.uk](mailto:jataylor@cornwall.gov.uk))**

Demolition of existing single storey extension and part of party garden wall and construction of replacement single storey extension to rear of property.

5 Bar Terrace, Bar Road, Falmouth.

Recommend approval subject that repair and rebuild of party garden wall stonework is replicated as closely as possible to the rest of the historic wall.

**2. Arwenack PA24/05686 Mr Paul Lower**

**(Case Officer: Helen Trebilcock. [Helen.trebilcock@cornwall.gov.uk](mailto:Helen.trebilcock@cornwall.gov.uk))**

Listed building consent for demolition of existing single storey extension and part of party garden wall and construction of replacement single storey extension to rear of property.

5 Bar Terrace, Bar Road, Falmouth.

Recommend approval subject that repair and rebuild of party garden wall stonework is replicated as closely as possible to the rest of the historic wall.

**3. Arwenack PA24/06029 Mr and Mrs David Scott**

**(Case Officer: Abbie Franklin [Abbie.Franklin@cornwall.gov.uk](mailto:Abbie.Franklin@cornwall.gov.uk))**

Demolition in a conservation area, side and front extensions, roof extension and alterations, porch canopy extension and alterations, boundary wall and landscape alterations.

Kinbrae House, Gyllyngvase Road, Falmouth.

Recommend approval subject that the fencing is replaced with Cornish hedge to be more in character with the street scene.

**4. Arwenack PA24/06045 Catherine Self**

**(Case Officer: Helen Trebilcock. [helen.trebilcock@cornwall.gov.uk](mailto:helen.trebilcock@cornwall.gov.uk))**

Change of Use from mixed use C1 Hotel and C3 Dwellinghouse to Sui Generis (HMO) and C3 Dwellinghouse.

Eden Lodge, 54 Melvill Road, Falmouth.

Recommend refusal as the proposal is in the Conservation Area and Character Area 6 'Seaside Resort and Wooded Suburbs'. NDP Policy HMO1 (especially HMO1.1.iii), and Policy BE4 'Protection of existing stock of holiday accommodation' apply. So too do design policies DG3 and DG4. The proposal is in breach of HMO1. The proposal fails to establish that it meets the criteria set out in Policy BE4, and so does not comply. The application also fails in relation to design policies DG3 and DG4s.

5. **Boslowick** [PA24/06071](#) **Mr & Mrs Ridgeon**  
(Case Officer: **Abbie Franklin** [Abbie.Franklin@cornwall.gov.uk](mailto:Abbie.Franklin@cornwall.gov.uk))  
Proposed two story side extension and front porch.  
6 Carrick Road, Falmouth.

Recommend approval.

6. **Arwenack** [PA24/06125](#) **Ms Natasha Harvey**  
(Case Officer: **Helen Trebilcock**. [helen.trebilcock@cornwall.gov.uk](mailto:helen.trebilcock@cornwall.gov.uk))  
Erection of dwellinghouse and garage and associated landscaping without compliance with  
Condition 2 of appeal decision notice APP/D0840/W/21/3277614 dated 06.12.2021.  
Stansville, Boscawen Road, Falmouth.

Recommend refusal due to the larger amended garage design that would have a negative impact on the street scene within the Conservation Area which is in breach of the existing planning conditions.

7. **Arwenack** [PA24/06278](#) **Mr & Mrs Buist**  
(Case Officer: **Abbie Franklin** [Abbie.Franklin@cornwall.gov.uk](mailto:Abbie.Franklin@cornwall.gov.uk))  
Internal and external alterations to the existing dwelling with a proposed two-storey side extension, external landscaping and solar panels.  
Otta House, 2 Spernen Wyn Road, Falmouth.

Recommend refusal as the proposals are overbearing and would significantly change the character of the property in the Conservation Area.

**TOWN AND COUNTRY PLANNING ACT 1971**

**FOR SUBMISSION TO THE COUNCIL ON 9<sup>th</sup> SEPTEMBER 2024**

Mr David Hemlock	Demolition of existing domestic garage and erection of a new dwelling with landscaping. 130 Dracaena Avenue, Falmouth. PA24/00715	Approved*
Mrs Susie Fishwick	Replace existing painted timber windows at street and rear elevations with heritage uPVC windows. 3 Gyllyng Street Falmouth PA24/0610	Approved *
Mr McMillan	Works to trees in a Conservation Area for Elm (T1) - reduce crown height by approx. 2m and reduce lateral spread by 1.5m, then crown lift over neighbouring property and garden (please see accompanying photo). Tree is growing in a small courtyard garden and the works will help maintain the overall size of the tree while keeping good shape. Mimosa (T2) - reduce crown height and spread by approx. 3m, and crown lift to 2.5m above pavement (please see accompanying photos). Tree is a nice feature of Avenue Road but getting too large for the location and is heavily one sided. The works will reduce the overall size and help balance the crown. 2 Glyn Cottages, Avenue Road, Falmouth. PA24/05528	Decided not to make a TPO
Mr David Lord	Notification of works to a tree in a Conservation Area namely remove three leylandi trees. Falness , 4 Castle Drive, Falmouth. PA24/05656	Decided not to make a TPO
Mr Ian Shorthouse	Demolition of one house Construction of 5 apartments and 2 houses with associated parking and landscaped amenity space Without compliance of condition 2 of decision notice PA20/04042 dated 26/01/2021. Waters Edge, 22 North Parade, Falmouth. PA24/03991	Approved
Russell Buck	Works to trees in a Conservation area (TCA) 3 x lawsons cypress 4 x hollys & 1 x arbutus and 1 x medium / mature holm oak works as per Tree survey. 2 Stracey Road, Falmouth. PA24/05490	Decided not to make a TPO

Carl Ortega	Works to trees subject to a Tree Preservation Order for 2 x Oaks - crown raise by 2m on garden side due to overshadowing. Works will allow more light into garden and will not have a detrimental effect on the amenity of the trees. Nothing over 60mm diameter at stem to be removed. 1 The Links, Falmouth. PA24/04389	Approved
Mr Audis	Application for a Lawful Development Certificate for a proposed mono pitch garden room in rear garden. 24 King Charles Street, Falmouth. <u>PA24/05820</u>	Granted
Cyderhouse Co Ltd (c/o Joe Healey)	Use of outdoor area for restaurant space; replacement of canopy with a zinc roof, to include a terrace for the two existing apartments; and upgrade of windows and doors to main cafe and apartments above the cafe, and conversion of first floor office to an en-suite bedroom. Gyllyngvase Beach Café, Cliff Road, Falmouth. PA24/04113	Approved
Mr Mike Underwood	Works to trees subject to a Tree Preservation Order (TPO), works include G1 - This group consists of mainly Ilex oak, cut back to boundary by approximately 0.5 metre. 100 Swans Reach, Falmouth. PA24/05725	Approved
Mr & Mrs Clements	Demolition of conservatory and construction of extension. Trees, 5 Kergilliack Road, Falmouth. PA24/05194	Approved
Mr & Mrs J Bryant	Proposed rear extension and installation of solar panels to roof. 20 Arwenack Avenue, Falmouth. PA24/03961	Approved
Mr Charles Ross	Extension of existing construction hall and demolition of existing structures and amendments to forecourt layout. Pendennis Shipyard Ltd, Bridon Building Third Floor. Falmouth Docks, Falmouth. PA24/01841	Approved

Mr Hugo Luck	Listed Building Consent to repaint exterior of property in alternative colours to current. 17 Stratton Terrace, Falmouth. PA24/05157	Approved
Mr And Mrs J & H Peters	Proposed replacement garage. 91A Marlborough Road, Falmouth. PA24/05266	Approved
Mr Spargo	Works to trees in a conservation area (CA), works include T1 - Cypress - Fell tree. The tree has been planted too close to the boundary wall and has now outgrown its place. The tree also has an included union at the base and showing some signs of decay in the buttress. T2 - Laurel - remove marked limbs which overhang the car park and the boundary wall to prevent further damage. Reduce remaining tree to approx 12' height to maintain a more suitable height and spread for the location. 60 Kimberley Park Road, Falmouth. PA24/05977	Decided not to make a TPO
Bull	Works to trees subject to a tree preservation order TPO - Beech and oak trees as per map to be crown raised to 8 metres. 6 Roscarrack Close, Falmouth. PA24/04243	Approved



## **Elected Member Co-Option Procedure**

### **Falmouth Town Council**

In the event of a casual vacancy arising on the town council, the electors in the relevant ward have the opportunity to call for an election to fill that vacancy. However, should an election not be called, or if it fails to elicit any candidates, the council has the opportunity to co-opt.

The council also has the option to co-opt members should, following an ordinary election there are vacant seats remaining on the council.

This policy will ensure there is a pre-agreed, transparent, and fair process.

#### **Process**

- A resigning member must do so in writing to the Town Mayor.
- The Notice of Vacancy is displayed for fourteen working days.
- The Town Clerk informs the Returning Officer at Cornwall Council, being the local election authority.
- An election can be called by ten or more electors.
- Cornwall Council will manage the election and re-charge the town council the cost of the election.
- If no election is called, the town council may co-opt.

Under the Local Elections (Parishes and Communities) Rules 2006 if the period of vacancy has more than six months to run, a vacancy must be filled by co-option, if it runs for less than this the council is not bound to fill the vacancy. The Local Government Act 1972 sch12 p39 requires in order to co-opt a member that the candidate must receive an absolute majority of those voting and present.

#### **Vacancies left from elections.**

Cornwall has a quadrennial election cycle. Where a vacancy remains from an ordinary election, the town council should co-opt within 35 days. If the council does not co-opt within this timescale Cornwall Council can order a by-election.

#### **Procedure**

When the council is to co-opt a new member, it will advertise that the vacancy is to be filled by co-option at the next suitable meeting of the full council via the town council website and other suitable means of communications. At least two weeks' notice shall be given.

Those seeking co-option should apply to be co-opted in writing to the Town Clerk completing the prescribed form which will set out their reasons for standing and a confirmation that they meet the eligibility criteria. This shall be supplied to the Town Clerk at least 10 days before the decision meeting.

The intention to co-opt to the vacancy will be placed on the agenda of a meeting of the full council. The application forms will be included with the papers for the agenda and those seeking to be co-opted should attend the meeting to make a short 3-minute address and to answer any questions the council may have. If they are unable to attend the council will proceed to consider their application, no alternative meeting will be arranged.

A co-option provides an opportunity for the council to assess any skills gaps and/or representation shortfalls from within its members and could advertise for applicants with desirable skills to apply. Not holding those skills would not be a reason for not considering an applicant.

### **Voting**

The Mayor will call for nominations from members. A member may propose to co-opt any of those who have applied, as with all proposals this must be seconded. After a member has made a proposition, the Mayor will ask if there are further nominations before a vote is taken.

The Mayor shall then call for a vote in the order of the nominations received. If a candidate has received an absolute majority, they are duly co-opted.

If, following voting for all proposed candidates, no candidate has received an absolute majority – the candidate who received fewest votes shall be eliminated and the voting shall take place again.

A councillor may request that a signed ballot is used. The Town Clerk will prepare voting slips for this purpose.


### **Failure to Co-opt**

The council is not obliged to select anyone from the candidates who apply in the co-option process. If the process is unsuccessful (whether through lack of, or no suitable, candidates that achieve a majority vote) then the town council will re-run the co-option process, subject to the vacancy still having six months to run.

### **Co-option**

Following the council resolution to co-opt the new councillor must undertake the acceptance of office requirements, complete and publish a Register of Interests, undertake the council's new councillor induction processes, and will be bound by the Members Code of Conduct and the rules and procedures of the council.

SEPTEMBER 2024

	<p style="text-align: center;"><b>Application to Fill a Casual Vacancy for Councillor</b></p> <p style="text-align: center;">..... <b>Ward</b></p> <p style="text-align: center;"><b>Falmouth Town Council</b></p>
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Candidates should familiarise themselves with the Falmouth Town Council Co-option Policy.

**Eligibility**

Under the Local Government Act 1972 section 79 to stand for election to become a town councillor you must be:

- At least 18 years old on the day of your nomination; and
- A British Citizen, an eligible Commonwealth citizen, or a citizen of any other member state of the European Union.

To stand for Falmouth Town Council you must also meet at least one of the following qualifications:

- You are, and will continue to be, registered as a local government elector in Falmouth.
- Resided in Falmouth for the past 12 months.
- Or within three miles (direct) of it.
- You have occupied as an owner or tenant land or other premises in Falmouth.
- Have your principal place of work in Falmouth.

Falmouth is defined by the electoral boundaries used by Cornwall Council the local elections authority. It comprises the electoral wards of Arwenack, Boslowick, Penwerris and Trescobeas.

Under the Local Government Act 1972 section 80 there are certain disqualifications for election, of which the main ones are:

- Holding a paid office within the Falmouth Town Council.
- Bankruptcy.
- Having been sentenced to a term of imprisonment (whether suspended or not) of not less than three months, without the option of a fine during the five years preceding the election; and
- Being disqualified under any enactment relating to the corrupt or illegal practices.

For fuller details of eligibility or to address queries thereon you should refer to the Electoral Services Department of Cornwall Council.

**Application**

Applicants will be required to attend a public meeting of the council and have 3 minutes to address the council on their application and respond to any questions thereon. The decision of the council is final.



This application needs to be completed and returned to the Town Clerk at least 10 days prior to the meeting of the council where the applications will be considered. Personal details will be treated as confidential and only circulated to members of the council for their consideration.

Before completing the application, you should be cognisant of the Town Council's Strategic Plan and its stated vision and aims.

Full name	Title First Name Other Names Surname	
Address	Postal Address  Telephone: Email	
You will be 18 Years old on the date of the meeting	Yes/No	
Eligibility – tick all that are applicable	<p>On the current electoral register for Falmouth (and commit to remain so during the Period of office)</p> <p>Live in Falmouth, or within 3 miles of the Town boundary, during the whole of the 12 months before the day of nomination</p> <p>Have place of main business during the last 12 months before the day of nomination based in Falmouth</p> <p>Occupy as owner or tenant property within Falmouth for 12 months before the day of nomination</p>	
Please indicate in no more than 100 words why you would like to join the Town Council		
What do you personally feel that the role of a Town Councillor to be?		

What do you think are the Town Council's strengths and weaknesses?	
How would you personally be able to build on these?	
What qualities, skills and experience do you have to offer to the Town Council? What areas of the Town Council's work most interest you?	
I am not aware of any disqualification to my serving as a Town Councillor.  Signed:	
<p>I confirm that the above information is correct to the best of my knowledge. I also confirm that by signing I am confirming that Falmouth Town Council may process my personal data for the purposes of this application under the data protection legislation.</p> <p>Signed:</p> <p>Date:</p>	
Please return the completed form and any supporting information that has been requested to:	

Town Clerk, Falmouth Town Council, Council Offices, The old Post Office, The Moor,  
Falmouth, Cornwall TR11 3QY  
Or by email to [MarkWilliams@FalmouthTownCouncil.com](mailto:MarkWilliams@FalmouthTownCouncil.com)

**Minutes of the Maritime Line Forum  
held on Wednesday 10 May 2023, Falmouth Town Council**

**Present**

Stuart Douglas	(SD)	Friends of Perranwell station
Giovanni Currado	(GC)	University of Exeter
Mark Williams	(MW)	Falmouth Town Council
Richard Gates	(RG)	Falmouth Town Centre Management
Hannah Harris	(HH)	Cornwall Council
Steve Lloyd	(SL)	Friends of Penmere Station
Cllr Tamsyn Widdon	(TW)	Cornwall Council (Penryn)
Cllr Loic Rich	(LR)	Cornwall Council (Truro)
Tony Roche	(TR)	Cornwall Council
Richard Selwood	(RS)	Network Rail
Morwenna Lewis	(ML)	Falmouth Town Council
Cllr David Saunby	(DS)	Cornwall Council (Falmouth)
David Whiteway	(DW)	Great Western Railway
Cathy Lester	(CL)	Great Western Railway
Sharon Holloway	(SH)	Great Western Railway
Luke Golding	(LG)	Great Western Railway
Catherine Mead	(CM)	Deputy Lord Lt.
Richard Burningham	(RB)	Devon & Cornwall Rail Partnership (Chair)
Rebecca Catterall	(RC)	Devon & Cornwall Rail Partnership

**1. Apologies** – Helen Perry, Bert Biscoe, Esther Richmond, Cllr Alan Jewell, Cllr Alan Rowe

**2. Mid-Cornwall Metro- RS, TR, DW**

**RG** could only attend the first half of the meeting, his update was taken as the first item of the meeting, before returning to the agenda.

Falmouth has lots of events this year but four large events. The biggest of these with the most impact on the railway is Armed Forces Day. Lots of the town car parks will be used as venues so large numbers of people will be attending by train. Tall Ships event is 15-18<sup>th</sup> August with 150,000 people expected to attend. If anyone has any questions they can contact Richard Gates- [richard@falmouth.co.uk](mailto:richard@falmouth.co.uk)

RS, TR and DW went through the main points around Mid-Cornwall Metro. The highlights of the scheme will improve connections between Falmouth and Newquay, with some services not requiring passengers to change trains. The first stage is an hourly service for the Newquay line with a second platform at Newquay and a passing loop at Goss Moor.

**Questions/comments**

**TW-** what are the plans for e-bikes and modal interchange. **TR-** the Levelling Up Fund (LUV) is a package of measures but the rail schemes need to move quickly. The work on the wider package of measures is in the early stages.

**MW-** Is the re-opening of the section of line to go into the Docks part of the business case. **TR-** the scheme is a steppingstone to what can be delivered in the future. Network Rail is looking at whether the line can have a protected path for freight.

**SD-** Will all trains stop at Perranwell and has there been any progress on the footpath connecting the village to the station. **ACTION DW** to feed into timetable planners at GWR ref stops at Perranwell. **ACTION HH** to make enquiries at Cornwall Council.

Other comments about the scheme- **CM** there needs to be top to toe connectivity to enable young people to access work. **HH-** there is little scope in terms of road improvements in Newquay or Falmouth, so it makes sense to invest in rail. **SL/TW** the trains will need to be better/bigger. **DW-** GWR has a project group looking at rolling stock over the next 40 years.

### 3. Other news and updates from Great Western Railway and Network Rail

#### GWR- SH

Ticket Vending Machines have gone in at most stations along the line (Perranwell's will be installed in August). With the installation each station is now in the penalty fare charging area. Each station will be covered by CCTV as a result.

In line with previous large events, Falmouth Town station will be closed for Armed Forces Day and Tall Ships, with trains running to Falmouth Docks instead.

#### DW-

Passenger train travel across the country is at about 80-90% of pre-pandemic levels. In Devon and Cornwall it is up to 140%. This is great news for the branch lines but generally people are making shorter trips which means the yield is a lot lower. GWR now works to one year management contracts and has no capital spending powers.

**Customer and Community Improvement Fund** is currently open for bids for small scale improvement projects. Projects have to be delivered in this financial year and cannot generate any commercial benefit to GWR.

<https://www.gwr.com/about-gwr/what-you-can-expect/community/community-investment>

#### Questions and comments to SH/DW

SL- the lighting at Penmere doesn't seem to be coming on after the last train has gone. **ACTION SH** to check lighting is being triggered and also if the gantry at Penmere station is for a next train indicator.

**CW-** is there an option for Beryl Bikes at Penryn station. **ACTION SH/TR**

**DS-** lots of new houses are earmarked for the land behind Falmouth School and the cricket club. Are there any plans or options for more halts along the line?

**TR-** one of the kickbacks is capacity on the line. If there was more capacity we could look at more halts but currently constrained by capacity. If we can prove that demand exceeds capacity then we can look at more investment.

**GC-** The University looked at staff travel habits recently and only 2% of staff at Penryn travel by train. Integrated ticketing might be a good way to incentivise travel.

#### Network Rail- RS

Two local schemes NR is looking at is an accessible bridge at Truro station and the work at Ponsandane sidings, outside Penzance, is underway. This work will enable 9 and 10 car trains to be stabled overnight which will in turn create an extra 6000 extra seats across Cornwall by March 2024. The sidings will also create a new bicycle hub and cycle hire point, with direct access to the South West Coast Path.

### 4. Branch Line Activity update- RB

RB circulated a written update which he went through in the meeting. This included highlighting the digitisation of the Devon and Cornwall Railcard, which the Partnership has funded and GWR are working with the Rail Delivery Group to make it happen.

The Partnership will be delivering a large scale marketing campaign to promote, working with GWR.

**ACTION RC** send MW 100 Great Scenic Railways leaflets.

## **5. News and updates from Falmouth Town Council and station friends groups.**

### **Falmouth Town Council- MW**

There has been a spate of graffiti around the town, which has included CCTV being sabotaged. SH noted that they have also been targeted, particularly at Penryn. The British Transport Police have been very helpful. **ACTION RC** to put MW and SH in touch and also send MW details of Ruth Powell at GWR.

### **Friends of Penmere- SL**

The Friends celebrate their 30 year anniversary this year and will be having a celebration day at the station on 26<sup>th</sup> August. The car park will be closed that day.

## **6. Any other business- none**

Date of the next meeting- tbc.



**Minutes of the Maritime Line Stakeholder Forum  
held on Wednesday 3 July 2024, Penryn Town Hall**

**Present**

Cllr Dean Evans	(DE)	Falmouth Town Council
Cllr Bert Biscoe	(BB)	Truro City Council
Cllr Loic Rich	(LR)	Truro City Council
Cllr Mael Garrec	(MG)	Penryn Town Council
Helen Perry	(HP)	Penryn Town Council
Hannah Harris	(HH)	Cornwall Council
Nick Ratcliffe	(NR)	Sustrans
Sharon Holloway	(SH)	GWR
Cathy Lester	(CL)	GWR
Richard Selwood	(RS)	Network Rail
Steve Lloyd	(SL)	Friends of Penmere Station
Richard Burningham	(RB)	Devon & Cornwall Rail Partnership
Mike Parker-Bray	(MPB)	Devon & Cornwall Rail Partnership

**1. Welcome, introductions and apologies (RB)**

RB thanked Penryn Town Council for hosting the meeting. Apologies from Esther Richmond, Bogdan Lupu, David Whiteway, Richard Gates, Mark Williams, Cllr Tamsyn Widdon, Stuart Douglas, Giovanni Currado, Oliver Milliner, John Ball.

**2. Draft terms of reference for the forum (RB)**

DE suggested three meetings a year of the Maritime Line Forum, and an annual joint meeting with the Atlantic Coast Line Forum in light of the Mid Cornwall Metro project. RB in agreement.

**3. Notes of previous meeting (RB)**

HH noted she had completed her action to get back to Stuart Douglas about footpath.

**4. News and updates from GWR (SH)**

Biggest recent change is Service Quality Excellence agreement with Department for Transport. This is about meeting standards for presentable stations – every station regularly audited. Team members Phil and Tony look after stations and station environments along the line. No significant works – minor investments include repainting and nicer benches.

Discussion on providing secure cycle parking at Truro station (LR). SH: capacity of standard cycle parking has been increased – this is covered by CCTV. No current plans to expand further.

**Action: SH to look at signage to highlight that cycle parking is covered by CCTV. Will also pass on comments requesting dedicated secure cycle parking.**

MG: Penryn wayfinding not clear. **Action: SH invited MG to contact to discuss.**

Richard Gates (emailed question): Were Sea Shanty Festival trains replaced by buses? SH: Additional standby buses were used to supplement the train service (not replacement).

**5. Branch line activity update – news from the Rail Partnership (RB)**

Given strikes and resignalling works, journey figures are looking healthy – aim to keep growing. New digital version of Devon & Cornwall Railcard developed to enhance customer choice. Sales up by a third in first year. Target of a further third increase this year.

Will run a Maritime Line passenger survey in late September. Main line promotion ran in June 2024 using social media, local press ads and door-to-door leaflets to raise awareness of two trains an hour. Will repeat at end of summer. NR & BB suggested potential of local radio in future campaigns.



Community Rail Development Fund – funding may be available for projects linked to the railway in some way.: please contact RB. BB: Stithians showground is attracting more and more people for a variety of events through the year.. **Action: RB to contact the Showground re a possible bus link between Maritime Line and showground.**

## 6. News and updates from other partners

*Network Rail update (RS)* - Mid Cornwall Metro designs are well underway. Location of accessible footbridge at Par being looked at. Resignalling done on time. New accessible footbridge going in at Lostwithiel.

BB: Discussion of Mid Cornwall Metro anticipated most popular journeys and need/viability/site of a second station in Truro. Recent site meeting looked at two potential sites. Network Rail to produce an initial report. **Action: RS to ask Bogdan Lupu about report.**

RS: Ponsandane sidings – will create three nine-car sidings at Penzance by autumn 2024. Will allow more nine-car trains (rather than five-car), meaning more seats.

*Friends of Penmere Station update (SL)* - Last year held celebration of 30<sup>th</sup> anniversary of the Friends group's formation. Well attended. 2025 will see 100<sup>th</sup> anniversary of the opening of the station. Planning another event. Will use local press to request people's memories.

