

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 25th February 2019 at 7.00pm.

Present: Councillors R J O'Shea (Chairman), B M A Ross (Vice-Chairman) R J Bonney, G G Chappel, L D Coley, S D Eva (to point mentioned), G F Evans CC MBE, A J Gillett , A J Jewell CC, M T McCarthy CC, P A Minson, A Parker, J C Robinson and D W Saunby CC.

In Attendance: A M Williams (Town Clerk)
R N Thomas (Finance Officer)
Councillor J Kirkham (Cornwall Council)
E McPhee, D Peters, (Grant Applicants)
H Kellett, I Munday and
B Billinghamurst
J Kennedy and A Canale (Grant Recipients)

F6203 **APOLOGIES**

Apologies for absence were received and approved from Councillors Morgan (ill) and Spargo (holiday).

F6204 **INTERESTS**

None received.

F6205 **MINUTES**

It was proposed by Councillor Evans, seconded by Councillor Ross and

RESOLVED that the Part I minutes of the meeting held on 14th January 2019 be confirmed as a correct record of the proceedings and signed by the Chair.

F6206 **GRANT APPLICATIONS**

It was proposed by Councillor Eva, seconded by Councillor Minson and

RESOLVED that pursuant to Section 145(1) of the Local Government Act, 1972 Friends of Tregoniggie Woodland be granted £110 towards the costs of providing the 2019 Tregoniggie Woodland Fair.

It was proposed by Councillor McCarthy, seconded by Councillor Chappel and

RESOLVED that pursuant to Section 145(1) of the Local Government Act, 1972 Cornwall International Male Choral Festival be granted £1,000 from the 2019/20 grant budget towards the costs of the 2019 event. Further that a £1,000 grant be made towards the costs of the 2021 event.

It was proposed by Councillor O'Shea, seconded by Councillor Saunby and

RESOLVED that pursuant to Section 19 of the Local Government (Miscellaneous Provisions) Act 1976 Royal Cornwall Yacht Club be granted £500 towards the costs of a banner to advertise the 2019 Push the Boat Out event.

It was proposed by Councillor O'Shea, seconded by Councillor Bonney and

RESOLVED that pursuant to Section 145(1) of the Local Government Act, 1972 the Azores and Back Race 2019 (Royal Cornwall Yacht Club Events Ltd) be granted £500 towards the costs of a banner to advertise the 2019 event.

It was proposed by Councillor Saunby, seconded by Councillor Eva and

RESOLVED that pursuant to Section 234 of the Public Health Act, 1936 Cornwall Air Ambulance Trust be granted £1,000 from the 2019/20 grant budget towards the costs of purchasing and equipping an AW169 helicopter.

It was proposed by Councillor Parker, seconded by Councillor Eva and

RESOLVED that the previously awarded grant to Falmouth Youth Football (£3,500) be carried over in to the 2019/20 financial year and utilised for costs involved with the new venue of Falmouth School (but not the use of the 3G pitch).

A letter of thanks for grant award (£500) from Cruse Bereavement Care and a letter of thanks from the Nielson family advising of competition success for Freddy Nielson following grant award were duly noted.

The grant schedule for 2018/19 was duly noted.

F6207 **RISK ASSESSMENT**

It was proposed by Councillor Chappel, seconded by Councillor O'Shea and

RESOLVED that

- (i) the Staff Health and Safety Group operation be noted
- (ii) the Corporate Risk Assessment and Health and Safety Policy be approved and recommended to the Council.

F6208 **2019/20 HIGHWAYS SCHEMES**

It was duly noted that Ward Members should notify local highway scheme aspirations by 12th March 2019 for endorsement by the Community Network Panel.

F6209 **INTERNAL AUDIT**

It was duly noted that the Internal Auditor had commenced his 2018/19 audit work.

F6210 **RESIDENTS PRECEPT LETTER 2019**

It was proposed by Councillor Bonney, seconded by Councillor Parker and

RESOLVED that the 2019 residents precept letter (as attached) be approved and published.

F6211 **FEES AND CHARGES 2019/20**

It was proposed by Councillor O'Shea, seconded by Councillor McCarthy and

RESOLVED that the Council approve the 2019/20 Fees and Charges Schedule (attached) in principle and the Finance Sub-Committee review the charging arrangements for meeting rooms etc.

F6212 **TRESCOBEAS RECREATIONAL AREA**

It was proposed by Councillor Ross, seconded by Councillor Saunby and

RESOLVED that the concrete tunnel be removed from the site to assist the prevention of anti-social behaviour at the site.

F6213 **BUDGET MONITORING**

The attached budget monitoring report was duly noted.

F6214 **CCLA MARKET REPORT**

The CCLA market Report was duly noted.

F6215 **COMMUNITY GOVERNANCE REVIEW**

The Town Clerk reported that Cornwall Council had received the Council's expression of interest for review. One of 62 so far received county-wide. He further reported upon the process proposals which was duly noted.

F6216 **POLLING DISTRICT AND POLLING PLACES REVIEW**

It was proposed by Councillor Minson, seconded by Councillor Evans and

RESOLVED that Councillors advise the Town Clerk regarding suggested changes and improvements to polling arrangements in their Wards, so a response can be collated and sent to Cornwall Council.

Councillor Eva now left the meeting.

F6217 **MEMBERS CODE OF CONDUCT**

The recommendations of the Committee on Standards in Public Life for the review of the Code were duly noted.

F6218 **NATIONAL ASSOCIATION OF LOCAL COUNCILS**

(1) Chairman's Open Letter

The letter from Councillor Baxter was duly noted.

(2) Super Council's Network

The Council's inclusion in the SCN for 2019/20 was duly noted and

It was proposed by Councillor Minson, seconded by Councillor Jewell and

RESOLVED that the Council does not take advantage of the subsidised membership of the Local Government Association in 2019/20 but review for 2020/21.

F6219 **HMRC BREXIT ADVICE**

The response from the Director of Customs and Borders Design to the Council's concerns at insufficient preparatory advice regarding Brexit planning was duly noted.

F6220 **BUSINESS RATE AND PUBLIC TOILETS**

The response of the Minister for Local Government assuring the Council that enabling legislation would be created and he would respond further to its Sustainable Communities Act representation in due course was duly noted

F6221 **JOHN DOWNINGS CHARITY**

It was proposed by Councillor Minson, seconded by Councillor Ross and

RESOLVED that the Council confirms the winding up of the John Downing's Charity by the CCLA and the transference of the charity's residual funds to a hub charity, ring fenced for the original charity's aims and administered by the Dracaena Centre.

F6222 **FALMOUTH PLASTIC FREE : BALLOON RELEASE POLICY**

It was proposed by Councillor Minson, seconded by Councillor Gillett and

RESOLVED that the Council confirms its intention to prohibit the release of all types of balloons, lanterns and other polluting items from Council owned or operated sites or sanctioned events. This includes the use of plastic confetti.

F6223 **CAMPBELL ARCHIVE**

It was duly noted that the Campbell Archive transfer and image printing facilities would be operational from 1st March 2019 by the Council.

F6224 **TRELUSWELL ROUNDABOUT**

It was duly noted and further endorsed that the Council's contracted landscaping work at Treluswell Roundabout for St Gluvias Parish Council were progressing well.

F6225 **FIELDS IN TRUST**

It was proposed by Councillor Minson, seconded by Councillor O'Shea and

RESOLVED that the Council continues to subscribe to the Fields in Trust and noted the Five Year Strategy to protect green space.

F6226 **CORNWALL COUNCIL : POP UP CONCESSION AT PRINCE OF WALES PIER**

It was duly noted that despite the Council's objection, Cornwall Council had approved a concession for hot and cold food and drink sales on Prince of Wales Pier.

F6227 **SAFER FALMOUTH**

The Safer Falmouth Delivery Plan was duly noted.

F6228 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that the Accounts and Petty Cash Schedules for January 2019 (attached) be approved.

F6229 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Chappel, seconded by Councillor O'Shea and

RESOLVED that the press and public be excluded from the meeting in the public interest for the following business as it involves the consideration of property, funding and contractual matters.

FINANCE AND GENERAL PURPOSES COMMITTEE

PART II

25TH FEBRUARY 2019

F6230 **MINUTES**

It was proposed by Councillor Ross, seconded by Councillor O'Shea and

RESOLVED that the Part II minutes of the meeting held on 14th January 2019 be confirmed as a correct record of the proceedings and signed by the Chairman.

F6231 **TOWN CLERK'S REPORT**

(1) CCTV

The collective agreement charges for additional monitoring hours was duly noted, as was the remediation sought for incorrect recharging of costs under the management agreement by Cornwall Council.

(2) PRINCESS PAVILION

Cornwall Council had sought views on the future of the stable block at the site which was in poor repair.

It was proposed by Councillor Jewell, seconded by Councillor Bonney and

RESOLVED that the site should be retained in public ownership with municipal use and brought back to a good state of repair, if Cornwall Council were unable to do that, then the Town Council to consider an asset transfer.

Councillor McCarthy advised that he would request a meeting with the Cornwall Council Portfolio-holder for the Falmouth Electoral Division Members to consider the matter.

(3) OLD POST OFFICE

It was proposed by Councillor O'Shea, seconded by Councillor Chappel and

RESOLVED that

- (i) the Council endorse the signing of the lease with Mr and Mrs Lemon for the occupation of the restaurant space
- (ii) the imminent occupation of part of the second floor by the Registration Service was duly noted
- (iii) the gratis use of the vacant office by Savvy Education subject to safeguarding and other compliance, be approved in the interim.

There being no further business to transact the Chair declared the meeting closed at 8.40pm.

Signed: Date: