

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 15<sup>th</sup> November 2021 at 6:00pm.

Present: Councillors J C Robinson (Chair), B M A Ross (Vice-Chair), S D Eva, D E Clegg, D V Evans BEM, A J Jewell CC (to point mentioned), J S Kirkham CC (from point mentioned) and Z Young.

Also Attending: Councillors J M Spargo and D W Saunby CC

In Attendance: A M Williams (Town Clerk)  
R N Thomas (Responsible Financial Officer)

### **F6578 APOLOGIES**

None received.

### **F6579 INTERESTS AND DISPENSATIONS**

None received.

### **F6580 MINUTES**

It was proposed by Councillor Ross, seconded by Councillor D V Evans and

**RESOLVED** that the Minutes of the meeting held on 20<sup>th</sup> September 2021 be confirmed as a correct record of the proceedings and signed by the Chair.

### **F6581 GRANT APPLICATIONS**

The 2021/22 Grant Schedule and the Community Chest Fund Schedule was duly noted. The Council would promote the scheme on its social media feeds to encourage greater take up for the 2021/22 scheme.

Councillor Kirkham now entered the meeting.

### **F6582 PROJECT AND GRANT UPDATES**

The Town Clerk and the RFO presented updates on the following, which were duly noted:

1. Town Vitality Fund – preparation work by the Director of Cultural Services and Cornwall Council was ongoing.
2. Welcome Back Fund – the RFO reported that following the revised criteria by Cornwall Council only £13,000 of the fund was now accessible to the Town Council.
3. Ponsharden Cemeteries – the Council were still trying to resolve the issues around contractor availability.
4. Website – the Communication Officer was working with the Council's Procurement Consultant to advertise the website tender opportunity. .
5. Princess Pavilion - the Venue and Events Manager recruitment was underway and

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that the minutes of the Working party held on the 6<sup>th</sup> October 2021 be agreed.

6. Trescobeas - The Communications Officer would shortly look to commence the agreed community consultation.
7. Kimberley Park Lodge – the planning application had been submitted.

8. Skatepark - the Working Party would meet on 22<sup>nd</sup> November 2021.

**F6583 PROCUREMENT POLICY REVIEW**

The Chair reported that to take into account the comments of the Council's Internal Auditor the work on a local and sustainable procurement policy would now be undertaken in early 2022.

**F6584 SHIPS & CASTLES LEISURE CENTRE: CORNWALL COUNCIL LEISURE CONSULTATION**

The Chair reported that a Community Interest Company was being set up to look to create local community management options to sustain the leisure centre. She was heartened that this provided one voice locally and that the Council should be a stakeholder of the CIC.

It was proposed by Councillor Eva, seconded by Councillor Jewell and

**RESOLVED** unanimously that in principle the Council supports the creation of the Pendennis Leisure Community Interest Company and requests a Director position and an observer position on the Board. That the Council provide the formal asset lock comfort for the Regulator regarding the ownership of the land. Further that Councillors utilise their community chest funds to aid the CIC regarding its start up costs.

**F6585 CCLA LOCAL AUTHORITIES' PROPERTY FUND**

The Committee duly noted the Property Fund Profile, Fact Sheet, and statement for September 2021. The Responsible Financial Officer responded to questions regarding investments and fund valuation.

Councillor Jewell now left the meeting.

**F6586 FEES AND CHARGES 2021/22 AND 2022/23**

Work continued regarding fees and charges and the introduction of SCRIBE booking systems for Council venues.

It was proposed by Councillor Eva, seconded by Councillor Kirkham and

**RESOLVED** that the Atherton Suite charges be agreed as per the attached schedule.

**F6587 INTERNAL AUDIT**

The Internal Auditor's report was noted and the Responsible Financial Officer to respond, including notifying the Internal Auditor of action regarding his recommendation for preferred contractors and local and ethical procurement.

**F6588 2021-22 FORECAST**

It was proposed by Councillor Robinson, seconded by Councillor Ross and

**RESOLVED** that the Forecast be received and noted.

**F6589 2022-23 DRAFT BUDGET**

It was proposed by Councillor Eva, seconded by Councillor D V Evans and

**RESOLVED** that further consideration of the budget be deferred for additional information and that the Council's policy regarding paperless meetings be relaxed to enable members of the Committee to receive hardcopy estimates and budgets documents prior to the meeting..

**F6590 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Ross, seconded by Councillor Robinson and

**RESOLVED** that that the Accounts and Petty Cash Schedule for September and October 2021 be approved (attached)

Further the Responsible Financial Officer would continue to publish a quarterly monitoring report for the Committee and provide print out trial balance documents against year-end out turn monthly for those Councillors that requested it.

**F6591 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information it is advisable, in the public interest that the press and public be excluded from the meeting.

**15<sup>TH</sup> NOVEMBER 2021**

**F6592 TOWN CLERK'S REPORT – PART II**

**Cornwall Council – Property Rationalisation**

The Town Clerk reported that Cornwall Council had revisited their proposals and would seek to lease two offices from the Town Council at £16 per square foot for three years as a staff 'touch down' facility. The Town Council would also look to rationalise existing tenant provision and meeting room availability in that space. .

**RESOLVED** that the lease and rationalisation of space be agreed.

There being no further business to transact the chair declared the meeting closed at 7.15pm.

Signed: ..... Date: .....