*Truro City Council update (LR)* - Interest from motorcyclists in having motorcycle parking at Truro station – what's the situation? SH: No designated spaces, motorcycles can be parked in standard car parking spaces.

*Sustrans update (NR)* - Would three-coach train be viable on Maritime Line? SH: Passing loop can't support it, plus pressures on rolling stock and complexity of splitting two-coach Class 150 trains. Longer term, GWR's Project Churchward is looking at replacing older rolling stock. This includes the trains used on the Maritime Line and other Cornish branchlines (the Class 150s)

*Penryn Town Council update (MG)* - Looking at local transport strategy for Truro-Penryn. Maritime Line as main asset. **Action: MG to send RB a list of Penryn events to potentially promote.**

*Falmouth Town Council update (DE)* - Has received concerns about reliability, especially first train of day (staffing). Also new configuration of on-train cycle spaces on some Class 150s has not proved popular, especially with e-bike owners. **Action: DE to pass on concerns to RB – RB will forward on.**

*Cornwall Council update (HH)* - Penryn active travel improvements are at design stage as part of Mid Cornwall Metro. Also, designs for Active Streets project are being reviewed (Penryn and Falmouth). Bickland Water Road to receive shared use improvements thanks to developer contribution.

## 7. Any other business

SL: Like to put on record appreciation for the work of Phil Mankey (GWR).

BB: Are any old signal boxes being preserved? RS: Lots of kit goes to heritage railways and many of these operate traditional signalling from signalboxes. Three Cornish signalboxes are Listed – Par, Lostwithiel and Liskeard.

## 8. Date of next meeting

RB: Now confirmed as Tuesday 26 November. 11am at Falmouth Council Chamber.

# Maritime Line Stakeholder Forum

This Forum, run by the Devon & Cornwall Rail Partnership, meets in person (three meetings a year) and focuses on all aspects of the Truro – Falmouth Maritime Line.

The Rail Partnership is a non-profit partnership between local authorities, the rail industry and the University of Plymouth, where it is based, which works to promote use of trains on the railways of the two counties (especially the branch lines), seek improvements to services and facilities, work to boost the local economies of the places served through their rail link and seek to link and involve the community with the railway.

Cornwall Council and GWR are core members of the Partnership.

More information about the Partnership can be found at [www.dcrp.org.uk](http://www.dcrp.org.uk)

## Terms of Reference

- To discuss all matters relating to the Truro – Falmouth line (the Maritime Line).
- To receive reports about and discuss the work of the Devon & Cornwall Rail Partnership as it relates to the Maritime Line
- To receive reports from GWR and Network Rail about the line and discuss them
- To feed in and discuss opportunities to promote use of the trains, promote the places served by the line and use the railway to help boost the local economy. This will include events to which travel by train can be promoted.
- To receive reports about and discuss the progress of Station Friends Groups and provide an opportunity for them to be involved in wider discussions.

Forum invitees include GWR, Network Rail, Cornwall Council, Truro City Council, Penryn & Falmouth Town Councils, FX Plus Campus, Falmouth Town Centre Manager and Station Friends' groups,

16 July 2024

**Journey figures** These figures are supplied by GWR and are made up of ticket sales from all sources. Wessex Trains, who ran our local railways before GWR, started the process of supplying figures in 2002 so figures are available all the way back to the year before that, 2001. The line is now three times busier than it was then.

There have been 300,782 journeys in 2024 to date, a bit down on last year (and pre Pandemic 2019) but much the same as 2022's figures. It's a very decent result given the long period of bus replacements for the resignalling work between 27 February and 10 March.

**Making the Devon & Cornwall Railcard easier to buy** The Devon & Cornwall Railcard offers local residents great discounts on off peak travel across the two counties. It costs £13 and is valid for a year.

We grantfunded a project to make it much easier to buy. The railcard used to only be available at staffed stations (the nearest being, of course, Truro) but thanks to this partnership between ourselves, GWR and the Rail Delivery Group (who manage the national railcards), the railcard can now also be bought online and downloaded to a mobile phone, like the national railcards.

We have heavily promoted the railcard and the fact that it is easier to buy now than it was. This included setting up dcrailcard.com which has all the information about the card and a link to the GWR webpage where you can buy one. From the launch, on 22 June last year, to the end of the financial year at the end of March, 20,701 railcards were sold, up 32% (5,007) on the figure for the same period the year before.

**Maritime Line Survey** We're planning a survey particularly of users of the Maritime Line. This will be mainly online and very largely a repeat of the survey we ran in 2017. Planning to run the survey during the Summer, all being well.

**Main Line Promotion** We ran the first part of our campaign promoting local travel on main line services in Cornwall last month. This included six separate paid Facebook and Instagram adverts, targeted at residents of key towns and cities, including Truro, and three weeks' of adverts in the West Briton (with associated Cornwall Live online ads).

Examples of the adverts are shown overleaf. Promoting day trips to Truro was a key part of the campaign away from the city.

The next phase will be at the end of August/early September.

**Web Promotion** We promote the Maritime Line and the places it serves through our website [www.greatscenicrailways.com](http://www.greatscenicrailways.com) and are active on Facebook, TikTok, Instagram and Twitter, including a programme of paid advertising on Facebook, TikTok and Instagram.

DCRP Weblinks

<https://greatscenicrailways.co.uk/lines/maritime-line/>

<https://www.facebook.com/greatscenicrailways>

<https://www.instagram.com/greatscenicrailways>

<https://www.tiktok.com/@great.scenic.railways>

<https://twitter.com/DCRailPart>

<https://dcrp.org.uk/>

**Potential funding help** – The Community Rail Development Fund (CRDF), a joint initiative of the Department for Transport and the Community Rail Network, has relaunched for the new financial year. It can provide up to £25,000 matchfunding on a £ for £ basis. We've made very good use of this in the past for Maritime Line projects.

If you have a project that is linked to the railway and that we might be able to help with funding for, please get in touch.

Projects need to be completed by the end of June next year.

Examples of the Main Line promotion Facebook ads

**3**

Devon & Cornwall's Great Scenic Railways  
Published by Emily May Saunders · June 19 at 3:12 AM ·

With two trains an hour on the Cornish main line, where will this summer take you?

**7 CASTLES & HISTORIC GEMS**  
to visit without a car

St Michael's Mount  
Bus/Air/From Penzance station

DEVONANDCORNWALL.CO.UK  
7 castles & historic gems to visit car free this summer  
Forget the hassle of parking and traffic this summer and explore some of Co...  
Learn more

See insights and ads

1 comment · 3 shares

**6**

Devon & Cornwall's Great Scenic Railways  
Published by Emily May Saunders · June 17 at 3:23 AM ·

Summer money saver save a £100 for you and a friend on many local journeys with a Devon & Cornwall Railcard. Plus up to four kids travel for just £1 each!

Now available as a digital railcard on your phone or a physical railcard in your wallet.

Get yours at [www.devonandcornwall.co.uk](http://www.devonandcornwall.co.uk) (choice of digital or physical railcard) or from station ticket office (physical railcard is for required).

\*A small postage charge applies if ordering the physical railcard online.  
Available to Devon and Cornwall residents only. Restrictions, terms and conditions apply.  
[www.devonandcornwall.co.uk](http://www.devonandcornwall.co.uk)

**12 WEEKS**  
**DEVON & CORNWALL RAILCARD**  
WHICH WILL YOU CHOOSE?

Digital Railcard  
Physical Railcard

DEVONANDCORNWALL.CO.UK  
Devon & Cornwall Railcard - get yours now  
for £12 a year  
Learn more

See insights and ads

2 comments · 3 shares

**2**

Devon & Cornwall's Great Scenic Railways  
Published by Emily May Saunders · June 8 at 8:52 AM ·

With two trains an hour on the Cornish main line, where will this summer take you?

**TRURO - PLYMOUTH**  
in just 1hr 20min  
(average journey time)

**£9.30 OFF-PEAK DAY RETURN**  
WITH A DEVON & CORNWALL RAILCARD  
ON THE CORNISH MAIN LINE

DEVONANDCORNWALL.CO.UK  
Top 5 things to do in Plymouth this summer  
From taking in the breathtaking view from The Hoe to shopping your favo...  
Learn more

See insights and ads

6 comments · 1 share

**5**

Devon & Cornwall's Great Scenic Railways  
Published by Emily May Saunders · June 17 at 3:23 AM ·

With two trains an hour on the Cornish main line, how about a museum trip this summer?

