

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 15th April 2019 at 7.00pm.

Present: Councillors R J O'Shea (Chairman), B M A Ross (Vice-Chairman) R J Bonney, G G Chappel, L D Coley, S D Eva, G F Evans CC MBE, A J Gillett , A J Jewell CC, P A Minson, A Parker, D W Saunby CC and J M Spargo

In Attendance: A M Williams (Town Clerk)
P Fitzpatrick, J Preston, (Grant Applicants)
H Oustwick and K Allen

F6232 **APOLOGIES**

An apology for absence was received and approved from Councillor Morgan (ill).

F6233 **INTERESTS**

Councillor Coley declared a non-disclosable interest in respect of Minute F6235 - grant application by Pants Cancer as she was a member of the same choir as the applicant, she left the meeting during the consideration of the matter.

F6234 **MINUTES**

It was proposed by Councillor Ross, seconded by Councillor Eva and

RESOLVED that the Part I minutes of the meeting held on 25th February 2019 be confirmed as a correct record of the proceedings and signed by the Chair.

F6235 **GRANT APPLICATIONS**

It was proposed by Councillor Ross, seconded by Councillor Minson and

RESOLVED that pursuant to Section 1-8 of the Localism Act 2011 Fairtrade Falmouth be granted £150 towards the operating costs and Fairtrade Fortnight activity.

It was proposed by Councillor Minson, seconded by Councillor Bonney and

RESOLVED on an Amendment that pursuant to Section 145 of the Local Government Act 1972 Cornwall Film Festival be granted £500 towards providing the 2019 Film Festival from the Grants Events Budget.

A Motion by Councillor Gillett, seconded by Councillor Coley that a grant of £750 be made was lost.

It was proposed by Councillor Minson, seconded by Councillor Ross and

RESOLVED that pursuant to Section 145 of the Local Government Act 1972 the Cornwall Harp and Gurdy Festival be granted £500 towards the provision of the 2019 event from the Grants Events Budget. As this was the second grant award in two years the Council would not consider a further application for three years.

It was proposed by Councillor Minson, seconded by Councillor Bonney and

RESOLVED that pursuant to Section 133 of the Local Government Act 1972, PANTS Cancers be granted £480 towards the cost of equipment at the Cancer Rehabilitation Centre.

The grant schedule for 2019/20 was duly noted.

F6236 **FINANCE SUB-COMMITTEE**

It was proposed by Councillor O'Shea, seconded by Councillor Minson and

RESOLVED that the attached minutes and recommendations of the Finance Sub-Committee dated 6th March 2019 be approved.

F6237 **RISK ASSESSMENT**

It was proposed by Councillor Minson, seconded by Councillor O'Shea and

RESOLVED that the Council be recommended to approve the Corporate and Service Risk Assessments (attached). The Council wished to include additional control measures around the operation of public toilets.

It was noted that the Cultural Services Risk Assessment was still being prepared and would be forwarded to Councillors.

F6238 **INTERNAL AUDIT CHECKS**

The Internal Audit check process by Councillors had continued and it was noted that the Committee Chair and Vice-Chair would review the effectiveness of that.

F6239 **EXTERNAL AUDIT**

The recommendations and instructions of the Council's External Auditor PKF Littlejohn in regard to the submission of the Annual Governance and Accountability Review (AGAR) was noted. As was the consultation from the National Audit Office on the proposed new code of practice.

F6240 **BANKING ARRANGEMENTS**

It was proposed by Councillor O'Shea, seconded by Councillor Minson and

RESOLVED that given the changes to the Council's current banking arrangement the Town Clerk and Finance Officer, in consultation with the Committee Chairman review the Council's banking arrangements.

F6241 **PUBLIC WORKS LOAN BOARD**

The outstanding balances of the Council's loan as at 31st March 2019 as notified by the UK Debt Management Office was duly noted.

F6242 **CCLA MARKET UPDATE**

The February 2019 CCLA Market update was duly noted.

F6243 **BREXIT**

The additional response from the Government Department for Exiting the European Union to the Council's concerns was duly noted.

F6244 **CORNWALL ASSOCIATION OF LOCAL COUNCILS**

It was proposed by Councillor O'Shea, seconded by Councillor Minson and

RESOLVED that the Council confirms its membership of CALC for 2019/20 and noted the information regarding its work and services.

F6245 **CORNWALL COUNCIL (OFF STREET PARKING PLACES) ORDER 2019**

The Notice of the Order was duly noted.

F6246 **HIGHWAYS ENGAGEMENT SESSIONS**

It was proposed by Councillor Chappel, seconded by Councillor Saunby and

RESOLVED that Councillor O'Shea represents the Council at the Cormac Highways Engagement Session on 8th May 2019.

F6247 **COMMUNITY GOVERNANCE REVIEW**

It was proposed by Councillor O'Shea, seconded by Councillor Eva and

RESOLVED that the Council formalises its expression of interest submission to Cornwall Council in regard to the requested Community Governance Review.

F6248 **2019/20 PRECEPT**

The first tranche precept and Council Tax Support Grant payments made by Cornwall Council were duly noted.

F6249 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Minson, seconded by Councillor Ross and

RESOLVED that the Accounts and Petty Cash Schedules for February and March 2019 (attached) be approved.

F6250 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Eva, seconded by Councillor Spargo and

RESOLVED that the press and public be excluded from the meeting in the public interest for the following business as it involves the consideration of property, funding and contractual matters.

FINANCE AND GENERAL PURPOSES COMMITTEE

PART II

15TH APRIL 2019

F6251 **MINUTES**

It was proposed by Councillor Evans, seconded by Councillor Minson and

RESOLVED that the Part II minutes of the meeting held on 25th February 2019 be confirmed as a correct record of the proceedings and signed by the Chairman.

F6251 **TOWN CLERK'S REPORT**

(1) SKATEPARK

The Town Clerk reported that tenders were due back and outlined the evaluation process.

It was proposed by Councillor O'Shea, seconded by Councillor Minson and

RESOLVED that the report be noted and that the evaluation be undertaken by Kennall Consulting, Chairman of this Committee, Town Mayor and either (or both) the Finance Officer and the Town Clerk.

(2) INSURANCE CLAIM

It was duly noted that the Council's Insurer had repudiated the claim that had been made against the Council on behalf of Master O Davidson.

(3) CCTV

It was duly noted that the charging error by Cornwall Council had been acknowledged and would see reduced costs in 2019/20.

It was also noted that the National Maritime Museum Cornwall would not assist the costs of the new camera provision at Pikes Hill (Grove Place) and the Office of the Police and Crime Commissioner would be asked to assist the cost of new camera provision at Brook Place. The Committee requested that a camera at Dracaena Fields be costed and that Falmouth Business Improvement District be requested to consider funding the CCTV camera placement at Pikes Hill.

Councillor Eva advised he was unable to attend the CCTV Stakeholders meeting on 30th April 2019 and it was agreed that Councillor O'Shea would attend in his stead.

(4) TRANCHE 4 DEVOLUTION

It was proposed by Councillor Chappel, seconded by Councillor Bonney and

RESOLVED that the revised asset and service devolution list (attached) be confirmed with Cornwall Council to progress expeditiously.

There being no further business to transact the Chair declared the meeting closed at 8.20pm.

Signed: Date: