

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Grounds and Facilities Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 7<sup>th</sup> March 2022 at 6:00pm.

Present: Councillors J C Robinson (Chair), K J Edwards, E E Seiler and Z Young.

Councillors D V Evans BEM, A J Jewell CC, J Kirkham CC, and D W Saunby CC also attended.

In Attendance: A M Williams (Town Clerk)  
A Medlin (Facilities Manager)  
S J Penna (Grounds Manager)

### **GF24 APOLOGIES**

Apologies for absence were approved from Councillors Clegg and Spargo.

### **GF25 INTERESTS AND DISPENSATIONS**

None received.

### **GF26 MINUTES**

It was proposed by Councillor Edwards, seconded by Councillor Robinson and

**RESOLVED** that the minutes of the Committee (nee Sub-Committee) dated 17<sup>th</sup> January 2022 be confirmed as a correct record of the proceedings and signed by the Chair.

### **GF27 FACILITIES MANAGER REPORT**

The Facilities Manager reported upon Facilities Management. He advised that the Premises Co-ordinator appointments for Princess Pavilion were progressing. Works on site were progressing including volunteers. Works included the veranda, flat roof repairs and new boiler. He had met with the Strategic Environmental Projects Officer to examine carbon auditing, existing systems, and identifying options going forward regarding premises management.

In regard to the Municipal Buildings, he was progressing options for fire compartmentalisation works and emergency plans and measures. Gyllyngvase Toilets were suffering from drainage and cleansing issues as they were being used for beach changing and washing down of sand. He would report to the Staffing Committee regarding measures to resource busy operational times.

Bus shelters installations were ongoing for June 2022 for Dracaena, the Moor Shelters for November 2022. Storm damage remediation works were ongoing including the removal of a tree from the Old Post Office roof.

### **GF28 GROUNDS MANAGER REPORT**

The Grounds Manager reported on grounds matters and works. Including trees impacted by the storm. Otherwise, all the previously reported planned tree works had been progressed. He was disappointed that the Forest for Cornwall proposals had not been progressed, tree whips and been given away to the public. He was working with the Universities on a joint tree planting project. Local tree works were notified and publicised. The Council were joining in with a Tree Mobile Application.

The removal works of the bed and wall on the Moor was planned for April 2022, a permeable surface tree pit, tree and water fleet would replace it. He reported on the Spring Flower Show, agreement with Sainsburys to cross land to protect tree roots from works at Ponsahrden, regarding Budock Cemetery he updated on the development proposals for the site.

Skatepark funding application were ongoing. The hard surface at the Dracaena site had been temporarily rented to a local contractor for parking, that income would be earmarked for future

basketball provision. The Trescobease BMX track renovation works were seeking quotations and he was reviewing the waiting list for Wodehouse Terrace allotments.

There being no further business to transact the Chair declared the meeting closed at 6.50 pm.

Signed ..... Date .....