**TWO TRAINS AN HOUR**  
ON THE CORNISH MAIN LINE

THE BOX  
Plymouth

DEVONANDCORNWALL.CO.UK  
5 great local museums to visit without a car  
With two trains an hour on the Cornish main line, which of these will you visit...  
Learn more

See insights and ads

2 comments · 1 share

**1**

Devon & Cornwall's Great Scenic Railways  
Published by Mike Parker Bay · June 3 at 11:02 AM ·

With two trains an hour on the Cornish main line, where will this summer take you?

With two trains an hour on the Cornish Main Line

10 great summer day trip ideas by train

DEVONANDCORNWALL.CO.UK  
Learn more

See insights and ads

9 comments · 4 shares

**4**

Devon & Cornwall's Great Scenic Railways  
Published by Mike Parker Bay · June 13 at 2:03 AM ·

With two trains an hour on the Cornish main line, where will this summer take you?

**ST AUSTELL - TRURO**  
in just 16 minutes  
(average journey time)

**£5.10 OFF-PEAK DAY RETURN**  
WITH A DEVON & CORNWALL RAILCARD  
ON THE CORNISH MAIN LINE

DEVONANDCORNWALL.CO.UK  
Top 7 things to do in Truro this summer  
With two trains an hour on the Cornish main line, head to Truro and try out...  
Learn more


See insights and ads

1 comment · 2 shares

1

Devon & Cornwall's Great Scenic Railways  
Published by Mike Parker-Bray · June 3 at 11:05 AM

With two trains an hour on the Cornish main line, where will this summer take you?



With two trains an hour on the Cornish Main Line

10 great summer day trip ideas by train

See insights and ads

Boost post

9 comments · 4 shares

2

Devon & Cornwall's Great Scenic Railways  
Published by Betsy May Saunders · June 8 at 6:32 AM

With two trains an hour on the Cornish main line, where will this summer take you?



**TRURO - PLYMOUTH**  
in just 1hr 20min  
(average journey time)

**TWO TRAINS AN HOUR**  
ON THE CORNISH MAIN LINE

**£9.30 OFF-PEAK DAY RETURN**  
WITH A DEVON & CORNWALL RAILCARD

Top 5 things to do in Plymouth this summer

From taking in the breathtaking views from The Hoe to shopping your favo...

See insights

Boost post

6 comments · 1 share

3

Devon & Cornwall's Great Scenic Railways  
Published by Betsy May Saunders · June 10 at 9:12 AM

With two trains an hour on the Cornish main line, where will this summer take you?



**7 CASTLES & HISTORIC GEMS**  
to visit without a car

St Michael's Mount  
Bus/walk from Penzance station

7 castles & historic gems to visit car-free this summer

Forget the hassle of parking and traffic this summer and explore some of Co...

See insights and ads

Boost post

1 comment · 3 shares

4

Devon & Cornwall's Great Scenic Railways  
Published by Mike Parker-Bray · June 13 at 7:20 AM

With two trains an hour on the Cornish main line, where will this summer take you?



**ST AUSTELL - TRURO**  
in just 16 minutes  
(average journey time)

**TWO TRAINS AN HOUR**  
ON THE CORNISH MAIN LINE

**£5.10 OFF-PEAK DAY RETURN**  
WITH A DEVON & CORNWALL RAILCARD

Top 7 things to do in Truro this summer

With two trains an hour on the Cornish main line, head to Truro and try our...

See insights and ads

Boost post

1 comment · 2 shares

5

Devon & Cornwall's Great Scenic Railways  
Published by Betsy May Saunders · June 17 at 3:25 AM

With two trains an hour on the Cornish main line, how about a museum trip this summer?



**TWO TRAINS AN HOUR**  
ON THE CORNISH MAIN LINE

THE BOX Plymouth

5 great local museums to visit without a car

With two trains an hour on the Cornish main line, which of these will you visi...

See insights and ads

Boost post

2 comments · 1 share

6

Devon & Cornwall's Great Scenic Railways  
Published by Betsy May Saunders · June 17 at 3:25 AM

Summer money saver: save a THIRD for you and a friend on many local journeys with a Devon & Cornwall Railcard. Plus up to four kids travel for just £1 each!

Now available as a digital railcard on your phone or a physical railcard in your wallet. Just £12 a year.

Get yours at [www.dcrailcard.com](http://www.dcrailcard.com) (choice of digital or physical railcard\*) or from station ticket offices (physical railcard, 2x ID required).

\*A small postage charge applies if ordering the physical railcard online.

Available to Devon and Cornwall residents only. Restrictions, terms and conditions apply: [www.dcrailcard.com](http://www.dcrailcard.com)



**12 A YEAR**

**DEVON & CORNWALL RAILCARD**

WHICH WILL YOU CHOOSE?

OR

12 SEP 24

Devon & Cornwall Railcard - get yours now

Just £12 a year

See insights and ads

Boost post

2 comments · 3 shares

**Maritime Line Journey Figures**

03/07/24

Calendar year - by four week periods      Figures supplied by Wessex Trains/First Great Western

Period	2001	2008	2009	2010	2012	2013	2014	2018	2019	2021	2022	2023	2024	% 01 - 23	% 19 - 24	% 23-24
1 (8 Jan - 4 Feb 23)	11.000	18.436	20.588	33.096	44.443	49.125	48.772	46.774	43.876		48.478	45.943	50.496	317.7	15.1	9.9
2 (5 Feb - 4 Mar)	12.000	22.089	23.144	34.084	47.125	50.511	44.417	48.544	50.479		48.814	55.117	45.662	359.3	-9.5	-17.2
3 (5 Mar - 31 Mar)	12.000	20.947	24.799	29.217	47.042	47.742	52.429	50.197	51.338		48.523	44.104	42.914	267.5	-16.4	-2.7
4 (1 Apr - 29 Apr)	13.000	19.782	26.790	40.525	45.587	47.667	45.319	51.772	51.898	37.488	53.275	53.311	46.709	310.1	-10.0	-12.4
5 (30 Apr - 27 May)	14.000	20.961	27.234	37.182	48.906	51.808	51.677	54.768	55.842	40.377	53.792	53.282	54.144	280.6	-3.0	1.6
6 (28 May - 24 Jun)	16.000	23.508	33.793	42.098	49.779	54.311	57.445	57.942	57.111	47.812	48.969	60.235	60.857	276.5	6.6	1.0
7 (25 Jun - 22 Jul)	16.000	24.157	30.711	37.458	44.389	49.171	48.760	55.795	51.922	40.893	51.988	48.669		204.2	-100.0	-100.0
8 (23 Jul - 19 Aug)	18.000	26.706	34.190	43.300	46.819	49.079	53.158	63.333	53.018	47.384	45.572	57.837		221.3	-100.0	-100.0
9 (20 Aug - 16 Sep)	17.000	30.850	34.149	40.483	46.628	46.899	67.754	55.551	52.648	49.987	52.971	46.704		174.7	-100.0	-100.0
10 (17 Sep - 14 Oct)	15.000	24.347	36.920	41.594	53.505	55.709	57.553	54.489	62.725	60.496	53.526	58.468		289.8	-100.0	-100.0
11 (15 Oct - 11 Nov)	15.000	19.006	36.623	43.041	46.870	56.899	57.705	51.902	56.692	56.470	53.945	39.901		166.0	-100.0	-100.0
12 (12 Nov - 9 Dec)	14.000	23.373	29.896	28.427	53.967	59.383	54.932	49.977	55.469	53.733	53.400	53.516		282.3	-100.0	-100.0
13 (10 Dec - 6 Jan 24)	12.000	18.864	26.841	26.995	37.998	39.980	41.657	39.435	39.971	30.946	19.047	40.435		237.0	-100.0	-100.0
<b>Total</b>	<b>185.000</b>	<b>293.026</b>	<b>385.678</b>	<b>477.500</b>	<b>613.058</b>	<b>658.284</b>	<b>681.578</b>	<b>680.479</b>	<b>682.989</b>	<b>465.586</b>	<b>632.300</b>	<b>657.522</b>	<b>300.782</b>	<b>255.4</b>	<b>-56.0</b>	<b>-54.3</b>

	2001	2008	2009	2010	2012	2013	2014	2018	2019	2021	2022	2023	2024			
Year to date	78.000	125.723	156.348	216.202	282.882	301.164	300.059	309.997	310.544		301.851	311.992	300.782	300.0	-3.1	-3.6
Full year	185.000	293.026	385.678	477.500	613.058	658.284	681.578	680.479	682.989		632.300	655.334		254.2	-4.0	

Return ticket counts as two journeys

% increase/decrease

Covid 19 - From late March 20. Included three lockdowns where travel was restricted to key workers only 12 April 21, some restrictions lifted. Domestic overnight stays permitted from 17 May 21. Government advice to work from home again - Mon 13 Dec 21 to Weds 26 Jan 22 inc.

P 3 2023 Engineering work Liskeard - Par Mon to Fri 26- 31 March 2023  
Two strike days (16 and 18 March)

45 days to date (to 8 May 24, inc two where the strike was called off at late notice but no service ran)  
Easter 2023 7 - 10 April. Easter 2024 29 Mar - 1 Apr

Resignalling - P11 2023 Extensive Cornish engineering work 31/10 - 12/11 and  
P2 & 3 2024 Buses replaced trains due to engineering work 27/2 - 10/3

# Have Your Say Survey

Engagement plan for 2024



Devon & Cornwall Police



Probation  
Service



305

**NHS**  
Cornwall and  
Isles of Scilly



# A new Partnership Plan 2025-2028

- Our current three-year Partnership Plan will end on 31<sup>st</sup> March 2025; in 2024 we will start to develop a new Plan for 2025-2028
- The first step is to update our Strategic Assessment, the evidence base for the Plan, to help us to identify the right priorities to focus on
- We seek the views of residents as part of gathering information about the community safety issues that are having the most impact and what could be done to improve things
- We do this through the annual Have Your Say Survey and local engagement events, such as Pride and community 'pop-ups'



## What do we ask?

- What do you know about Safer Cornwall?
- How safe do you feel in your local area and what makes you feel unsafe?
- What issues have you experienced in your local area, and did you report them?
  - Crime, ASB, hate-related behaviours, violence
- What do you think would have the greatest impact on reducing these issues?
- Do you know where to seek support when you or someone else needs it?
  - Drugs and alcohol, domestic abuse, sexual violence, safeguarding

## What did people say in 2023?

- 581 people completed the survey
- Main concerns – environmental issues (litter, parking and speeding) and ASB
- Most people continue to feel safe, but there was small shift towards feeling less safe in the day-time
- 1 in 5 people think we're tackling the right issues – this is stable but needs to improve
- Most people think the solution is more police
- Better/more targeted messaging is needed for older people about support services

# SAFER CORNWALL

Kernow Salwa

## Most people feel safe in the local area, but women feel less safe at night

- **77% feel safe during the day**, with no difference between men and women
- **39% of women feel unsafe after dark** vs 28% of men

## Why I feel unsafe...

- Seeing **drug use** and dealing
- Public **drinking** and rowdy behaviour
- **Speeding** and erratic driving
- **Intimidating groups** of people hanging around (with young people often mentioned)
- **Aggressive behaviour**, shouting and swearing on the streets
- **Lack of visible police** presence and/or action to address problems
- **Lack of street lighting** in public places

Three quarters of residents have experienced anti-social behaviour in their local area.

- **Litter**, careless driving or **speeding, parking** or vehicle-related issues were the most common issues (experienced by over 50%).
- **Groups** hanging around, **vandalism, graffiti**, and other deliberate **damage to property, street drinking**, public **drug use or dealing**, and public **rowdiness** were the next most common issues.

## 48% would like to see more Police or community officers in the local area

- Responses **mention more visible patrols**, including on foot, **patrolling more often** and officers getting to **know the local area/people**

## Knowing how to get help...

Around **2 in 5 people did not know how to access specialist help**, like drug services or domestic abuse support; older people were least likely to be aware.

**1 in 4 did not know** what to do about a **safeguarding concern involving an adult** but most people knew what to do if they were worried about a child.

## Almost 50% of people who experienced crime or ASB had reported it (vs 40% last year)

- Reasons for not reporting: telephone waiting times, lack of knowledge of how to report and perceived lack of response

## I would like to see more...

- police on foot
- activities for young people
- CCTV
- education about consequences
- traffic calming measures
- tougher penalties for crime and ASB
- police response/attendance
- easy ways to report ASB
- 20 MPH zones and speed cameras
- street lighting
- bins and community clean up initiatives
- homelessness services
- mental health support

**1 in 5 people** think the Police and Council are tackling the issues that matter

**52% disagree** (17% strongly). These levels are similar to last year.

People who **know about Safer Cornwall** were more likely to **answer positively** – 47% said the Police and Council are tackling the right issues vs 15% for those who don't know anything about us.

**16%** had seen or experienced **hate crime**

- Race, sexual orientation and age are the most common types mentioned

## What difference does it make?

- ASB remains one of our top priorities despite a large drop in incidents reported to the police
- We have included residents' views in bids for extra funding to help local areas – and we will use the survey to see what impact this is having
- We have updated our website so that it's easier to navigate and has more information, including our new Safer Communities toolkit.

## Why do we need more responses?

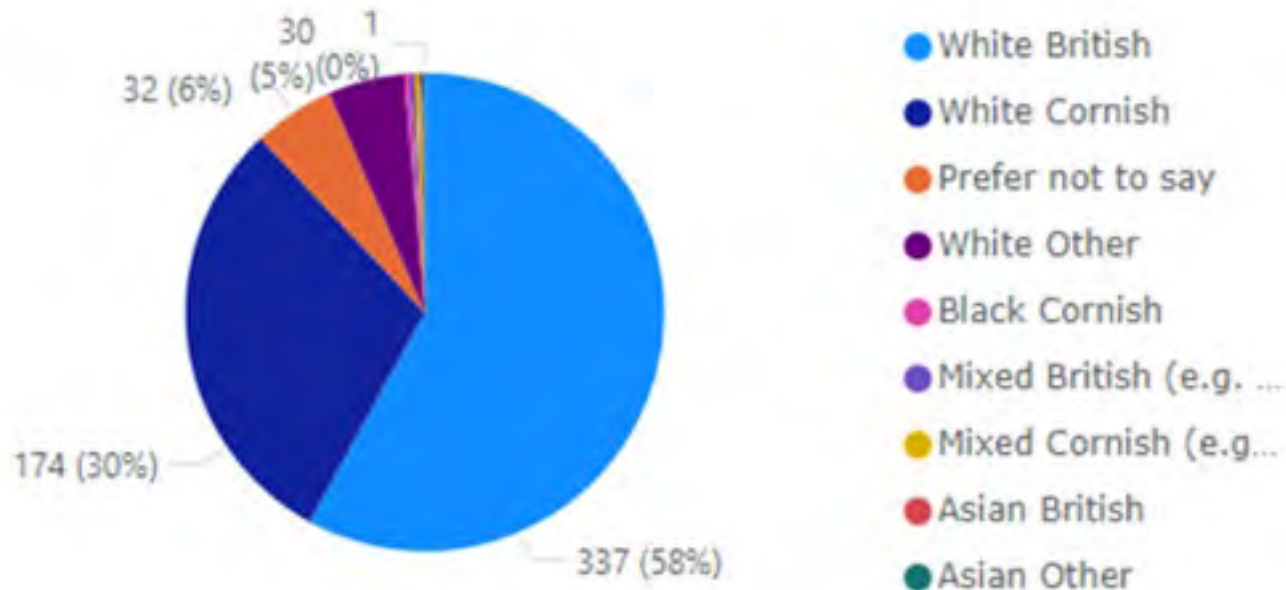
- Survey respondents are a self-selecting sample of residents; this results in:
  - Under-represented population groups
  - Under-represented geographical areas
- Dissatisfaction with the local area as a place to live is a motivating factor to participate
- More responses will provide a more representative sample – target 1,000

Who do we want to hear  
more from in 2024?

People and Places

# More diverse Ethnic Groups

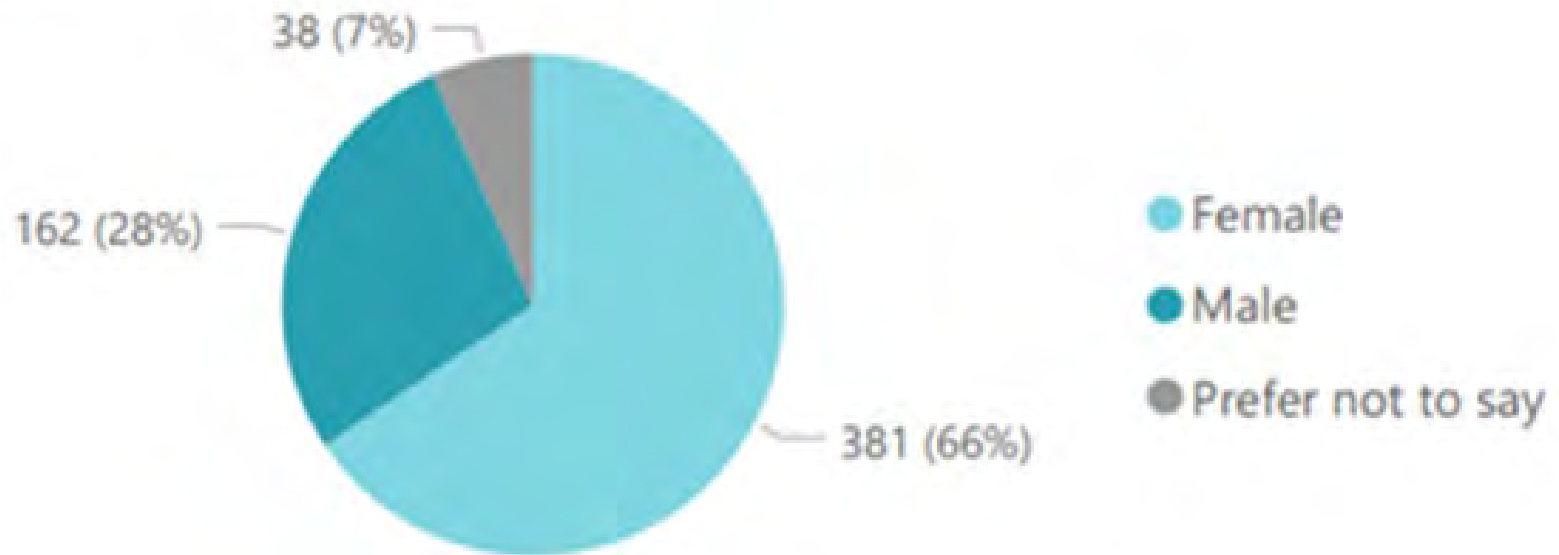
- Less than 1% of respondents in 2023 were from Black, Asian, or other non-white minority ethnic groups – compared with an estimated 3.8% in the population (2021 Census)



## More men of all ages

- Just under a third of respondents were men (28%); whereas Cornwall's population is 49%.

### What is your sex?

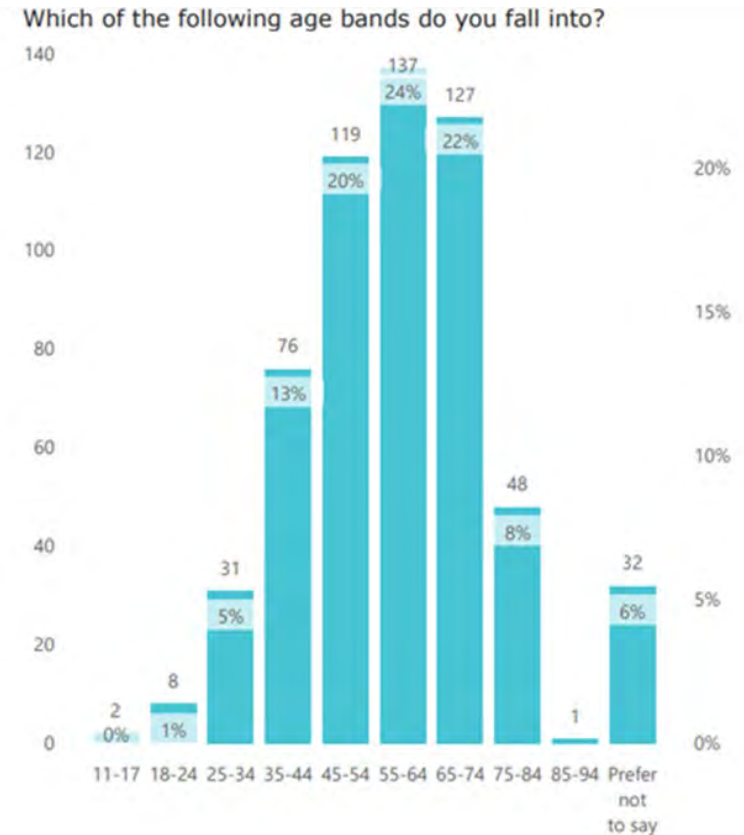




## More younger people (aged 18-35)

- Younger age groups were under-represented, with responses skewed towards middle and older age groups (45-74 years).

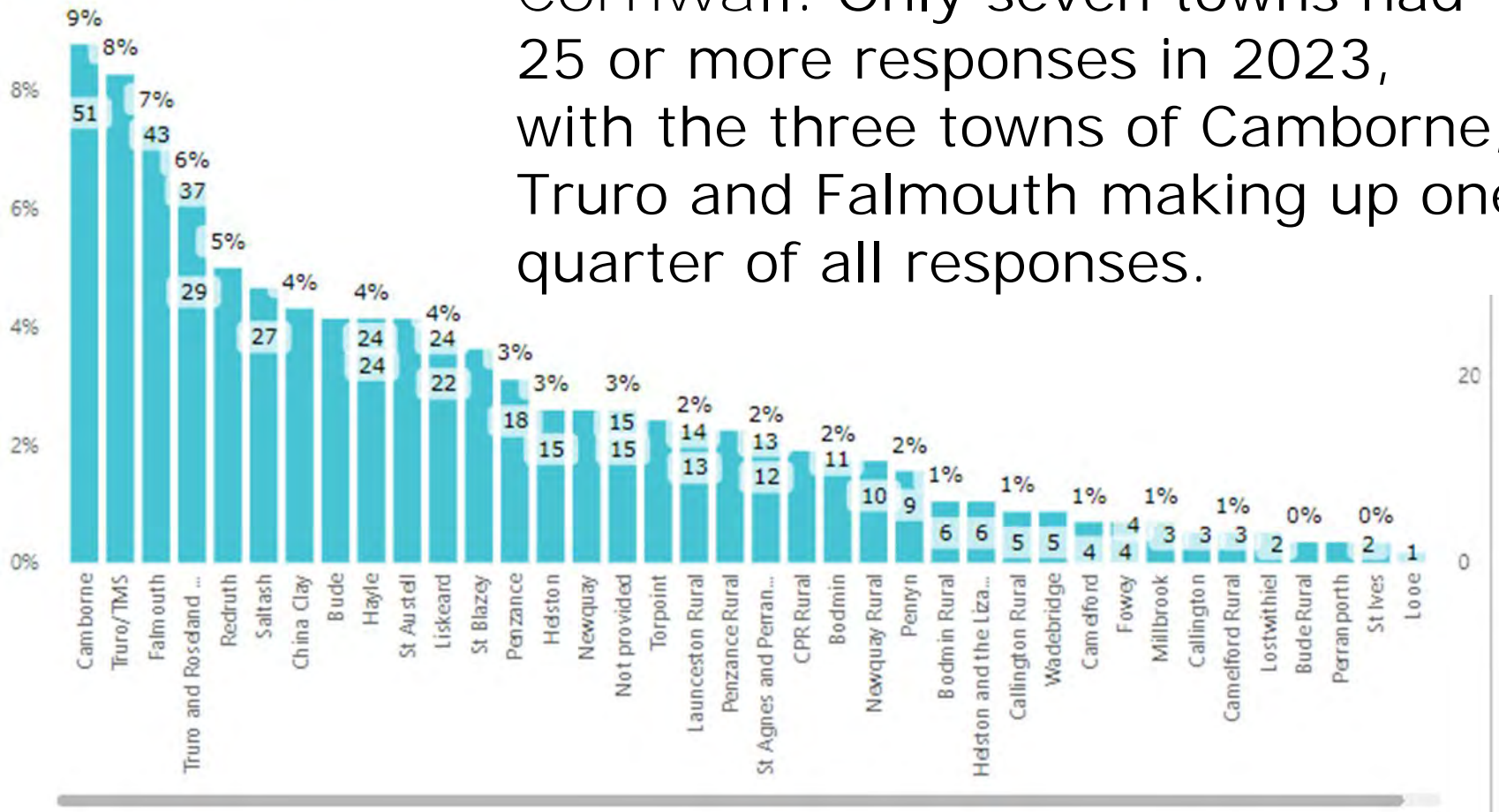
It is accepted that the on-line survey is not a suitable engagement route for young people under the age of 18; we are exploring other options including through partners such as Young People Cornwall for this age group.



## More even geographical spread

Particularly towns in the East of Cornwall. Only seven towns had 25 or more responses in 2023, with the three towns of Camborne, Truro and Falmouth making up one quarter of all responses.

Towns of respondents



# How can you help?

Promote the on-line survey with the people you work with (to self-serve)

Support people to complete the on-line survey

Hold a focus group to talk about the key questions

Support an in-person event

Launches 17<sup>th</sup> June 2024

[Safer Cornwall Have Your Say Survey | Let's Talk Cornwall](#)

# Any questions?

Community Safety Team  
Resilient Communities, Cornwall Council

[www.safercornwall.co.uk](http://www.safercornwall.co.uk)

## Fairtrade Falmouth

### Quarterly Report to Falmouth Town Council Meeting 9<sup>th</sup> September 2024

### Celebrating 30 Years of Fairtrade

The theme for Fairtrade Fortnight 9<sup>th</sup> - 22<sup>nd</sup> September 2024 is “You Can Be The Change”. This theme highlights the importance of fair trade practices in building a more sustainable and equitable world. By supporting Fairtrade, we can choose to make a positive impact on the environment, workers, and communities worldwide.

Will you join us in urging everyone to BETHECHANGE by choosing to buy Fairtrade products and speaking up for Fairtrade?

**March 2024.** Our steering group began celebrating 30 years of Fairtrade, when we provided a **Fairtrade Stall at St Mary's RC school** as class 5 organised a wonderful celebration of all that is important about the work of Fairtrade.

**April 2024.** We invited supporters to a 'Fairtrade Cream Tea'. Supporters had the opportunity to take part in a Fairtrade quiz and sign the petition 'Protecting Forests with Farmers'.

**May 2024.** We launched our FT 'Study Well Packs'. We handed out 150 packs over a three-day period. We thank Falmouth Town Council Finance Committee for funding a major part of the costs for this initiative.

**June 2024.** We celebrated **Great Big Green Week** with a Fairtrade stall in the Library Foyer. To encourage supporters to use FT ingredients when baking, we offered FT home-made biscuits and FT chocolate tastings. We handed out a numbers of flyers listing local stores where FT products can be bought.

**August 2024.** We had a **Fairtrade presence at Parklive**. People had the opportunity to see and buy, a variety of Fairtrade products. FT biscuit tastings and recipes were available, children's activities, a banana stacking challenge and lots of FT information. Our stall was alongside the stand of Falmouth and Penryn Churches Together, where FT tea and coffee was on offer.

**September 2024. Engagement with students during Freshers Week.** There will be a Fairtrade stall, and small Fairtrade 'welcome packs' will be handed out **Monday 16<sup>th</sup> September (Penryn campus), Tuesday 17<sup>th</sup> (Falmouth campus) 10am -4pm.**

**14<sup>th</sup> September 24** we will be attending a Fairtrade Conference in Exeter. One of the speakers is a Kenyan Fairtrade Tea farmer.

**Saturday 21<sup>st</sup> September 2024 11am-2pm. Fairtrade Fortnight Coffee Morning,** Town Council Chambers. You are all invited to join us as we celebrate 30 years of Fairtrade. This year's campaign will highlight that however big or small a purchase this Fairtrade Fortnight, we have the power to **BeTheChange**. Our goal is more than people just being aware, it's about them making an active choice to support over 2 million Fairtrade farmers and workers across 58 countries, wherever possible, to ensure they can earn a fairer wage.

**October 2024.** Fairtrade Falmouth has accepted the invitation to take part in **Green libraries Week** Thursday 10<sup>th</sup> October. Our final event for this year!

Pat Fitzpatrick





## **Town Management Report to Falmouth Town Council 03/09/24**

### Safe & Secure ASB

This very much continues with increased usage on the DISC platform as well as CCTV, Street Rangers and working closely with the various organisations. As we all know the many challenges Falmouth has, as well as many other towns with street drinkers and shoplifting amongst other things, it is imperative that there is a collective ongoing effort to keep tackling these issues linking with the police, Cornwall Council and the various other organisations.

Feet on the Street: it is great to see a relaunched 'Feet on the Street' initiative, previously the 'Street Pastors'. I know the Mayor and Cllr Eva attended the launch. Along with Infinitus we are liaising with them for advice and guidance but also for radio comms and CCTV support. This is very much a holistic approach linking everything up.

### Market Strand Flooding

As you are no doubt aware there was very heavy rainfall in a very short space of time. This was essentially the sheer volume of surface water washing down over the terraces. The Street Rangers have visited affected properties as well as Dave Owens who liaises with SWW although this was predominantly related to Cormac as it was surface drainage.

### Harbour User Group

I am now part of this that meets a few times a year and as it develops, I will feed in accordingly.

## Bollard movement

The bollard was planned to be moved in October taking up to three weeks however this was very short notice for businesses/residents etc and also included half-term. It has now been provisionally moved to: 24<sup>th</sup> February-14<sup>th</sup> March.

## Coastguard visit

We are linking up further with the Coastguard, partly as we are now their landlord but also, so we have an enhanced understanding of their operations and the excellent work they undertake.

## Markets

I am pleased to say this is working well, this is thanks to Adele. It is still early days but the market traders are pleased with developments and continued works over the winter will help for 2025.

## Acorn Blue ex M&S development

I am in frequent contact with the site manager and team working on the site to minimise the impact where possible. As you may have noticed especially if you have looked from the pier the works that have already been undertaken internally.



## **FALMOUTH TOWN COUNCIL**

**30<sup>th</sup> SEPTEMBER 2024**

### **TOWN CLERK'S REPORT – PART I**

#### **1. CORNWALL COUNCIL – FRAMEWORK FOR LEISURE ACTIVITY 2024-2034**

Cornwall Council has published its draft 10-year framework for leisure activity. It is challenged by underfunding of leisure nationally and with ageing facilities. The Framework takes a place-based approach to facility assessment and looks to provide a set of principles to support the development of accessible leisure facilities to enable full participation in physical activity for Cornwall residents. The consultation along with a series of accompanying appendices can be viewed at [Leisure Framework Consultation 2024 | Let's Talk Cornwall](#) and runs until 23<sup>rd</sup> October 2024. Cornwall Council recently presented the consultation to the Cornwall Council Association of Local Councils Larger Councils Group.

The previous iteration of the Leisure Strategy had been diluted regarding swimming catchment criterion and that permitted the closure of the former Ships and Castles Leisure Centre. Cornwall Council had committed to address this, and that would assist the Town Council's aspiration to seek external funding for the development of local swimming facilities. However, this latest consultation does not provide for that and is anomalous in stating that it would require no more than 20-minute drives to access indoor swimming provision.

Pendennis Leisure will also comment upon the strategy and I will update the Council on their response to supplement the Council's comments.

The encouragement and support of additional sports pitches and green recreational space is to be supported. Cornwall Council should look to include provision that Town and Parish Councils be better engaged with as key stakeholders, or providers, in that new provision, particularly where that provision is created from planning developer contribution and requirements.

#### **2. PENDENNIS HEADLAND (LOWER) CAR PARK**

Given your Officers reported concerns over the condition of the lower car park at Pendennis Headland the Council resolved to proceed to resurface the site using the Community Infrastructure Fund (Minute F6392).

The quotation for tarmac surfacing exceeded the fund and the Council's Facilities Manager obtained a quotation for an alternative and environmentally more sensitive surfacing material which was within the spending parameter set. However, the Grounds, Facilities and Environmental Action Committee have rejected that quotation.

The need for the surfacing works remains, and so the Council will now need to consider using General Fund Reserves to progress tarmac works; or suspend its Standing Orders and revisit the decision of the GF&EA Committee to instruct the alternative quoted works; or instruct its Facilities Manager to source further quotations for alternative surfacing materials/methods, assuming they can be sourced.



Recommendation: that the Council suspends its Standing Orders and approves the Enviropave Surfacing Quotation for works at Pendennis Headland Lower Car Park.

### **3. CORNWALL COUNCIL - CODE OF CONDUCT REVIEW**

Cornwall Council is reviewing its Code of Conduct. The [Cornwall Council Code of Conduct](#) is also used by Falmouth Town Council, and Town and Parish Councils throughout Cornwall, ensuring there is a uniform standard of conduct for all local councils and councillors.

As part of the review, town and parish councils are invited to submit their comments on the Code of Conduct for consideration by the Standards Committee. Comments to [simon.mansell@cornwall.gov.uk](mailto:simon.mansell@cornwall.gov.uk) by 10 October 2024.

**Mark Williams**  
**Town Clerk**  
**September 2024**